



THE LONDON BOROUGH  
www.bromley.gov.uk

BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Philippa Stone  
[philippa.stone@bromley.gov.uk](mailto:philippa.stone@bromley.gov.uk)

DIRECT LINE: 0208 313 4871

FAX: 020 8290 0608

DATE: 4 July 2011

To: Members of the  
**CHILDREN AND YOUNG PEOPLE POLICY DEVELOPMENT AND SCRUTINY  
COMMITTEE**

Councillor Stephen Wells (Chairman)  
Councillor Diana MacMull (Vice-Chairman)  
Councillors Judi Ellis, John Getgood, Mrs Anne Manning, Alexa Michael,  
Tom Papworth, Ian F. Payne and Neil Reddin

Church Representatives with Voting Rights  
Father Owen Higgs and Joan McConnell

Parent Governor Members with Voting Rights  
Dolores Bray-Ash JP, Brian James and Nancy Thompson

Non-Voting Co-opted Members  
1 x Secondary Teacher Representative (vacancy)  
Tom Clements, (Young Peoples Representative)  
Karen Nicholson, (Independent Schools Representative)  
Alison Register, (Pre-school Settings and Early Years Representative)  
Dr Jenny Selway, (Bromley Primary Care Trust)  
Michael Youlton, (Head Teacher Representative)

A meeting of the Children and Young People Policy Development and Scrutiny  
Committee will be held at Bromley Civic Centre on **THURSDAY 14 JULY 2011 AT  
7.00 PM**

MARK BOWEN  
Director of Resources

***Copies of the documents referred to below can be obtained from***  
**[www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings)**

# A G E N D A

## **PART 1 (PUBLIC AGENDA)**

### **STANDARD ITEMS**

**1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS**

**2 DECLARATIONS OF INTEREST**

**3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

To hear questions to the Committee received in writing by the Democratic Services Team by 5pm on Friday 8<sup>th</sup> July 2011 and to respond.

**4 MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON 3 MAY 2011 AND MATTERS ARISING (Pages 1 - 14)**

### **PORTFOLIO HOLDER PRESENTATIONS AND DECISIONS**

**5 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Children and Young People Portfolio Holder received in writing by the Democratic Services Team by 5pm on Friday 8<sup>th</sup> July 2011 and to respond.

**6 PORTFOLIO HOLDER'S UPDATE (Pages 15 - 22)**

The Committee to receive an update from the Portfolio Holder and to note decisions taken since the last meeting.

**7 PERFORMANCE MONITORING: 4TH QUARTER 2010/11 (Pages 23 - 50)**

**8 PRE-DECISION SCRUTINY OF REPORTS TO THE CHILDREN AND YOUNG PEOPLE PORTFOLIO HOLDER**

The Children and Young People Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

**a AN UPDATE ON THE RECENT GOVERNMENT REFORM DEVELOPMENTS INCLUDING THE ACADEMY PROGRAMME (Pages 51 - 64)**

**b CYP PORTFOLIO PLAN FOR 2011/2012 (Pages 65 - 104)**

**c BRIEFING AND ACTION PLAN FOLLOWING THE OFSTED UNANNOUNCED INSPECTION OF REFERRAL AND ASSESSMENT SERVICES IN BROMLEY - APRIL 2011 (Pages 105 - 116)**

- d **SPECIAL EDUCATIONAL NEEDS TRANSPORT ASSISTANCE POLICY - OUTCOMES OF CONSULTATION** (Pages 117 - 138)
- e **CONSULTATION ON THE FUTURE OF CHILDREN & FAMILY CENTRES IN BROMLEY: INTERIM REPORT** (Pages 139 - 156)
- f **CONSULTATION ON THE FUTURE OF YOUTH CENTRES IN BROMLEY: INTERIM REPORT** (Pages 157 - 182)
- g **CONSULTATION ON THE CHANGES TO THE ADMISSIONS CODE OF PRACTICE: BROMLEY'S RESPONSE** (Pages 183 - 194)
- h **BASIC NEED CAPITAL PROGRAMME: UPDATE 2** (Pages 195 - 202)
- i **SPENDING BY PRIMARY, SECONDARY AND SPECIAL SCHOOLS IN 2010/2011** (Pages 203 - 216)
- j **GOVERNMENT CONSULTATIONS ON FUTURE FUNDING FOR SCHOOLS & ACADEMIES** (Pages 217 - 274)
- k **FINAL ACCOUNTS 2010/2011** (Pages 275 - 304)
- l **MEMBERSHIP OF SCHOOL GOVERNING BODIES** (Pages 305 - 312)
- m **CYP WORK PROGRAMME** (Pages 313 - 328)

## **POLICY DEVELOPMENT AND OTHER ITEMS**

### **9 CYP ROLLING WORK PROGRAMME - FUTURE ITEMS FOR THE CYP PDS COMMITTEE**

The Committee is asked to refer to the report at Item 8M above and:

- Agree future PDS items to come before the Committee as listed at Appendix 1; and,
- Consider the Contracts/Service Level Agreements listed at Appendix 2.

## **PART 2 (CLOSED AGENDA)**

### **10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

## Items of Business

## Schedule 12A Description

- 11 EXEMPT MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON 3 MAY 2011**  
(Pages 329 - 332)
- 12 CHILDREN AND YOUNG PEOPLE PORTFOLIO - PREVIOUS PART 2 DECISIONS** (Pages 333 - 334)  
To note Part 2 decisions of the Portfolio Holder made since the last meeting of the Committee.
- 13 PRE DECISION SCRUTINY OF PART 2 (EXEMPT) PORTFOLIO HOLDER REPORTS**
- a CYP CONTRACTS 2011-12 (2)** (Pages 335 - 346) Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- b THE HIGHWAY PRIMARY SCHOOL CAPITAL SCHEME: UPDATE REPORT 1**  
To Follow Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- c BROMLEY SCHOOLS IDENTIFIED AS CAUSE FOR CONCERN** (Pages 347 - 416) Information relating to any individual.

## DATES OF FUTURE CYP PDS COMMITTEE MEETINGS

6<sup>th</sup> September 2011  
18<sup>th</sup> October 2011  
29<sup>th</sup> November 2011  
17<sup>th</sup> January 2012  
21<sup>st</sup> February 2012  
20<sup>th</sup> March 2012

.....



## **CHILDREN AND YOUNG PEOPLE POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Minutes of the meeting held at 7.00 pm on 3 May 2011

### **Present:**

Councillor Robert Evans (Chairman)  
Councillors Jane Beckley, Lydia Buttinger, Judi Ellis,  
John Getgood, Diana MacMull, Mrs Anne Manning,  
David McBride and Stephen Wells

Father Owen Higgs  
Brian James  
Dr Jenny Selway

### **Also Present:**

Councillor Ernest Noad  
Councillor Brian Humphrys

### **129 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS**

Apologies for absence were received from Councillors Nicholas Bennett and Roxy Fawthrop, Councillors Jane Beckley and Lydia Buttinger attended as their respective alternates. Apologies were also received from Mrs Dolores Bray-Ash, Mrs Nancy Thompson, Mrs Karen Nicholson and Mrs Alison Regester.

### **130 DECLARATIONS OF INTEREST**

In relation to Item 8(e), Councillor Ernest Noad declared that his wife was a part-time Finance Officer at Welcare Bromley. Councillor Judi Ellis declared that she had a son who was a teacher in the Borough. Councillor McBride declared an interest as a teacher for the London Borough of Bexley.

### **131 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

No questions were received.

**132 MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON  
15TH MARCH 2011**

In considering the minutes, a Member asked that the final paragraph of Minute 121 be amended to read "...the information *should* be shared with PVI providers in the future." The Assistant Director agreed that that the information should be shared and explained to the Committee that Officers were currently working on developing a mechanism for sharing the information with PVI providers.

In respect of Minute 117 the Chairman sought an update on the work undertaken by the Churchill Theatre to engage with Looked After Children in the Borough. The Committee was advised by the Assistant Director (Access and Inclusion) that very little had previously been done by the Theatre to engage with Looked After Children, however Officers were now proactively in contact with the Theatre to arrange for programmes to be developed.

In respect of Minute 123(G), the Chairman highlighted the 1.5% reduction to PVI providers and asked whether any further action had been taken over this issue. The Head of the Schools Finance Team confirmed that the reduction had not been applied and this would be reviewed in September once more information was known about funding for primary schools.

**RESOLVED that the minutes of the meeting held on 15<sup>th</sup> March 2011 be approved.**

**133 PROGRESS ON MATTERS ARISING FROM PREVIOUS  
MINUTES  
Report RES11007**

The Committee reviewed a report updating Members on matters arising from previous meetings.

An update on the two Part 2 (exempt) issues would be provided in Part 2 of the meeting.

The Director and Portfolio Holder suggested that an update on the other two issues relating to the academy programme be provided during consideration of item 8(a).

**RESOLVED that matters outstanding from previous meetings be noted.**

**134 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS  
OF THE PUBLIC AND COUNCILLORS ATTENDING THE  
MEETING**

No questions were received.

**135 CHILDREN AND YOUNG PEOPLE PORTFOLIO - PREVIOUS DECISIONS**

The Committee noted the decisions that had been taken by the Portfolio Holder since the last meeting on 15<sup>th</sup> March 2011.

**136 PRE-DECISION SCRUTINY OF REPORTS TO THE CHILDREN AND YOUNG PEOPLE PORTFOLIO HOLDER**

**A) AN UPDATE ON THE RECENT GOVERNMENT REFORM DEVELOPMENTS: INCLUDING THE ACADEMY PROGRAMME Report DCYP11065**

The Portfolio Holder introduced a report providing an update on the Academy Programme, developments within Bromley and the potential strategic implications for Bromley Council.

The Director CYP provided a strategic overview of the key issues in the report: it was noted that 12 Secondary Schools had already converted to academy status and a further four schools were scheduled to convert by 1<sup>st</sup> August 2011. In addition 13 primary schools had advised of their intention to pursue conversion to academy status subject to consultation.

As Biggin Hill Primary School had notified the Local Authority of its intention to progress individual conversion to academy status, the proposed Charles Darwin Academy Trust would not proceed.

The Director CYP reported that there were also issues surrounding the new category of conversion for schools below floor target as a number of local authorities were challenging the data that had been used by DfE as criteria for inclusion within this category.

Turning to the issue of the Commercial Transfer Agreements, the Director CYP reported that DfE had confirmed that the Agreements had to be signed off to the satisfaction of the school and the Local Authority before a school could convert. The Director CYP confirmed that, to date, no agreement in Bromley had been signed off to the satisfaction of the Local Authority's legal department and Officers were still pursuing the issue. Finally the Director reported that DfE had confirmed that following detailed discussions with senior DfE officials, she had secured an agreement that Kelsey Park School for Boys would be converting under the previous rules for academy conversions. This meant that no financial liability for any potential redundancy payments arising from the conversion process would fall to the Local Authority.

The Portfolio Holder provided the Committee with an update of his meeting with the Education Minister Lord Hill. The Portfolio Holder reported that it had been a positive meeting when the key strategic issues facing LB Bromley had been outlined. The Local Authority was still awaiting a detailed response to the issues that had been raised including the financial impact on the Council.

The Portfolio Holder stated that he felt that the DfE should provide additional resource to help Bromley with the volume of work arising from the conversions, for example the legal aspects. The Portfolio Holder reported that he and officers within the Department would continue to make representations to the Minister and the DfE for additional support.

It was noted that a letter under the joint signatures of the Portfolio Holder and the Director had been sent to the Chairmen of Governors, copied to Head Teachers, of all LA Maintained Schools asking for confirmation of their future intentions regarding whether or not to pursue academy status. Schools were seeking assurances from the LA that it would have adequate resources in the future to provide the necessary core statutory support to schools. The Director CYP stressed that the levels of support that could be provided to schools in the future would very much depend upon the number of schools that remained with the Local Authority.

The Chairman expressed concern regarding the non-completion of the Commercial Transfer Agreements and the risk to the Council of not completing the Agreements. The Director CYP confirmed that in legal terms, until the Agreements were signed off it was understood that the liability remained with the LA. The Director CYP stressed the need to resolve these given the potential risk. It was noted that if unresolved a stronger legal position may need to be adopted. The Portfolio Holder reported that the Council's Executive had been clear that if the Local Authority's interests and the interests of Bromley taxpayers were put at risk the Council may need to consider a judicial review.

In response to a question from a Co-opted Member surrounding the future capacity of the Department to support schools, the Director CYP reported that the current concern of the Department surrounded the in-year reduction in the DSG funded central services that resulted from each academy conversion. As schools converted to academy status, local authority funding was top-sliced. If schools then chose to buy back these local authority services the funding would be restored. The Director CYP hoped that if enough schools bought back services from the Council and the funding restored, it would be possible to retain a critical mass sufficient to sustain the statutory core functions for the remaining LA Maintained schools together with a sold service model for academies. The Director CYP also confirmed that funding for special educational needs and admissions would be exempt from the top-slicing.

A Member reported that the meeting held on 30<sup>th</sup> March 2011 involving schools and the DfE had been well received by the schools. The Member stated that he felt that the top-slicing of the Council's budget was unfair and reported that there had been rumours that some local authorities were considering a judicial review on the RSG and DSG top-slice mechanism and asked whether Officers were aware of these rumours. The Director CYP reported that she was aware of a potential judicial review by those LA's within the Local Government association because of the massive impact of the top-slicing on local authority budgets. The Director CYP reminded the Committee

that this year the Department had incorporated a “cushion” into the dedicated schools grant in recognition of the transitional 2011/12 year; this would provide a level of sustainability for those central services most affected by the in-year top-slice effect. This facility had been accepted by the Schools Forum as part of the consultation with schools over the use of the DSG headroom for 2011/12.

Another Member sought information on the development of sold services to schools. The Director CYP reported that the Executive had given Officers the mandate in September 2010 to develop a One-Council approach to sold services. The Executive had considered a progress report at its last meeting. Some services were being bought back strongly by schools, these included CYP, financial and HR services. Possibilities for sharing services with the London Boroughs of Bexley and Croydon were being explored. The Director CYP also reported that a number of out-borough academies including the Harris Academy Trust and Kemnal Academies Trust had expressed an interest in buying some Bromley services.

The Portfolio Holder’s Executive Assistant stressed that the Local Authority continued to have a statutory obligation to provide services for Community Schools and that primary and special schools should be provided with assurances that these services would continue to be provided.

Another Member questioned whether schools would be required to sign contracts for the services to be provided as this would promote stability and certainty for the Local Authority. The Director CYP confirmed that service level agreements valid for a year would be agreed and this would have a 6 month break clause on both sides. These service level agreements would allow the department and other local authority sold services to plan for a year.

A Co-opted Member suggested that schools may be more attracted to purchasing packages of services from the local authority with a single point of contact. The Director confirmed that this was the model being pursued.

Referring to the issue of St Olaves’s desire to convert to an academy as a secular school, a Member questioned whether there were any significant problems that could impact on the other Church of England schools. The Director CYP reported that the issues were specific to the St Olave’s School conversion route and confirmed that without the approval of the Diocese the school could not proceed to academy status.

In response to a question the Director CYP confirmed that the Local Authority would retain statutory responsibility for looked after children. Academy status could make it more difficult for the Local Authority to make requirements on a school to comply with the LA’s expectations however; this would have to be tested in the future.

At the conclusion of the discussion, the Portfolio Holder asked all Members of the Committee to indicate if they were in favour of the Local Authority

sustaining sold services to schools. A show of hands demonstrated unanimous support for proposals for sold services.

**RESOLVED that the Portfolio Holder be recommended to endorse the approach being taken by the Director CYP in response to local academy developments.**

**B) BROMLEY YOUTH MUSIC TRUST CONTRACT REVIEW**  
**Report DCYP11062**

The Portfolio Holder introduced a report outlining new funding arrangements for the delivery of Music Education Services by local authorities. The report highlighted that from 1 April 2011, Standards Funding for Music Services would be replaced with a Department for Education (DfE) Music Grant, administered by the Federation of Music Services for the commissioning of Music Education Services by local authorities.

The Committee noted that the Local Authority's Music Service was delivered by the Bromley Youth Music Trust (BYMT), which provided instrumental and vocal tuition through schools and central activities at the Music Centre in Southborough Lane. In conjunction with BYMT's Principal, the current specification for the Bromley Music Services, provided through BYMT met the conditions of the DfE Grant.

The Head of Youth Support Services outlined the report and introduced Mr Mike Purton, Principal of BYMT. Mr Purton explained to the Committee that the Music Education Grant incorporated the former Standards Grant for music services and the Wider Opportunities Grant which focused upon instrumental music for Key Stage 2 pupils. Mr Purton also reported that further information from the Government was still awaited.

A peer inspection of BYMT had also recently taken place and the Assistant Director (Learning and Achievement) agreed to circulate the inspection report to Members of the Committee. The inspection had found that BYMT had made significant progress and whilst there was more work to be done the Trust was moving in the right direction.

A Member highlighted the quality of the concerts that were organised by BYMT and stressed that these concerts gave the students that took part a great deal of confidence.

Mr Purton explained that the Friends of BYMT had been managing the Saturday morning school, control of this was now being handed to BYMT and the Friends of BYMT would continue to be involved in other projects that were run. Head Teachers had also been invited to join the Board of Trustees. The Head Teacher from Bishop Justus would be attending future meetings of the Board of Trustees together with a Head Teacher from a primary school in the Borough who was yet to be identified.

A Member highlighted that in a time when the budgets of other services had been cut, BYMT had enjoyed an increase in its budget. The Member questioned whether BYMT was meeting the needs of the wider community and stressed the need for BYMT to provide services for minority groups within the community. In response, Mr Purton stressed that the grant received by BYMT was for one year and there was no guarantee that the Trust would receive the grant in the future. The Trust was expecting the grant to be cut by more than 10% in the future. Addressing the wider opportunities issues, Mr Purton explained that a number of staff had been employed to work with wider groups.

A Co-opted Member sought clarification surrounding the wider opportunities programme and whether it was available to all children across the Borough. Mr Purton confirmed that all students, including those with statements, were included within the funding. The Wider Opportunities Scheme was for Year 3 students, however in certain circumstances it was felt that some pupils with Special Educational Needs would benefit more from the scheme in later years.

Referring to the BYMT magazine that had been circulated to all Members, the Co-opted member noted that there was no reference to young people with special needs or to the wider opportunities scheme. Mr Purton acknowledged that there was no reference in this edition of the magazine, but this was the first edition and there was no reason why special needs should not receive coverage in future editions.

In response to a question surrounding how the benefits of the funding would be measured, Mr Purton agreed to arrange for the data that was collected to be circulated to all Members of the Committee. **(Action: Mike Purton/Head of Youth Support Services)**

The Chairman sought assurances that BYMT was taking the opportunity to widen its commercial horizons. Mr Purton stressed that in order to secure the future of BYMT action must be taken to market the services of BYMT to a wider audience. BYMT had established a fund raising committee and the BYMT was also an attempt to market the services of the Trust.

The Portfolio holder added his thanks to BYMT for the work they undertook with young people across the Borough as the services provided by BYMT were highly valued. The Portfolio Holder stressed that when budget decisions had been taken in January 2011 the additional funds that had been made available to BYMT had not been known. The Portfolio Holder reported that he hoped that BYMT would continue to explore further marketing opportunities over the coming year as the Trust was an excellent ambassador for the Borough.

**RESOLVED that the Portfolio Holder recommend the Executive to endorse the passporting the Department for Education Music Grant allocation of £362,242 to Bromley Youth Music Trust, in addition to the Council Grant for 2011/12 of £394,470.**

**C) BASIC NEED CAPITAL PROGRAMME - UPDATE REPORT 1**  
**Report DCYP11063**

The Portfolio Holder introduced a report outlining an initial list of priority schemes approved by the Children and Young People Portfolio Holder on 15<sup>th</sup> March 2011 for addressing the estimated increase in the numbers of reception age pupils for September 2011. To meet this demand, 'bulge years' were planned at existing local schools to provide the required pupil places, which would be delivered through a combination of modular build and internal refurbishment.

The report highlighted that due to the urgency to provide places for September 2011, and the lead in times for the provision of modular accommodation, which included the need to obtain planning consent for each development, the Council was required to procure the modular works by early May in order for the accommodation to be available for the start of the new school year in September 2011.

The Assistant Director (Access and Inclusion) tabled the following three additional recommendations:

1. Authorise the Director of Children and Young People Services to adjust the programme as circumstances dictate taking account of these priorities
2. That delegated authority be given to the Director of Children and Young People Services and Director of Resources to accept a tender for these works as long as the tender sum can be contained within the budget set out within this report.
3. That approval to value engineer the project at Award stage, if tenders are returned in excess of the approved estimate, be delegated to the Director of Children and Young People Services in consultation with the Chief Property Officer and CYP Portfolio Holder.

The Chairman reported that he had concerns with the Local Authority purchasing goods prior to obtaining planning permission. The CYP Strategic Property Manager explained that whilst timescales were very tight, Officers had been working with the Planning Department in order to minimise problems in obtaining planning permission. The Committee was reminded that if problems arose there were other options as the units were modular and could be sited elsewhere.

The Director CYP stressed to the Committee that the Local Authority had to fulfil its statutory obligation and if necessary interim arrangements would have to be put in place.

A Member expressed concern that insufficient outdoor space would be available for play areas once the modular units were in place. The CYP



Strategic Property Manager explained that there would be some impact on play areas at Valley Primary School but that there would be no impact at Royston Primary School.

In response to a question surrounding the possibility of using buildings from children and family centres, the CYP Strategic Property Manager confirmed that not all the buildings would be suitable, but if there were problems with any planning permission use of these buildings would form 'Plan B' for the Local Authority.

The Chairman sought clarification surrounding the third additional recommendation and sought assurances that the budget would not be increased. The CYP Strategic Property Manager confirmed that the recommendation would allow Officers to negotiate with the contractor to find savings and that there would not be an increase in the budget.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1. Approve the updated list of schemes within the Basic Need Capital Programme;**
- 2. Authorise the Director of Children and Young People Services to seek planning permission for schemes at the appropriate time when required;**
- 3. Authorise a waiver of procurement standing orders (under 13.1 of the Council's Contract Procedural Rules) to allow for single tender action to enable the delivery of schemes requiring modular accommodation in time for September utilising the London Borough of Lewisham's framework for construction services including the construction of Modular Buildings, Fastrack Modular Construction and Ancillary Building Works to schools;**
- 4. Authorise the Director of Children and Young People Services to adjust the programme as circumstances dictate taking account of these priorities;**
- 5. Delegate authority to the Director of Children and Young People Services and Director of Resources to accept a tender for these works as long as the tender sum can be contained within the budget set out within this report; and**
- 6. Approve to value engineer the project at Award stage, if tenders are returned in excess of the approved estimate, be delegated to the Director of Children and Young People Services in consultation with the Chief Property Officer and the CYP Portfolio Holder.**

**D) MEMBERSHIP OF SCHOOL GOVERNING BODIES**  
**Report DCYP11058**

The Portfolio Holder introduced a report outlining a LA Governor Appointment to a school in the Borough and seeking approval to appoint a shadow governing body for St Mary Cray Primary School. The report also sought approval for three re-appointments/confirmation and Local Authority Associated Person (LAAP) authorisation to academies.

The Assistant Director (Learning and Achievement) reported that in relation to the Shadow Governing body of St Mary Cray, Councillor David Hastings was available to sit on the Governing Body whilst other, more local, Councillors had been unavailable. The Committee was also told that the other nominees listed either had an association with Manor Oak Primary School or St Mary Cray Primary School.

**RESOLVED that the Portfolio Holder be recommended to:**

**1. Approve the following appointment, subject to a CRB check:**

<b>Scotts Park Primary School</b>	<b>Ms Doris Gruenes (Bromley)</b>
-----------------------------------	---------------------------------------

**2. Approve the following appointments to a Shadow Governing Body of St Mary Cray Primary School:**

<b>Shadow Local Authority Governors</b>	<b>Councillor David Hastings (Bromley Town Ward)</b>
---	--

**Reverend Paul Prentice  
(Orpington)**

<b>Shadow Parent Governors</b>	<b>Ms Lisa Roberts (Orpington)</b>
--------------------------------	--

**Ms Jennifer Mosley  
(Orpington)**

**Miss Judith Ball  
(Orpington)**

<b>Shadow Staff Governors</b>	<b>Miss Karen Hart (Croydon)</b>
-------------------------------	--------------------------------------

**Ms Alison Barker  
(London)**

<b>Shadow Community Governors</b>	<b>Mrs Charlotte Fulcher (Orpington)</b>
-----------------------------------	--

**Mr Paul Iredale**  
**(Chislehurst)**

**3. Approve the following re-appointments/confirmation and Local Authority Associated Person (LAAP) authorisation to academies:**

**Darrick Wood School**

**Mr Michael Green**  
**(Orpington)**

**Langley Park Boys School**

**Mr Michael Scoggins**  
**(Beckenham)**

**Charles Darwin School**

**Councillor Julian Benington**  
**(Biggin Hill Ward)**

**E) CYP FORWARD ROLLING WORK PROGRAMME**  
**Report DCYP11060**

The Portfolio Holder introduced the forward rolling work programme for the year ahead based on items scheduled for decision by the Children and Young People Portfolio Holder and items for consideration by the Children and Young People PDS Committee.

The Committee noted that the Munroe Review would be considered in the new municipal year.

**RESOLVED that the Portfolio Holder be recommended to agree the forward rolling work programme.**

**137 PROGRESS REPORT ON SERVICE DEMANDS IN CHILDREN'S SOCIAL CARE**  
**Report DCYP11061**

The Committee considered a report outlining the latest volumes and activity information within children's social care and the likely future service demands on the 2011/12 budget.

The Assistant Director (Safeguarding and Social Care) and the Head of Referral and Assessment introduced the report and explained that the pressures facing children's social care had continued but demand for services had begun to plateau. Some activity across the Borough reflected national trends in children's social care.

The Assistant Director (Safeguarding and Social Care) reported that newly recruited social workers had meant that social worker caseloads were now manageable.

A Co-opted Member questioned whether there was now sufficient capacity within the system to cope in the event of another large increase in caseload.

The Assistant Director (Safeguarding and Social Care) acknowledged that there was not a great deal of spare capacity within the system and any large increases in demand would be difficult to cope with.

Another Member highlighted the importance of stability in the workforce and stressed that developing a stable workforce should be seen as a spend to save initiative. The Assistant Director (Safeguarding and Social Care) agreed that a stable workforce was essential to achieving good outcomes, for example, speedy progression of permanency plans for children is an efficient use of resources and best for children.

The Chairman asked the Director CYP if it was possible to have an update of the findings of the recent two day unannounced inspection of social care that had taken place. The Director CYP reported that the inspection report would be published on 10<sup>th</sup> May 2011. However, initial indications were that the two day inspection would acknowledge the phenomenal improvement that had been made in children's social care across the Borough. The Director CYP suggested that the inspection report contain recognition of the achievement that had been made in the Department.

The Chairman expressed the Committee's thanks and congratulations to all the Officers involved.

The Portfolio Holder also congratulated the Director, Assistant Director and the Officers on the success of the inspection. The Portfolio Holder also thanked the Members of the Committee and other Members of the Council who had supported the requests for additional funding for recruiting social workers.

**RESOLVED that the report be noted.**

**138            SCRUTINY OF THE AGENDA FOR THE MEETING OF  
                  BROMLEY CHILDREN AND YOUNG PEOPLE PARTNERSHIP  
                  BOARD ON 9 MAY 2011**

The Committee considered the agenda for the meeting of Bromley Children and Young People Partnership Board on 9<sup>th</sup> May 2011.

A Member highlighted that as Members of the Committee had not been able to access the reports due to be presented to the Partnership Board in good time there was not any real scrutiny of the partnership board agenda. The Chairman reported that he would be attending the Partnership Board meeting on behalf of the PDS Committee.

The Chairman highlighted that it was proposed that the Children's strategy ran from 2012-2015 and therefore 2011 was omitted. The Assistant Director (Strategy and Performance) reported that as there was a requirement for three months consultation on the Children's Strategy, the decision had been taken to press ahead for 2012 and develop a Portfolio Plan for 2011-2012.

**RESOLVED** that Members comments be noted.

**139 CHILDREN AND YOUNG PEOPLE FORWARD ROLLING WORK PROGRAMME 2010-11**

This item was considered at Minute 136e.

**140 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

**RESOLVED** that the Press and public be excluded during consideration of the items of business listed below as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the Press and public were present there would be disclosure to them of exempt information.

**141 EXEMPT MINUTES OF THE CYP PDS COMMITTEE MEETING HELD ON 15TH MARCH 2011**

**RESOLVED** that the exempt minutes from the CYP PDS meeting held on 15<sup>th</sup> March 2011 be approved.

**142 CHILDREN AND YOUNG PEOPLE PORTFOLIO - PREVIOUS PART 2 DECISIONS**

The Committee noted a Part 2 decision that had been taken by the Portfolio Holder since the meeting on 15<sup>th</sup> March 2011.

**143 PRE DECISION SCRUTINY OF PART 2 (EXEMPT) PORTFOLIO HOLDER REPORTS**

**A) UPDATE: CONTRACT FOR THE PROVISION OF INFORMATION, ADVICE AND GUIDANCE TO YOUNG PEOPLE**

The Committee considered and supported the recommendations in the report.

**B) CHILD AND ADOLESCENT MENTAL HEALTH SERVICES (CAMHS) CONTRACT AWARD**

The Committee considered and supported the recommendation in the report.

**MATTERS ARISING FROM PREVIOUS MINUTES**

<u>Minute Number/Title</u>	<u>Decision</u>	<u>Update</u>	<u>Action</u>	<u>Completion Date</u>
<b>24<sup>th</sup> January 2011</b>				
<b>91/1 Schools Finance Issue (Part 2)</b>	That the Committee be kept updated.	Officers continue to work with the school and provide updates at meetings.	Director CYP/Head of CYP Finance	
<b>92/1 Children and Family Service – Referral from Audit Sub (Part 2)</b>	That the Committee be kept updated.	A management investigation is still on-going.	Director CYP	
<b>22<sup>nd</sup> February 2011</b>				
<b>107A Update: the Governments Reform Agenda: Education and Children’s Services</b>	The Portfolio Holder reported that he would be meeting with the Education Minister and representatives from the DfE and would keep the Committee updated.	The Portfolio Holder provided an update at the meeting on 3 <sup>rd</sup> May 2011. The Local Authority was still awaiting a detailed response to the issues raised including the financial impact on the Council.	Director CYP/CYP Portfolio Holder	

The Meeting ended at 9.45 pm

Chairman

# Agenda Item 6

## LONDON BOROUGH OF BROMLEY

### STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

#### **AN UPDATE ON THE RECENT GOVERNMENT REFORM DEVELOPMENTS: INCLUDING THE ACADEMY PROGRAMME**

##### **Reference Report:**

*CYP PDS 030511item 8a An Update on the Recent Government Reform Developments including the Academy Programme*

##### **Decision:**

That the approach being taken by the Director in response to local Academy developments be endorsed.

##### **Reasons:**

The Government's reform agenda for education, schools and wider children's services will be underpinned by major statutory changes. This will impact significantly on local policy, strategy and priorities for Bromley's Children and Young People Services agenda; the detail of which will be brought in progress update reports to members.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 3rd May 2011 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 9 May 2011  
**Implementation Date (subject to call-in):** 16 May 2011  
**Decision Reference:** CYP11033

**LONDON BOROUGH OF BROMLEY**  
**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**BROMLEY YOUTH MUSIC TRUST CONTRACT REVIEW**

**Reference Report:**

*CYP PDS 030511 item 8b Bromley Youth Music Trust Contract Review*

**Decision:**

That the Executive be recommended to passport the Department for Education Music Grant allocation of £362,242 to Bromley Youth Music Trust, in addition to the Council Grant for 2011/12 of £394,470.

**Reasons:**

The Local Authority's Music Service is delivered by the Bromley Youth Music Trust (BYMT), which provides instrumental and vocal tuition through schools and central activities at the Music Centre in Southborough Lane.

From 1 April 2011, Standards Funding for Music Services will be replaced with a Department for Education (DfE) Music Grant, administered by the Federation of Music Services for the commissioning of Music Education Services by local authorities.

In conjunction with BYMT's Principal, the current specification for the Bromley Music Services, provided through BYMT, has been identified as sufficiently flexible to fulfil the conditions of the DfE Grant.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 3rd May 2011 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 9 May 2011  
**Implementation Date (subject to call-in):** 16 May 2011  
**Decision Reference:** CYP11034



## LONDON BOROUGH OF BROMLEY

### STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

#### **BASIC NEED CAPITAL PROGRAMME – UPDATE REPORT 1**

##### **Reference Report:**

*CYP PDS 030511 item 8c Basic Need Capital Programme - Update Report 1*

##### **Decision:**

1. That the updated list of schemes within the Basic Need Capital Programme be approved.
2. That the Director of Children and Young People Services be authorised to seek planning permission for schemes at the appropriate time when required.
3. That a waiver of procurement standing orders (under 13.1 of the Council's Contract Procedural Rules) to allow for single tender action to enable the delivery of schemes requiring modular accommodation in time for September utilising the London Borough of Lewisham's framework for construction services including the construction of Modular Buildings, Fastrack Modular Construction and Ancillary Building Works to schools be authorised.
4. That the Director of Children and Young People Services be authorised to adjust the programme as circumstances dictate taking account of these priorities
5. That delegated authority be given to the Director of Children and Young People Services and Director of Resources to accept a tender for these works as long as the tender sum can be contained within the budget set out within this report.
6. That approval to value engineer the project at Award stage, if tenders are returned in excess of the approved estimate, be delegated to the Director of Children and Young People Services in consultation with the Chief Property Officer and CYP Portfolio Holder.

##### **Reasons:**

On 15 March 2011, the Children and Young People Portfolio Holder approved an initial list of priority schemes for addressing the estimated increase in the numbers of reception age pupils for September 2011. To meet this demand, 'bulge years' are planned at existing local schools to provide the required pupil places, which will be delivered through a combination of modular build and internal refurbishment.

Due to the urgency to provide places for September 2011, and the lead in times for the provision of modular accommodation, which includes the need to obtain planning consent for each development, the Council is required to procure the modular works by early May in order for the accommodation to be available for the start of the new school year in September 2011.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 3rd May 2011 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 9 May 2011  
**Implementation Date (subject to call-in):** 16 May 2011  
**Decision Reference:** CYP11035

## LONDON BOROUGH OF BROMLEY

### STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

#### MEMBERSHIP OF SCHOOL GOVERNING BODIES

##### Reference Report:

*CYP PDS 030511 item 8d Membership of School Governing Bodies*

##### Decision:

1. That the following appointments be approved, subject to CRB checks:

Scotts Park Primary School	Ms Doris Gruenes (Bromley)
----------------------------	-------------------------------
2. That the following appointments to a Shadow Governing Body of St Mary Cray Primary School be approved:

Shadow Local Authority Governors	Councillor David Hastings (Bromley Town Ward)  Reverend Paul Prentice (Orpington)
Shadow Parent Governors	Ms Lisa Roberts (Orpington)  Ms Jennifer Mosley (Orpington)  Miss Judith Ball (Orpington)
Shadow Staff Governors	Miss Karen Hart (Croydon)  Ms Alison Barker (London)
Shadow Community Governors	Mrs Charlotte Fulcher (Orpington)  Mr Paul Iredale (Chislehurst)
3. That the following re-appointments/confirmation and Local Authority Associated Person (LAAP) authorisation to academies be approved:

Darrick Wood School	Mr Michael Green (Orpington)
Langley Park Boys School	Mr Michael Scoggins (Beckenham)
Charles Darwin School	Councillor Julian Benington (Biggin Hill Ward)

**Reasons:**

It is intended to fill 95% of LA Governor vacancies within three months of becoming vacant.

The transition from Interim Executive board (IEB) to post-IEB governance is crucial to sustaining the recovery of St Mary Cray Primary School. The process commences with a Shadow Governing body working alongside the IEB. The Shadow Governing Body later acts alone with full governing body responsibilities, before being replaced by a permanently constituted Governing Body.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 3rd May 2011 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 9 May 2011  
**Implementation Date (subject to call-in):** 16 May 2011  
**Decision Reference:** CYP11036

**LONDON BOROUGH OF BROMLEY**  
**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Children and Young People, Councillor Ernest Noad has made the following executive decision:

**CYP FORWARD ROLLING WORK PROGRAMME**

**Reference Report:**

*CYP PDS 030511 item 8e CYP Forward Rolling Work Programme 2010-11*

**Decision:**

That the Forward Rolling Work Programme for 2011/12 be agreed.

**Reasons:**

To provide information on items scheduled for decision by the Children and Young People Portfolio Holder and items for consideration by the Children and Young People PDS Committee.

The proposed decision was scrutinised by the Children and Young People PDS Committee on 3rd May 2011 and the Committee supported the proposal.

.....  
Councillor Ernest Noad  
Portfolio Holder for Children and Young People

**Mark Bowen**  
**Director of Resources**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 9 May 2011  
**Implementation Date (subject to call-in):** 16 May 2011  
**Decision Reference:** CYP11037

This page is left intentionally blank

Report No.  
DCYP11076

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People  
Policy Development and Scrutiny Committee**

Date: **14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: PERFORMANCE MONITORING: FOURTH QUARTER 2010-11**

Contact Officer: Ailsa Reid-Crawford, Performance and Statistics Manager  
Tel: 020 8313 4043 E-mail: ailsa.reid-crawford@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report updates Members on progress during Quarter 4 (January to March 2011) and presents an end of year account on performance against the key actions and indicators for Children and Young People Services in Bromley.
- 

2. **RECOMMENDATION**

- 2.1 **The Children and Young People PDS Committee is invited to consider the CYP Portfolio Fourth Quarter performance 2010-11 and to identify any matters which it wishes to raise with the CYP Portfolio Holder.**

## Corporate Policy

- |    |                |                           |  |
|----|----------------|---------------------------|--|
| 1. | Policy Status: | Existing policy:          | "Every Child Matters in Bromley": Children and Young People's Plan 2009-2011 |
| 2. | BBB Priority:  | Children and Young People |  |
- 

## Financial

- |    |                                     |                |  |
|----|-------------------------------------|----------------|--|
| 1. | Cost of proposal:                   | Estimated cost | N/A  |
| 2. | Ongoing costs:                      | N/A            |  |
| 3. | Budget head/performance centre:     |                | Addressed across all Children and Young People budget heads  |
| 4. | Total current budget for this head: |                | Issues within the report are addressed across all children and young people budget heads. The Research and Statistics team within the CYP department is responsible for collating the report as part of its functions. |
| 5. | Source of funding:                  | N/A            |  |
- 

## Staff

- |    |   |
|----|---|
| 1. | Number of staff (current and additional) – N/A                |
| 2. | If from existing staff resources, number of staff hours – N/A |
- 

## Legal

- |    |                    |                        |  |
|----|--------------------|------------------------|--|
| 1. | Legal Requirement: | Statutory requirement: | Local Authorities are required to report in relation to relevant areas of activity as specified within the 'National Indicator Set'. |
| 2. | Call in:           | Call-in is applicable  |  |
- 

## Customer Impact

- |    |  |   |                 |
|----|--|---|-----------------|
| 1. | Estimated number of users/beneficiaries (current and projected) children and young people in Bromley | - | Potentially all |
|----|--|---|-----------------|
- 

## Ward Councillor Views

- |    |  |     |
|----|--|-----|
| 1. | Have Ward Councillors been asked for comments? | N/A |
| 2. | Summary of Ward Councillors comments:          |     |



### 3. COMMENTARY

#### Introduction

- 3.1 This is the fourth quarterly monitoring report for 2010/11 and covers the period January to March 2011 as well as an account of progress across the year. The purpose of this report is to provide the CYP Portfolio Holder with an overview of the performance of the Children and Young People Portfolio against the agreed key actions and performance measures. Awareness of our current level of performance promotes informed decisions and identifies areas where actions need to be developed to improve performance to meet our priorities and targets.

#### Performance Review

- 3.2 The 2010/11 quarterly performance monitoring report contains two sections; firstly a main report which will focus each quarter on specific performance issues, and secondly a full set of performance measures presented in Appendix A which provide a holistic view of all aspects of children and young peoples services. All of the chosen performance measures are used operationally by managers in each service area. The rationale of the review is to move away from reporting solely on indicators and link them to service delivery and demonstrate how performance management information is integrated.
- 3.3 The areas of focus in the main report will drill down on a service area and provide narrative to support performance data.

#### Appendix A - A guide to interpretation

- 3.4 The performance information has been set out in accordance with the key Children and Young Peoples service outcomes. Further subheadings have been used under each outcome for ease of use. The reporting frequency column outlines in which quarter information is reported. There is a description of the performance measure which is followed by the 2010/11 target, Quarter 1, 2, 3 and 4 performance and two years of trend data. Comparative data is provided on both statistical neighbours and national performance. Finally, the 'National Performance Quartile' column outlines Bromley's ranked performance against all authorities nationally, based on percentiles. The table below provides a key to the percentile ranges.

#### Quartile bandings

<b>Dark Green Upper Quartile</b>	This denotes that the local authority value is greater than or equal to the 75th Percentile figure nationally
<b>Light Green Upper Middle Quartile</b>	This denotes that the local authority value is greater than or equal to the 50th percentile figure but less than the 75th percentile figure nationally
<b>Amber Lower Middle Quartile</b>	This denotes that the local authority value is greater than or equal to the 25th percentile figure but less than the 59th percentile figure nationally
<b>Red Lower Quartile</b>	This denotes that the local authority value is less than the 25th percentile figure nationally

Each performance quartile contains the date of the latest available ranking. It is important to note that the quartile ranking is provided by Ofsted and there can sometimes be a time delay in the reporting period.

- 3.5 A full set of definitions for all performance measures can be found at the end of the report after Appendix A.

- 3.6 The target-setting process for many of the indicators for Children and young people requires adherence to strict criteria. As a relatively high performing LA in many areas, the targets we are required to set by national agencies are often aspirational, aiming to place our performance in the top quartile nationally. In many cases these are challenging to achieve.

#### **Quarter 4 and End of Year Summary of Performance**

- 3.7 There are 28 performance measures that have data reported in quarter 4. The proposed abolition of the national indicator set by the Coalition Government has meant that there are more indicators than usual for which we do not have data. Indicators where we have been informed Government are no longer collecting have been recorded in Appendix A as discontinued. There are others where the future is unknown and there has been no data available to publish, this is also referenced in Appendix A.
- 3.8 As it is the end of the 2010/11 financial year this report will be focusing on end of year performance. Each of the five outcome areas will be presented in turn and will carry a commentary on the performance of key areas within that outcome.

#### **Being Healthy**

- 3.9 Childhood obesity figures have risen in 2010/11 compared to 2009/10. Obesity in Reception age pupils has risen from 7.4% in 2009/10 to 8.2% in 2010/11. The picture is similar in Year 6 with 17.2% being classed as obese compared to 16.0% in 2009/10. This increase has meant that Bromley did not achieve the Local Area Agreement (LAA) target to halt the year on year rise in child obesity and subsequently did not qualify for any reward funding.
- 3.10 Over the last year Bromley PCT, Bromley Healthcare and the London Borough of Bromley continued to work together to prevent obesity with the HENRY(Health Exercise Nutrition for the Really Young) programme for under fives and Healthy Schools/ Extended Healthy Schools for school age children. Interventions for children identified as overweight include follow-up of obese children by the Healthy Weight team and an Active Boost programme for primary school age children, as well as dietician and paediatric services as required. This work will continue for 2011/12. The PCT is also looking to work in partnership to commission an evidence-based programme for adolescents.
- 3.11 82% of school age children and young people in Bromley participate in sporting activities for at least two hours a week in addition to that offered as part of the curriculum. This remains at the same level as in 2009/10 and is below the 85% target.
- 3.12 Despite a slight increase in quarter 4, the under 18 conception rate has been decreasing throughout the year. The overall rate for 2010/11 is 38.1 (211 conceptions) this compares with 39.2 (217 conceptions) during 2009/10. The improvement in reducing teenage pregnancy has come about through a range of actions including targeted work within the Youth Offending Team and with Looked After Children. However some preventative work has been cut due to funding cuts - this includes the Connexions Advisor support to teenage parents and the specialist Health Visitor support to young parents. Preventative programmes still in place include condom distribution schemes, Emergency Hormonal Contraception, and SRE in schools (the Your Choice, Your Voice programme).
- 3.13 Committee will note that under 16 data on conceptions and terminations data is 14 months behind the current reporting period, and that we are reliant upon the national publication of this information. It is with regret that the under 16 data on conceptions and terminations will not be available until November 2011.

- 3.14 There has been continued take up of screening services for Chlamydia with 32% of 15-24 year olds choosing to accept a screening test. This is an increase on previous years but is just below the national target of 35%. Locally Bromley has seen an increase this year as more core services such as GPs are helping to promote and improve the sustainability of the screening programme. Positive screens were just over 4% which is in line with the London average.

### **Staying Safe**

- 3.15 The upward trend in the number of initial contacts being made to social care continued throughout 2010/11. The level is at its highest with 9,065 initial contacts being recorded for the year. This represents an increase of 4,940 when compared to the number recorded in 2008/9.
- 3.16 Previous reports have commented on the increased stability in social care in both staffing and management structures brought about by the additional resources delivered through the recruitment and retention package. This is evidenced across a range of indicators outlined below, which have shown continued improvement throughout 2010/11.
- 3.17 Despite the level of initial contacts increasing, the number proceeding to the referral stage has fallen, this is a result of thresholds and procedures being interpreted in a consistent and timely manner.
- 3.18 There has been improvement in the assessment process. At the end of 2009/10 the percentage of initial assessments carried out within timescale was 23%, at the end of quarter 4 2010/11, this has increased to 61.7% (giving an overall figure for 2010/11 of 53.6%). Core assessments have also improved from 44% in 2009/10 to 51.4% in 2010/11.
- 3.19 There has been a rise in re-referrals which has been a cause for concern. Re-referrals have risen steadily during 2010/11 with an end of year figure of 29.2% compared to 12.5% in 2009/10. An audit was undertaken by the service which outlined some inconsistencies in recording. In addition to the service improvements outlined above, the two Referral and Assessment teams previously situated in East and West of the borough have been aligned into one team resulting in greater co-ordination and management oversight. The inconsistencies in recording re-referrals has now been resolved. The figures for May 2011 show that the percentage of re-referrals has fallen to 14.8%.
- 3.20 The number of children becoming subject to a child protection plan has increased. At the end of the year 300 children and young people had a child protection plan. The percentage of child protection cases reviewed in timescale has improved on the previous year. Despite the increase in the number of those children subject to a plan only 3 children's reviews were not within timescale.
- 3.21 At the 31st March 2011 266 children were looked after, compared to 247 in March 2009/10. The number of Looked After Children peaked at 299 in June 2010. The numbers becoming looked after (newly accommodated) rose from 86 in 2008/9 to 115 in 2009/10 and again in 2010/11 to 120. This increase in volume is offset by the number of children and young people leaving care. 147 children and young people left care in 2010/11, the majority of whom returned to live with their parents or reached the age of 18.
- 3.22 The number of children and young people with 3 or more placement moves has fallen from 17.5% in 2009/10 to 12.5% in 2010/11. Bromley continues to be above the national average for the length of time in a placement demonstrating careful matching. The placement funding and complex needs panels provide a vehicle for multi agency care planning to ensure that the identified placement meets the universal and specialist needs of the child or young person.

## Enjoy and Achieve

### *Attainment Summary*

- 3.23 At the Early Years Foundation Stage, Bromley has achieved 54% reaching National Indicator 72 (percentage of children achieving 78 points or more including at least 6 points in Personal, Social and Emotional Development and Communication, Language and Literacy); and shows a 1% point improvement on 2009 compared with a 4% improvement nationally. The overall outcomes of the Early Years Foundation Stage for Bromley are 2% below the National Average. 7 statistical neighbours are above Bromley with 3 the same as or below Bromley.
- 3.24 Across Key Stage 1 teacher assessments, Bromley's performance remains above the national average but there is no significant improvement on previous years. At Level 2+ for Reading there was a decrease of 1% point on the 2009 results compared with a 1% increase nationally. Writing remained the same both at Local Authority level and nationally. Mathematics decreased by 1% whilst the national average remained the same. Bromley's figures are above the national figures by between 1 and 2% points. At Level 3+ there was a 2% decrease in reading whilst writing remained the same. Nationally there was no change. In mathematics there was a 2% decrease compared with a 1% decrease nationally, and in Reading there was also an increase of 1% point. When compared with the statistical neighbours, Bromley has slightly lower average results than most.
- 3.25 At Key Stage 2, Bromley is again above the national averages in all subjects, at the expected and higher levels. Bromley is generally in line with its statistical neighbours at the expected (level 4) and the higher level (level 5).
- 3.26 For those pupils who are Looked After the proportion of pupils gaining the expected level (level 4) at Key Stage 2 has again increased this year, meeting the targets. In English, the proportion gaining the expected level has increased from 40% in 2009 to 100% in 2010 and in maths the increase is from 20% in 2009 to 80% in 2010. At Key Stage 4, there has also been an increase in the proportion of pupils gaining 5 A\*-C grades (including English and maths), from 10% in 2009 to 25% in 2010. This result is above both the London average of 14% and the national average of 12%. It should be noted that the cohorts of looked after children are small, which can lead to large fluctuations in results between years.
- 3.27 Narrowing the gap remains an area for improvement. The gap between the bottom 20% and the rest of the cohort at the Early Years Foundation Stage Profile has remained largely unchanged over the last two years and is below target by 3%. The gap in performance of those receiving free school meals and their peers at KS4 is higher than the previous year. There has been some improvement however at KS2 with the higher performance of those entitled to free school meals reducing the gap to 21% from 30% in the 2009/10 reporting year.
- 3.28 In 2010 Key Stage 4 performance improved further. The 2010 average for the percentage 5+A\*-C is 85% compared with 76% nationally which is a 7% increase on 2009 compared with a 6% increase nationally: The threshold target (63%) for the percentage of pupils achieving 5 or more A\*-C including English and maths was exceeded by 2%. 13 out of 17 Bromley secondary schools are above the National average for GCSE outcomes.
- 3.29 Attainment at Post 16 showed in 2010 the overall average point score per examination at 215.9 was above the National average (211.1) for all maintained schools and colleges. The overall average point score per student at 733.3 was above the National average (726.5) for all maintained schools at colleges. The Bromley performance for 2010 is a considerable improvement on 2009 (718).

## *Standards and behaviour*

- 3.30 Primary absence figures for the final year have failed to meet the target. The absence rate for 2010/11 (2009/10 academic year) was 5.40% against a target of 4.67%. The highest level of absence was during Quarters 1 and 2 which covered the Autumn and Spring terms and therefore included the winter weather period. As previously reported, sickness levels within some primary schools have continued to present a challenge. The spike project which is in operation across the majority of our schools continues to offer support to schools.
- 3.31 The overall annual attendance rate at secondary schools demonstrates a pleasing year on year improvement, with schools working hard to address issues relating to those previously deemed persistent absentees. The final year figure of 6.57% does fall short of the 6.39% target but is showing consistent improvement over the last three years. The persistent absence rate has also improved from 5% in 2009/10 to 4% in 2010/11 and has exceeded the 5.3% target.
- 3.32 Exclusions: The final year figure (relating to the Summer term of the academic year of 2009/2010) was 41 exclusions. This gives us a total decrease of 17 exclusions from 58 permanent exclusions in 2008/09. This represents a decrease of 59% in the last 3 years of permanent exclusions across both Primary and Secondary schools in the Borough. Bromley's exclusion rate of 0.09% is now in line with national figures. The decrease is a direct result of the new outreach teams and the respite centres that the behaviour service are offering to schools.

### **Making a Positive Contribution**

- 3.33 There has been a steady decrease of first time entrants within the youth justice system over the last 12 months, the final year figure showed 140 young people entering the justice system for the first time compared to 203 in 2009/10. The target of a 2% reduction on the previous year has been exceeded. The improvement can be attributed in part to the Triage service which went live in December 2010.
- 3.34 Quarter 4 performance in relation to the number of re-offences is not available until August 2011 therefore reporting the end of year figure will be delayed. Quarter 3 recorded a slightly higher level rate (0.71) of re-offences compared to the previous two quarters. The higher level for quarter 3 was a result of two young people who committed more than 8 re-offences which impacted on the final Q3 total. If the target is to be met, the total number of re-offences for 2010/11 must not exceed 120 (giving a re-offending rate of 1.05). The Q3 figure equates to 82 re-offences. If performance improves slightly over Q4 the service should meet its re-offending target.
- 3.35 The percentage of young people who were sentenced to custody has increased slightly in 2010/11 to 6.0% from 5.9% in 2009/10. As a result, the 5% target has not been met. All custodial sentences are reviewed by the Youth Offending Team (YOT) to see if an alternative sentencing could have been offered. YOT will continue to discuss with the courts any sentencing cases that they have concerns about.
- 3.36 The percentage of young offenders who are engaged in education, employment or training (EET) has fallen to 60% in 2010/11 against a target of 90%. This could in part be due to the current economic climate as performance in this indicator has fallen over the last three years from 81% in 2008/9 to 77.0% in 2009/10 to 60% in 2010/11. The challenge is within the 16+ cohort: 13 out of 24 of young people (54%) did not receive 16+ hours education, training or employment at the end of their court order. The service continues to work with internal and external providers to support entrenched young offenders not in education, training or employment age 16+.

- 3.37 100% of young offenders have access to suitable accommodation. This improvement has been brought about by regular communication between the YOT and housing, and a closer working relationship with Children's Social Care to identify issues as early as possible. There has also been improved discussion with young people and an on-going review of policies and procedures.

### **Economic Well-being**

- 3.38 The proportion of young people who are not in education, employment or training (NEET) has risen by point one of a percent in 2010/11 to 4.3%. Performance in this area is far better than the national picture and our statistical neighbours (a low figure indicates good performance). The overall low percentage is a result of high achievement across the 14-19 Collaborative members, a broad and balanced curriculum and good information, advice and guidance to young people across Bromley. However, there remains a small percentage of most vulnerable, hardest to reach young people still to be brought into the mainstream. Through the Integrated Youth Support Service and its partners, the Bromley 14-19 Collaborative implements a multi-agency strategy for tackling the hardest-to-reach young people who remain NEET to reduce further the low overall percentage.
- 3.39 Care leavers in employment, education or training (EET) has risen despite the toughened employment market. In 2010/11 71.4% of those leaving care continued their education and/or found employment. This is an increase on 62.5% in 2009/10 and exceeds the 70% target. During 2010/11 there has been an increased level of collaborative work between the leaving care team and the children in care education team which has carried out targeted work with Year 11 children to ensure that they have a sound post 16 destination.
- 3.40 The suitability of accommodation for care leavers has also improved with 91.4% of young people securing semi and independent living accommodation. This has exceeded the target of 90%. The high number of young people being found suitable housing is a direct result of the joint working between leaving care, housing and supporting people services. This collaborative work enables good access to accommodation with transition to good quality, affordable permanent accommodation when required.
- 3.41 The percentage of young people in Bromley who achieve a level 2 and level 3 qualification by the age of 19 has increased in 2010/11 to 81.9% and 57% respectively. Bromley continues to perform higher than the national average.
- 3.42 Paragraph 3.28 references the work still needed to narrow the performance gap of vulnerable young people. This is also evidenced in the percentage of young people who were in receipt of free school meals (when in Yr 11) who attain level 2 qualifications by the age of 19, which has fallen from 21.0% in 2009/10 to 15% in 2010/11.

## **4. REVIEW OF PERFORMANCE MANAGEMENT INFORMATION**

- 4.1 It is good practice under the performance management framework to annually review performance information as part of the business planning cycle. In the light of recent legislative changes nationally a review for 2011/12 is even more pertinent. The Research and Statistics service are in the process of reviewing key performance that is reported at varying levels across children and young peoples services. This includes that provided to the CYP Portfolio Holder and PDS committee and the CYP Partnership Board. It is envisaged that the 2011/12 performance reports will focus on indicators which reflect the priorities within the 2011/12 CYP Portfolio Plan and in addition contain a smaller number of key operational performance measures.

- 4.2 It is proposed to bring to the CYP PDS meeting in September a new reporting format for the forthcoming year containing quarter 1 information for consultation with Members on both style and content.

<b>Non-Applicable Sections:</b>	Policy Implications Legal Implications Financial Implications Personnel Implications
Background Documents: (Access via Contact Officer)	N/A

# Being Healthy

Quarter four reporting period: January to March 2011

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
<b>Emotional health</b>												
National Indicator reported Annually in Q4	NI 51 Effectiveness of child and adolescent mental health (CAMHS) services	n/a	Data not yet published	n/a	n/a	n/a		16	14	15	15	Upper (2008/9)
National Indicator reported Annually in Q4	NI 58 Emotional and behavioural health of children in care	n/a	13.1	n/a	n/a	n/a	13.1	13.9	13.9	14.7 (2008/09)	14.2 (2009/10)	Upper Middle (2008/09)
<b>Fitness and Nutrition</b>												
National Indicator reported annually in Q2	NI 52 Take up of school lunches - Primary	n/a	discontinued	n/a	41.4%	n/a	41.4%	37.0%	New indicator as of 2009	37.2%	41.4%	Lower Middle (2008/9)
National Indicator reported annually in Q2	NI 52 Take up of school lunches - Secondary	n/a	discontinued	n/a	43.2%	n/a	43.2%	43.4%	New indicator as of 2009	35.1%	35.8%	Upper (2008/9)
National Indicator reported annually in Q3	NI 55 Obesity among primary school age children in Reception Year	8%	n/a	8.2%	n/a	n/a	8.2%	7.4%	7.3%	8.5%	9.8%	Upper (2008/9)
National Indicator reported annually in Q3	NI 56 Obesity among primary school age children in Year 6	15%	n/a	17.2%	n/a	n/a	17.2%	16.0%	15.7%	15.8%	18.7%	Upper (2008/9)
LAA Reward target reported annually in Q3	Halting the year on year rise in child obesity by maintaining the average level of obesity of reception and yr 6 children at 2006 levels after 3 years	11.9%	n/a	12.4%	n/a	n/a	12.4%	11.5%	11.4%	n/a	n/a	
National Indicator reported annually in Q3	NI 57 Children and young people's participation in high-quality PE and sport	85%	discontinued	82%	n/a	n/a	82%	82.0%	80.0%	83.3% (2008/09)	86% (2010/11)	Upper Middle (2009/10)
<b>Teenage Pregnancy and Sexual Health</b>												
LAA and National Indicator	NI 112 Under 18 conception rate (the change in rate since 1998 baseline figure)	-44.7	Data not yet published	-5.90%	+33.1%	+43.8%		+22.1%	+6%	-12.4	-12.7	Lower (2008)
Local performance measure	Under 18 conception rate (Conception rate per 1,000 girls aged 15-17)	17.7	33.7 (47 conceptions)	30.1 (42 conceptions)	42.6 (59 conceptions)	46.0 (63 conceptions)	38.1 (211 conceptions)	39.2 (217 conceptions)	34.0 (194 conceptions)	n/a	n/a	



Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
Local performance measure	Under 16 Conception rate (rate per 1,000 girls aged 13-15)	n/a	Data not yet published	n/a	n/a	n/a		6.3 * (104 conceptions)	5.6 * (93 conceptions)	n/a		
Local performance measure	Termination of pregnancy in Under 18's (number of terminations)	n/a	17	29	16	31	93	138	113	n/a		
Local performance measure	Termination of pregnancy in Under 16's (number of terminations)	n/a	Data not yet published	n/a	n/a	n/a		30	17	n/a		
National Indicator reported annually in Q4	NI 113 Prevalence of Chlamydia ~ The percentage of under 25s undertaking a screening test.	35.0%	32.0%	n/a	n/a	n/a	32.0%	30.7%	16.8%	14.3%	16.2%	<b>Upper Middle (2007/8)</b>

NI denotes National Indicator

\* Due to the low numbers involved, the DoH provide an aggregated three year figure which pertains to 2006-2008.

## Staying Safe

Quarter four reporting period: January to March 2011

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbourhoods	England	National Performance Quartile
<b>Safeguarding children and young people</b>												
Local indicator reported monthly	Number of initial contacts made to Childrens social care	n/a	2338	2176	2138	2413	9065	8356	4125	n/a	n/a	
Local indicator reported monthly	Number of referrals to Childrens social care services	n/a	625	560	579	939	2703	3254	1984	n/a	n/a	
Local indicator reported monthly	Percentage of children whose referral occurred within 12 months of a previous referral	12.5%	29.2%	22.6%	18.8%	16.1%	23.6%	12.5%	10.5%	n/a	n/a	
Reported internally on monthly basis	NI 68 Referrals to children's social care going on to initial assessment	75%	92%	93%	85%	80.2%	92.9%	78.4%	70.6%	59.5%	64.3% (2009/10)	Upper Middle (2008/9)
Reported internally on monthly basis	NI 59 Initial assessments for children's social care carried out within 10 working days of referral*. Note this was measured as 7 working days until 31st Mar'10)	75%	61.7%	49.7%	42.8%	41.5%	53.6%	23%	89.2%	67.6%	67.1% (2009/10)	Upper (2008/9)
Reported internally on monthly basis	NI 60 Core assessments for children's social care that were carried out within 35 working days of their commencement	80%	54.1%	54.8%	45.1%	36.5%	51.4%	44.0%	88.8%	77.7% (2008/09)	73% (2009/10)	Upper (2008/9)
Local indicator reported monthly	Number of Children subject to a Child Protection Plan (snapshot)	n/a	300	303	279	263	300	254	164	n/a	n/a	
Reported internally on monthly basis	NI 65 Children becoming the subject of a Child Protection Plan for a second or subsequent time	14%	8.6%	9.2%	7.9%	7.4%	8.6%	4.8%	12.1%	16.1% (2008/09)	13.6% (2009/10)	Upper Middle (2008/9)
Reported internally on monthly basis	NI 67 Child protection cases which were reviewed within required timescales	100%	98.7%	98.8%	98.6%	98.7%	98.7%	92.1%	100.0%	99.5% (2008/09)	98.4% (2009/10)	Upper (2008/9)

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbourhoods	England	National Performance Quartile
Reported internally on monthly basis	NI 64 Child protection plans lasting 2 years or more	5%	5.4%	5.3%	10.5%	20.3%#	5.4%	5.60%	2.70%	n/a	5.9% (2009/10)	
<b>Looked After Children</b>												
Local indicator reported monthly	Number of Looked After Children (snapshot)	n/a	266	268	280	293	266	285	247	n/a	n/a	
National Indicator reported annually in Q4	NI 61 Timeliness of placement of looked after children for adoption following an agency decision that the child should be placed for adoption	80%	58.30%	n/a	n/a	n/a	58.3%	37.5%	57.1%	n/a	72.4% (2009/10)	
Reported internally on monthly basis	NI 62 Stability of placements of looked after children: number of moves	11%	12.8%	5.5%	3.2%	1.3%	12.8%	17.5%	10.1%	11.8% (2008/09)	10.9% (2009/10)	Upper Middle (2008/9)
Reported internally on monthly basis	NI 63 Stability of placements of looked after children: length of placement	72%	72.6%	69.5%	67%	66.7%	72.6%	73.3%	77.9%	66.5% (2008/09)	68.0% (2009/10)	Upper (2008/9)
Reported internally on monthly basis	NI 66 Looked after children cases which were reviewed within required timescales	100%	95.6%	98.4%	98.7%	98.4%	95.6%	92%	94.2%	90.7% (2008/09)	90.5% (2009/10)	Lower Middle (2008/9)
National Indicator reported annually in Q4	NI 71 Children who have run away from home/care	n/a	discontinued	n/a	n/a	n/a	-	12	8	8	10	Lower Middle (2009/10)
<b>Child Safety</b>												
National Indicator reported annually in Q4	NI 70 Hospital admissions caused by unintentional and deliberate injuries to children and young people	n/a	Not yet published	n/a	n/a	n/a			75.1	102.7	119.5	Upper (2008/9)
National Indicator reported annually in Q4	NI 48 Children killed or seriously injured in road traffic accidents (% change from previous year)	13%	Not yet published	n/a	n/a	n/a		7%	0.0%	1.7%	6.2%	Lower Middle (2006/8)

NI Denotes National Indicator

\* In 2010 the national indicator definition has been changed from 7 working days to 10 working days

# There are currently 11 children in this cohort. As there have only been 57 children in total in Q1 2010/11 that had their plans ended the current figure is at 20%. This figure is not representative of the full year cohort and so needs to be used with caution for this month. The rate has already dropped to 13.5% for July as no children who have had their plans ended were subject to a plan for more than 2 years.

# Enjoying and Achieving

Quarter four reporting period: January to March 2011

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
<b>Pupil Attainment ~ Primary</b>												
National indicator reported annually in Q3	NI 72 Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	54%	n/a	54%	n/a	n/a	54%	53%	46.0%	59.4%	56%	Upper Middle (2009/10)
National indicator reported annually in Q3	NI 92 Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	30%	n/a	33.3%	n/a	n/a	33.3%	33.7%	34.9%	31.9%	32.7%	Lower Middle (2009/10)
National indicator reported annually in Q3	NI 93 Progression by 2 levels in English between Key Stage 1 and Key Stage 2	92%	n/a	88%	n/a	n/a	88%	84.0%	85.0%	84.3%	85%	Upper Middle (2009/10)
National indicator reported annually in Q3	NI 94 Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2	88%	n/a	87%	n/a	n/a	87%	82%	81.0%	83.0%	83%	Upper Middle (2009/10)
National indicator reported annually in Q3	NI 73 Achievement at level 4 or above in both English and Maths at Key Stage 2 (Threshold)	82%	n/a	77%	n/a	n/a	77%	75.0%	77.0%	77.1%	74%	Upper (2009/10)
National indicator reported annually in Q3	NI 76 Achievement at level 4 or above in both English and Maths at KS2 (Floor - 60%)	0%	n/a	17%	n/a	n/a	17%	9%	5.0%	8.5%	9.7%	
National indicator reported annually in Q3	NI 99 Children in care reaching level 4 in English at Key Stage 2	80%	n/a	100%	n/a	n/a	100%	40%	83.0%	35.0%	45% (2010/11)	Upper (2008/9)
National indicator reported annually in Q3	NI 100 Children in care reaching level 4 in Maths at Key Stage 2	80%	n/a	80%	n/a	n/a	80%	20%	67.0%	29.0%	44% (2010/11)	Upper (2008/9)
National indicator reported annually in Q4	NI 104 The Special Educational Needs (SEN)/non-SEN gap – achieving Key Stage 2 English and Maths threshold		Awaiting release from the DFE	n/a	n/a	n/a	Awaiting release from the DFE	52%	51.8%	50.8%	50.6%	Lower Middle (2008/9)

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
National indicator reported annually in Q3	NI 102 Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stages 2		n/a	21%	n/a	n/a	21%	30%	29.5%	27.8%	21%	Lower (2008/9)
<b>Pupil Attainment ~ Secondary</b>												
National indicator reported annually in Q3	NI 75 Achievement of 5 or more A*-C grades at GCSE or equivalent including English and Maths (Threshold)	63%	n/a	65%	n/a	n/a	65%	62.6%	60.0%	60.4%	53%	Upper (2009/10)
National indicator reported annually in Q3	NI 84 Achievement of 2 or more A*-C grades in Science GCSEs or equivalent		n/a	69%	n/a	n/a	69%	59.4%	56.0%	60.4%	59.9%	Upper (2009/10)
National indicator reported annually in Q3	NI 101 Children in care achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and Maths)	35%	n/a	25%	n/a	n/a	25%	10%	4%		11.6% (2010/11)	
National indicator reported annually in Q4	NI 105 The Special Educational Needs (SEN)/non-SEN gap – achieving 5 A*-C GCSE inc. English and Maths		Awaiting release from the DFE	n/a	n/a	n/a	Awaiting release from the DFE	55.5%	54.8%	50.0%	46.0%	Lower (2009/10)
National indicator reported annually in Q3	NI 102 Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stages 4		n/a	35%	n/a	n/a	35%	31.1%	29.0%	33.2%	28%	Lower Middle (2008/9)
National indicator reported annually in Q3	NI 85 Post-16 participation in physical sciences (A Level Chemistry) [point score]		n/a	259	n/a	n/a	259	220	203			
National indicator reported annually in Q3	NI 85 Post-16 participation in physical sciences (A Level Maths) [point score]		n/a	580	n/a	n/a	580	560	432			
National indicator reported annually in Q3	NI 85 Post-16 participation in physical sciences (A Level Physics) [point score]		n/a	195	n/a	n/a	195	209	202			
National indicator reported annually in Q3	NI 90 Take up of 14-19 learning diplomas		n/a	271 (relates to academic year 2009/10)	n/a	n/a	271 (relates to academic year 2009/10)	169	new			

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
<b>Standards and Behaviour</b>												
Local performance measure reported in Q1, Q2, Q3 (termly)	Authorised and unauthorised absences at primary schools	4.67%	n/a	4.65% (relates to Summer term 2010)	5.5% (relates to Spring term 2010)	5.62% (relates to Autumn Term 2009)	5.40% (relates to academic year 2009/10)	5.24% (relates to academic year 2008/09)	5.31% (relates to academic year 2007/08)	n/a	5.3% (relates to academic year 2008/09)	
Local performance measure reported in Q1, Q2, Q3 (termly)	Authorised and unauthorised absences at secondary schools	6.39%	n/a	6.89% (relates to Summer Term 2010)	6.63% (relates to Spring Term 2010)	6.39% (relates to Autumn term 2009)	6.57% (relates to academic year 2009/10)	7.17% (relates to academic year 2008/09)	7.33% (relates to academic year 2007/08)	n/a	7.21 (relates to academic year 2008/09)	
National performance measure reported in Q1, Q2, Q4 (termly)	NI 87 Secondary school persistent absence rate	5.3%	4% (relates to full academic year 2009/10)	n/a	4.1% (relates to Aut 09 & Spr 10 Terms)	5.1% (relates to Autumn term 2009)	4% (relates to academic year 2009/10)	5% (relates to academic year 2008/09)	5.6% (relates to academic year 2007/08)	4.3%	4.2% (relates to academic year 2009/10)	Lower Middle (2008/9)
Local performance measure reported in Q1, Q2, Q3 (termly)	Percentage of Children Looked After continuously for at least 12 months of compulsory school age who missed at least 25 days of schooling for any reason	15%	10.5%	5.4%	1.4%	12.7%	12.7% (relates to academic year 2009/10)	10.9%	12.8%	n/a	n/a	
National indicator reported in Q1, Q2, Q3 (termly)	NI 114 Rate of permanent exclusions from school	0.13%	n/a	0.03% equates to 12 exclusions. (relates to Summer term 2010)	0.02% equates to 18 exclusions. (relates to Spring term 2010)	0.02% equates to 11 exclusions. (relates to Autumn term 2009)	0.09% equates to 41 exclusions. (relates to full academic year 2009/10)	0.13% equates to 58 exclusions (relates to academic year 2008/09)	0.22% equates to 100 exclusions (relates to academic year 2007/08)	0.12% (relates to academic year 2007/08)	0.09% (relates to academic year 2008/09)	Lower (Reporting year 2008/9)
National performance measure reported in Q4	NI 86 Secondary schools judged as having good or outstanding standards of behaviour		82.4	n/a	n/a	n/a	82.4	82	94	80	81.6 (relates to 2010/11)	Upper Middle (2008/9)
National indicator reported annually in Q3	NI 89 Reduction of number of schools judged as requiring special measures (as at the end of the summer term)	0	n/a	2	n/a	n/a	2	0	4			
National indicator reported annually in Q3	NI 89 Improvement in time taken to come out of the special measures category (months)		n/a	Not yet published by Ofsted	n/a	n/a	Not yet published by Ofsted	16		22	20	Upper (2008/09)
National indicator reported annually in Q4	NI 103 Percentage of Special Educational Needs – statements issued in 26 weeks as a proportional of all	55%	56.8%	n/a	62%	58%	56.8%	42%	31%	80%	83%	Lower (2008/9)

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
National indicator reported annually in Q4	NI 103 Percentage of Special Educational Needs – statements issued in 26 weeks excluding exceptions	85%	64.1%	n/a	81%	84%	64.1%	62%	73%	88%	91%	Lower (2008/9)

NI Denotes National Indicator

## Making a Positive Contribution

Quarter four reporting period: January to March 2011

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
<b>Youth Offending and Substance Misuse</b>												
National Indicator reported internally on a quarterly basis	NI 111 First time entrants to the Youth Justice System aged 10–17	-2% reduction	29	38	30	43	140	203	305			Upper (2008/9)
National Indicator reported quarterly	NI 19 Rate of proven re-offending by young offenders (2008 frequency rate after 9 months)	1.05	Available August 2011	0.71	0.57	0.22		1.07	1.4	1.0	1.0	Lower (2008/9)
National Indicator reported Annually in Q4	NI 43 Young people within the Youth Justice System receiving a conviction in court who are sentenced to custody	5%	6%	6%	7%	3.3%	6.0%	5.9%	3.0%	3.9%	6.0%	Upper (2008/9)
National Indicator reported internally on a quarterly basis	NI 45 Young offenders engagement in suitable education, employment or training	90%	60.0%	72.0%	78.0%	78.0%	60.0%	77.0%	81.0%	71.7%	73.5%	
Local Indicator from April 2010	NI 46 Young offenders access to suitable accommodation	100%	100.0%	98.0%	98.0%	97.0%	100.0%	98.0%	98.7%	94.8%	95.7%	Upper Middle (2008/9)

NI Denotes National Indicator



# Economic Well-being

Quarter four reporting period: January to March 2011

Reporting Frequency	Performance Measure	2010/11 Target	Quarter 4	Quarter 3	Quarter 2	Quarter 1	2010/11 Actual	2009/10 Actual	2008/9 Actual	Statistical Neighbours	England	National Performance Quartile
<b>Employment Education and Training</b>												
National Indicator reported Annually in Q4	NI 91 Participation of 17 year-olds in education or training		Available 30 June	n/a	n/a	n/a		80%	72.0%	79.2%	80.0%	Lower (2008/9)
LAA and National indicator reported annually in Q4	NI 117 16 to 18 year olds who are not in education, training or employment (NEET)	4%	4.30%	n/a	n/a	n/a	4.3%	4.2%	4.6%	5.7%	6.4%	Upper (2008/9)
Reported internally on monthly basis	NI 148 Care leavers in employment, education or training (2008/09)	70%	71.4%	69.7%	60%	62.9%	71.4%	62.5%	65.0%	58.6%	62.1% (2009/10)	Upper Middle (2008/9)
National indicator reported annually in Q4. published Mar 11	NI 79 Achievement of a Level 2 qualification by the age of 19		81.9%	n/a	n/a	n/a	81.9%	80.2%	79.0%	81.3%	78.7% (2010/11)	Upper (2009/10)
National indicator reported annually in Q4. published Mar 11	NI 80 Achievement of a Level 3 qualification by the age of 19 (2008/09)		57%	n/a	n/a	n/a	57%	55.7%	54.7%	57.4%	52% (2010/11)	Upper (2009/10)
National indicator reported annually in Q4. published Mar 11	NI 82 Inequality gap in the achievement of a Level 2 qualification by the age of 19 (2008/09)		15.0%	n/a	n/a	n/a	15.0%	21.0%	26.0%			
National indicator reported annually in Q4. published Mar 11	NI 81 Inequality gap in the achievement of a Level 3 qualification by the age of 19 (2008/09)		21.0%	n/a	n/a	n/a	21.0%	28.0%	32.0%	31.3%	25.0%	Lower Middle (2008/9)
National indicator reported annually by central govt	NI 106 Young people from low income backgrounds progressing to higher education		discontinued	n/a	n/a	n/a		Latest data 2008/9	23.0%	25.4%	19.4%	Lower Middle (2008/9)
<b>Accommodation and Child Care</b>												
National Indicator reported Annually in Q4	NI 147 Care leavers in suitable accommodation	90%	91.4%	n/a	n/a	n/a	91.4%	84.4%	89.7%	88.0%	90.3% (2009/10)	Lower Middle (2008/9)
National indicator reported annually by central govt	NI 118 Take up of formal childcare by low-income working families (2007/08)		discontinued	n/a	n/a	n/a		Latest data is for 2008	20.4%	19.5%	18.1%	Upper (2008)

NI denotes National Indicator

**Children and Young People Services  
Definitions of Performance Indicators 2010/11**

**Being Healthy**

NI number	Indicator	Definition
<b>Emotional Health</b>		
50	Emotional health of children	Using the 'relationships' section of the Tellus survey. It is based on the percentage of children with good relationships. This is defined as the percentage of children who answered 'true' to having one or more good friends AND answered 'true' to at least two of the statements about being able to talk to their parents, friends or another adult.
51	Effectiveness of child and adolescent mental health (CAMHS) services	A self assessment is used to show how effectively mental health services meet children's mental health needs. It is used to identify those PCTs and LAs that are working together to deliver a comprehensive CAMHS service.
58	Emotional and behavioural health of Children in care	It is based on a strength and difficulties questionnaire sent to the carers of each child who has been in care for a year or more and aged between 5 and 17. The scores from the questionnaires help identify any mental health issues. The indicator is an average of all the scores for looked after children. Anything below 13 is good, between 14 and 16 is a raised concern and anything over 16 requires further investigation.
<b>Fitness and Nutrition</b>		
52	Take up of school lunches – Primary	To assess the increase in healthy eating among children and young people by measuring school lunch take-up, particularly those children entitled to a Free School Meal
52	Take up of school lunches – Secondary	To assess the increase in healthy eating among children and young people by measuring school lunch take-up, particularly those children entitled to a Free School Meal
55	Obesity in primary school age children in Reception Year	The percentage of Reception age children who are obese, as shown by the National Child Measurement Programme.
56	Obesity in primary school age children in Year 6	The percentage of children in Year 6 who are obese, as shown by the National Child Measurement Programme.
Local Indicator	Halting the year on year rise in child obesity by maintaining the average level of obesity of reception and year 6 children at 2006 levels after 3 years.	A combined figure based on the 2 separate obesity indicators for Reception and year 6 pupils.
57	Children and young people's participation in high quality PE and sport	This indicator focuses on the existing School Sport Survey measure to capture the percentage of 5-16 participating in at least two hours a week of high quality curriculum time PE and sport at school
199	Children and young people's satisfaction with parks and play areas	The percentage of pupils in the Tellus survey data who reported that parks and play areas were very good or fairly good;

NI number	Indicator	Definition
<b>Teenage Pregnancy and Sexual Health</b>		
112	Under 18 conception rate	The rate change of under 18 conceptions per 1000 females aged 15-17 from the baseline figure in 1998.  Data on teenage conceptions is available on a calendar year basis and the Office of National Statistics (ONS) publishes this data in February each year, 14 months after the year to which they relate. Therefore the indicator presented in 2010/11 is the data published in February 2011, relating to calendar year 2009.
Local Indicator	Under 18 conception rate per 1,000 15-17 year old girls	Under 18 conception rate per 1,000 15-17 year old girls
Local Indicator	Under 16 conception rate per 1,000 13-15 year old girls	Under 16 conception rate per 1,000 13-15 year old girls
Local Indicator	Terminations of pregnancy in Under 18's	Number of terminations recorded for under 18s
Local Indicator	Terminations of pregnancy in Under 16's	Percentage of under 16s conceptions leading to terminations
113	Prevalence of Chlamydia in under 25 year olds	Percentage of the resident population aged 15-24 accepting a test/screen for Chlamydia.

## Staying Safe

NI number	Indicator	Definition
<b>Safeguarding Children and Young People</b>		
Local Indicator	Number of initial contacts made to children's social care	The number of initial contacts made to children's social care in each quarter of the reporting year.
Local Indicator	Number of referrals to children's social care services	The number of referral made to children's social care in each quarter of the reporting year.
68	Referral to children's social care going on to initial assessment	The percentage of children referred to children's social care whose cases go on to initial assessments.
59	Initial assessments for children's social care carried out within 10 working days of referral	The percentage of initial assessments completed in the period between 1 April and 31 March within 10 working days of referral. (in 2010/11 the definition changed from 7 working days to 10 working days)
60	Core assessments for children's social care that were carried out within 35 working days of their commencement	The percentage of core assessment completed in the period between 1 April and 31 March within 35 working days of initial assessment end date.

NI number	Indicator	Definition
67	Percentage of child protection cases which were reviewed within required timescales	<p>The percentage of children with a Child Protection Plan at 31 March who at that date had had a Plan continuously for at least the previous 3 months, whose case was reviewed within the required timescales.</p> <p>This indicator uses reviews as a proxy for the measurement of the effectiveness of the interventions provided to children with a child protection plan or on the register. Guidance, <i>Working Together to Safeguard Children</i>, which came into effect from December 1999, requires that the first child protection review is held within three months of the initial child protection conference and thereafter at intervals of no more than six months. A high figure indicates good performance.</p>
65	Percentage of children becoming the subject of a Child Protection Plan for a second or subsequent time	The percentage of children who became subject to a Child Protection Plan at any time during the year, who had previously been the subject of a Child Protection Plan, or was on the Child Protection Register of that council, regardless of how long ago it was.
64	Child protection plans lasting 2 years or more	The percentage of children ceasing to be the subject of a Child Protection Plan during the year ending 31 March, who had been the subject of a Child Protection Plan continuously for two years or longer.
<b>Looked After Children</b>		
Local Indicator	Number of looked after children	Snapshot of children in care as at the end of each reporting quarter.
61	Timeliness of placements of looked after children for adoption following an agency decision that the child should be placed for adoption	The percentage of looked after children adopted during the year who were placed for adoption within 12 months of the decision that they should be placed for adoption, and who remained in that placement on adoption.
62	Stability of placements of looked after children: number of placements	The percentage of children looked after at 31 March with 3 or more placements during the year.
63	Stability of placements of looked after children: length of placement	The percentage of looked after children aged under 16 at 31 March who had been looked after continuously for at least 2.5 years who were living in the same placement for at least 2 years.
66	Looked after children cases which were received with required timescales	The percentage of children looked after cases which should have been reviewed during the year ending 31 March that were reviewed on time during the year.
71	Children who have run away from home/care	This indicator is a self-assessment measuring to what extent Bromley children's safeguarding board have a picture of running away patterns in their area; how much this information informs local service provisions; and what procedures are in place to respond to the needs of young runaways. The score is between 0 and 15 and good performance is identified by a high score.

NI number	Indicator	Definition
<b>Child Safety</b>		
70	Hospital admissions caused by unintentional and deliberate injuries to children and young people	The number of in-year emergency admissions of children and young people to hospital as a result of unintentional and deliberate injury per 10,000 population of children and young people.
48	Children killed or seriously injured in road traffic accidents	The percentage change in number of children killed or seriously injured during the calendar year compared to the previous year. Figures are based on a 3 year rolling average, up to the current year.
69	Children who have experienced bullying	The percentage of pupils in the Tellus survey data who responded that they have experienced bullying

### Enjoying and Achieving

NI number	Indicator	Definition
<b>Pupil Attainment - Primary</b>		
72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal, Social and Emotional Development and Communication, Language and Literacy	The number of children achieving 78 points across all 13 Early Years Foundation Stage Profile scales, with at least 6 points or more in each of the Personal, Social and Emotional Development and Communication, Language and Literacy scales, expressed as a percentage of the total number of children assessed against the Early Years Foundation Stage Profile.
92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	The gap between the median Foundation Stage Profile score of all children locally and the mean score of the lowest achieving 20% of children locally, as a percentage of the median score of all children locally.
93	Progression by 2 levels in English between Key Stage 1 and Key Stage 2	The number of pupils at the end of KS2 making 2 levels of progress in English between KS1 and KS2, as a percentage of the number of pupils at the end of KS2 with valid National Curriculum test results (including absent pupils and pupils unable to access the tests).
94	Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2	The number of pupils at the end of KS2 making 2 levels of progress in maths between KS1 and KS2, as a percentage of the number of pupils at the end of KS2 with valid National Curriculum test results (including absent pupils and pupils unable to access the tests).
73	Achievement at level 4 or above in both English and Maths at Key Stage 2	The number of pupils achieving level 4+ in both English and maths at KS2 as a percentage of the number of pupils at the end of KS2 with valid National Curriculum test results in both English and maths.
76	Achievement at level 4 or above in both English and Maths at KS2	The number of schools in the local authority where the number of pupils achieving Level 4+ in both English and Maths at KS2 as a percentage of the number of pupils at the end of KS2 with valid National Curriculum test results in both English and Maths is less than 55%.

NI number	Indicator	Definition
99	Looked after children reaching level 4 in English at Key Stage 2	The number of looked after children who have been in care for at least one year who were in year 6 (key stage 2) and who achieved at least level 4 in English, as a percentage of the total number of looked after children who were in care for at least one year who were in year 6 (key stage 2).
100	Looked after children reaching level 4 in maths at Key Stage 2	The number of looked after children who have been in care for at least one year who were in year 6 (key stage 2) and who achieved at least level 4 in maths, as a percentage of the total number of looked after children who were in care for at least one year who were in year 6 (key stage 2).
104	The Special Educational Needs (SEN)/non-SEN gap – achieving key stage 2 English and Maths threshold	The percentage point gap between pupils who are identified as having special educational needs who achieve the expected national curriculum level 4 or above in both English and Maths at Key Stage (KS) 2 and their peers (pupils who have not been identified as having special educational needs).
102	Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at key stage 2	The percentage point gap between those pupils known to be eligible for free schools meals (FSM) achieving at least Level 4 in English and Maths at Key Stage (KS) 2 and pupils not known to be eligible for FSM achieving the same outcome.
<b>Pupil Attainment - Secondary</b>		
75	Achievement of 5 or more A*-C grades at GCSE or equivalent including English and Maths	The number of pupils achieving 5 or more A*-C or equivalent including English and maths at KS4 as a percentage of the number of pupils at the end of KS4.
84	Achievement of 2 or more A*-C grades in Science GCSEs or equivalent	The number of pupils in a school at the end of KS4 who have achieved 2 or more science GCSEs graded A*-C as a percentage of the number of pupils in a school at the end of KS4.
101	Looked after children achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and Maths)	The number of looked after children who were in care for at least one year who were in year 11 and achieved the equivalent of at least 5 A*-C GCSEs, including English and maths (or equivalent) as a percentage of the total number of looked after children who were in care for at least one year who were in year 11.
105	The Special Educational Needs (SEN)/non SEN gap – achieving 5 A*-C GCSE inc. English and Maths	The percentage point gap between pupils who are identified as having special educational needs who achieve 5 A*-C GCSE grades or equivalent including English and Maths at Key Stage (KS) 4 and their peers (pupils who have not been identified as having special educational needs).
102	Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at key stage 4	The percentage point gap between pupils known to be eligible for FSM achieving 5A*-C grades at GCSE (and equivalent) including GCSE English and mathematics, at KS4 and pupils ineligible for FSM achieving the same outcome.



NI number	Indicator	Definition
85	Post-16 participation in physical sciences (A level Chemistry)	The number of entries for pupils that are aged 16-18 years old in schools or colleges for A level Chemistry.
85	Post-16 participation in physical sciences (A level Maths)	The number of entries for pupils that are aged 16-18 years old in schools or colleges for A level Maths.
85	Post-16 participation in physical sciences (A level Physics)	The number of entries for pupils that are aged 16-18 years old in schools or colleges for A level Physics.
90	Take up of 14-19 learning diplomas	The number of active Diploma Aggregation Service accounts where the centre of learning is recorded as being within the local authority.
<b>Standards and Behaviour</b>		
Local Indicator	Authorised and unauthorised absences at primary schools	Total absences in primary schools
Local Indicator	Authorised and unauthorised absences at secondary schools	Total absences in secondary schools
87	Secondary school persistent absence rate	<p>The number of persistent absentees as a percentage of the total number of local authority maintained secondary school pupil enrolments.</p> <p>A persistent absentee is a pupil who has accumulated the threshold number of half day sessions of absence over the relevant reporting period. The thresholds are:</p> <p>On an annual basis – 64 or more half day sessions of absence (2 and a half terms ending at the May half term).</p> <p>On a two-term basis – 52 or more half day sessions of absence over the combined autumn and spring terms.</p>
Local Indicator	Percentage of children looked after continuously for at least 12 months, of compulsory school age, who missed at least 25 days schooling for any reason during the previous school year	Looked after children who have been in care for a year or more and absent from school for 25 days or more.
114	Rate of permanent exclusions from school	The number of permanent exclusions from school in the academic year expressed as a percentage of the school population, including maintained primary, secondary and special schools.
86	Secondary schools judged as having good or outstanding standards of behaviour	The indicator is the percentage of secondary schools graded 1 or 2 for behaviour in each local authority.
89	Reduction of number of schools judged as requiring special measures	The total number of schools which are in special measures at end of summer term each year.

NI number	Indicator	Definition
89	Improvement in time taken to come out of the special measures category	The average amount of time spent by schools in special measures is calculated for those schools which have come out of special measures during the previous academic year. For those schools only, take the sum of the time spent in special measures (in months), divided by the number of schools which have come out of special measures during the period.
103	Percentage of Special Educational Needs – statements issued in 26 weeks as a proportion of all	Percentage of final statements of special education need issued within 26 weeks as a proportion of all such statements issued in the year.
103	Percentage of Special Educational Needs – statements issued in 26 weeks excluding exceptions	Percentage of final statements of special education need issued within 26 weeks as a proportion of all such statements issued in the year.  The exceptions are those set out in the Education (Special Educational Needs) (England) (Consolidation) Regulations 2001, Regulations 12(5), 12(7), 12(9) and 17(4).

### Making a Positive Contribution

NI number	Indicator	Definition
<b>Youth Offending and Substance Misuse</b>		
111	First time entrants to the Youth Justice System aged 10 – 17	The number of first time entrants to the youth justice system, where first-time entrants are defined as young people (aged 10-17) who receive their first substantive outcome (relating to a reprimand, a final warning with or without an intervention, or a court disposal for those who go directly to court without a reprimand or final warning).
19	Rate of proven re-offending by young offenders aged 10-17	The average number of re-offences per 100 young people in the cohort
43	Young people within the Youth Justice System receiving a conviction in court who are sentenced to custody	The proportionate use of custody is the percentage of custodial sentences issued to young people (aged 10-17) out of all convictions received by young people in court (total of first-tier disposal, community sentence, and custodial sentence).
45	Young offenders' engagement in suitable education, training and employment	The proportion of young offenders aged 10-17 who are actively engaged in education, training and employment (at least 25 hours, or 16 hours for those above statutory school age).
46	Young offenders access to suitable accommodation	This indicator measures the proportion of known young offenders who have access to suitable accommodation.
115	Substance misuse by young people	The percentage of young people reporting either frequent misuse of drugs/volatile substances or alcohol, or both in the Tellus survey.



## Economic Well-Being

NI number	Indicator	Definition
<b>Employment, Education and Training</b>		
91	Participation of 17 year-olds in education or training	The percentages of young people aged 17 at the start of the academic year who participate in education or Work Based Learning in a Local Authority. Participation is measured as a snapshot at the end of the calendar year from a variety of data sources.
117	16 to 18 year olds who are not in education, employment or training (NEET)	The percentage of 16 to 18 year olds who are not in education, employment or training (NEET). This indicator uses an annual result which is based on 3 one month snapshots at the end of November, December and January each year.
148	Care leavers in education, employment or training	The percentage of former care leavers aged 19 who were looked after on 1 April in their 17 <sup>th</sup> year, who were in education, employment or training.
79	Achievement of a level 2 qualification by the age of 19	This indicator reports the percentages of young people attaining Level 2 by age 19 in a Local Authority area.
80	Achievement of a level 3 qualification by the age of 19	This indicator reports the percentages of young people attaining Level 3 by age 19 in a Local Authority Area.
82	Inequality gap in the achievement of a level 2 qualification by the age of 19	This indicator reports the percentages of young people who were in receipt of free school meals at academic age 15 who attain level 2 qualifications by the age of 19.
81	Inequality gap in the achievement of a level 3 qualification by the age of 19	This indicator reports the gap in attainment of level 3 at age 19 in each Local Authority between those young people who were in receipt of free school meals at academic age 15 and those who were not.
106	Young people from low income backgrounds progressing to higher education	The indicator takes the form of the gap between the proportions of 15 year olds eligible for free school meals (FSM) and those no eligible for FSM progressing to higher education at the age of 18 or 19.
<b>Accommodation and Child Care</b>		
147	Care leaver in suitable accommodation	The percentage of former care leavers aged 19 who were looked after under any legal status (other than short term breaks) on the 1 <sup>st</sup> April in their 17 <sup>th</sup> year, who were in suitable accommodation.
118	Take up of formal childcare by low-income working families	The number of working families benefiting from the childcare element of Working Tax Credit as a percentage of the number of working families receiving more than the family element of Child Tax Credit.

This page is left intentionally blank

Report No.  
DCYP11085

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: AN UPDATE ON THE RECENT GOVERNMENT REFORM DEVELOPMENTS: INCLUDING THE ACADEMY PROGRAMME**

Contact Officer: Gillian Pearson, Director of Children and Young People Services  
Tel: 020 8313 4060 E-mail: gillian.pearson@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report is the sixth in a series of updates from the Director of Children and Young People Services (Director CYP) on the policy announcements within the Government's reform programme for education and wider children's services. The report features a detailed update on the academy programme, developments within Bromley and the strategic implications for the Council.
- 

2. **RECOMMENDATION(S)**

- 2.1 **The Children and Young People Policy Development and Scrutiny (PDS) Committee is asked to consider:**
- (i) **the developments within the Government Reform Programme and the strategic implications for implementation within Bromley, including: consultation on the reform of the Schools Admission Code; proposed changes to performance management and capability arrangements for teachers; changes to the induction regulations for newly qualified teachers; the consultation on the review of the School Funding System; and the Munro Review of Child Protection; and**
  - (ii) **the current position from Bromley regarding the Academy Programme.**
- 2.2 **The Children and Young People (CYP) Portfolio Holder is asked to consider the views of the CYP PDS Committee and to endorse the approach being taken by the Director CYP in response to the overall policy changes including local Academy developments.**

## Corporate Policy

1. Policy Status: Existing policy: Children and Young People's Plan 2009-2011
  2. BBB Priority: Children and Young People
- 

## Financial

1. Cost of proposal: Estimated cost To be determined
  2. Ongoing costs: N/A To be determined
  3. Budget head/performance centre: Schools delegated budgets, central schools budget and Local Authority's budget
  4. Total current budget for this head: £48,078,000. A further £208m of Schools' Budget grants fund the individual schools' budgets and the centrally provided pupil driven services
  5. Source of funding: Dedicated Schools Grant, Specific Grants, ABG, Council Tax, Revenue Support Grant
- 

## Staff

1. Number of staff (current and additional) - 4,425 employed in schools and 737 employed centrally, total 5,162 FTE.
  2. If from existing staff resources, number of staff hours - N/A
- 

## Legal

1. Legal Requirement: Statutory requirement:
  2. Call in: Call-in is applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected) -
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments:

### **3. COMMENTARY**

- 3.1 The Director of Children and Young People Services (CYP) has provided a series of report updates on the Government's reform agenda for education, schools and wider children's services at meetings of the CYP PDS Committee and the Portfolio Holder on: 20 July 2010 (DCYP10113), 7 September 2010 (DCYP10124), 30 November 2010 (DCYP10158), 24 January 2011 (DCYP11019), 22 February 2011 (DCYP11039), 15 March 2011 (DCYP11051), and 3 May 2011 (DCYP11065). These reports have provided an overview of the policy direction and key areas for reform with a specific focus on the Academies programme and changes to school status within the Borough.
- 3.2 This report provides a further update on the Academy Programme (Section 4) and the developments within Bromley (Section 5) together with recent policy announcements on other aspects of the Government's reform agenda (Section 6).

### **4. THE ACADEMY PROGRAMME**

- 4.1 The Government's Academy Programme is underpinned by the Academy Act which received Royal Assent on 27 July 2010. The initial focus of the programme was on those schools judged by Ofsted as "outstanding", in addition to underperforming schools that are "eligible for intervention". The programme has since been extended and accelerated by the Secretary of State for Education as follows:

- In November 2010, eligibility for academy conversion was expanded to include:
  - “good schools with outstanding features”
  - all schools which link with an “outstanding school”
  - special schools (from September 2011)
  - pupil referral services (will require a change of legislation through the Education Bill).
- In March 2011:
  - a requirement on local authorities to draw up plans for improving performance in schools that are below the new 'floor target' (Key Stage 2)
  - options within the local authority improvement plan for a school in this category to include academy conversion.
- In April 2011:
  - a widening of the academy conversion routes to enable all schools to have the opportunity to apply for academy status as part of wider chains of schools or by working with stronger schools.
- In June 2011:
  - plans to direct weaker primary or secondary schools to convert to academy status;
  - the weakest 200 primary schools in the country to become academies by 2012/13;
  - local authorities with large numbers of weak primaries to be identified for urgent collaboration with DfE to tackle a further 500 primaries;
  - the 'floor target' for secondary school performance to rise from 35% of pupils attaining 5 A\*-C GCSE's (including English and Maths) to 50% by 2015.

## 5. ACADEMY DEVELOPMENTS IN BROMLEY: CURRENT POSITION

- 5.1 At the start of the 2010/11 Academic Year, there were 95 maintained schools in Bromley which included: 17 secondary, 74 primary phase and 4 special schools. This broad spectrum of schools included Foundation, Trust, Community, Voluntary Aided and Voluntary Controlled. In addition, Bromley maintains a Pupil Referral Service (PRS). The overall pupil population across our school and PRS provision is currently 46,539 pupils (including post-16). Educational standards in Bromley and the outcomes achieved by children and young people across our schools, places the borough in the top quartile of overall performance nationally.
- 5.2 **Appendix 1** provides an overview of the individual school conversions and proposed conversions as at 30 June 2011; this information is based upon formal notification that the Director CYP has received from the Chairman of Governors, or from the Head Teachers on behalf of the Governors, or direct from the Department for Education (DfE).
- 5.3 In addition to supporting potential cluster/partnership academy developments which are locality or faith based, the Director CYP and senior officers are facilitating a range of early, exploratory discussions which may lead to further potential academy clusters.
- 5.4 In summary, the position as at 30 June 2011 is as follows:

School Academy Conversions	
Secondary Schools (17)	<ul style="list-style-type: none"> <li>• 12 schools have converted to academy status;</li> <li>• 4 are in the process of conversion to academy status and are likely to convert by 1 September 2011;</li> <li>• 1 school has registered an interest for conversion with DfE but are unlikely to convert until 2012 at the earliest.</li> </ul>
Primary Phase Schools (74)	<ul style="list-style-type: none"> <li>• 12 schools are in the process of conversion to academy status, of which 2 are scheduled for conversion by July 2011</li> </ul>
Special Schools (4)	<ul style="list-style-type: none"> <li>• No plans for academy conversion at present.</li> </ul>
Other Potential Conversions	
Secretary of State determined	
<ul style="list-style-type: none"> <li>• Schools in Ofsted 'category' and underperforming, i.e. 'notice to improve' or 'special measures'.</li> </ul>	<b>3 primary phase schools</b>
<ul style="list-style-type: none"> <li>• Schools in which performance has been 'below the new floor target' in all three indicators at Key Stage 2.</li> </ul>	<b>3 schools</b> (where the required Improvement Plan is awaiting approval by the Secretary of State for Education.
Confirmation is currently being sought from the DfE on the criteria that will be used to determine the 700 weakest primary schools in the country, following the Secretary of State's announcement on 16 June, and therefore which primary schools in Bromley are likely to be included in this category.	

- 5.5 The Local Authority is taking a proactive role, so that these arrangements can be managed at a strategic level to secure the best interests for all schools in the Borough and ensure that the high quality of educational standards can be sustained for children and young people. The Director CYP has kept schools updated on the academy programme through regular briefing meetings and LBB Circulars for Head Teachers, Chairmen of Governors and LA Appointed Governors, since the initial announcements from the Secretary of State for Education in May 2010. The momentum of academy conversions in Bromley is significant, as reflected in the number of individual schools pursuing academy status and potential cluster arrangements between schools.
- 5.6 The Local Authority held a briefing session on 12 May 2011 for Chairmen of Governors and Head Teachers on the legal implications of converting to Academy status which was led by Eversheds LLP, a legal firm with significant experience in supporting local authorities and individual schools with the academy conversion process including requirements in respect of Commercial Transfer Agreements.
- 5.7 Since publication of the previous report (DCYP11065) the Executive Portfolio Holder for Children and Young People and the Director CYP have written jointly to the Chairs of Governors and Head Teachers of all Bromley maintained primary and special schools (27 April 2011) to seek confirmation from the Governing Body as to whether it is their preference to remain a Local Authority maintained school, or to pursue academy status. The responses to date are as follows:
- 46 primary schools (62%) have indicated that they have no current plans to apply to convert to academy status and will remain with the local authority as a maintained school.
  - 8 primary schools (11%) have indicated that consideration is being given to apply for academy status but no decision has been taken as yet.
  - 8 primary schools (11%) have yet to respond and are being followed up.
  - The remaining 12 primary schools (16%) are in the process of conversion to academy status.
  - All four special schools have indicated that they have no current plans to apply to convert to academy status.
- 5.8 The responses indicate that following consideration by governing bodies all special schools will continue to be local authority maintained in the current context.
- 5.9 In comparative terms to other Local Authorities, Bromley has a high initial conversion rate of schools seeking academy status; however the rate of conversion is now slowing. The Director CYP receives regular updates on academy developments across the 33 London boroughs. This information indicates that three other London boroughs are experiencing similar rates of academy conversions to Bromley. The conversions in Bromley reflect a number of factors: the overall high performance of schools in Bromley and percentage that are graded by Ofsted as 'Outstanding' or 'Good with Outstanding Features' and where there is strong leadership and governance; Bromley has a relatively high proportion of Foundation status schools (formerly Grant Maintained) and the number of Head Teachers who are accredited National Leaders in Education (NLE) or Local Leaders in Education (LLE) (a total of 20); and the autonomy and additional funding offered by academy status.

## 6. WIDER REFORM AGENDA: RECENT POLICY ANNOUNCEMENTS

### 6.1 Consultation on the Reform of the Schools Admissions Code

- (i) On 27 May 2011, the Secretary of State for Education published a consultation on the Coalition Government's reform of the Schools Admissions Framework. The consultation closes on **19 August 2011**.
- (ii) The consultation seeks views on a number of key policy changes, including:
- the removal of the requirement on local authorities to co-ordinate in year admissions;
  - changes to the Published Admission Number (PAN) - it is proposed that all schools are able to increase their PAN in response to parental demand;
  - reduction in consultation requirements where no changes to admission arrangements are proposed;
  - giving admissions priority to children attracting the Pupil Premium;
  - the revised Admissions Code has been drafted with reference to provisions that are contained within the Education Bill. This includes removing the requirements on local authorities in England to set up Admission Forums and removes the requirement for local authorities to report annually to the Schools Adjudicator on how fair access is working in their areas.
- (iii) A report setting out a draft proposed Bromley LA response to this consultation is incorporated as a separate report on this agenda.

### 6.2 Proposed changes to performance management and capability arrangements for teachers

- (i) On 24 May 2011, the Department for Education launched a consultation on proposed changes to performance management and capability arrangements for teachers. The proposed changes are intended to:
- introduce simpler performance management regulations, which set a few basic requirements, remove many restrictions (including the so-called "three hour observation rule"), and leave other decisions to schools;
  - introduce an optional new model policy for schools that deals with both performance and capability/disciplinary issues;
  - allow poorly performing teachers to be removed in about a term, a process that now often takes a year or more;
  - clarify that staff illness need not bring disciplinary processes to a halt.
- (ii) The end date for the consultation is **16 August 2011**. It is expected that the new arrangements for dealing with underperforming teachers will come into effect from September 2011, and the revised Regulations for performance management will be published in September 2011 and take effect in September 2012.



### 6.3 Changes to the induction regulations for newly qualified teachers

- (i) On 28 April 2011, the Department for Education announced that it would be reviewing the induction arrangements for newly qualified teachers to see how they can be refined, improved and updated to better meet the needs of teachers and schools. Currently qualified teachers who are employed in maintained schools in England must, by law, have completed an induction period after their initial training. The induction period usually lasts for three terms. The current regulations and guidance on statutory induction were last updated in 2008, run to more than 70 pages and are based on the needs of the school system in 1999.
- (ii) The DfE will formally consult on new Regulations for the statutory induction period in the autumn term and the consultation will run for 12 weeks. It is expected that the new arrangements will come into force by September 2012. The changes to induction arrangements will apply to maintained schools in England. They will also apply to independent schools, Academies, Free Schools and other settings that wish to provide statutory induction for their newly qualified teachers.

### 6.4 Consultation on the review of the School Funding System

- (i) On 13 April 2011 the Department for Education started a six week consultation on the rationale and principles for reforming school funding. This is the first stage of a two part consultation with further proposals, which take into account the feedback from Stage 1 consultation, being published by the Government later in the Summer term.
- (ii) At the same time, the Government started a further consultation which considers options for changing Academy funding for academic year 2012/13 if the school funding reforms are not to be in place for financial year 2012/13. The deadline for responses to both consultations was **25 May 2011**.

### 6.5 The Munro Review of Child Protection

- (i) On 10 June 2010, the Secretary of State for Education commissioned Professor Eileen Munro of the London School of Economics to conduct a wide-ranging independent review to improve child protection. On 10 May 2011, Professor Munro published her final report entitled *A child-centred system*.
- (ii) The final report makes fifteen recommendations which cover the following key areas:
  - to reduce the amount of central prescription to help professionals move from a compliance culture to a learning culture, where they have more freedom to assess need and provide the right help. To revise statutory guidance and the inspection process to give a clearer focus on children's needs, and to make all inspections unannounced;
  - to change the approach to Serious Case Reviews (SCRs), to give a stronger focus on understanding the underlying issues that made professionals behave the way they did and what prevented them from being able to properly help and protect children;
  - to reform social work training and placements with employers and Higher Education Institutions and to prepare social work students for the challenges of child protection work;

- to ensure that each local authority designates a Principal Child and Family Social Worker to report the views and experiences of the front line to all levels of management, and to establish a Chief Social Worker to advise the Government on social work practice;
  - to give local authorities and their statutory partners a new duty to secure sufficient provision of early help services for children, young people and families, leading to better identification of the help that is needed and resulting in an offer of early help;
  - to confirm the importance of clear lines of accountability as set out in the Children Act 2004 and the protection of the roles of Director of Children's Services and Lead Members from additional functions, unless there are exceptional circumstances; and
  - to strengthen monitoring of the effectiveness of help and protection by Local Safeguarding Children Boards, including multi-agency training for safeguarding and child protection.
- (iii) The Secretary of State is establishing an implementation working group drawing together key individuals from the social work profession, local government, health, police, education and the voluntary sector. The Government will work closely with this group to develop a full response to Professor Munro's recommendations before the summer recess in July 2011.

## **7. POLICY IMPLICATIONS**

- 7.1 The Government's reform agenda for education, schools and wider children's services will be underpinned by major statutory changes. This will impact significantly on local policy, strategy and priorities for Bromley's Children and Young People Services agenda; the detail of which will be brought in progress update reports to Members.

## **8. FINANCIAL IMPLICATIONS**

- 8.1 The funding methodology for academies for 2012/2013 is currently being consulted upon, with details expected to be published later this year.
- 8.2 Members have previously been informed that schools converting to academy status would not only have its own school budget share but would also receive a share of funding from the central schools budget (CYP Services) and functions in the non-schools budget (CYP and Council-wide services).
- 8.3 In terms of the non-schools budget, the DfE has agreed with Communities and Local Government a transfer of funding over the next two years to meet the estimated cost of funding for new Academies and Free Schools over the period. Because it is not possible to say precisely which schools in which local authorities will convert to academy status and where all new Academies and Free Schools will be, it is not practical to target the reductions at individual local authorities and therefore a national top slice has been applied. The intention was that all local authorities would have certainty over the funding they will receive over the period and will not see unpredictable changes because of variable patterns in the growth of the academy sector. However, this is now subject to change pending the outcome of the DfE consultation.
- 8.4 Under the current arrangements, Bromley was subject to a top-slice of the Revenue Support Grant of £800K in 2011/2012 and an indicative further sum of £640K in 2012/2013.

## 9. LEGAL IMPLICATIONS

- 9.1 As part of the process of converting to academy status a Commercial Transfer Agreement (CTA) will be agreed between the Local Authority, the governing body of the predecessor school and the Academy. On 22 June 2011, a Part 2 report was submitted to Executive seeking approval for delegated authority for the Director of Resources to approve and execute Commercial Transfer Agreements and any ancillary agreements, subject to the agreement of the CYP Portfolio Holder and the relevant Chief Officers in respect of any school which is converting to academy status in the future. Approval for delegated authority was granted by Executive subject to call in. In advance of that period expiring, it was necessary to complete two CTAs for Warren Road and Hayes Primary schools. After approval from the Directory CYP and the CYP Portfolio Holder the two relevant CTAs were completed in time for the scheduled conversion date.
- 9.2 The Commercial Transfer Agreement covers: the provision of staffing information and warranties; apportionments; indemnities; pensions; assets; and contracts.
- 9.3 It has become apparent during discussions with these (and other schools who have previously converted) that some or all of the following issues need to be clarified as part of the CTA:-
- (a) **The usage of any lottery grant** – The terms of grants for works at the schools may require the Academy to enter into a Deed of Assignment and Release, failing which the Council may be obliged to repay a proportion of the grant funding. A draft has been sent to the solicitors representing one of the converting schools whose premises benefited from lottery funding and their comments and that of the Lottery Fund are awaited.
  - (b) **Employment liabilities** – Whilst most staff (possibly including some Council staff) should transfer to the Academy under the Transfer of Undertaking Regulations there may be outstanding claims which will fall upon the Council. Whilst the template Transfer Agreement supplied by the Department for Education reflects the provisions of Schedule 22 of the School Standards and Framework Act 1998 which states that “all rights and liabilities (including rights and liabilities in relation to staff) of the Governing Body subsisting immediately before the date of dissolution...shall ...be transferred to...the local education body...”. It provides for an indemnity to be given to the LEA by the Governors but it is considered such indemnity will provide little practical benefit owing to the cessation of the Governing Body as a legal entity upon conversion. At present the extent to which the Council could resist any claim by the Academy in respect of such employment liabilities – which would normally transfer by virtue of TUPE – remains to be settled. There have been considerable difficulties for HR in obtaining information about such potential liabilities from those Foundation schools which have already converted and hence there has been reluctance to finalise the CTAs in respect of such schools. In the case of Community schools where the Council is the employer it is expected that it should be easier to identify whether any such (potential) liabilities exist and to consider whether an indemnity can be given to the Academy.
  - (c) **Pension deficit liabilities** – These only relate to non-teaching staff who are currently members of the Local Government Pension Scheme. The Academies Act 2010 imposes the liability to meet such deficit in respect of transferring staff upon the Academy. The Director of Finance has, after consulting with the scheme actuary and taking legal advice, agreed that the deficit should be repayable in not more than twelve years which mirrors the period required of other schools in the scheme. In the case of earlier conversions the employer contributions were set at a figures based on a 7 year deficit recovery period. However under the latest wording agreed with the

actuary this period will only apply where the Secretary of State issues notice of termination of an Academy's Funding Agreement. Adjustments will be made to the employer contributions for the earlier converters to bring them in line with the latest actuarially approved arrangements.

- (d) **Dual-Use Agreements** – It is expected that those academies where dual-use facilities are currently provided will continue to allow such use following conversion. However such assignment of the Dual-Use Agreement also requires the consent of the Council's Management Contractor, Mytime Active. To date the terms of such assignments have not been agreed. It has been noted that to a large extent the Council has adopted a sleeping partner role in these Agreements with Mytime taking the commercial decisions around pricing and developments. The Council's previous obligations as a Local Education Authority to contribute to major planned maintenance of the facilities will cease upon conversion. It is clear from certain communications that some Academies are seeking the opportunity to review the terms of those agreements and Mytime have yet to respond to the draft Deed of Assignment which had been sent to them. It is proposed that the Legacy Hall at Langley Park School for Boys will be managed under the auspices of a separate charitable company incorporating the Council, school and BYMT. The usage and charges for community and commercial use will be established by the company and any income generated will be ring fenced to secure the maintenance and running of the facility.
- (e) **Financial Position** – If the schools have a deficit then this can be a reason for refusing to allow conversions. However if a school has a loan with the Local Authority this should simply be continued with the Academy under the terms of the Academies Act 2010.
- (f) Existing rights for the local authority to continue to use certain facilities at the schools (e.g. for special education provision) will need to be specifically permitted by the Academy. A schedule of **SEN units and Children and Family Centres** has been provided and a draft agreement prepared by CYP setting out the basis of the Council's usage of the units. This will have to be agreed with the school, if possible, prior to any conversion. In the case of the Hearing Impaired Unit at Darrick Wood School the Council will retain the ownership and control of the centre and will continue to employ the staff there. Other units form part of the school premises and where the buildings have been transferred to an Academy there will need to be either a lease/licence from the Academy to the Council to enable it to continue to access the facilities.
- (g) Where **capital funding** has been made available for basic needs the Council can still make this available if it wishes to support a school which indicates its intention to convert. Valley Primary School will be in such a position. However funding for planned maintenance works on local authority maintained schools cannot be made available to Academies. Where the Council has already entered into a contract for building works at a school which is converting, it will be necessary for the Academy to grant suitable rights of access to the contractor and Council to enable the works to be completed. In the case of Beaverwood School who had engaged a contractor at the date of conversion the Council has agreed to continue to make funding available in stage payments but subject to liability for any overspends resting with the school.
- (h) The **transference of land** has to date been of minor relevance insofar as the schools converting have been Foundation schools and generally it will be a matter for the Governors and not the Council to deal with the conveyance of the title to their property. However, in the case of Bishop Justus there is a small area of land which is currently used as playing fields and will require formal transfer by the Council to

the Academy either by way of a 125 year lease or by way of transfer of the freehold. The latest batch of schools indicating their intention to convert are Community schools and the Council's legal department are engaged in finalising the terms of the necessary leases.

- (i) **Contracts** – All schools will have various ongoing contracts for such matters as cleaning, catering, photocopier hire etc as well as support contracts for payroll, HR and the like some of which will be provided by the Council. It will be necessary to identify whether those contracts are going to be taken on by the Academy and, if so, how they are to be assigned and whether there are any outstanding liabilities on those contracts which the Governors may not have discharged by the date of conversion.

## 10. PERSONNEL IMPLICATIONS

- 10.1 Conversion to Academy status gives rise to personnel implications and would constitute a TUPE transfer for staff currently employed at the establishments. The current Governing Bodies would need to engage in meaningful consultation with all staff and recognised Trade Union representatives regarding the transfer and any proposed changes.
- 10.2 Of the current conversions of Foundation schools, Beaverwood School for Girls, Bishop Justus Church of England Secondary School, Coopers Technology College, Langley Park School for Girls, Cator Park School and Hayes Primary School are already employers of their staff. Therefore any TUPE liabilities rest with the existing Governing Body and the new Governing Body established as part of the conversion to Academy status.
- 10.3 Balgowan Primary School, Biggin Hill Primary School, Darrick Wood Infant School and Nursery, Darrick Wood Junior School, Green Street Green Primary School, Pickhurst Infant School, Pickhurst Junior School, Stewart Fleming Primary School, Valley Primary School and Warren Road Primary School are Community schools. In each instance the Local Authority is the current employer of staff and the conversion would, therefore, involve the transfer of staff from the employment of the Local Authority to the Governing Body. The Local Authority and the newly established Trust/Governing Body would be jointly liable for consultation, and for ensuring compliance with the provisions of TUPE in the conversion process.

<b>Non-Applicable Sections:</b>	N/A																					
Background Documents: (Access via Contact Officer)	<p>Previous Director CYP Reports: The Government's Reform Agenda: Education and Children's Services:</p> <table style="margin-left: 40px;"> <tr><td>20 July 2010</td><td>:</td><td>DCYP10113</td></tr> <tr><td>7 September 2010</td><td>:</td><td>DCYP10124</td></tr> <tr><td>30 November 2010</td><td>:</td><td>DCYP10158</td></tr> <tr><td>24 July 2011</td><td>:</td><td>DCYP11019</td></tr> <tr><td>22 February 2011</td><td>:</td><td>DCYP11039</td></tr> <tr><td>15 March 2011</td><td>:</td><td>DCYP11051</td></tr> <tr><td>3 May 2011</td><td>:</td><td>DCYP11065</td></tr> </table> <p>Department for Education: Academy Website  <a href="http://www.education.gov.uk/academies">www.education.gov.uk/academies</a>  The Academies Act 2010</p>	20 July 2010	:	DCYP10113	7 September 2010	:	DCYP10124	30 November 2010	:	DCYP10158	24 July 2011	:	DCYP11019	22 February 2011	:	DCYP11039	15 March 2011	:	DCYP11051	3 May 2011	:	DCYP11065
20 July 2010	:	DCYP10113																				
7 September 2010	:	DCYP10124																				
30 November 2010	:	DCYP10158																				
24 July 2011	:	DCYP11019																				
22 February 2011	:	DCYP11039																				
15 March 2011	:	DCYP11051																				
3 May 2011	:	DCYP11065																				

**The Academy Programme**  
**Overview Position Statement from Gillian Pearson, Director CYP**

**Bromley Schools as at 31 August 2010:**

- 17 Secondary Schools
- 74 Primary Schools
- 4 Special Schools
- 1 Pupil Referral Unit

Bromley's position as at 30 June 2011 regarding schools securing or in the process of seeking conversion to Academy Status is as follows:

**Table A**

<b>Secondary Schools Seeking Conversion as Individual Academies</b>		
<b>SECONDARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
Kemnal Technology College	Conversion	September 2010
Darrick Wood Secondary School	Conversion	December 2010
Beaverwood School for Girls	Conversion	1 March 2011
Bishop Justus CE Secondary School	Conversion	1 March 2011
Coopers Technology College	Conversion	1 March 2011
Bullers Wood School	Conversion	1 May 2011
Charles Darwin School	Conversion	1 April 2011
Hayes School (Secondary)	Conversion	1 April 2011
Langley Park School for Boys	Conversion	1 April 2011
Newstead Wood School for Girls	Conversion	1 April 2011
Ravens Wood School	Conversion	1 April 2011
The Ravensbourne School	Conversion	1 April 2011
Langley Park School for Girls	Academy Order Received (13 May 2011)	Target: 1 September 2011
St Olave's Grammar School	Notification to Local Authority (October 2010)	Target: September 2011
The Priory School	Application to Convert (18 May 2011)	TBC – not expected until 2012

**Table B**

<b>Secondary Schools Seeking Conversion as part of an Established Academy Trust Federation</b>		
<b>SECONDARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
Kelsey Park Sports College	Governors' decision to convert to Academy Status as part of the Harris Academy Trust Foundation Academy Order Received (28 April 2011)	1 September 2011
Cator Park School	Governors' decision to convert to Academy Status as part of the Harris Academy Trust Foundation Academy Order Received (27 May 2011)	1 September 2011

Table C

Primary Schools Seeking Conversion as Individual Academies		
PRIMARY SCHOOLS	POSITION	TIMESCALE
Balgowan Primary School	Academy Order Received (13 May 2011)	1 August 2011
Biggin Hill Primary School	Academy Order Received (25 May 2011)	TBC
Crofton Junior School	Notification to LA – 21 March 2011	1 August 2011
Darrick Wood Infant School and Nursery	Academy Order Received (3 June 2011)	1 August 2011
Darrick Wood Junior School	Notification to LA – 24 May 2011	1 August 2011
Green Street Green Primary School	Academy Order Received (13 May 2011)	1 August 2011
Hayes Primary School	Academy Order Received (13 May 2011)	1 July 2011
Pickhurst Infant School	Notification to LA – 15 February 2011	1 August 2011
Pickhurst Junior School	Notification to LA – 15 February 2011	1 August 2011
Stewart Fleming Primary School	Academy Order Received (13 May 2011)	1 August 2011
Valley Primary School	Academy Order Received (13 May 2011)	1 August 2011
Warren Road Primary School	Academy Order Received (13 May 2011)	1 July 2011

Table D

PROPOSED ACADEMY CLUSTERS	POSITION	TIMESCALE
<b>Diocese of Rochester's outline proposal</b>	<p>Proposed Faith Based Academy Trust, including:</p> <ul style="list-style-type: none"> <li>Secondary CE School: Bishop Justus</li> <li>Primary Phase CE Schools (8): Chislehurst (St Nicholas); Cudham; Keston; Parish; St George's; Bickley; St John's; St Mark's; St Paul's Cray</li> </ul> <p>Notification to LA – 9 December 2010</p> <p>Currently under discussion by the Diocese of Rochester with individual governing bodies</p>	TBC
<b>'Family Langley'</b>	<p>Langley Park School for Boys, Langley Park School for Girls + invitation to 12 main feeder primary schools to join this Academy Federation.</p> <p>Notification to LA – 9 February 2011</p> <p>Primary phase schools to be determined</p>	TBC
<b>Small Schools Cluster</b>	Early exploratory discussions but not expected to progress further at this time	
<b>Pickhurst Chain</b>	<p>Proposed grouping of 12 primary schools.</p> <ul style="list-style-type: none"> <li>Each school undertaking individual conversion. The Director CYP has sought clarification on the status and terms of the Pickhurst Chain, and has been advised that the 'chain' formation has the status of an 'egalitarian group' to assist with the academy application and conversion process and as a basis for future procurement, best value, shared school improvement and a 'united voice'.</li> </ul>	TBC

Table E

Other potential developments		
SCHOOLS	POSITION	TIMESCALE
<b>Schools in Ofsted category:</b> <ul style="list-style-type: none"> <li>• <b>St Mary Cray (Special Measures)</b></li> <li>• <b>Grays Farm (Notice to Improve)</b></li> <li>• <b>Hillside (Special Measures)</b></li> </ul>	LA to consider options as part of statutory 'School Improvement Plan' requirement. It should be noted that OfSTED progress monitoring reports both indicate good progress against all key actions for both schools in Special Measures.	?
<b>Schools in which performance has been 'below the new floor target' in all three indicators at Key Stage 2 (3 schools)</b>	LA to consider options as part of statutory 'School Improvement Plan' requirement	?
<b>Weaker primary schools directed to convert to academy status</b>	Still waiting confirmation from DfE regarding which schools	?



Report No.  
DCYP11075

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: CHILDREN AND YOUNG PEOPLE SERVICES PORTFOLIO PLAN FOR 2011/12**

Contact Officer: Terri Walters, Assistant Director (Strategy and Performance)  
Tel: 020 8313 4652 E-mail: [terri.walters@bromley.gov.uk](mailto:terri.walters@bromley.gov.uk)  
Michael Watts, Senior Partnerships and Planning Officer  
Tel: 020 8461 7608 E-mail: [michael.watts@bromley.gov.uk](mailto:michael.watts@bromley.gov.uk)

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report provides the Children and Young People Policy Development and Scrutiny Committee with the draft Portfolio Plan for Children and Young People Services for 2011/12 (**Appendix 1**) for consideration and comment. The Plan sets out the proposed priorities and key actions for the Children and Young People Portfolio for the Council Year 2011/12.

---

2. **RECOMMENDATION(S)**

- 2.1 **That Members of the Children and Young People Policy Development and Scrutiny Committee consider and comment on the draft Portfolio Plan for Children and Young People Services for 2011/12.**
- 2.2 **That the Portfolio Holder approves the Portfolio Plan for Children and Young People Services for 2011/12, subject to the comments of the Policy Development and Scrutiny Committee.**

## Corporate Policy

1. Policy Status: Existing policy: Building a Better Bromley: Ensuring all children and young people have opportunities to achieve their potential.
  2. BBB Priority: Children and Young People
- 

## Financial

1. Cost of proposal: No cost No direct costs arising from this report
  2. Ongoing costs: N/A No direct costs arising from the report
  3. Budget head/performance centre: Children and Young People Services Department
  4. Total current budget for this head: £48,078,000. A further £208m of Schools' Budget grants fund the individual schools' budgets and the centrally provided pupil driven services.
  5. Source of funding: Schools and non-schools budgets
- 

## Staff

1. Number of staff (current and additional) – 4,425 (FTE) employed in Bromley schools and funded through schools' budget grants and 737 (FTE) employed centrally, total 5,162 FTE.
  2. If from existing staff resources, number of staff hours – N/A
- 

## Legal

1. Legal Requirement: Non-statutory - Government guidance: Section 17 of the Children Act 2004 and the Children's Trust Board (Children and Young People's Plan) (England) (Revocation) Regulations 2010
  2. Call in: Call-in is applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected) – All children, young people, and their families within the Borough
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 Since 2006 the statutory Children and Young People's Plan (CYPP) has provided the Portfolio Plan for the Council's Children and Young People Services department. The CYPP, as required by the Children Act 2004, is a local authority plan to be delivered in partnership with other local agencies providing services for children, young people and families, including those from the statutory, voluntary and private sectors. The latest CYPP for Bromley, which was approved by Council on 5 December 2009 (report LDSCS09144), covered the period April 2009 to March 2011, and was based on locally identified priorities to improve the lives and opportunities of children and young people in the Borough.
- 3.2 In July 2010 the Coalition Government announced that the duty on local authorities, with their partners, to develop a CYPP was to be removed from 31 October 2010. Following consideration of the future strategic partnership and planning arrangements by the Bromley Children and Young People Partnership Board (the Partnership Board) in the autumn 2010, the Partnership Board, which is under the chairmanship of the CYP Portfolio Holder, agreed to develop a joint *Children's Strategy* for the three year period from 2012 to 2015. The Strategy will focus on a set of jointly agreed priorities where all agencies feel that by working together they can make the biggest difference to improving the lives of Bromley children and young people and their families. The draft Strategy will be presented to Members of the CYP PDS Committee for consideration and comment later in the year.
- 3.3 As the Children's Strategy will be a jointly agreed partnership plan to which the Council will contribute, it is necessary for the Council's CYP Services to develop an annual Portfolio Plan which will drive the work of the Portfolio for the year ahead.
- 3.4 The draft Portfolio Plan (attached in **Appendix 1**) sets out the proposed priorities and key actions for the CYP Portfolio for the Council year 2011/12. It builds on the Borough's Sustainable Community Strategy, *Building a Better Bromley: 2020 Vision*, and reflects the Council's priorities for 2011/12 (*Building a Better Bromley Promises*). The Plan also links closely to the emerging *Children's Strategy* for the Partnership Board.
- 3.5 Following the decision of the Council's Executive on 2 February 2011 to proceed with the transfer of Public Health functions from the PCT to the Council in advance of the Government's proposed target date of 1 April 2013 (as outlined in the Health & Social Care Bill January 2011), a Section 75 Agreement is currently being negotiated between the Council and Bromley PCT to be implemented from 1 July 2011. Public Health functions include: health improvement, tackling health inequalities and health protection. Actions in relation to improving service outcomes for children and young people that will be lead by Public Health have therefore been included in the Council's Portfolio Plan for 2011/12.
- 3.6 The Portfolio Plan has been developed at a time of considerable change and challenge as the Portfolio, along with the Council's other Portfolio's and our partners, seek to implement the Coalition Government's reform programme, which has included significant changes to the structure and finances of public sector agencies. Within the context of reduced resources available to the public sector, these changes have enhanced the need for the Portfolio to review and reform the services that it provides to ensure that it achieves value for money for the residents of the Borough.

3.7 The Plan is based around the following five proposed priority outcomes which were identified through substantial consultation with key partners (through the CYP Partnership Board) and by undertaking a robust needs analysis during 2010/11 which included the views of children and young people:

- Children and young people enjoy learning and achieve their full potential.
- Ensuring the health and well-being of children and young people, and their families.
- Children and young people are safe where they live, go to school, play and work.
- Children and young people behave positively, take responsibility for their actions, and feel safe within the Borough, and parents and carers take responsibility for the behaviour of their children.
- Young people get the best possible start in adult life.

3.8 In addition, the Portfolio has a range of actions to support the implementation of service and organisational change and improvement, which will underpin the delivery of the five outcomes above.

#### 4. POLICY IMPLICATIONS

4.1 The Portfolio Plan sets out the Council’s vision, objectives and key priorities to improve outcomes for the Borough’s children and young people for 2011/12. It contributes directly to the aspirations within the Council’s “Building a Better Bromley” plans.

#### 5. FINANCIAL IMPLICATIONS

5.1 Funding for the priorities detailed in the Portfolio Plan is through a number of sources, but mainly through the Dedicated Schools’ Grant, Specific Grant and the Council’s budget. Any funding implications arising from the priorities within the Plan will be the subject of separate reports to the CYP PDS Committee and CYP Portfolio Holder

<b>Non-Applicable Sections:</b>	Legal implications Personnel implications
Background Documents: (Access via Contact Officer)	N/A

# Children and Young People Services: Portfolio Plan for 2011/12

A changing landscape of reform, challenge and opportunity



**DRAFT**

V3.5: 20 June 2011



# Contents

<b>3</b>	Foreword
<b>4</b>	Introduction
<b>6</b>	Key statistics
<b>7</b>	Vision and principles
<b>8</b>	Context and challenges
<b>11</b>	Priorities and action plan
<b>29</b>	Appendix A: Department structure
<b>30</b>	Appendix B: Budget reductions for 2011/12 and 2012/13
<b>31</b>	Appendix C: Summary of the Coalition Government Reform Agenda
<b>35</b>	Appendix D: A summary of our Building a Better Bromley promises for 2011/12



## Welcome to the Council's Portfolio Plan for Children and Young People Services

The Plan sets out the priorities and key actions for the Portfolio for 2011/12 that we feel will make a real difference to the lives of children, young people and their families within the Borough.

We have developed this Portfolio Plan at a time of considerable change, challenge and opportunity, as we work with our partner agencies to implement the Coalition Government's fast-paced reform agenda which has included significant changes to the structure and finances of public sector organisations.

Within the context of reduced resources available to the public sector, education and wider children's services are also subject to major service transformation which will require changes to the way that services are delivered locally. A number of policy and legislative changes are in the process of being implemented by the Coalition Government, including the Academies Programme, and plans for services for children with Special Educational Needs (SEN) and Disabilities, and for safeguarding and child protection.

The reform agenda, linked to other areas of local challenge, including significant increases in the number of referrals relating to children's social care and increasing costs for out of borough children's placements, offers us an opportunity to review our current provision to ensure that we continue to provide high quality, cost effective services that result in good outcomes for Bromley's children, young people and their families.

# Foreword

To support us to do this, we have set out a clear vision of our services:

*"to secure the best possible future for all children and young people in Bromley".*

The Portfolio Plan is based around the following priority outcomes which, whilst retaining support for all children and young people, provide a clear focus on supporting the most vulnerable within the Borough:

- Children and young people enjoy learning and achieve their full potential
- Ensuring the health and wellbeing of children and young people, and their families
- Children and young people are safe where they live, go to school, play and work
- Children and young people behave positively, take responsibility for their actions and feel safe within the Borough, and parents and carers take responsibility for the behaviour of their children
- Young people get the best possible start in adult life
- The Children and Young People Portfolio successfully implements the organisational changes required to meet the new financial and policy landscape

We will report our progress on the delivery of our priorities to Elected Members during the Council year through a number of key performance indicators. A detailed end of year report will be presented during May/June 2012. We want to use this Portfolio Plan to ensure that we can achieve our overall ambition: to become a centre of excellence and for excellence. We want to be rated outstanding and stay there.

We welcome feedback on our Portfolio Plan, therefore, if you have any comments or questions please e-mail them to [michael.watts@bromley.gov.uk](mailto:michael.watts@bromley.gov.uk).



A handwritten signature in black ink, appearing to read 'Ernest Noad'.

**Councillor Ernest Noad**

Executive Portfolio Holder for Children and Young People  
London Borough of Bromley



# Introduction

## About this Portfolio Plan

This Portfolio Plan sets out the priorities and key actions for the Children and Young People Portfolio for the Council year 2011/12.

It builds on the Borough's Sustainable Community Strategy, *Building a Better Bromley: 2020 Vision*, and it links closely to the Council's priorities for 2011/12 (the Building Better Bromley promises – see *Appendix D*) and the emerging *Children's Strategy* for the Bromley Children and Young People Partnership Board. The Plan informs the priorities for the Divisional Business Plans and individual staff within the Portfolio for 2011/12.

## About the Portfolio

The Council established the Children and Young People Portfolio in 2002 with a lead Executive Member (Portfolio Holder) responsible for Children and Young People Services across the Council.

The Portfolio Holder is responsible for taking forward the Council's strategy for services to children, young people and their families, including the Council's responsibilities for:

- **Education**  
Support for maintained schools; coordinated school admissions and school place planning; standards and achievement within early years settings and maintained schools; improving attendance and behaviour, and reducing exclusions
- **Children's social care**  
Child protection and safeguarding; fostering, adoption and family support services; early intervention and prevention services; children in care and care leavers
- **Children with additional needs**  
Support for children with disabilities and special needs; young carers; personalised learning

- **Positive activities for young people**

Involving young people in decision-making; leisure and cultural opportunities for children and young people; youth offending service; careers advice and guidance

The Portfolio also works closely with other Council Portfolio's on a number of cross cutting issues including: transition of children with disabilities and special needs into adulthood; community safety, including road safety; housing; child poverty; and health.

In addition, the Portfolio works in partnership with a number of key agencies within the Borough (including NHS Bromley, Bromley Healthcare, Metropolitan Police Service, schools and colleges, and the voluntary and community sector) through the Bromley Children and Young People Partnership, and with parents, carers, children and young people, to plan, deliver and commission services.

## About the Department

The Children and Young People Services department was formally established in May 2006, combining children and families social care services, children's education services and the Youth Offending Team.

It provides a range of universal and targeted services for children, young people and their families through schools, youth services, specialist support, and a range of social care services.

It works in partnership with other statutory, voluntary and private sector agencies through the Bromley Children and Young People Partnership.

The 2010 Annual Performance Assessment of Bromley's Children's Services by Ofsted confirmed that overall Children's Services in Bromley continue to perform well, and exceed minimum requirements. The effectiveness of the large majority of services



and settings for children and young people were considered by Ofsted to be good or better and having a positive impact on outcomes for children, young people and their families within the Borough.

The Department's ambition is to be a centre of excellence and for excellence. It wants to be rated outstanding and stay there.

The Department is split into the following four divisions (a summary structure chart is provided in *Appendix A*):

- **Access and Inclusion**

The main purpose of Access and Inclusion division is to:

- provide access to education and early years placements
- co-ordinate services for vulnerable and disadvantaged children and families
- provide support and placements for children with special educational needs

- **Learning and Achievement**

The main purpose of the Learning and Achievement Division is to:

- ensure that children and young people have high quality opportunities to achieve their potential as learners
- promote and commission positive activities across the age range of 8-19 (up to 25 for those young people with Learning Difficulties and Disabilities) to meet statutory duties
- improve the quality of achievement and participation in education and training for 0-19 year olds in Bromley

- **Safeguarding and Social Care**

The main purpose of the Safeguarding and Social Care Division is to:

- safeguard and promote the welfare of children and young people within Bromley
- provide support and help to children in care to help them have the best possible start in life

- **Strategy and Performance**

The main purpose of the Strategy and Performance Division is to:

- assist Elected Members and the Director of Children and Young People Services set the strategic direction of Children and Young

People Services within the context of local needs and local and national priorities

- provide a strategic commissioning approach for the development and provision of services and monitor service performance against expected outcomes and targets
- provide underpinning support to the Children and Young People Services department to facilitate front line service delivery
- provide information in relation to 72,000 (approximately) children and young people to support the Council's statutory duties

# 3

## Key statistics



Schools:

Position as at 31 August 2011 (end of 2010/11 Academic year)	
74	Maintained Primary Schools
17	Maintained Secondary Schools
0	Academy Secondary Schools
4	Special Schools
1	Pupil Referral Unit

Position as at 1 June 2011	
74	Maintained Primary Schools
5	Maintained Secondary Schools
12	Academy Secondary Schools
4	Special Schools
1	Pupil Referral Unit

The figures will change throughout the Council year 2011/12 as more schools convert to Academy status



based on 2008 figures

**71,487 children and young people resident population, including:**

- 18,711 0-4 year olds
- 16,978 5-9 year olds
- 17,616 10-14 year olds
- 18,182 15-19 year olds



**Total workforce of approximately 13,000 across all sectors, including:**

- Approximately 730 FTE within the Children and Young People Services Department (May 2011)



- Approximately 1,300 **Children in Need**
- **266 Children in Care** (May 2011)
- **291 children subject to Child Protection Plans** (May 2011)
- Approximately 1,850 pupils with a **Statement of Special Educational Needs (SEN)**
- Approximately 860 of pupils with a **Statement of SEN** receive **Home to School Transport** assistance



# Vision and principles

# 4

## Our vision

Through the Bromley Children and Young People Partnership, the Portfolio works with the key partners within the Borough to:

“Secure the best possible future for all children and young people in Bromley”

## Our principles

To do this, the Portfolio has adopted the following principles:

- To maintain the balance of universal services and targeted support for the vulnerable
- To raise standards of service performance and improve outcomes for all children and young people
- To improve efficiency and value for money
- To provide appropriate, accessible early intervention and prevention, and to keep children safe
- To listen to service users
- To work with parents and carers to support them in taking parental responsibility

## Who are our vulnerable groups?

Within this Plan, we focus on providing support to our most vulnerable groups as they often experience additional challenges within their lives and so require additional support.

Within Bromley our vulnerable children are:

- Children and young people growing up in areas of deprivation and those receiving Free School Meals
- Children and young people with Special Education Needs, learning difficulties and/or disabilities
- Children and young people from some minority ethnic communities, including Travellers and Gypsies
- Children and young people who are young carers, in the care of the London Borough of Bromley and care leavers, including unaccompanied asylum seeking young people and privately fostered children
- Children and young people with mental health or substance misuse problems
- Children and young people living in inappropriate, inadequate or temporary accommodation
- Children and young people living in households where there is domestic abuse, adult mental ill health or adults who have substance misuse issues and where children suffer neglect
- Teenage parents, or children of teenage parents
- Children and young people who are at risk of offending or in the youth justice system, not in education, training and employment, or missing school because of persistent absence or exclusion





# Context and challenges

The Portfolio Plan has been developed at a time of considerable change and challenge as this Portfolio, along with the Council's other Portfolio's and our partner organisations, seek to assist and underpin the implementation of the Coalition Government's reform programme across the Borough, which has included significant changes to the structure and finances of public sector agencies. Within the context of reduced resources available to the public sector, these changes have enhanced the need for the Portfolio to review and reform the services that it provides to ensure that it achieves value for money for the residents of the Borough.

## Financial challenges

### Reduced funding

The London Borough of Bromley faces significant reductions in its settlement and grant funding from the Government over the two years from 2011/12 to 2013/14 with an anticipated loss of £22 million. Added to the £5 million savings already required in-year, this represents cumulative cash savings of £27 million. Whilst there is no formal indication of the funding for years three and four, the Council estimates a further grant and funding loss amounting to at least £19 million during this period.

To plan for this, all Chief Officers were asked to prepare a range of budget options for their departments, to achieve a 25% reduction in costs over the four year period, with detailed and firm proposals for the next two years.

In the case of Children and Young People Services, a reduction by 25% over four years represents an £11.6 million saving on a £46.4 million base non-schools' budget (i.e. a controllable budget plus specific grants). These savings are in addition to the £1.4m in-year grant reduction for 2010/11, announced by the Department for Education on 16 June 2010. To achieve the challenging reduction

target of £11.6 million savings, the Portfolio identified 27 proposed savings for 2011/12 and 2012/13 which were agreed by Council on 28 February 2011.

In identifying the saving options, every effort has been made to protect front-line services. However, given the scale of these savings in combination with the £1.4m in-year reductions, inevitably this can only be achieved through a combination of: reductions in management costs and business support functions, together with reductions to aspects of front-line service provision.

The proposals equate to a total saving of £6.8 million at the end of 2012/13. Many of the saving options are included within the action plan of this Portfolio Plan. *Appendix A* provides further details.

### The Academies programme

Through the Academies programme the Portfolio will experience significant reductions in funding levels. Each time that a school converts to Academy status, the Government will reduce the local authority's grant funding levels through the Designated Schools Grant (DSG). This will therefore have a direct and immediate impact on a number of central services within the Portfolio that are funded through the DSG, and with the escalation in the number of Bromley schools seeking conversion it may be necessary to 'downsize' a range of central services to reflect this funding loss during the lifetime of this Plan.

In addition to the reduction to the DSG, the Government has applied a general top-slice from the Revenue Support Grant (RSG) settlement for every Local Authority, based on an assumption of an average number of academy conversions during the year. Due to the significant number of schools within Bromley that are in the process of conversion, it is expected that this settlement will be



amended for 2012/13. This will in turn have a knock-on effect to Council services provided both within and outside of the Children and Young People Portfolio.

#### Cost pressures within existing services

In addition to the reduced funding levels, the Portfolio is currently experiencing a number of cost pressures from within existing services, including:

- **Children's social care**

Keeping children and young people safe has always been a key priority, but in the light of the 2007 Peter Connelly case, has become a growing pressure on all Local Authorities with an increase in the number of safeguarding referrals made. Within Bromley, safeguarding referrals have increased from around 1,441 in 2007/8 to 2,703 in 2010/11, whilst initial contacts also increased significantly from 3,425 in 2007/8 to 9,065 in 2010/11

The number of children subject to a Child Protection Plan and those taken into care are increasing and Looked After Children numbers have increased from around 240 at the beginning of 2009 to 266 in May 2011

The borough has experienced an increase in the number and complexity of need in children requiring foster placement and residential care, and therefore an increase in the number of Out of Borough placements

Due to the increases set out above, and the national difficulty with employing and retaining social workers, the Council has a continuing need to employ agency social workers, given the lead in time for the recruitment and retention package (agreed by Executive in February 2010) to take full effect and create a stable workforce

- **Children with Special Educational Needs**

The Portfolio has experienced significant increased volumes of children with Special Educational Needs (SEN) requiring placements and transport in line with the Council's statutory duties

There has also been an increase in the complexity of the needs of children with SEN and Disability. This has resulted in the need to provide more specialist and more costly provision

- **Rising pupil numbers**

The Borough has seen an increase in pupil numbers within the Primary school phase which is having a considerable impact on our ability to provide sufficient Primary school places with a total of 315 additional Primary phase places required for September 2011

## Changing Demographics

The overall 0-19 population within the Borough experienced an increase of 2.4% between 2001 and 2006; however, the population experienced a decline of 1.9% between 2006 and 2008, and it is expected to reduce by a further 4.1% by 2018.

The birth rate within the Borough fell between 2001 and 2006, before rising again between 2006 and 2008. It is expected to continue to rise between 2008 and 2013, before reducing between 2013 and 2018. This has led to a population peak that is currently impacting on our services for children within the Primary school phase. This population peak will then begin to impact on our services for our 10-14 population from 2013.

The table below shows the changes in our children and young people population from 2001 to 2008, and our estimated changes from 2008 to 2018:

AGE	2001	2006		2008		2013		2018	
	Totals	Totals	% change	Totals	% change	Totals	% change	Totals	% change
0-4	18,681	17,739	-5.3%	18,711	+5.2%	18,793	+0.4%	17,182	-9.4%
5-9	18,311	17,350	-5.5%	16,978	-2.2%	18,206	+6.7%	18,078	-0.7%
10-14	18,453	17,733	-4.1%	17,616	-0.7%	16,286	-8.2%	17,728	+8.1%
15-19	15,691	18,039	+13.0%	18,182	+0.8%	17,097	-6.3%	15,663	-9.2%
<b>TOTAL</b>	<b>71,136</b>	<b>72,867</b>	<b>+2.4%</b>	<b>71,487</b>	<b>-1.9%</b>	<b>70,382</b>	<b>-1.6%</b>	<b>68,651</b>	<b>-2.5%</b>

## A Period of Considerable Change

The Coalition Government is currently in the process of implementing a number of major policy and legislative changes, which relate to education, schools and the wider children's services, which will impact on resources and services at local level. These include the following areas (details provided in *Appendix C*):

- Academies Act 2010
- Schools White Paper and Education Bill
- Munro Review of Child Protection
- Special Educational Needs and Disabilities Green Paper
- The Wolf Review of Vocational Education for 14- to 19-year-olds
- The NHS White Paper, the Public Health White Paper, and the Health and Social Care Bill
- Review of the Family Justice System
- Independent Review on Poverty and Life Chances
- Independent Review of Early Intervention
- Child Poverty Strategy
- Social Mobility Strategy



# Priorities and action plan

## The priorities for 2011/12

To ensure that the Portfolio continues to remain outcome focused within the current changing landscape, the priorities and supporting action plan for 2011/12 have been built around the following five outcomes:

- Children and young people enjoy learning and achieve their full potential
- Ensuring the health and wellbeing of children and young people, and their families
- Children and young people are safe where they live, go to school, play and work
- Children and young people behave positively, take responsibility for their actions and feel safe within the Borough, and parents and carers take responsibility for the behaviour of their children
- Young people get the best possible start in adult life

The outcomes above were identified through the completion of a robust needs analysis, which included the views of partner agencies, children and young people, and parents and carers.

In addition, the Portfolio has a range of actions as part of our priority regarding the implementation of service and organisational change and improvement, which will underpin the delivery of the five outcomes above.

## The action plan

The action plan, set out over the next few pages, has been developed to ensure that the Portfolio achieves the above outcomes.

The action plan also highlights the Council's *Building a Better Bromley 2011-2012* promises which relate to the Children and Young People Portfolio. Those promises are identified with the code [BBB].

Key indicators which demonstrate our progress against the priority outcomes will be presented to the Children and Young People Policy Development and Scrutiny Committee at quarterly intervals during 2011/12.

A full report setting out the progress against the action plan will be presented to the Children and Young People Policy Development and Scrutiny Committee in May/June 2012.

The Children and Young People Portfolio successfully implements the organisational changes required to meet the new financial and policy landscape

Priority Outcome:

1

No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
1.1 (BBB)	Provide strategic leadership and support to schools in the Borough to assist and underpin the Coalition Government's Education Reform Programme	<ul style="list-style-type: none"> <li>Provide strategic leadership to meet the expectations and challenges within the White Paper <i>Importance of Teaching</i> (basis of the Education Bill 2011) and respond to national reviews of early years provision, special educational needs, and vocational education</li> <li>Provide strategic leadership and support to schools to proactively manage the Academy programme within the Borough, including:                             <ul style="list-style-type: none"> <li>a robust communication strategy</li> <li>general guidance and support</li> <li>completion of Commercial Transfer Agreements</li> </ul> </li> <li>Develop a sold services offer for all schools which is efficient, effective and provides value for money</li> </ul>	Ongoing  Ongoing  Ongoing	Director Children and Young People Services, and Assistant Directors  Director Children and Young People Services, and Assistant Directors  Strategic Planning and Commissioning Manager
1.2	Strategically plan and deliver the emerging requirements of the Coalition Government's reform agenda for wider children's services	<ul style="list-style-type: none"> <li>Implement the changes required by the Munro Review of Child Protection (Government response due Summer 2011)</li> <li>Implement the changes required by the Health and Social Care Act (when introduced)</li> <li>Implement the changes required by the Special Educational Needs and Disabilities Green Paper (and related White Paper and/or Act of Parliament when introduced)</li> <li>Implement the changes required by the other areas of Government reform as appropriate</li> </ul>	Ongoing  Ongoing  Ongoing  Ongoing	Director Children and Young People Services, and Assistant Directors  Director Children and Young People Services, and Assistant Directors  Director Children and Young People Services, and Assistant Directors  Director Children and Young People Services, and Assistant Directors



No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
1.3	Further develop working relationships with Public Health; including opportunities for joint commissioning	<ul style="list-style-type: none"> <li>• Develop relationships between the Children and Young People Partnership Board and the Shadow Health and Wellbeing Board</li> <li>• Develop relationships between the Director Children and Young People Services and Assistant Directors, and the Director of Public Health and Consultants in Public Health</li> <li>• Explore opportunities for further partnership working and joint commissioning</li> </ul>	<p>March 2012</p> <p>March 2012</p> <p>March 2012</p>	<p>Director Children and Young People Services, and Assistant Directors</p> <p>Director Children and Young People Services, and Assistant Directors; and Director of Public Health and Consultants in Public Health</p> <p>Assistant Director (Strategy and Performance), and Director of Public Health and Consultants in Public Health</p>
1.4	Successfully implement the required budget management and structural changes in relation to Children and Young People Services	<ul style="list-style-type: none"> <li>• Implement Children and Young People Services budget savings agreed by the Council for years 2011/12 and 2012/13; including areas of structural change (these are listed in Appendix A) including: <ul style="list-style-type: none"> <li>– Reduction in children and family centres from 18 to 3</li> <li>– Reduction in youth centres from 10 centres + 1 mobile unit to 6 centres + 1 mobile unit.</li> </ul> </li> <li>• Manage growth pressures for children with Special Educational Needs and Disabilities, including: <ul style="list-style-type: none"> <li>– Reduce out of Borough placements (see Action 2.5)</li> </ul> </li> <li>• Manage growth pressures for children's social care, including: <ul style="list-style-type: none"> <li>– Continue regular recruitment of permanent staff [see Action 4.2]</li> <li>– Implement the multi-disciplinary Triage system within the Referral and Assessment Service to screen and assess police referrals (Merlin's) and extend to other referral groups</li> <li>– Improve permanency timescales for adoption and rehabilitation back to the extended family network to ensure that children have the best life chances</li> </ul> </li> </ul>	<p>March 2013</p> <p>March 2012</p> <p>March 2012</p> <p>March 2012</p> <p>March 2012</p>	<p>Director Children and Young People Services, and Assistant Directors</p> <p>Assistant Director (Access and Inclusion)</p> <p>Assistant Director (Learning and Achievement)</p> <p>Assistant Director (Access and Inclusion)</p> <p>Assistant Director (Safeguarding and Social Care)</p>
1.5	Identify further savings options for 2013/14 and 2014/15	<ul style="list-style-type: none"> <li>• Further consider Statutory and non-Statutory duties</li> <li>• Risk assess potential budget options</li> </ul>	<p>March 2012</p> <p>March 2012</p>	<p>Director Children and Young People Services, and Assistant Directors</p> <p>Director Children and Young People Services, and Assistant Directors</p>

**Key performance measures to evidence our delivery of this priority**

INDICATORS	TYPE OF INDICATOR	REPORTING FREQUENCY
The number of schools which have converted to Academy status	<b>BBB promise 2011/12</b> Local indicator	Quarterly

Our delivery against all of the Actions and Tasks will be reported through the end of year review in May/June 2012

No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
2.1	Continue to challenge all Bromley schools to ensure they remain successful and continue to improve, as well as helping underperforming schools to improve further.	<ul style="list-style-type: none"> <li>Implement the school improvement strategy for all schools including challenge for those schools who have become Academies</li> </ul>	September 2011	Head of Learning
		<ul style="list-style-type: none"> <li>Analyse available school data and identify those schools causing concern based on local criteria and national indicators</li> </ul>	September 2011	Head of Learning
2.2	Ensure all secondary schools, colleges and work based providers within the Borough are able to meet the statutory requirement of raising the participation age to 17 by 2013, and 18 by 2015.	<ul style="list-style-type: none"> <li>Continue to develop partnership working with providers of 14-19 education and training with a strategic overview of:                             <ul style="list-style-type: none"> <li>development of a robust post-16 commissioning strategy</li> <li>curriculum opportunities</li> <li>directional performance indicators</li> <li>impartial Information, Advice and Guidance (IAG)</li> <li>development of vocational opportunities in response to the outcomes of the 'Wolf Review'</li> </ul> </li> </ul>	Ongoing	Head of Education Commissioning and Business Services
2.3	Continue to improve the educational attainment for all children and young people, including those with learning difficulties and/or disabilities in all Bromley schools  [cont'd on next page]	<ul style="list-style-type: none"> <li>Work in partnership with all Bromley schools to ensure a comprehensive strategy of support is available for learners not making the progress they should</li> </ul>	September 2011	Head of Learning
		<ul style="list-style-type: none"> <li>Analyse the attainment progress data for different groups of children and young people to develop a comprehensive programme of universal and targeted support aimed at underperforming groups of children and young people, including:                             <ul style="list-style-type: none"> <li>those in early years, pre-school and school settings</li> <li>those receiving Free School Meals</li> <li>those with Special Educational Needs and Disabilities</li> <li>the most able</li> </ul> </li> </ul>	September 2011	Head of Learning
		<ul style="list-style-type: none"> <li>Develop the use of tracking methodology on Foundation Stage attainment to target support at pre-schools and schools appropriately</li> </ul>	September 2011	Head of Learning, and Early Years and Childcare Manager



No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
2.3	[cont'd from last page]	<ul style="list-style-type: none"> <li>Continue to challenge and support private, voluntary and independent sector providers and schools to narrow the gap in attainment between:                             <ul style="list-style-type: none"> <li>the lowest and highest attaining groups in the Early Years Foundation Stage, and in the Primary and Secondary phases</li> <li>identified vulnerable groups and their peers, including children in care, and those receiving Free School Meals</li> </ul> </li> <li>Roll out the pilot of Pupil Resource agreements to ensure that pupils receive support without the need for a statement</li> </ul>	September 2011  September 2011	Head of Learning  Head of Special Educational Needs and Inclusion
2.4 [BBB]	Improve attendance, especially in Primary schools	<ul style="list-style-type: none"> <li>Continue to implement the Attendance Strategy with maintained schools</li> </ul>	Ongoing	Head of Access and Admissions
2.5 [BBB]	Reduce reliance on out of borough and residential specialist placements for children with disabilities and special educational needs, particularly residential placements for children with autism	<ul style="list-style-type: none"> <li>Develop additional provision for identified cohorts of children through Phase V of the Special Educational Needs and Disabilities (SEND) Strategy, currently children with:                             <ul style="list-style-type: none"> <li>Autism</li> <li>Social and Emotional Behaviour Difficulties</li> </ul> </li> <li>Maintain the increase in provision (achieved during 2010/11) of short-breaks for children with Special Educational Needs and Disabilities in line with Statutory Requirements (from April 2011) to avoid residential placements</li> </ul>	Ongoing  Ongoing	Head of Special Educational Needs and Inclusion  Head of Special Educational Needs and Inclusion
2.6 [BBB]	Ensure sufficient capacity of school places, particularly within the Primary phase to meet the Council's duties and responsibilities	<ul style="list-style-type: none"> <li>Continue to implement the Primary School Development Plan expanding places through the creation of 7 additional forms of entry for September 2011</li> <li>Develop priorities for use of Basic Need Capital in line with Primary and Special provision as necessary</li> </ul>	September 2011  Ongoing	Head of Access and Admissions  Head of Access and Admissions

## Key performance measures to evidence our delivery of this priority

INDICATORS	TYPE OF INDICATOR	REPORTING FREQUENCY
Foundation Stage Profile: <ul style="list-style-type: none"> <li>Narrowing the gap [VG]</li> <li>Achievement at the expected level</li> </ul>	National indicator National indicator	Reported in Quarter 3 Reported in Quarter 3
Key Stage 1: <ul style="list-style-type: none"> <li>Level 2+ reading, writing and maths</li> <li>Level 2b and above</li> </ul>	National indicator Local indicator	Reported in Quarter 3 Reported in Quarter 3
Key Stage 2: <ul style="list-style-type: none"> <li>L4 and above in English and Maths</li> <li>Progress in English</li> <li>Progress in Maths</li> <li>Gaps: Free School Meals [VG]</li> <li>Gaps: Special Educational Needs [VG]</li> <li>Looked After Children Level 4+ in English [VG]</li> <li>Looked After Children Level 4+ in Maths [VG]</li> </ul>	National indicator National indicator National indicator National indicator National indicator National indicator	Reported in Quarter 3 Reported in Quarter 3 Reported in Quarter 3 Reported in Quarter 4 Reported in Quarter 4 Reported in Quarter 3
Key Stage 4: <ul style="list-style-type: none"> <li>5 + A*-C (including English and Maths)</li> <li>Progress in English</li> <li>Progress in Maths</li> <li>Gaps: Free School Meals [VG]</li> <li>Gaps: Special Educational Needs [VG]</li> <li>Looked After Children 5 + A*-C (including English and Maths) [VG]</li> </ul>	National indicator National indicator National indicator National indicator National indicator National indicator	Reported in Quarter 3 Reported in Quarter 4 Reported in Quarter 4 Reported in Quarter 3 Reported in Quarter 3 Reported in Quarter 3
Post 16: <ul style="list-style-type: none"> <li>Achievement of level 3 qualification by the age of 19</li> </ul>	National indicator	Reported in Quarter 4
Regular attendance: <ul style="list-style-type: none"> <li>Primary Absence</li> <li>Secondary Absence</li> </ul>	<b>BBB promise 2011/12</b> National indicator National indicator	Attendance data is reported in Quarters 1, 2, and 3 as it relates to termly performance
Persistent absence: <ul style="list-style-type: none"> <li>Looked After Children [VG]</li> <li>Secondary</li> </ul>	National indicator Local indicator	Attendance data is reported in Quarters 1, 2, and 3 as it relates to termly performance

Our delivery against all of the Actions and Tasks will be reported through the end of year review in May/June 2012

Key: [VG] = Performance indicator for our vulnerable groups (see page 7)



No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
3.1	Use the Healthy Schools Programme to work with schools to improve the health and wellbeing of all pupils within Bromley's	<ul style="list-style-type: none"> <li>Support every school within the Borough to maintain its Healthy School status by undertaking the required annual reviews</li> </ul>	July 2012	Head of Learning
		<ul style="list-style-type: none"> <li>Encourage and support at least 10% of Bromley's schools to apply</li> </ul>	July 2013	Head of Learning
		<ul style="list-style-type: none"> <li>Provide support within schools to promote health and emotional</li> </ul>	Ongoing	Head of Learning
3.2	Improve provision of emotional wellbeing, mental health services and counselling	<ul style="list-style-type: none"> <li>Ensure Child Adolescent Mental Health Services (CAMHS) are effectively targeted to early intervention</li> </ul>	Ongoing	Assistant Director (Access and Inclusion)
		<ul style="list-style-type: none"> <li>Implement a specific early intervention programme for Family Support using targeted grants</li> </ul>	Ongoing	Head of Bromley Early Intervention and Prevention
3.3	Improve support to families through pregnancy, the postnatal period, and the first two years of life to promote bonding between parents and baby, and to support parenting	<ul style="list-style-type: none"> <li>Develop and implement a Health Visiting Commissioning Action Plan for the period 2011-2016</li> </ul>	March 2016	Consultant Public Health (Children and Young People), and Lead Commissioner (Children's Services)
3.4	Increase the rates of breastfeeding and immunisations, and encourage healthy	<ul style="list-style-type: none"> <li>Undertake a Breastfeeding Pilot project in 2 areas of Bromley to evaluate the best ways to support families</li> </ul>	March 2012	Consultant Public Health (Children and Young People)
		<ul style="list-style-type: none"> <li>Continue to roll out HENRY (Health Exercise Nutrition for the Really)</li> </ul>	Ongoing	Consultant Public Health (Children and Young People)
		<ul style="list-style-type: none"> <li>Pilot the Immunisation Defaulter Project in 10 GP practices, evaluate and plan to roll-out to all practices</li> </ul>	March 2012	Operations Director - Community Services

No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
3.5	Provide support to improve the sexual health of young people	<ul style="list-style-type: none"> <li>• Undertake the social marketing scoping project to identify opportunities for social marketing (e.g. Facebook, Twitter, etc) to young people in Bromley</li> <li>• Deliver your voice your choice sessions in schools</li> <li>• Refocus the outreach programme to young people to raise awareness of service availability and to encourage behavioural</li> <li>• Through the Chlamydia Screening programme, continue to work</li> <li>• Increase training of pharmacists (minimum of 10%) to enable the dispensing of free Emergency Hormonal Contraception (EHC) in</li> <li>• Continue to improve the provision of advice on the sexual health of young people through working in partnership with those services which provide support for adolescents; including:               <ul style="list-style-type: none"> <li>- The Youth Service</li> <li>- The Youth Offending Team</li> </ul> </li> </ul>	<p>June 2011</p> <p>Ongoing</p> <p>March 2012</p> <p>March 2012</p> <p>October 2011</p> <p>Ongoing</p>	<p>Assistant Director, Public Health</p> <p>Operations Director - Community Services</p> <p>Chlamydia Screening Coordinator</p> <p>Chlamydia Screening Coordinator</p> <p>Chlamydia Screening Coordinator</p> <p>Head of Bromley Youth Support Programme</p>
3.6	Continue to provide additional short-breaks for disabled children in family settings	<ul style="list-style-type: none"> <li>• Recruit additional short-break foster families and outreach workers</li> </ul>	March 2013	Head of Special Educational Needs and Inclusion

## Key performance measures to evidence our delivery of this priority

Indicators	Type of indicator	Reporting frequency
Early access to maternity services	National indicator	Quarterly
Midwives to births ratio		Quarterly
% mothers smoking at time of delivery		Quarterly
Under 18 conception rate change [VG]	National indicator	Quarterly
Under 18 conception rate (rate per 1000 age 15-17) [VG]	National indicator	Quarterly
Under 16 conception rate (rate per 1000 age 13-15) [VG]		Annual
Termination of pregnancy in under 18s [VG]		Annual
Termination of pregnancy in under 16s [VG]		Annual
Breastfeeding at 6-8 weeks	National indicator	Quarterly
Antenatal and Newborn Screening: <i>new indicators coming in this financial year – details to be confirmed</i>		
Infant mortality rate		Annual
Immunisation rates (DTP IPV Hib) at age 1	National indicator	Quarterly
Immunisation rates (MMR) at age 2	National indicator	Quarterly
Children achieving good development at age 5	Marmot Indicators	Annual
Obesity in children in Year R (%)	National indicator	Annual
Obesity in children in Year 6 (%)	National indicator	Annual
Effectiveness of CAMHS [VG]	National indicator	Annual
Emotional and behavioural health of Looked After Children [VG]	National indicator	Annual
Prevalence of Chlamydia in young people	National indicator	Annual
Participation in sport	National indicator	Annual
The annual volume of short breaks [VG]	Local indicator	Annual

Our delivery against all of the Actions and Tasks will be reported through the end of year review in May/June 2012



No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
4.1	Ensure that vulnerable children and families are identified and supported at the earliest possible stage, leading to a reduction in the number of Child Protection Plans	<ul style="list-style-type: none"> <li>Further promote the use of the Common Assessment framework (CAF) to provide support to children and families before they reach the threshold of statutory services</li> </ul>	Ongoing	Assistant Directors (Access and Inclusion and Safeguarding and Social Care)
4.2 [BBB]	Continue to sustain and develop a stable and high quality children's social care workforce to safeguard children at risk	<ul style="list-style-type: none"> <li>Continue regular recruitment of permanent social care staff</li> <li>Develop bursary scheme and new criteria for trainee scheme</li> <li>Continue to embed reflective supervision model</li> </ul>	Ongoing June 2011 Ongoing	Assistant Director (Safeguarding and Social Care), and Heads of Service Head of Safeguarding and Quality Assurance Assistant Director (Safeguarding and Social Care)
4.3 [BBB]	Increase the number of in-house foster carers to increase the number of children in care placed within family placements in the Borough	<ul style="list-style-type: none"> <li>Undertake regular recruitment campaigns for in-house foster carers</li> <li>Review financial packages</li> <li>Develop support packages to support hard to place children</li> </ul>	Ongoing June 2011 June 2012	Head of Care and Resources Head of Care and Resources Head of Care and Resources
4.4 [BBB]	Improve the life chances of Children in Care through the effective use of Corporate Parenting	<ul style="list-style-type: none"> <li>Roll out the Corporate Parenting Framework across the Borough</li> <li>Delivery of the 'Bromley Pledge'</li> </ul>	July 2011 Ongoing	Head of Care and Resources Head of Care and Resources
4.5	Focus on the early identification of, and appropriate support to, children living with domestic violence	<ul style="list-style-type: none"> <li>Strengthen the role of the Domestic Violence Development Project to develop systems for the identification of relevant families and referral pathways to appropriate services</li> </ul>	July 2011	Head of Safeguarding and Quality Assurance

## Key performance measures to evidence our delivery of this priority

INDICATORS	TYPE OF INDICATOR	REPORTING FREQUENCY
Number of children subject to Child Protection Plans [VG]	National indicator	
Number of Common Assessment Framework's completed	Local indicator	
Number of placements with in-house Foster Carers [VG]	<b>BBB promise 2011/12</b> Local indicator	
% of children in foster care placed with London Borough of Bromley foster carers [VG]	<b>BBB promise 2011/12</b> Local indicator	

Our delivery against all of the Actions and Tasks will be reported through the end of year review in May/June 2012

**Children and young people behave positively, take responsibility for their actions and feel safe within the Borough, and parents and carers take responsibility for the behaviour of their children**

Priority Outcome:

**5**

No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
5.1	Reduce the number of first time entrants in the youth justice system and reduce levels of re-offending	<ul style="list-style-type: none"> <li>Embed Youth Offending Team (YOT) triage system to identify young people needing alternative approaches to prevent entry into the criminal justice system</li> <li>Ensure that all young people identified as likely to offend receive appropriate 1 to 1 and group work support from the Bromley Youth Support Programme</li> </ul>	Ongoing  From June 2011	Group Manager; Youth Offending Service  Head of Bromley Youth Support Programme
5.2	Intervene early through integrated support to tackle challenging behaviour issues in early years settings and in schools, including the development of respite centres and other alternatives to prevent school exclusion	<ul style="list-style-type: none"> <li>Continue to develop respite and outreach services for behaviour support</li> <li>Promote and develop the Behaviour Service to Academies to ensure maximum uptake</li> </ul>	Ongoing  Ongoing	Head of Access and Admissions  Head of Access and Admissions
5.3 (988)	Enhance opportunities for positive activities for young people across the borough	<ul style="list-style-type: none"> <li>Continue to promote the range of leisure time opportunities available in Bromley, including provision by the Council, and provided by the private, voluntary and independent sectors</li> <li>Encourage organisations to provide increased leisure opportunities for young people</li> <li>Provide and increase participation in a universal programme of Positive Activities that includes Duke of Edinburgh Awards, Youth Council and the Central Bromley Library leisure time activity programme</li> <li>Ensure that vulnerable young people, including those with disabilities, have access to positive activities for leisure including those activities specifically intended for them</li> <li>Implement and promote free access to leisure activities for Children in Care and foster families in partnership with Bromley Mytime</li> </ul>	Ongoing  Ongoing  Ongoing  Ongoing	Head of Bromley Youth Support Programme  Head of Bromley Youth Support Programme  Head of Bromley Youth Support Programme  Head of Bromley Youth Support Programme  Head of Care and Resources



No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
5.4 [BBB]	Support schools in reducing bullying, including cyber bullying	<ul style="list-style-type: none"> <li>Education Welfare Service and Behaviour Service to provide support to schools on a regular basis</li> <li>Review and revise the Borough's Bullying Strategy to tackle cyber bullying</li> </ul>	Ongoing  July 2012	Head of Access and Admissions  Head of Access and Admissions
5.5	Encourage children and young people to take responsibility for their actions within and outside of school, and work with parents and carers to support them in taking parental responsibilities .	<ul style="list-style-type: none"> <li>Continue to promote personal accountability for behaviour through the young offender restorative justice programme of activities</li> <li>Continue to develop and target Parenting Courses through liaison between the Bromley Children Project and the Behaviour Services</li> <li>Continue to promote the use of Penalty Notices for non-school attendance</li> </ul>	Ongoing  Ongoing  Ongoing	Group Manager: Youth Offending Service  Head of Bromley Early Intervention and Prevention Service, and Head of Access and Admissions  Head of Access and Admissions

## Key performance measures to evidence our delivery of this priority

INDICATORS	TYPE OF INDICATOR	REPORTING FREQUENCY
Rate of permanent exclusions from school	National indicator	Exclusions data is reported in Quarters 1, 2, and 3 as it relates to termly performance
Number of parents completing Parenting Courses		
Number of Penalty Notices issued		

Our delivery against all of the Actions and Tasks will be reported through the end of year review in May/June 2012

Key: [VG] = Performance indicator for our vulnerable groups (see page 7)

## Young people get the best possible start in adult life

Priority Outcome:

6

No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
6.1	Support all young people in the transition from education to employment or further/ higher education, particularly the most vulnerable	<ul style="list-style-type: none"> <li>Continue to develop strategies for identifying young people at risk of not progressing appropriately who would benefit from mentoring support</li> <li>Ensure that all young people are "signposted" to appropriate local and national sources of general Information, Advice and Guidance (IAG)</li> <li>Continue to develop a targeted youth support programme that provides specialist advice and support to the most vulnerable young people, including those transitioning to the support provided by Adult Services</li> </ul>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Head of Education Commissioning and Business Services</p> <p>Head of Bromley Youth Support Programme</p> <p>Head of Bromley Youth Support Programme</p>
6.2 [BBB]	Support the transition of children with learning difficulties and/or disabilities from Children and Young People Services to Adult Services, and into independent living and employment	<ul style="list-style-type: none"> <li>Implement an Integrated Transition Strategy between Children and Young People Services and Adult Services</li> <li>Roll out independent travel training programmes (following the pilots)</li> <li>Commission high quality education placements to support young people to gain skills to move into independent living and employment</li> </ul>	<p>September 2011</p> <p>September 2011</p> <p>Ongoing</p>	<p>Assistant Director (Access and Inclusion)</p> <p>Assistant Director (Access and Inclusion)</p> <p>Head of Education Commissioning and Business Services</p>
6.3	Support the transition of young carers from Children and Young People Services to Adult Services to ensure they continue to benefit from the opportunities available to young adults	<ul style="list-style-type: none"> <li>Review and update the Young Carers Strategy to identify new actions, targets and goals for the next 2/3 years</li> </ul>	September 2011	Head of Safeguarding and Care Planning

No.	ACTIONS	TASKS TO BE COMPLETED	DEADLINE	LEAD OFFICER
6.4	Support the transition of young people leaving care and moving into independent living, further/higher education, and employment	<ul style="list-style-type: none"> <li>• Implement Personal Education plans for all young people post-16 to improve educational performance</li> <li>• Re-commission all of our supported housing and floating support services to support young people in their transition to permanent accommodation</li> <li>• Ensure young people continue to receive high quality advice and guidance in relation to education, training and employment through the Bromley Youth Support Programme</li> </ul>	<p>Ongoing</p> <p>October 2011</p> <p>July 2011</p>	<p>Head of Care and Resources</p> <p>Head of Care and Resources</p> <p>Head of Care and Resources</p>

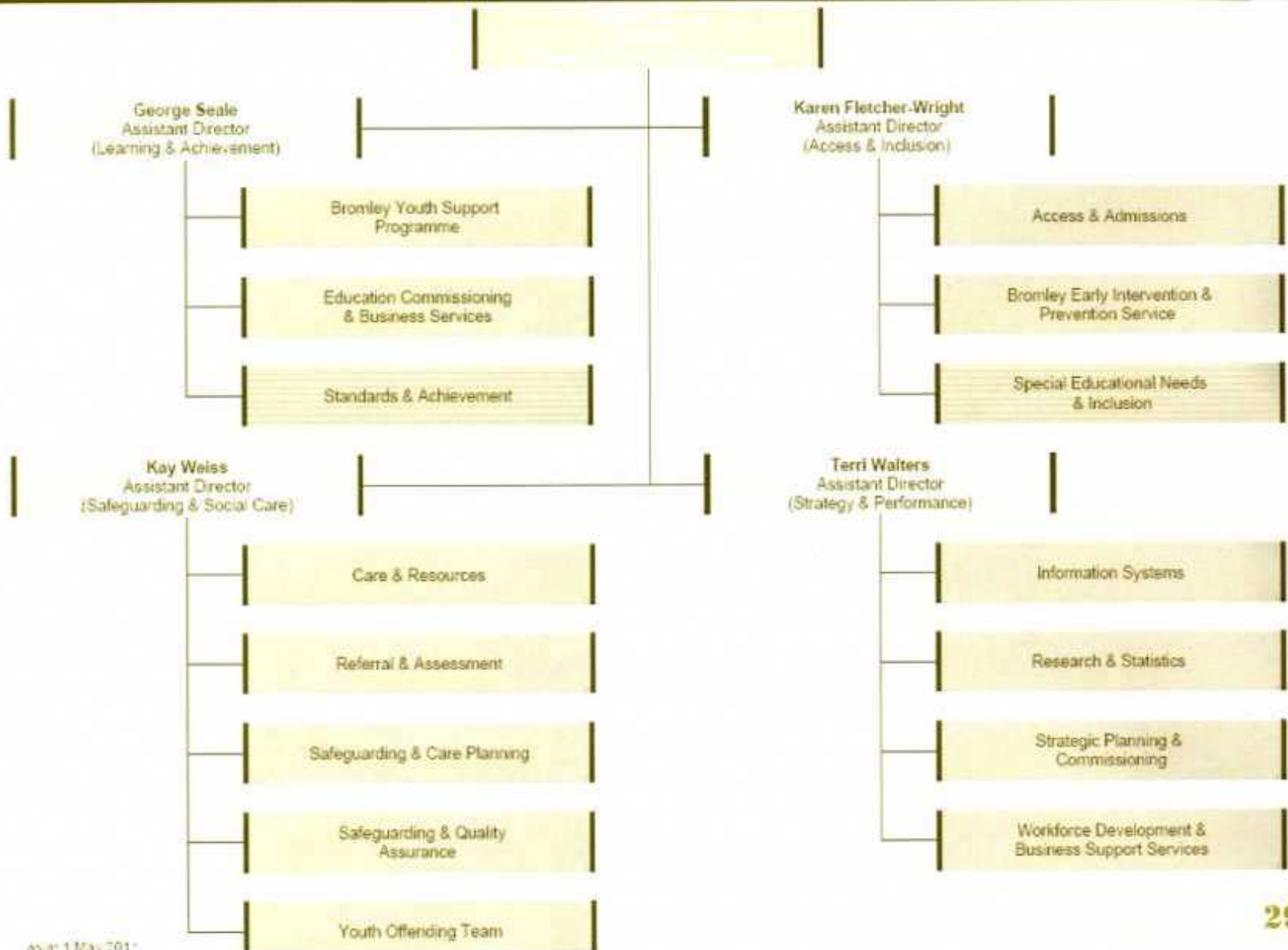
## Key performance measures to evidence our delivery of this priority

INDICATORS	TYPE OF INDICATOR	REPORTING FREQUENCY
% of Young People (aged 16 to 18) not in education, employment and training (NEET)	National indicator	Reported in Quarter 4
Care Leavers in Education, Employment and Training (EET) [VG]	National indicator	Reported in Quarterly
Care leavers in suitable accommodation [VG]	National indicator	Reported in Quarter 4

Our delivery against all of the Actions and Tasks will be reported through the end of year review in May/June 2012



## Children and Young People Department structure



as at 1 May 2011

# Appendix B

## Children and Young People Portfolio: Budget reductions for 2011/12 and 2012/13

DESCRIPTION	2011/12 £000s	2012/13 £000s
<b>Efficiencies in process and staffing, including:</b> Learning and Achievement: management costs; Strategy and Performance: business support functions; Behaviour Support and Education Welfare: management costs; 14-19 Commissioning: co-ordination and commissioning functions; and Children's Social Care: Youth Offending Team management costs	493	593
<b>Efficiencies in contracting, including:</b> Bromley Youth Music Trust contract and Special Education Needs Transport contract	300	340
<b>Funding Changes, including:</b> Premature Retirement Fund; Priority Schools Action Funding; Bromley Children Project; and Children's Social Care: "Care Matters"	1,022	1,122
<b>Grant reduction leading to reduction or cessation of service, including:</b> School Travel Advisers; Reduction in opportunities for positive activities for young people; National strategies (behaviour and attendance; secondary; and primary); Schools intervention; Schools development; and Education Health Partnerships	415	415
<b>Ceasing to provide or reducing services, including:</b> Pupil clothing and footwear grant; Children and Family Centres - reduction from 18 to 3; Youth centres - reduction from 11 to 7; Child Trust Fund for Looked After Children; Teenage Pregnancy Strategy; and Children's Social Care - aspects of Looked After Children support.	2,053	4,391
<b>TOTAL</b>	<b>4,283</b>	<b>6,861</b>

This page provides details of the Children and Young People Portfolio budget reductions for 2011/12 and 2012/13 that were agreed by Council on 28 February 2011.



### Educational Reform Programme

#### Academies Act 2010:

The Academies Act 2010 supports schools to 'convert' to academy status. Academies are publicly funded independent schools which are free from local authority control, and which have freedom regarding setting their own pay and conditions for staff, the delivery of the curriculum, and the ability to change the length of their terms and school days.

Within Bromley (as at 1 May 2011):

- 12 Secondary schools have converted to Academy status as of 1 April 2011
- 4 Secondary schools are due to convert by September 2011 and a further secondary school is considering conversion
- 12 Primary schools are seeking conversion as individual Academies
- A number of additional Primary schools are considering possible conversion as part of Academy cluster arrangements

#### Schools White Paper and Education Bill:

The schools White Paper, *The Importance of Teaching*, (published in November 2010) sets out the Government's reform programme for the schools system. It outlines the future role and accountabilities of local authorities and schools. The Bill focuses on autonomy and greater freedom for schools through conversion to Academy status and the establishment of Free Schools; and it also sets out the future role of local authorities as moving to a strategic commissioning and oversight role through:

- acting as champions for parents and families for educational excellence: ensuring the sufficiency of school places and a good supply of strong schools including academies and free schools,

the continued coordination and oversight of the admissions system, providing challenge to the performance of any local school and support to maintained schools below the floor standards to improve through targeted school improvement strategies

- responsibility for supporting vulnerable children, including those with special educational needs and disabilities, looked after children and those outside mainstream education.

The Education Bill (presented to the House of Commons in January 2011) provides the legislation for the Government to implement the details within the White Paper.

#### The Wolf Review of Vocational Education for 14- to 19-year-olds

The Wolf Review of Vocational Education (published in March 2011) makes a number of recommendations to reform education for 14- to 19-year-olds, which were all accepted by the Government on 12 May 2011, including:

- Ensuring that all young people study Maths and English to age 18 or until they get a good qualification in those subjects
- Reforming league tables and funding rules
- Consulting with employers, schools, colleges, universities and Ofqual during the summer of 2011 to define the criteria that the best vocational qualifications must meet
- Introducing a new measure to assess the performance of both higher- and lower-attaining pupils
- Considering paying businesses which take young people on to high-quality apprenticeships, and apprenticeships will be simplified and made easier to offer
- Supporting 14 to 16-year-olds enrolling in Colleges
- Offering training to Maths teachers so they continue improving and learning once qualified

### Social Care, Child Protection and Safeguarding Reform Programme

#### Munro Review of Child Protection:

*A Child-Centred System*, the final report from the Review of Child Protection conducted by Professor Eileen Munro (published May 2011) sets out a number of recommendations to give local authorities more freedom to develop their own child protection services, including:

- The removal of specific statutory requirements for completing assessments within often artificial set timescales, so that professionals can give equal weight to helping children, young people, and families, as well as assessing their problems
- Freeing local services from targets, national IT systems and nationally prescribed ways of working so they can re-design services that are informed by research and feedback from children and families, and that pay more attention to the impact on children's safety and welfare
- A change of approach to Serious Case Reviews (SCRs) by having a stronger focus on understanding the underlying issues that made professionals behave the way they did and what prevented them from being able properly to help and protect children
- The introduction of a duty on all local services to coordinate an early offer of help to families who do not meet the criteria for social care services, to address problems before they escalate to child protection issues
- Experienced social workers should be kept on the frontline even when they become managers so that their experience and skills are not lost. The expertise and status of the social work profession should be improved with continual professional development that focuses on the skills that are needed in child protection
- Each local authority should designate a Principal Child and Family Social Worker to report the views and experiences of the front line to all levels of management. At national level, a Chief Social Worker would be established to advise the Government on social work practice

The Government will outline its response to the Review during 2011, which will form the basis of any necessary legislative changes that need to be introduced.

#### Special Educational Needs and Disabilities Green Paper:

The Special Educational Needs and Disabilities Green Paper, *Support and aspiration: A new approach to special educational needs and disability*, (published March 2011) makes wide-ranging proposals to support disabled children and children with Special Educational Needs (SEN). It proposes:

- A new approach to identifying SEN through a single Early Years setting-based category and school-based category of SEN
- A new single assessment process and Education, Health and Care Plan by 2014
- That local authorities and other services will set out a local offer of all services available
- The option of a personal budget by 2014 for all families with children with a statement of SEN or a new Education, Health and Care Plan
- To give parents a greater choice of school, either a mainstream or special school
- To introduce greater independence to the assessment of children's needs
- The new Education, Health and Care Plan to be extended for children and young people from aged 0-24 years

The Government will publish its detailed plans for future changes to support disabled children and children with SEN by the end of 2011, which will form the basis of any necessary legislative changes to be taken forward from May 2012.



### Review of the Family Justice System:

The Family Justice Review, which is jointly sponsored by the Ministry of Justice, the Department for Education and the Welsh Assembly Government, was established in recognition of increasing pressure on the family justice system.

The Review was tasked with fundamentally re-evaluating and reforming the family justice system in England and Wales, with an emphasis on two areas: the promotion of informed settlement and agreement, and management of the family justice system.

The interim report from the Review (published on 31 March 2011) sets out a number of proposals to tackle problems faced by the family justice system. Its recommendations aim to bring greater coherence through organisational change and better management, make the system more able to cope with current and future pressures, reduce duplication of scrutiny and to divert more issues away from court.

The final report will be published in the Autumn 2011.

### Health Reform Programme

#### **The NHS White Paper, the Public Health White Paper and the Health and Social Care Bill:**

The NHS White Paper, *Equity and excellence: Liberating the NHS*, (published in July 2010) sets out the Government's long-term vision for the future of the NHS. The Government intends to:

- Develop Health and Wellbeing Boards, consisting of representatives from local authorities and health services, to commission health services within the local area
- Abolish Primary Care Trusts and to replace them with GP Consortia to commission health services within the local area by April 2013
- Transfer the role and responsibilities of the Directors of Public Health from the Primary Care Trusts to local authorities

The Health and Social Care Bill (presented to the House of Commons in January 2011) provides the legislation for the Government to implement the details within the White Papers.

### Support for the most disadvantaged

#### Independent Review on Poverty and Life Chances:

The Independent Review on Poverty and Life Chances, *The Foundation Years: preventing poor children becoming poor adults*, conducted by Frank Field MP (published in December 2010) provides proposals to support the Government to develop a new strategy to meet the target of abolishing child poverty by 2020. The Review proposes that:

- National and local government should give greater prominence to the earliest years in life, from pregnancy to age five, and suggests adopting the term Foundation Years, covering the period from the womb to five
- The Foundation Years should become the first pillar of a new tripartite education system: the Foundation Years leading to school years leading to further, higher and continuing education
- The single objective of the Foundation Years will be to improve the life chances of poor children
- The Government should establish a set of Life Chances Indicators

#### Independent Review of Early Intervention:

The Independent Review of Early Intervention conducted by Graham Allen MP (published in January 2011) makes a number of recommendations for the Government to consider, including:

- A commitment to the core message of Early Intervention
- A focus on tackling problems before they arise

#### Child Poverty Strategy:

*A New Approach to Child Poverty: Tackling the Causes of Disadvantage and Transforming Families' Lives* (published April 2011) sets out the Government's approach to tackling poverty up to 2020. This strategy focuses on improving the life chances of the most disadvantaged children, and sits

alongside the Government's broader strategy to improve social mobility. The Strategy provides a focus on:

- Ensuring that families who are in work are supported to work themselves out of poverty
- Improving children's future life chances by intervening early to improve the development and attainment of disadvantaged children and young people throughout their transition to adulthood
- Delivering services as close to the family as possible

#### Social Mobility Strategy:

The Government's Social Mobility Strategy, *Opening Doors, Breaking Barriers*, (published April 2011) focuses on increasing social mobility for the most disadvantaged children and young people, and families. It aims to improve life chances at every stage of life with specific measures to improve social mobility in the following areas:

- **Foundation Years**  
The strategy focuses on improving support during the Foundation years including 15 hours of pre-school education for the most disadvantaged 2 year olds, recruiting more Health Visitors, and supporting good parenting
- **School Years**  
The strategy focuses on narrowing the attainment gap through the school reform programme and increasing the level of support for the most disadvantaged children and young people through the Pupil Premium
- **Transition Years**  
The strategy focuses on increasing the school leaving age and the number of Apprenticeships available for young people, and reforming higher education funding

# Appendix D

## A summary of our Building a Better Bromley promises for 2011/12

### A summary of our Building a Better Bromley promises for 2011/12

- Provide strategic leadership and support to schools in the Borough to assist and underpin the Coalition Government's Education Reform Programme
- Ensure sufficient capacity of school places, particularly within the Primary phase to meet the Council's duties and responsibilities
- Reduce reliance on out of borough and residential specialist placements for children with disabilities and special educational needs, particularly residential placements for children with autism
- Improve the transition of children with learning difficulties and/or disabilities from Children and Young People's Services to Adult Services, and into independent living and employment
- Improve the life chances of Children in Care through the effective use of Corporate Parenting, and sustain and develop a stable and high quality children's social care workforce
- Increase the number of in-house foster carers to ensure more Children in Care are placed within the Borough
- Improve attendance and sustain high educational attainment across Bromley Schools
- Promote and support positive activities for young people through a range of initiatives and strategies to reduce bullying



**This document was produced by:**  
Strategic Planning and Commissioning Team  
Children and Young People Services  
**London Borough of Bromley**  
Civic Centre (Room E68)  
Stockwell Close  
Bromley  
BR1 3UH

June 2011



Report No.  
DCYP11079

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: BRIEFING AND ACTION PLAN FOLLOWING THE OFSTED UNANNOUNCED INSPECTION OF REFERRAL & ASSESSMENT SERVICES IN BROMLEY - APRIL 2011**

Contact Officer: Kay Weiss, Assistant Director (Safeguarding and Social Care)  
Tel: 020 8313 4062 E-mail: kay.weiss@bromley.gov.uk

Mark Thorn, Head of Children's Social Care – Referral and Assessment  
Tel: 020 8461 7578 E-mail: mark.thorn@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

1.1 Bromley's Children and Young People, Referral and Assessment Services were the subject of a two-day unannounced inspection by Ofsted on 5 and 6 April 2011. The report conveys the formal outcomes, judgement and recommendations from that inspection together with the proposed action plan to address the areas identified for development.

---

2. **RECOMMENDATION(S)**

2.1 **The Children and Young People Policy Development and Scrutiny Committee is asked to consider and comment on the report and accompanying Action Plan.**

2.2 **The Children and Young People Portfolio Holder is asked to consider and approve the Action Plan in response to the recommendations made by Ofsted during the April 2011 unannounced inspection.**

### Corporate Policy

1. Policy Status: N/A
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Children's Social Care – Referral & Assessment
  4. Total current budget for this head: £2,267,090
  5. Source of funding: Base Budget
- 

### Staff

1. Number of staff (current and additional) – 49 staff throughout teams within the Referral and Assessment Service. This includes managers, social workers, support and administrative staff.
  2. If from existing staff resources, number of staff hours -
- 

### Legal

1. Legal Requirement: Statutory requirement: Section 138 of the Education and Inspections Act 2006.
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - 9,053 customer contacts to the Referral and Assessment Service in 2010-11
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

- 3.1 An Ofsted unannounced inspection of Bromley CYP Department's Referral and Assessment Services took place on 5 and 6 April 2011. This represents an annual inspection requirement. A previous unannounced inspection of Referral and Assessment Services took place in 2009, with a full inspection of Bromley's Safeguarding and Looked After Children Services undertaken by Ofsted in March/April 2010.
- 3.2 The aim of the unannounced inspection is to assess the quality and effectiveness of contact, referral and assessment services for children's social care. It is undertaken over a 2 day period by an inspection team consisting of two HM Inspectors who review a range of evidence including data, systems and children's files, together with a schedule of interviews. In addition, observations are made of social workers, managers and other staff undertaking referral and assessment duties as well as discussions with partner agencies.
- 3.3 The Inspection outcomes were very positive and confirmed a number of strengths. Bromley has been judged as meeting the statutory requirements for the safeguarding and protection of children. No areas were identified for priority action.
- 3.4 Bromley's recruitment and retention strategy, which was approved by Bromley Council's Executive in February 2010, underpinned by additional funding, was judged as having a profound effect on the service leading to a strengthening and stability within the Referral and Assessment Service. The inspection report also recognised the progress achieved with the implementation of the Social Care and Safeguarding Improvement Plan 2010, as a strength.

“Strong and highly effective leadership from senior managers and elected members has led to a number of well-targeted initiatives which have made substantial improvements to the referral and assessment service. In spite of budgetary pressures within the council, a significant increase in financial resources has been agreed which have been effectively used to address longstanding problems with the recruitment and retention of staff. The commissioning of effective management training has resulted in strong management oversight and effective decision-making processes.”

OFSTED (2011)

- 3.5 The inspectors confirmed that the service is meeting its statutory requirements according to statutory guidance and the legal duties of the Council. The role of the Referral and Assessment Service is prescribed in law as:

It is the statutory duty of every Local Authority to:

- a) safeguard and promote the welfare of children who are 'in need' as defined by the law;
- b) as far as is consistent with that duty, promote the upbringing of such by their families.

Children Act 1989

- 3.6 Recent management action taken by senior officers to realign the East and West referral teams into one centrally-based boroughwide team was highlighted as a positive factor, ensuring consistent management oversight, supervision and operational systems. Inspectors found that referrals are dealt with in a timely manner and the completion of assessments and management oversight was in place. Staff are appropriately supported and supervised. The inspectors also found evidence of good partnership working with midwifery staff around vulnerable unborn babies and with the children with disabilities service.

3.7 There were a number of areas identified for development:

- The use of the Common Assessment Framework (CAF) as a referral form is not effective as it failed to provide succinct enough information to assist the referral.
- The Emergency Duty Team (EDT) is not sufficiently robust and was an area of development highlighted at the previous inspection.
- Whilst social workers are offered a range of training to develop their skills, specialist training for experienced social workers is highlighted as limited.
- There is a lack of clear pathways to early intervention services within the council, resulting in many children being inappropriately referred to the referral and assessment team. The inspectors however commented on the plans aimed to address this.
- Whilst recognising that strategy discussions appropriately take place with the police, it is judged more of these discussions could be held in the form of meetings to involve a wider range of partners.
- Some long standing operational issues between the police and the referral and assessment team were not effectively escalated to senior managers and the local safeguarding children board to improve joint working arrangements.
- Feedback from service users should be more routinely collated to assess the impact of the work of the team and to inform further developments.

The Assistant Director, Children’s Social Care and Safeguarding, has prepared a draft post-inspection action plan to address the areas identified for improvement; the draft plan is attached as **Appendix 2**.

3.8 Overall this is a very positive report that not only acknowledges the direction, strategy and action taken since 2009/10 to date, but also builds on the plans put in place following previous inspections and demonstrates sustained improvement and increasing stability within the service.

#### 4. LEGAL IMPLICATIONS

4.1 The Ofsted inspection was conducted under Section 138 of the Education and Inspections Act 2006.

4.2 It reviews the performance of services provided by the local authority according to Section 17 The Children Act 1989 that places a duty upon the local authority to assess the needs of children whose health and development may be impaired without the provision of services. Section 47 of the Act places a further duty to investigate where a child may be at risk of significant harm.

<b>Non-Applicable Sections:</b>	Policy Implications Financial Implications Personnel Implications
Background Documents: (Access via Contact Officer)	Annual Unannounced Inspection of Contact, Referral and Assessment arrangements within the London Borough of Bromley Council Children’s services.  Action Plan following the OFSTED Unannounced Inspection of Referral and assessment Services 2011.

Freshford House  
Redcliffe Way  
Bristol BS1 6NL

T 0300 1231231  
enquiries@ofsted.gov.uk  
www.ofsted.gov.uk

Direct T 03000 130570

Safeguarding.lookedafterchildren@ofsted.gov.uk



10 May 2011

Ms Gillian Pearson  
Director of Children and Young People's Services  
London Borough of Bromley Council  
Civic Centre  
Stockwell Close  
Bromley  
BR1 3UH

Dear Ms Pearson

**Annual unannounced inspection of contact, referral and assessment arrangements within the London Borough of Bromley Council children's services**

This letter summarises the findings of the recent unannounced inspection of contact, referral and assessment arrangements within local authority children's services in the London Borough of Bromley Council which was conducted on 5 and 6 April 2011. The inspection was carried out under section 138 of the Education and Inspections Act 2006. It will contribute to the annual review of the performance of the authority's children's services, for which Ofsted will award a rating later in the year. I would like to thank all of the staff we met for their assistance in undertaking this inspection.

The inspection sampled the quality and effectiveness of contact, referral and assessment arrangements and their impact on minimising any child abuse and neglect. Inspectors considered a range of evidence, including: electronic case records; supervision files and notes; observation of social workers and senior practitioners undertaking referral and assessment duties; and other information provided by staff and managers. Inspectors also spoke to a range of staff including managers, social workers, other practitioners and administrative staff.

The inspection identified an area of strength and areas of practice that met requirements, with some areas for development.

The relevant areas of development identified at the previous inspection of Safeguarding and Looked After Children's Services in April 2010 have been addressed with the exception of the quality of service provided by the out-of-hours service, which remains an area for development.



INVESTOR IN PEOPLE

From the evidence gathered, the following features of the service were identified:

<p><b>Strengths</b></p> <ul style="list-style-type: none"> <li>▪ Strong and highly effective leadership from senior managers and elected members has led to a number of well-targeted initiatives which have made substantial improvements to the referral and assessment service. In spite of budgetary pressures within the council, a significant increase in financial resources has been agreed which have been effectively used to address longstanding problems with the recruitment and retention of staff. The commissioning of effective management training has resulted in strong management oversight and effective decision-making processes.</li> </ul>
<p><b>The service meets the requirements of statutory guidance in the following areas</b></p> <ul style="list-style-type: none"> <li>▪ The consolidation of two locality-based referral and assessment teams into one borough-wide service has improved the consistency in the application of thresholds for services.</li> <li>▪ Contacts and referrals are dealt with in a timely manner with one point of referral to a designated duty team. Management decision-making about the progress of referrals is clear and prompt. Good systems are in place to inform agencies about the outcomes of their referrals.</li> <li>▪ All cases are allocated to suitably qualified social workers. Appropriate arrangements are in place with the children with disabilities team to jointly manage cases where there are safeguarding concerns. The transfer of cases to long term teams is managed effectively.</li> <li>▪ Newly qualified social workers are well supported to take up their role and develop appropriate skills through an established development programme. Enhanced levels of supervision and joint-working opportunities with more experienced colleagues are also readily available.</li> <li>▪ The quality of core and initial assessments is adequate. Information is appropriately gathered from other professionals. Although in many cases the overall analysis of the case is limited, the major risks and protective factors are effectively outlined and plans made to address these. All assessments are appropriately countersigned by managers with clear directions about the progress of the case.</li> <li>▪ Children are routinely seen, their views recorded and taken into account as part of the assessment process.</li> <li>▪ After a long period of temporary management at both strategic and operational levels, an effective permanent management group is now in place. These managers are well respected by staff and provide regular and focused</li> </ul>



supervision which has resulted in improved practice.

- Case recording is clear and the majority of records are up-to-date. Contacts with other agencies and families are appropriately recorded.
- A system of case file audits is undertaken at all levels of the service. Effective systems are in place to report the findings of the audits to senior managers and to disseminate the learning from these audits.
- Performance management systems are improving and managers undertake monitoring on a weekly basis. As a result, the importance of the timeliness of assessments is well understood by social workers. Performance in the completion of initial and core assessments has improved considerably from a low base, although they remain below statistical neighbours.
- Ethnicity and cultural needs of the children and young people are recorded well and used to inform assessments. Translation and interpretation services are easily accessible to staff when needed. The workforce reflects the community that it serves.
- Regular meetings with local maternity units and midwives ensure that information is shared appropriately and pre-birth assessments are undertaken in a timely manner.

#### **Areas for development**

- The use of the common assessment framework (CAF) as a referral form to the referral and assessment services is not effective. It fails to provide sufficient succinct information about the reason for the referral and the outcome anticipated.
- The service provided by the out-of-hours service is not sufficiently robust. Limited time is made available for formal handovers to daytime staff. Recording systems used by the service do not clearly reflect any assessment of risk to children and young people nor always outline any outstanding issues that need to be addressed. This was an area for development at the previous inspection.
- Social workers are offered a range of training to develop their social work skills. However, specialist training for experienced workers is limited, including a lack of training to undertake appropriate age assessments and in interviewing child witnesses and victims.
- Lack of clear pathways to the early intervention services within the council, including CAF, results in many children and young people being inappropriately referred to the referral and assessment team. The council is aware of this deficit and plans are in place to address this by the realignment of some services.



- Although child protection strategy discussions take place by telephone between the police and the referral and assessment team, strategy meetings are not routinely convened. This prevents a wider range of partners engaging and contributing to the process. However, these discussions are effectively recorded and decision-making is clear.
- Some long-standing operational difficulties between the referral and assessment team and the police are not effectively escalated to senior managers or through the Local Safeguarding Children Board to improve safeguarding practice and joint-working arrangements.
- Feedback from service users is not routinely collated to help to assess the impact of the work of the team or inform further developments.

Any areas for development identified above will be specifically considered in any future inspection of services to safeguard children within your area.

Yours sincerely

**Karen McKeown**  
**Her Majesty's Inspector**

Copy: Doug Patterson, Chief Executive, London Borough of Bromley Council  
Andrew Spencer, Department for Education



Key Issues Identified	Key Outcomes	Action to Deliver	Lead Officer	Target Date for Delivery
<p>Social workers are offered a range of training to develop their social work skills. However, specialist training for experienced workers is limited, including a lack of training to undertake appropriate age assessments and in interviewing child witnesses and victims.</p>	<p>To ensure all staff receive appropriate training in line with their PADS and identify / commission specialist training for senior and experienced staff.</p>	<ul style="list-style-type: none"> <li>All newly qualified social workers to be enrolled onto the NQSW programme.</li> <li>The R &amp; A service will identify suitable candidates for specialist post-qualifying courses and specialist training courses such as the Achieving Best Evidence and Age Assessment training.</li> <li>The Service encourages staff mentoring and shadowing opportunities for experienced staff and will be considered as part of their PADS.</li> <li>All managers and supervisors have been enrolled onto the Reflective Supervision training.</li> </ul>	<p>Group Manager</p> <p>Group Manager/ Deputy Managers</p> <p>Group Manager</p> <p>Group Manager</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<p>Lack of clear pathways to the early intervention services within the council, including CAF, results in many children and young people being inappropriately referred to the referral and assessment team.</p>	<p>To establish clear care pathways for multi agency support to children and families at the appropriate level of need.</p>	<ul style="list-style-type: none"> <li>Developing Partnerships Group set up to further develop multi agency services and pathways.</li> <li>Re-alignment of Referral and Assessment Team to establish a multi agency triage service to screen all police child in need referrals.</li> <li>Threshold criteria to incorporate CAF / Safeguarding procedures and process to establish clear care pathways has been reviewed and agreed by the Bromley Safeguarding Children board.</li> <li>Multi agency triage to become operational.</li> </ul>	<p>Head of Service</p> <p>Head of Service</p> <p>Head of Service</p> <p>Group Manager</p>	<p>Dec 2010 (Ongoing)</p> <p>April 2011</p> <p>May 2011</p> <p>June 2011</p>

Key Issues Identified	Key Outcomes	Action to Deliver	Lead Officer	Target Date for Delivery
Although child protection strategy discussions take place by telephone between the police and the referral and assessment team, strategy meetings are not routinely convened.	To increase the number of appropriate strategy meetings held to ensure multi agency representation.	<ul style="list-style-type: none"> <li>• Quarterly meetings are in place between Children's Social Care, the police Child Abuse Investigation Team and borough police to discuss and make plans around local issues</li> <li>• Monitor for a 3 month period the number of strategy meetings and discussions held and professional representation</li> </ul>	Head of Service  Head of Service / Group Manager	Ongoing  September 2011
Some long-standing operational difficulties between the referral and assessment team and the police are not effectively escalated to senior managers or through the Local Safeguarding Children Board to improve safeguarding practice and joint-working arrangements.	Explore the issues highlighted by OFSTED and ensure there is a clear process in place to escalate issues about joint working arrangements with the police and partners.	<ul style="list-style-type: none"> <li>• Issues to be raised at the Bromley Safeguarding Children Board</li> <li>• Quarterly meetings are in place between Children's Social Care, the police Child Abuse Investigation Team and borough police to discuss and make plans around local issues</li> <li>• Establish data set around police actions to be monitored by BSCB</li> </ul>	Assistant Director  Head of Service  BSCB Business Manager	June 2011  Ongoing  August 2011
Feedback from service users is not routinely collated to help to assess the impact of the work of the team or inform further developments.	To ensure feedback from service users is embedded within the service to inform practice, impact and development.	<ul style="list-style-type: none"> <li>• Ensure actions from service complaints are embedded within the service</li> <li>• Monitor over a 3 month period through case audit service user feedback to social work assessments</li> <li>• Feedback from Quality Assurance on consultations from service users removed from child protection plans.</li> </ul>	Group Manager	Ongoing  October 2011  Ongoing

This page is left intentionally blank

Report No.  
DCYP11088

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent                      Executive                      Non-Key

**TITLE: SPECIAL EDUCATIONAL NEEDS TRANSPORT ASSISTANCE POLICY – OUTCOMES FROM CONSULTATION**

Contact Officer: Karen Fletcher-Wright, Assistant Director (Access and Inclusion)  
Tel: 020 8313 4146 E-mail: karen.fletcher-wright@bromley.gov.uk  
Mary Çava, Head of Special Educational Needs & Disability  
Tel: 020 8461 4488 E-mail: mary.cava@bromley.gov.uk  
Maya Vadgama, Project Manager, SEN Transport  
Tel: 020 8461 7633 E-mail: maya.vadgama@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 To report on the outcome of the stakeholder consultation and strategic review of the Special Education Needs (SEN) Transport Assistance Policy, following report DCYP11014 submitted to CYP PDS 24 January 2011.
  - 1.2 To make recommendations to the Children and Young People Portfolio Holder on the scope and nature of the proposed amendments to the SEN transport assistance policy.
- 

2. **RECOMMENDATIONS**

- 2.1 **That Members comment on and note the outcome of the consultation.**
- 2.2 **That Members endorse the proposals for the SEN Transport Assistance Policy.**
- 2.3 **That the Portfolio Holder approves the draft SEN Transport Assistance Policy.**

## Corporate Policy

1. Policy Status: Proposed new policy
  2. BBB Priority: Children and Young People
- 

## Financial

1. Cost of proposal: Estimated cost      £Nil
  2. Ongoing costs: Recurring cost
  3. Budget head/performance centre: SEN Transport
  4. Total current budget for this head: £3.3m
  5. Source of funding: Council
- 

## Staff

1. Number of staff (current and additional) - 3.8
  2. If from existing staff resources, number of staff hours -
- 

## Legal *Jim to complete*

1. Legal Requirement: Statutory requirement: Education Act 1996 (As Amended)  
Special Educational Needs and  
Disability Act 2001
  2. Call in: Call-in is applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected)      870+
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments?      N/A
2. Summary of Ward Councillors comments:



### **3. COMMENTARY**

#### **Background**

- 3.1 The Local Authority has an explicit statutory duty to provide home to school transport assistance to children with Special Education Needs (SEN), to attend their specialist provision, both in and out of borough. There are similar explicit duties across the Children and Young People Services where transport assistance is provided to many children.
- 3.2 Children with SEN are transported between home and their specialist provision through a range of service providers contracted to the Council under SEN transport contracts awarded in August 2010.
- 3.3 In July 2009 the CYP Portfolio Holder agreed that as part of Phase 2 of the project to retender the SEN Transport contracts, a new SEN Transport Policy should be produced. Policy developments were considered by the Member Officer Working Party SEN (DCYP09095) and wider consultation took place over a period of two months, March/April 2011.

#### **Policy Amendments**

- 3.4 The Member Officer Working Party SEN at its meeting of 15 December 2010 considered policy changes under the following terms of reference:
- To review the statutory requirements and good practice guidance in relation to transporting this client group.
  - To review options for alternative models of service delivery and current organisation in the context of efficiency, sustainability, inclusivity and demonstration of best value.
  - To update the SEN Transport Assistance Policy, seeking improvements to service delivery and to extend the development of travel skills for employment and adulthood.
- 3.5 The policy review has been guided by the following terms of reference:
- To review and update the SEN Transport Assistance Policy, seeking improvements to service delivery and the development of travel skills for employment and adulthood.
  - To review the statutory requirements and good practice guidance in relation to transporting this client group, to inform the review process.
  - To review options for alternative models of service delivery and current organisation of pick-up and travel routes, in the context of efficiency, sustainability, inclusivity and life skills development and demonstrate best value.

#### **Consultation on Areas of Policy and Practice to be Developed**

- 3.6 The Transport Assistance Policy has been developed in the light of changes to the provision to meet the volume and the increasingly more complex range of special educational needs of children within the borough. Services provided are guided by the need to work in partnership with parents, young people and providers to effectively prepare young people for adulthood.
- 3.7 The consultation was guided by the ethos of support for families to ensure young people with SEN are assisted in getting to school safely and are ready to participate and learn within the specialist environment required to support their learning.

- 3.8 The necessity to manage future expectations and ensure the parents, schools and the Local Authority work in partnership to effectively prepare young people for adulthood cannot be emphasised enough as adult services are developed towards choice-based options.

### **Consultation Methodology**

- 3.9 A questionnaire (**Appendix 1**) was sent to all parents of pupils receiving transport assistance in the following groups. The questionnaire was also sent to all special schools and mainstream schools with specialist units, Chairs of Governors of all Bromley maintained special schools, stakeholder colleagues and partner volunteer groups to obtain their perspective on the proposed changes.
- 3.10 Additionally a series of focus group consultations were held at the four special schools and at four venues across the borough (8 sessions in total) offering the opportunity to discuss the proposals with the senior management team for SEN. Information was available on the Parent Voice web site and an on-line facility to complete the questionnaire and add further feedback was also available.

Annex 1: Circular letter and questionnaire

The consultation period ran from 17 February to 7 April 2011.

The analysis is based on 257/868, (30%), completed questionnaires and the following:-

- Discussions held with parents, head teachers, staff, and partnership group representatives who attended the seven consultation evenings.
- Meeting notes from the Pupil Councils from Riverside School, Marjorie McClure and Riverside Schools.
- Formal written responses from volunteer groups; Bromley Mencap and Bromley Parent Voice.
- Discussions with colleagues delivering SEN Transport Assistance in local councils.

Parents of those pupils:

- with a statement of special education needs attending special schools, specialist units attached to mainstream schools and mainstream school with a statement of SEN on a daily basis;
  - attending special schools on a residential basis, weekly, fortnightly, termly or fifty two week basis;
  - aged 16+ with a statement of SEN attending any of the above;
  - attending pupil referral units;
  - aged under 5 without a statement of SEN.
- 3.11 **Findings of Stakeholder Consultation** – Attendance and key messages from each meeting are available at **Appendix 2**.

The most common point made throughout the consultation meetings was the need to consider each application on its own merits and to ensure the Council does not apply a 'one size fits all approach'. Parents felt that this should include balancing the complexities of managing attendance at different schools for a number of children within the household contemporaneously with the daily challenges in meeting the needs of a child with SEN.

Parents also felt that the LA should recognise that some children will always need assistance to travel to school. There was concern about the need to ensure the health and safety of pupils where an escort is not present on a vehicle. Some parents questioned the practicality of pick-up points.

Parents stressed the impact of potentially stressful travel arrangements on the educational development of the pupil.

On a positive note there was support for the Independent Travel Training and pupils at the school Council meeting felt that they wanted to be allowed to embark on the ordinary challenges of life.

Feedback was received regarding the training for escorts and drivers, highlighting the need for the transport team to pro-actively communicate to parents the quality improvements incorporated within the new SEN transport contracts procured in September 2011.

Parents recognised and commented on the purpose of special education and the need to carefully plan to support the child towards independence and adulthood. Therefore, a gradual acclimatisation towards the ordinary challenges of life should be developed, including, for example, waiting at bus stops and railway stations, negotiating queues in busy periods to avoid 'cocooning a child' so that at adulthood they do not have the skills necessary to play as fully an integral part in society as possible.

Parents agreed that the annual review would be the appropriate time to discuss changes to travel arrangements.

One parent commented that, where possible, parents should accept a level of responsibility to ensure their child attends the specialist provision to enable limited Council tax resources to be made available for the most needy and vulnerable.

### 3.12 Responses to Consultation Questions

*Q1: Applying the DfE distance criteria consistently for all schools and units*

69% of the respondents either disagreed or strongly disagreed with the proposals to equalise the eligibility criteria for all specialist provision, with 31% agreeing or holding a neutral view. Many parents cited concern that the complexity and the severe needs of pupils attending the special schools and the greater need for transport assistance needed to be taken into consideration. Parents generally felt that individual circumstances need to be taken into account.

#### **Director's Response**

Reviewing other local Council policies and best practice guidelines officers found no evidence of automatic entitlement being applied to transport assistance for special schools. It would appear that Bromley Council practice is not in line with other LAs in the standard that is applied for transport assistance. The new policy will include the use of distance criteria for special schools as well as units but when considering eligibility individual circumstances will also be taken into account.

## **Parental Mileage**

*Q2: Reimbursement of parental mileage as an alternative to providing a taxi where a child is the sole Bromley pupil at a school*

62% disagreed or strongly disagreed with the proposal for parents to undertake the transport arrangements, in place of transport from the Council, where their child was the sole pupil at a specialist provision and where there was a family car. 38% of respondents agreed or held a neutral view on this option.

Again the concern of managing attendance at more than one school was cited as a key concern, when one child has special needs and may take longer to feed, medicate, get ready and prepare for school. Others cited employment commitments for parents and the challenges with which this would present.

Some parents and pupils reported that they did not have a family car and in these circumstances alternative assistance would be required. This was echoed by comments from the School Council at Marjorie McClure School.

Some parents did also comment that in these circumstances and where it was generally possible anyway, parents with cars should undertake the transport to avoid costly sole transport provided by the Council.

## **Director's Response**

The policy will include consideration of parental mileage but this will in most circumstances be restricted to out of borough schools where the child is the sole Bromley pupil and where the LA considers that alternative in borough provision was available to meet the child's needs.

## **Transport Pick-Up Points**

*Q3 Introduction of pick-up points where appropriate*

The introduction of pick-up points is seen as the precursor to travel training and acclimatisation to the ordinary experience of going to school and generally going out and about. They also aid in reducing journey times and certainly parents commented on the negative impact of lengthy journey times on children's education.

Of all the questions, this caused the most concern. 68% of parents disagreed with the introduction of pick-up points. Some parents had concerns about pupils being left at street corners, waiting in rainy conditions, jostling at bus stops and suffering bullying from other mainstream pupils.

Many cited the vulnerability of pupils, the need for detailed risk assessments to assess their ability to wait at pick up points and the need to consider the location for pick up points. Whilst bus stops were considered a natural choice, parents felt they would also be the busiest spot, at key travel times.

Of the eight attendees at the Children's Council at Riverside, 2 pupils reported they would like a door to door service, 5 would like pick-up points and 1 reported that this would depend on individual needs.

## **Director's Response**

It is accepted that this will not be suitable option for all pupils. However evidence from other local authorities has shown that where successfully implemented (with careful consideration of the children's needs and the actual route taken) this has impacted positively on journey times and the development of the individual. This option requires carefully planning and preparation before implementation and there will be a small pilot in the first instance. The policy will only be amended to include the possibility of a child being picked up from a prearranged point rather than always from their home. It is not expected that children will travel to pick up points unaccompanied.

## **Clarifying the use of Escorts**

The council wishes to take this opportunity to formalise the use of escorts when transporting children with SEN & Disability. The proposals are to ensure an escort is available for all primary aged children (or agreed exception) for all buses and larger multi-purpose vehicles and on a needs basis for pupils of secondary age.

52% of respondents disagreed with this option with 48% agreeing or holding a neutral view.

Concern expressed: health and safety of pupils in an emergency when only a lone driver available. Again comments echoed the recurring theme of individual need determining the application of this travel assistance option.

Young people from Marjorie McClure Children's council expressed a preference for buses wherever possible and welcomed the good relationship with the drivers and escorts. From the Riverside Children's council 5 pupils stated that they felt they required an escort with 3 stating they did not.

## **Director's Response**

The policy will be clarified as proposed but a risk assessment will be carried out before an escort is withdrawn.

## **Travel Training**

### *Q4 Independent Travel Training*

It is widely accepted that independent travel is a key life skill and one that needs to be developed for whom this is a suitable option. Much good practice exists for travel training programmes and the DfE has identified this as best practice.

56% of the respondents either agreed, or strongly agreed, with 15% holding a neutral point that the opportunity for travel training, for those pupils for whom this could be a viable option.

The children's responses were also very illuminating. These were received from the School Council at Riverside School.

Of the 8 children 6 expressed their desire to be travel trained with two pupils describing their knowledge of being able to travel independently on specific routes but not to school, although the felt this could be achieved with training. It is encouraging to note the level of independence sought from pupils with the caveat that this is the 'children's' wish list and consultations with parents and school would be a prerequisite and play a vital role in any plans for travel training.

## Director's Response

It is anticipated that any travel training programme implemented will be formulated with a partnership approach between the parent, school and council focusing on the development needs of the young person.

Travel training will be seen as an 'invest to save' initiative. Currently the 'on the road' training is delivered on a 1:1 basis which will require additional funding. However competently trained independent travellers will experience greater independence and life changing benefits and result in reduced demand for transport assistance in both adult and children's services.

Subject to on-going funding the current programme will be completed and evaluated during the summer of 2011. It is hoped that as some success can be demonstrated discussions will take place with a view to securing 'support' from Adult services to undertake a longer and larger programme for the next academic year as their services will benefit substantially from reduced demand upon their transport services in the future.

In the meantime the policy will be altered so that where children have received travel training they can be expected to travel independently and not automatically receive Council transport.

## 4. POLICY RECOMMENDATIONS

- The DfE distance criteria will be introduced to the policy from September 2011 with a two stage implementation. Initially, the criteria will be applied to all new applications from September 2011.
- Subsequently, the requirement for transport assistance under the distance criteria will be discussed at each child's annual review with a view to bringing many changes from September 2012.
- A clear and transparent appeal system which takes account of individual child and family circumstances will be developed.
- Reimbursement of parental mileage (where this will be the best use of resources) will become the preferred option when considering applications for transport assistance where the pupil is the sole Bromley pupil at their specialist provision.
- The policy will be amended to remove the entitlement to door to door transport in order that pick-up points as an option for delivering transport assistance can be introduced on a small number of routes subject to a successful pilot.
- The policy will include the expectation that where possible children will learn to travel to school independently and the travel training programme will be developed further.
- The policy on the provision of escorts will be formalised as proposed.

A draft of the new policy is at **Appendix 3**.

## 5. POLICY IMPLICATIONS

- 5.1 The SEN Transport Assistance Policy supports the achievement of objectives under the "Every Child Matters in Bromley" Plan for 2006-2009, to ensure that all young people are given an equal opportunity to achieve their full potential.



5.2 It supports the Bromley Children and Young People Trust's Disability Strategy and the emerging agenda for Aiming Higher for Disabled children.

## 6. LEGAL IMPLICATIONS

6.1 The Local Authority is statutorily tasked with ensuring that children with a statement of Special Educational Needs (SEN) receive an education that is appropriate and compliant with that set out in the child's statement-In accordance with Sections 312-349 of the Education Act 1996 (as amended).

6.2 The Local Authority is obliged to have regard to parental preference for a child to be educated in either specialist or mainstream provision when supplying SEN provision – Special Educational Needs and Disability Act 2001.

6.3 The Local Authority when dealing with children with Special Educational Needs must have regard to the Secretary of State's published Code of Practice and must not promulgate transport policies that seek to limit parental choice.

<b>Non-Applicable Sections:</b>	Financial and Personnel Implications
Background Documents: (Access via Contact Officer)	Report DCYP09054, SEN Transport Contract Project 30.3.2009 DCYO09134 SEN Transport Contract Project 30.9.2009, and Members' Room document DCYP10053 SEN Transport Contract Project Update 24.3.2010 MOWGSEN 27.4.2011



## Proposals for Reviewing Transport Assistance for Pupils with Special Educational Needs

y

### Pupil Support

Special Educational Needs  
Transport

<b>Audience:</b>	Head Teachers of all Bromley Maintained Special Schools Head Teacher, Kingswood Centre/Grovelands Centre Head of Specialist Support and Disability Services, Phoenix Children's Resource Centre Primary and Secondary Schools with Units Chairs of Governors of all Bromley Maintained Special Schools
<b>Action required:</b>	Completion of Questionnaire.
<b>Timing:</b>	Consultation Questionnaire to be returned by <b>Friday, 25 March 2011.</b>
<b>Also sent to:</b>	Secretaries of Staff Associations Councillor Ernest Noad, Executive Member for the Children and Young People Portfolio Councillor Brian Humphrys Executive Assistant to Portfolio Holder (CYP) CYPSMT Heads of Unit: Darrick Wood Primary/Secondary HIUs Children's Safeguarding and Social Care Children's Disability Team Manor Oak Nurture Group Parent Voice Bromley Mencap Burgess Autistic Trust
<b>Type:</b>	Consultation
<b>Description:</b>	Consultation to inform the development of the revised SEN Transport Assistance Policy.
<b>Relates to:</b>	N/A
<b>Date Issued:</b>	17 February 2011
<b>Contact:</b>	Mary Çava, Head of Special Educational Needs and Disability Tel: 020 8461 7633 Email: <a href="mailto:mary.cava@bromley.gov.uk">mary.cava@bromley.gov.uk</a> or <a href="mailto:sentransport@bromley.gov.uk">sentransport@bromley.gov.uk</a>

**For reader's use:**



## ***Proposals for Reviewing Transport Assistance for Pupils with Special Educational Needs***

Transport Assistance continues to be an important part of the support services for children and young people with Special Education Needs. Our aim is to see young people access their education and development opportunities that prepare them well for their adult life and fulfil their potential. Bromley Council's Transport Assistance Policy was last reviewed in 2000 and the increasing development of services for Children with Special Needs requires greater flexibility in the provision of Transport Assistance.

### **What are the issues?**

- There have been a number of developments in the provision of transport services and these need to be reflected in the way Bromley provides transport assistance
- Public transport is becoming increasingly more accessible.
- Bromley is one of the boroughs with the highest levels of car ownership, with increasing use of vehicles. This results in pollution and traffic congestion.
- Developing independent living skills is essential to support young people into adulthood and to access employment opportunities.
- Some young people, who are able, are missing out on the opportunity to walk, cycle or use public transport and experience a 'normal' home-to-school journey when this is possible.
- Depending on the levels of disabilities, some children are ready for a level of independence in travel whilst others will require greater assistance and the Council's policy needs to reflect and acknowledge this.

### **Why are we consulting you?**

- The Council welcomes a partnership approach when reviewing our services and values your views.
- The Council has recently recontracted the Transport Service and the next stage is a review of the Transport Assistance Policy.
- Council Members, officers and colleagues from the voluntary sector regularly meet as a working party to review services for Special Education Needs and these proposals come from the meetings and conversations with service users and Best Practice guidelines.
- The Council believes the proposed changes will maintain support to the most vulnerable pupils whilst providing greater opportunities for individual development of independent skills.

### **What are the proposals?**

They are:

- To use the DoE Best Practice guidelines distance criteria consistently for transport assistance to Specialist provision:

2 miles from school for children aged less than 8 years;  
3 miles for pupils aged 8 and over.

- Applications for transport assistance to depend on the special educational needs of the child.
- Where appropriate, independent travel training will be offered as part of the transport assistance offer.
- The transport assistance may include collection and return to designated points ranging from home and local pick-up points.
- To review the use of escorts dependent on the special educational needs of the child.

### **What is the timescale for the proposed changes?**

The outcomes of the Consultation will be reported to the Member Officer Working Party Special Education Needs. Decisions about the proposed changes will be made by the Council's Executive in the Summer of 2011 with the new policy to be effective from September 2011.

### **How can I learn more about these proposals?**

You will be welcome to attend one of the public meetings that have been arranged and detailed in **Appendix 1**. If your child already attends one of our special schools you will see that a specific meeting has been arranged for you. The meetings will provide you with a chance to hear more about the proposed changes and an opportunity to discuss and comment on them. Our website will also keep you up-to-date with developments ([www.bromley.gov.uk](http://www.bromley.gov.uk)).

Email us at [sentransport@bromley.gov.uk](mailto:sentransport@bromley.gov.uk).

If you require large-print and audio versions of this letter or you require language translation services, please telephone 020 8461 7538.

### **Further Information**

If you require any further information regarding the content of this Circular and/or its attachments, please contact Mary Çava, Head of Special Educational Needs and Disability, on 020 8461 7633 or by email at [mary.cava@bromley.gov.uk](mailto:mary.cava@bromley.gov.uk).

For the Questionnaire entitled 'SEN Transport Policy Consultation - Draft', please see **Appendix 2**.

**PROPOSALS FOR REVIEW OF SPECIAL EDUCATIONAL NEEDS  
TRANSPORT ASSISTANCE POLICY IN BROMLEY**

<b>TIMETABLE OF CONSULTATION MEETINGS SEN TRANSPORT POLICY - MARCH 2011</b>		
<b>Date</b>	<b>Venue</b>	<b>Time/Comments</b>
Tuesday, 1 March 2011	Burwood School	6.30pm
Wednesday, 2 March 2011	Phoenix Resource Centre	1.30pm
	Marjorie McClure School	7.00pm
Thursday, 3 March 2011	The Glebe School	7.00pm
Monday, 7 March 2011	Poverest AEC	7.00pm
Tuesday, 8 March 2011	Riverside School, St Paul's Cray	6.30pm
Wednesday, 9 March 2011	Education Development Centre Hall	7.00pm
Thursday, 10 March 2011	Kentwood Adult Education Centre	7.00pm



## SEN TRANSPORT POLICY Consultation

Please return this form to **SEN Transport by Friday, 25 March 2011**

**By post:** 1st Floor, Stockwell Building, Bromley Civic Centre, Stockwell Close,  
Bromley BR1 3UH

**By Email:** [sentransport@bromley.gov.uk](mailto:sentransport@bromley.gov.uk)

For many children, getting to school will be a reasonable and safe walking experience, usually accompanied by their parents. For some children, attending the special schools and provisions in the Borough, transport assistance is arranged and provided by the SEN Transport Team. Transport assistance eligibility is based on guidelines provided by the Department for Education. We aim to review the SEN Transport Policy in Bromley to ensure a fair service for all, to seek improvements to service delivery and to aid development of travel skills for employment and adulthood for those young people who may be ready to progress to more independent travel.

1. Do you agree that the DoE Best Practice guidelines on walking distances to school (2 miles from school aged under 8 years, 3 miles for pupils aged 8 years and over) should be applied consistently across all schools and units?

Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A small number of children travel by taxi to their school/unit as there are no other children living within their area attending the same school.

2. Do you agree that where the alternative is sole transport by individual vehicle, a parent with a car should be expected to take their child to school if mileage allowance is reimbursed?

Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Do you agree that, in order to shorten journey times where appropriate, children and young people with mild to moderate learning difficulties should be picked up from bus stops or a suitable safe pick-up point?

Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



4. Do you agree that, where appropriate, older children with mild to moderate Special Educational Needs could travel unaccompanied in their regular transport?

<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither Agree or Disagree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

As older students with mild to moderate learning needs/difficulties progress through their secondary school career our aim is to develop, where possible, life skills which model similar experiences that students in mainstream schools would experience. The aim is to develop a level of independence for these young people as they progress to adulthood. A pilot Travel Training Scheme is up and running in one of our special schools. This encourages students to develop confidence and skills to travel by public transport. The pilot involves skills training and coaching (involving hands on real life experience) working from escorted travel through to independent travel where appropriate and when the student is ready for this.

5. Do you agree that, where they are able to do so, children and young people with mild to moderate Special Educational Needs should be given the opportunity to access travel training and learn to travel independently?

<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither Agree or Disagree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**If any of these policy changes are introduced, the child and family's circumstances will always be taken into account and there will be an open and transparent appeal process.**

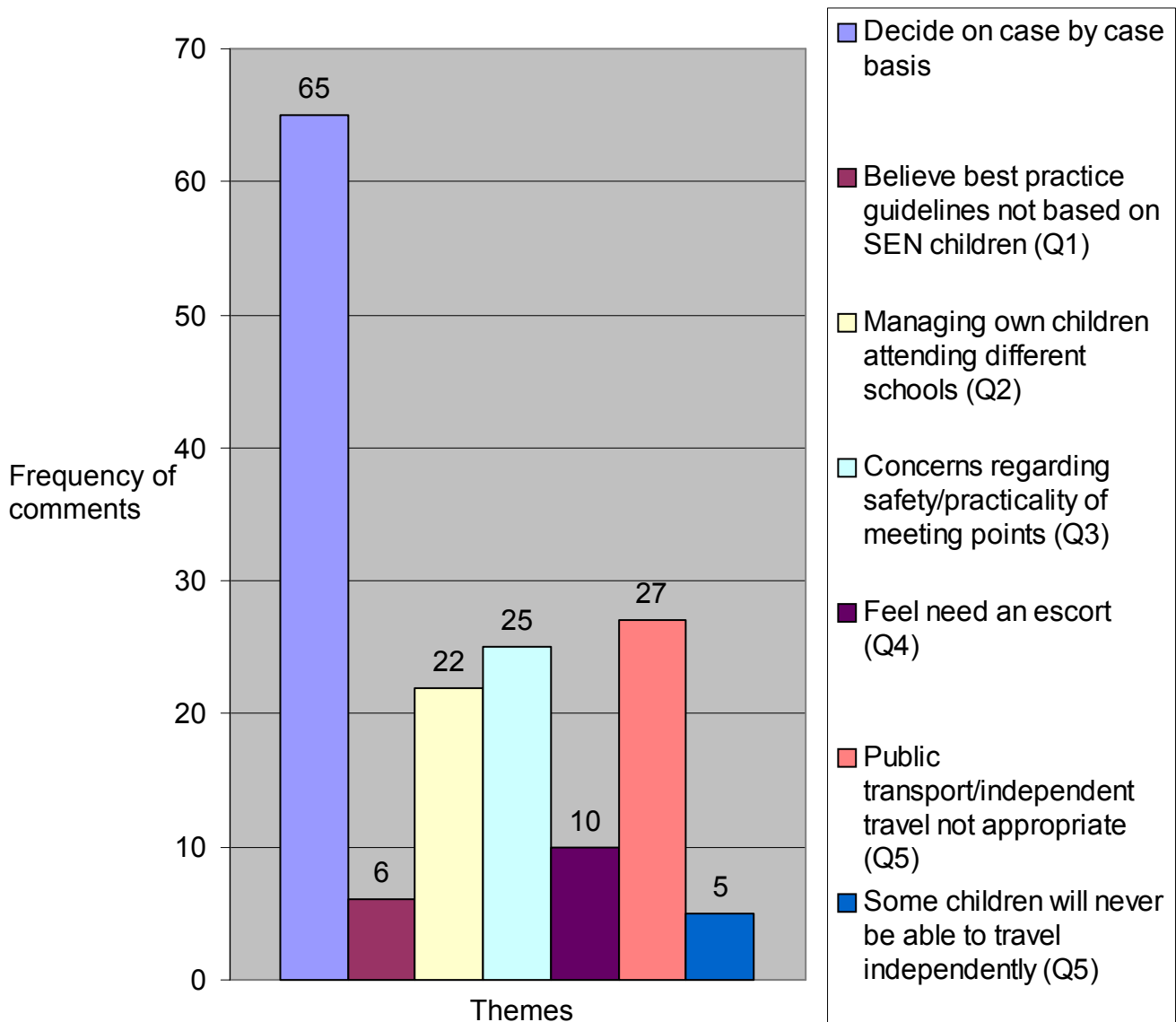
6. Do you have any further comments or proposals that will help to make SEN Transport more efficient, more responsive and more cost effective?

Comments:

SEN TRANSPORT POLICY CONSULTATION

QUESTION RELATED THEMES

**Key of Themes**



## PROPOSED SEN TRANSPORT POLICY REVIEW TIMELINE

(Revised 27.4.2011)

Proposed Timetable	September 2010 – August 2011
Introductory report to MOWGSEN	22 September 2010
Scoping meeting with MOWGSEN	15 December 2010
Report to CYP PDS to receive formal agreement to stakeholder consultation and policy review	20 December 2010
Formal stakeholder consultation	January 2011 – 7 April 2011
Develop plans for pilot end of road / pick up points	May 2011 – July 2011 (SEN lead)
Roll out pick up point pilot project?	Autumn term September 2011 – December 2011 SEN lead
Report findings following stakeholder consultation to MOWGSEN and agree areas for proposed policy changes	27 April 2011
Work with ACS and nominated Special Schools to develop and deliver pilot Travel Training Project	October 2010 – July 2011 (Joint initiative with ACS lead subject to additional funding )
Evaluate pilot travel training project and dependent on findings, ACS & CYP to secure additional funding to formulate, formalise and deliver a full year travel training programme across ACS & CYP	April 2011 – July 2012 (Joint initiative with ACS lead)
Develop new transport assistance policy	May – June 2011
Submit proposed new SEN Transport Assistance policy to MOWGSEN and CYP PDS	June / July 2011
Evaluate pilot pick up point project	January 2012 (SEN lead)
Implement new SEN Transport Assistance Policy	September 2011 for all new applications  September 2011 – July 2012 for current pupils

DRAFT

**BROMLEY COUNCIL SEN TRANSPORT / TRAVEL ASSISTANCE POLICY**

Bromley Council has a duty to provide Transport assistance for pupils of statutory age with a Statement of Educational Needs to access their specialist Provision, under the Education & Inspection Act 2006.

**The Legal Context**

The Local Authority has a statutory duty to provide home to school transport assistance for children with Special Educational Needs (SEN), to enable them to attend their specialist provision.

The provision of transport assistance for any child, whether a child with special educational needs or otherwise, is governed by section 509 of the Education Act 1996. Now Education Act 2004,6/ The LEA has no duty to provide transport but 'shall make such arrangements for the provision of transport and otherwise as they consider necessary'. This gives the LEA a discretion to provide transport assistance A duty only arises if transport is referred to on a child's Statement of Special Educational Needs or the LEA requires a child to attend a school which is not within walking distance of the child's home.

**Introduction**

Bromley Council is committed to ensuring that each child can fulfil their potential. The aim of this policy is to support all children and young people with significant SEN to lead lives that are as independent as possible. Children and young people will be supported towards greater independence through the use of public transport where possible.

The Council is committed to reducing traffic congestion, the environmental impact of vehicle journeys and improving road safety by promoting sustainable transport such as walking, cycling and use of integrated public transport. The Council will consider travel solutions that lead to reducing the number and length of vehicle journeys where this is possible.

Parents are legally responsible for ensuring their children attend school up to the age of 16. This policy is designed to provide travel assistance to those children and young people who are entitled to receive this assistance and would be unable to attend their specialist provision without it.

Many Bromley pupils with a statement of SEN do not receive nor require specialised travel assistance. Wherever possible the Council expects parents/carers of children and young people with a statement of SEN to make arrangements for their child to attend school in the same way as for parents/carers of pupils without a statement, as this is an important factor in developing the pupil's independence, social and life skills.

Children of school age (including students in full time education up to the age of 18 years) are entitled to free travel on buses and trams from Transport for London. This is considered suitable for the majority of pupils and young people attending school and sixth forms. Further information is available from: [www.tfl.gov.uk](http://www.tfl.gov.uk).

Some children with SEN may experience problems with mobility or are unable to access public transport safely. This policy is intended to provide clarity regarding eligibility for travel assistance.

Where appropriate travel assistance will be provided in a safe and cost effective manner taking into account the specific needs of the children and young people, the legally recognised walking distances and ensuring the Council as a public body maximises the use of its resources. The SEN Transport Officer will work closely with parents / carers, schools, and where necessary make enquiries of other professionals or agencies, to determine the most appropriate travel solution dependent on individual needs.

## **Eligibility**

The Council will assist parents/carers with travel arrangements where children and young people have significant SEN, a disability or mobility problem such that travel assistance is essential to access their specialist provision. The Council may take family circumstances into account when considering the type of travel assistance to be provided.

Eligibility criteria will be kept under review and subject to consultation with user groups from time to time, and as services are developed.

There are many support services available to manage the conflicting priorities of families. It is expected that parents will have explored these fully before applying for transport assistance. All decisions will be based upon clear medical / specialist advice, evidence of need and parental circumstances.

## **Travel Assistance for Pupils with a Statement of SEN**

The Department for Education distance criteria will be policy from September 2011 for all new applications for Travel Assistance for specialist provision. This is as follows:-

Recognised walking distances

- Children aged up to 8 years old: Over 2 miles from home to school
- Children aged above 8 years old: Over 3 miles from home to school

Where the pupil has a statement of Special Educational Needs (SEN) and the Council has determined and named the special provision in the statement as being the nearest available special provision that is able to meet the child's needs and where the child lives further than the statutory walking distance between home and their specialist provision, travel assistance will be offered.

Transport assistance will be provided at the beginning and end of the normal school day, (or standard attendance times where a reduced timetable has been agreed), and only to the special provision named on the statement.

## **School Travel Assistance Options**

Options that may be offered where travel assistance is agreed:

- An escort to support the parent / carer, help the child / young person to walk / cycle to school.
- Reimbursement of agreed public transport costs.
- Reimbursement of mileage costs at the Council's standard rates for parents / carers to transport their children to their special schools.
- Home to School transport via the Council's / contracted transport providers with or without a passenger assistant. This may be shared with another Council.

## **Future Travel Assistance Options**

Bromley Council support the development of children and Young People's skills and confidence to make journeys safely on their own. Some children and young people who use the home to school transport assistance are already able to use public transport outside of school times. Bromley is currently working towards offering an Independent Travel Training Scheme, to train and support some young people who are deemed to be sufficiently able to cope with travelling independently on public transport for whom this would be a viable option, to travel independently.

## **Transport assistance is not provided in the following situations**

- Where parents choose a school which is not the nearest suitable provision which the Council considers to be appropriate to meet the needs of the child or young person.
- In the event a child has to be taken to school or from school outside of their normal school attendance times due to illness, any type of appointments including Doctors, or any other specialists', exclusion or for any other reason.
- Attendance at school outside of the published School Term Timetable.
- Parental attendance at annual reviews, meetings and school events .

It is the responsibility of the individual school to organise and provide pupil's transport for curriculum activities including examinations, during the school day.

Bromley Council recommends parents consider these and other similar situations carefully when making decisions regarding school choices and be prepared to make suitable transport arrangements should these types of situations arise.

## **Availability of Escorts**

Escorts are provided for all primary school aged children and, depending on individual circumstances for pupils of secondary school age. Any exceptions will be agreed with parents / carers.

Where it would be unsafe for a child or young person to travel without one an escort will be provided. This is usually where a child exhibits severe challenging behaviour or where the child has a severe or complex medical condition requiring continuous support.



Where appropriate we will encourage parents, carers or relatives to act as an escort, in particular when their child is the only passenger. Where children are unable to travel with an escort, especially for pupils at a residential school, a family member will undertake this role.

### **Journey Times**

Journey times for pupils attending primary schools are not normally expected to exceed 1 hour and for pupils at secondary schools no longer than 1 hour and fifteen minutes.

These limits do not apply to schools located out of the borough regardless of the age of the child. Please consider this when making school choices located outside of the borough.

### **Children attending Residential Special Provision**

We encourage parents to take responsibility for taking and collecting their children when they attend residential provision. This strengthens relationships and ensures regular contact with the school is maintained.

The Council will consider all factors and provide suitable transport assistance dependent on need and ability to access and use public transport or other available transport solutions.

Transport assistance for pupils at residential schools may include:

- use of transport service provided by the school to a station or central pick up point. (Parents are responsible for collection and drop off from any designated station / localised pick up points);
- reimbursement of public transport costs;
- reimbursement of parental mileage paid at the Council's standard rates;
- transport provided by the Council or shared with another Council including from designated pick up points. (Parents are responsible for collection and drop off from any designated station / localised pick up points).

Parents may choose to undertake the whole journey themselves and any reimbursement offered will be limited to the lower of the cost the Council would have paid to the School / another Council, parental mileage, or public transport costs.

Where placement is termly residential, transport assistance is provided at the start and end of the school term, half terms, and for periods of whole school closure only. Other journeys are the responsibility of parents, including attendance at annual reviews, additional home visits at weekends or any other time.

### **Young People Aged 16 – 19 with Special Educational Needs**

Most pupils of this age would be expected to use public transport and travel independently because of the beneficial effects this will have on the pupil's life skill development. For a small minority this may not be possible. Applications will be considered against the following criteria:

- The student is aged between 16 and 19 and is on a course of further education at a school or further education college.

- The course is deemed to be suitable and will provide an educational benefit to the student – as assessed by the student’s transition worker and placement officer, nominated by the local authority.
- Where the need for specific travel assistance has been identified in the student’s statement of special educational needs or transition plan.
- Students must live more than 3 miles from school or college and be unable to undertake the journey by free public transport.
- Applications for students who have a disability or learning difficulty that would make it not reasonably practicable or dangerous for them to try to undertake a journey to school or college of less than 3 miles will also be considered. Applications will be assessed on their own merits.
- If a student has been provided with a mobility allowance or vehicle, then additional travel assistance will not be provided.

### **Students over the age of 19 with Special Educational Needs attending Further Education Colleges**

Further education provision is currently under review . At present there is no requirement for local authorities to provide travel assistance to students over the age of 19 except where they are completing a course that they have already started before their 19<sup>th</sup> birth date.

This area is currently under review and amendments to this policy will need to be considered at a later date. The Director of Children’s Services and or their nominated officer may exercise discretion for any applications where exceptional circumstances are shown.

### **Appeals**

There may be instances where some applications are declined and parents may not agree with the Council’s decision. In these cases the Council will seek professional guidance to assist in the review of their decision. This may include further information from the school and other professionals working with the child or young person.

If parents still remain dissatisfied with the Council’s decision, they have the right to appeal in writing to:

Head of SEN & Disability  
 Children & Young People Services  
 Civic Centre  
 Stockwell Close  
 Bromley  
 BR1 3UH

If the appeal is unsuccessful, they have the right to appeal to the Assistant Director Access & Inclusion with a final appeal to a panel of 3 Elected Members and a Senior Officer.

In addition, parents continue to have the right to refer to the Secretary of State and the Local Government Ombudsman.

Report No.  
DCYP11089

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: CONSULTATION ON THE FUTURE OF CHILDREN AND FAMILY CENTRES IN BROMLEY – INTERIM REPORT**

Contact Officer: Karen Fletcher-Wright, Assistant Director (Access and Inclusion)  
Tel: 020 8313 4146 E-mail: karen.fletcher-wright@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report provides an update on the consultation timetable and an outline of emerging findings in order to seek Members initial views before the full outcome report is provided in September.
- 1.2 This report provides an outline and rationale for the revised commissioning process in light of potential changes following the outcomes of the consultation.

---

2. **RECOMMENDATION(S)**

- 2.1 **Members of the Children and Young People Policy Development and Scrutiny (CYP PDS) Committee are invited to note and comment on the emerging outcomes of the consultation, and the proposed revised commissioning process.**
- 2.2 **The Children and Young People Portfolio Holder is invited to:**
  - (i) **note this Interim Report;**
  - (ii) **consider any comments arising from the CYP PDS Committee;**
  - (iii) **note that a full report on consultation outcomes will be provided at the next CYP PDS Committee meeting on 6 September 2011.**
  - (iv) **note the revised commissioning process and proposed timetable for statutory, private, community and voluntary sector agencies to bid for delivery of services.**

### Corporate Policy

1. Policy Status: Existing policy: Children and Young People Plan 2009-2011
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Bromley Children and Family Project
  4. Total current budget for this head: £15.2m
  5. Source of funding: DSG and Council Tax/Revenue Support Grant/Early Intervention
- 

### Staff

1. Number of staff (current and additional) - 79
  2. If from existing staff resources, number of staff hours -
- 

### Legal

1. Legal Requirement: Statutory requirement: Childcare Act 2006
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) -
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? <please select>
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 The original programme for the development of Children and Family Centres in Bromley has been approved by the CYP Portfolio Holder over a number of reports since 2006 and was to create 23 centres across three phases. Decisions already taken by the CYP Portfolio Holder to reduce phase 3 from 7 to 2 centres enabled savings of £600k in 2011/12. Further savings in 2012/13 were proposed by reducing to 3 centres in total leaving 2 in areas of deprivation plus one borough wide centre for children with disabilities. A spreadsheet showing the capital allocation and facilities at each centre is available at **Appendix 1**.
- 3.2 Children and Family Centres have been developed in a manner which makes use of available grant funding to extend the reach of services provided through Bromley Children and Family Project (BCFP) and a wide variety of statutory, voluntary and private providers. Additional work bases in centres have also provided venues for confidential work with families which focus on early intervention and support to vulnerable children and their families, and office space for staff enabling externally rented accommodation to be vacated.
- 3.3 On 22 February 2011 CYP PDS received a report on the outcomes of the initial consultation on the budget savings options for CYP for 2011/12 and 2012/13. The report included a proposal to go out to wider consultation on the proposed reduction in the number of Children and Family Centres funded by the Council.
- 3.4 Consultation meetings have been held in each centre involving a wide variety of stakeholders and users of the centres (see **Appendix 2**). In addition a number of questionnaires have been circulated to schools, early years providers, other services involved with the centres and centre users. These are available at **Appendix 3**. This report provides initial feedback from the meetings but as the consultation has only recently finished the questionnaire responses are still in the process of being collated. Bullet points from each stakeholder meeting are outlined in **Appendix 4** and initial responses from questionnaires are at **Appendix 5**. Parent forums have been used to seek the views of parents on services provided to inform the consultation process. A timetable of meetings and emerging responses are at **Appendix 6**.
- 3.5 Government capital and revenue funding in respect of Children and Family Centres has been made available since 2005 under strict conditions which specified the exact core offer services that centres should deliver focusing on support for parents and carers of children aged 0-5. Centre developments and services have been subject to rigorous external monitoring by the former Department for Children, Schools and Families and now via Department for Education oversight. During the consultation period there have been a number of publications from the DfE indicating that Children and Family Centres are key to the Government's vision for targeted early intervention and prevention services; for example, the Government's Offer of Support to Parents (document due out by 30 June) where it is highlighted as a key priority with a focus on parenting support, good parenting, parent led services. The DfE has also written to all Local Authorities outlining a payment by results project with Children's Centres indicating that failure to deliver against this agenda will affect the level of funding local authorities are allowed to draw down, and published a document entitled the "Core Purpose" of Sure Start Children's Centres. Ofsted has confirmed that Children and Family Centres will continue to be subject to full service inspection following three years of operational designation. Blenheim Children and Family Centre was inspected in November 2010, Mottingham and Castlecombe and James Dixon centres have all been inspected this year. All so far have received a good from Ofsted and one received good with outstanding features.

## Emerging outcomes

- 3.6 Professionals attending the meetings have been unanimous in wanting to keep each centre open and so the meetings have focused on how the buildings can continue to be used to support vulnerable families in the area whilst also making the same degree of saving required by the Council.
- 3.7 Officers have been informed by the Department for Education that if the centres do not continue to be used primarily by and for children aged 0-5 and their parents and carers, then the capital provided will be clawed back by the department. This amounts to over £5.4 million for all the centres and were 16 centres to be closed and not used for services to children, a large percentage of that funding would be clawed back. It would therefore seem prudent to ensure that the centres continue to be used by schools, early years providers, health visitors, the Bromley Children Project and other professionals working with children and families. In some centres this would bring in income and in others prevent additional expenditure on other accommodation for Council services.
- 3.8 CYP officers are currently working with colleagues in the property team to ensure that rental charges for the centres are affordable whilst also covering the costs of the building. This is particularly important in the case of early years providers who could be based in the centres thus ensuring that they were still being used appropriately. It would be helpful if CYP PDS could endorse this way of moving forward in partnership.
- 3.9 Where centres are attached and integral to school buildings, the consultation has indicated two possible ways forward. In some cases the buildings will be required as part of the need to find additional forms of entry for reception age children however most of the buildings are too small to provide sufficient classroom space. Some Head Teachers have expressed an interest in using part of the centre for vulnerable reception age children who may not be ready to enter classes, whilst others would like to run after-school clubs and parenting groups from their own budgets. Schools have indicated a wish to work with the Bromley Children Project to ensure that these groups continue to offer appropriate, approved, evidence-based programmes delivered by staff who are both experienced, trained and supervised to protect the Local Authority from repercussions as a result of inappropriate or poor practice.
- 3.10 Colleagues in Bromley Health Care have expressed an interest in continuing to run a range of clinics from the centres, such as Health Visiting, Baby Clinics, whilst other health colleagues would continue to offer midwifery services. The GP Consortium has proposed offering clinics for adult mental health, which could be accompanied by a crèche to meet the needs of the children and comply with DfE guidance. Bromley Health Care has proposed that provided suitable leasing arrangements can be agreed some health care staff could be based in centres. A proposal has been received for one centre to be the base for a family centre in the north/west of the borough to supplement the contact centre used by social care at Saxon House in Orpington.
- 3.11 There have been a number of comments that 3 centres will be insufficient to meet the needs of the areas of deprivation in Bromley. Officers are currently analysing the figures supplied by the DfE for the numbers of vulnerable families each centre would be expected to reach. Whilst still committed to making the required savings it may be that more centres with smaller budgets would be appropriate. Early indications from the DfE suggest that the level of Early Intervention Grant could be reduced if Local Authorities do not meet the demand for Children's Centres in their areas.



## Revised Commissioning Process

- 3.12 The impact of a change in the number of local authority funded centres impacts on the way that services to support families will be commissioned. All services and activities currently commissioned to be delivered within the Children and Family Centres will come to an end on 30 September 2011. In order to meet our statutory requirements for the delivery of support and services in designated Children and Family Centres for October 2011 to March 2012, services need to be commissioned to provide a full range of services and activities which will both meet the core offer and local needs. This needs to be achieved within the context of budgetary restrictions and without pre-empting the outcome of the consultation on the future number and type of children and family centres in Bromley.
- 3.13 To achieve this and avoid duplication the commissioning process will be revised. For the period October 2011 to March 2012 a wide range of providers will be invited to bid to deliver services and activities under the Governments revised Core Principals for Surestart Children's Centres; to improve child development and school readiness among young children and reduce inequalities through targeted family support and parenting, promoting health and wellbeing, and improving parenting aspirations and skills.
- 3.14 During the initial six month period, the services provided will be closely monitored and evaluated. This will better inform decisions on service provision for 2012/3 as providers will have been assessed for quality, value for money, effectiveness, ability to deliver against agreed outcome and provide the data to support Payment by Results (PbR). This is considered essential due to the DfE indication that failure to deliver against PbR may reduce the level of Early Intervention Grant released to the local authority.
- 3.15 It is proposed that contracts are issued for the six month period to March 2012 with an option to extend for up to 12 months to March 2013 if the services meet the requirements outlined above (3.14) and there is evidence that the services are still needed. Contracts with providers who fail to deliver will not be extended. Providers will be required include in their bids a unit cost, to enable future extensions to be made on a unit cost basis to ensure value for money and appropriate levels of service delivery.
- 3.16 In order to ensure the requirements above (3.14) a new monitoring process is being developed, which will be linked to the emerging Payment by Results criteria and existing local priorities. The new requirements will be clearly outlined in the application process so that agencies who bid are aware in advance of the data collation and collection required.
- 3.17 Agencies will be required to complete an application comprised of two parts; the first listing all the agency's details, and the second specific to the service/activity proposal. This means agencies wishing to bid for more than one service/activity will only complete Part 1 once and as many Part 2 sections as they choose to bid for.
- 3.18 Meetings have been arranged with Corporate Procurement and Legal to ensure that the process e.g. the selection criteria and contract, meet existing good practice within the local authority. The bids will be scrutinised by a Selection Panel using agreed criteria approved by Corporate Procurement. The Panel will comprise of a range of staff drawn from the local authority and relevant partner agencies. Conflicts of Interest will be declared by all parties and a procedure will be in place to ensure selection remains fair.

- 3.19 The total available budget for commissioning under the revised commissioning process outline above for the period to March 2012 is £550,000. The total Children and Family Centre budget for 2012/13 will be reduced in order to meet previously agreed savings of £2.8m subject to the outcome of the consultation. It is therefore not appropriate to suggest a figure for 2012/13 for commissioning services at this stage as that would be pre-empting the outcome of the consultation.
- 3.20 In order to achieve the commissioning of appropriate services and activities by 3 October 2011 to meet statutory requirements it is proposed to advertise the process in late July/early August with a closing date of 24 August 2011. A provisional date for the Panel has been identified for 31 August so that successful agencies can be notified in early September 2011. This timeframe aims to support partner agencies by providing them with as much notice as possible of the outcome. Any extensions for 2012/13 will be sought in January 2012 in line with the implementation of the outcome of the consultation.
- 3.21 A full timetable is provided at **Appendix 7**.

#### **4. POLICY IMPLICATIONS**

- 4.1 The development of Children and Family Centres contributes to Building a Better Bromley priorities for giving children a good start in life.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 There are no direct financial implications arising from this report.
- 5.2 The consultation forms part of the second phase of the restructure of the Children and Families Centres in Bromley. A savings target of £600k has been assumed in 2011/12 and £2,800k in 2012/13.
- 5.3 The full report on the consultation responses and any proposed actions arising from this will be reported in September. The financial implications, savings targets and any risks of funding clawback from DfE will be detailed in the report.

#### **6. LEGAL IMPLICATIONS**

- 6.1 The Childcare Act 2006 places a general duty on the Council to promote the well-being of children in the area. Initially part of this provision was supplied via Children and Family Centres. When ceasing to use any provision the Council must have regard to the published statutory guidance on Children and Family Centres.

#### **7. PERSONNEL IMPLICATIONS**

- 7.1 There are no personnel implications at this time. However, Human Resources will support officers with managing the future personnel implications arising from the consultation on the future of children and family centres in Bromley.

<b>Non-Applicable Sections:</b>	N/A
Background Documents: (Access via Contact Officer)	

Children & Families Centres  
Capital

Children & Families Centres Premises

		M <sup>2</sup> of premises	No. rooms (excl toilets)	Training Room	Softplay / Multisensory	Consult Room	Staff Room	Crèche	Reception	Garden	Activity Space	Work Room	Community / Kitchen	Nursery	ICT / Art / Music Room	Hall
<b>Phase 1 &amp; 2</b>		Overall														
Total £																
	James Dixon	375,000	209	7	x 2	x 1		x 1								
	Blenheim	700,000	729	12	x 2	x 2		x 1		x 1		x 1	x 1	x 1		x 1
	Biggin Hill	350,000	204	6	x 1	x 1		x 1								
	Burnt Ash	475,000	214	6	x 1	x 1		x 1					x 1			
	Elmers End	375,000	343	5	x 2	x 1		x 1								
	Manor Oak	575,000	263	8	x 1	x 1		x 1								
	Royston	400,000	167	5	x 1	x 1		x 1								
	Princes Plain	650,000	589	10	x 1	x 1		x 1								
	Churchfields	300,000	141	5	x 1	x 1		x 1								
	Castlecombe	425,000	245	5	x 1		x 1	x 1	x 1							
	Mottingham	300,000	196	4	x 1	x 1		x 1								
	Cotmandene CC	400,000	175	12	x 1	x 1		x 1								
	Darrick Wood	80,000	43	variou s	x 1			x 1					x 1			
	Widmore	200,000	63	2		x 1		x 1								
<i>Subtotal for Sure Start Capital funding</i>		5,605,000														
	Poverest (centrally funded)	265,000	121	2	x 1			x 1								x 1
	Community Vision (centrally funded)	1,195,700	1057	24	x 2	x 3		x 1					x 1	x 1		
<b>Total</b>		6,968,600	4759	113	19	0	16	1	16	1	0	1	4	2	0	2
<b>Phase 3</b>		£														
	Hawes Down	339,026	1701*	20**	x 1	x 2	x 3	x 1	x 1		x 1		x 1		x 3	x 1
	Bromley Town	40,000														
	Chislehurst Central Highway	10,000														
	Blenheim	669,338	245	5	x 1		x 1	x 1	x 1	x 1		x 1				
	Community Vision	190,000														
	Community Vision	150,000														
<i>Subtotal for Sure Start Capital funding</i>		1,398,364														
	Hawes Down (other funding streams)	1,072,470														
	Highway (other funding streams)	3,690,725														
<b>Total</b>		6,161,559	1946	25	2	2	4	0	2	2	1	1	1	0	3	1
<b>Grand Total</b>		13,130,159	6705	138	21	2	20	1	18	3	2	1	2	5	2	3

\*\* 4 rooms are for CFC use only, the balance are shared with SSDS and/or Youth and/or the School

## SCHEDULE OF CONSULTATION STAKEHOLDER MEETINGS

Children and Family Centre	Date of Consultation	Number Attended	Stake Holders
Elmers End	16.05.11	14	<ul style="list-style-type: none"> <li>Oxleas Bromley</li> <li>Health Visitor Team Leader and manager</li> <li>Caterpillar Music</li> <li>Marian Vian Sch Family Worker</li> <li>Cllr Fookes</li> <li>Health Improvement Service</li> <li>Pre School Leader</li> <li>Blossom Years Pre School</li> <li>Children's Social Care Commissioning</li> </ul>
Community Vision	19.05.11	7	<ul style="list-style-type: none"> <li>Bromley Welcare</li> <li>Community Vision Nursery staff</li> <li>Health Visitor</li> <li>Amicus Horizon Housing</li> </ul>
Blenheim	20.05.11	4	<ul style="list-style-type: none"> <li>Specialist Support and Disability Service / Joint Disability Service</li> <li>Blossom Years Pre School</li> <li>Nightingale Unit staff</li> <li>Blenheim CFC Nursery Manager</li> </ul>
Widmore	23.05.11	2	<ul style="list-style-type: none"> <li>Adult Education</li> <li>SunnyField Day Nursery</li> </ul>
Biggin Hill	24.05.11	19	<ul style="list-style-type: none"> <li>Biggin Hill Residents Assoc (Chair)</li> <li>Little Oaks Pre school staff</li> <li>Library Service</li> <li>Youth Professional</li> <li>Cllr Bennington</li> <li>School Nurses</li> <li>Area SENCO</li> <li>Health Visitors</li> <li>Breastfeeding Support Team</li> <li>Cudham CE Primary School, Acting Head Teacher &amp; Family Worker</li> <li>St John's Ambulance</li> </ul>
Poverest	26.05.11	0	-
James Dixon	02.06.11	10	<ul style="list-style-type: none"> <li>Out of School Provider</li> <li>GFS Platform Penge Manager</li> <li>Head Teacher, James Dixon</li> <li>Chair of Governors, James Dixon</li> <li>Child Minder outreach worker</li> <li>LBB Domestic Abuse Coordinator</li> <li>Cllr Fookes</li> <li>Children's Social Care Family Support workers</li> </ul>
Cotmandene	03.06.11	2	<ul style="list-style-type: none"> <li>Women's Aid Coordinator</li> <li>Child Minder Outreach Coordinator</li> </ul>
Burnt Ash	06.06.11	8	<ul style="list-style-type: none"> <li>Head Teacher, Burnt Ash Sch</li> <li>Brook Lane Community Church</li> <li>The Links Medical Practice</li> <li>Bromley Adult Education</li> <li>Ready Steady Pre Sch</li> <li>Bromley PCT</li> <li>Bromley Women's Aid</li> <li>St Andrews Church</li> </ul>
Churchfields	09.06.11	2	<ul style="list-style-type: none"> <li>Cllr Fookes</li> <li>Pre School Provider</li> </ul>
Royston	09.06.11	3	<ul style="list-style-type: none"> <li>Cllr Fookes</li> <li>Deputy Manager for LBB 'West' Library</li> <li>Primary Behaviour Service Manager</li> </ul>
Castlecombe	10.06.11	9	<ul style="list-style-type: none"> <li>Head Teacher, Castlecombe School</li> <li>Specialist Support Service</li> <li>Crèche Workers</li> <li>Bromley Adult Education</li> <li>Bromley Parent Partnership Service</li> <li>Bromley Women's Aid</li> <li>Health Visitor Team Leader</li> <li>Cllr C Rideout</li> </ul>
Mottingham	10.06.11	6	<ul style="list-style-type: none"> <li>Bromley Adult Education</li> <li>Family Worker</li> <li>Head Teacher</li> <li>Parent Voice</li> <li>Affinity Sutton</li> <li>Early Years Childminding Out Reach</li> </ul>
Manor Oak	13.06.11	7	<ul style="list-style-type: none"> <li>Chair Governors of Manor Oak</li> <li>Head Teacher Manor Oak Sch</li> <li>Bromley Healthcare Srvs</li> <li>SENCO Manor Oak Sch</li> <li>Midwifery Service</li> <li>Home Start</li> </ul>
Princes Plain	14.06.11	4	<ul style="list-style-type: none"> <li>Head Teacher, Princes Plain Primary School</li> <li>EY Deputy Head, Princes Plain Primary School</li> <li>Health Visitor</li> </ul>

**The Future of Children and Family Centres in Bromley  
Questionnaire 1**

**Name:**

Please state whether you are an employee, a partner or a parent.

**Do you agree that we should continue to fund Children and Family Centres in the areas of greatest deprivation?**

**Comments**

**Do you agree that these centres could act as service hubs for an area of the borough?**

**Comments**

**Do you agree that we should provide a service for disabled children and their families through a children and family centre?**

**Comments**

**Which centres should we continue to fund?**

**Comments**

**Which services delivered through Children and Family Centres should we continue to provide?**

**Comments**

**Where we cease to fully fund centres it may be feasible for building to continue to be used by services. How could this be organised and funded?**

**Comments**

**Please make any further comments below/overleaf and return it by 17 June 2011, to:**

\* post to Val Haskey, CYP Secretariat (Rm E47), Civic Centre, LB Bromley,  
Stockwell Close, Bromley BR1 3UH

or : e-mail to [c&fconsultation@bromley.gov.uk](mailto:c&fconsultation@bromley.gov.uk)

**The Future of Children and Family Centres in Bromley  
Questionnaire 2**

<b>Name:</b>			
<b>Contact details:</b>			
<b>Are you...</b>	an employee	a partner	a parent

<b>Which Children &amp; Family Centre(s) are you responding about on this questionnaire</b>					
Biggin Hill	Blenheim	Burnt Ash	Castlecombe	Churchfields	Community Vision
Cotmandene	Griffins	Elmers End	James Dixon	Manor Oak	Mottingham
Poverest	Princes Plain	Royston	Widmore		

**If we cease to fully fund any of these Children and Family Centres it may be feasible for the building to continue to be used by services to deliver support to parents and carers of children aged 0-5 years in the reach area for this site. Your views will help us to decide the future of these sites**

**Should any of the centres continue to operate as a full Children and Family Centre?  
IF YES, which ones and why?**

--

**IF NO, which ones, and what alternative suggestions would you make for the use of those particular sites?**

--

**Would you / your service be interested in renting/ letting space within any centre or taking on the running of one of the sites to support parents and carers of children aged 0-5 years old within the reach area for the site(s) concerned?**

**Please provide an outline of your ideas and describe how you would fund delivery.**

--

**Please make any further comments overleaf.**

*Thank you for taking the time to complete this questionnaire.  
Please return to a member of LBB staff at the consultation event.*



**The Future of Children and Family Centres in Bromley Consultation  
In xxx CFC**

**Parents' Questionnaire**

<b>Name:</b>			
<b>Number of children you have</b>	<b>Under 5years</b>		<b>Over 5years</b>

<b>Do you agree that the Local Authority should continue to run Children and Family Centres</b>	<b>YES</b>	<b>NO</b>
<b>Why?</b>		

<b>Have you used any Children and Family Centres in Bromley?</b>					<b>YES</b>	<b>NO</b>
<b>Which ones? Please circle</b>						
Biggin Hill	Blenheim	Burnt Ash	Castlecombe	Churchfields	Community Vision	
Cotmandene	Griffins	Elmers End	James Dixon	Manor Oak	Mottingham	
Poverest	Princes Plain	Royston	Widmore			
<b>How often do you visit the Children and Family Centre?</b>	more than 2 visits a week	One visit a week	One visit a month	Not yet visited		
<b>Do you need the crèche to take part in activities?</b>	Always	Sometimes	Never	Not yet used but will need		

<b>What have you found useful?</b>

<b>What did you not find useful?</b>

<b>What would you like more ... or what new things would you be interested in?</b>

Please make any further comments below/overleaf and return it by 17 June 2011, to:

\* post to Surma Shah, Bromley Children Project, 3<sup>rd</sup> Floor, High Street, Bromley, BR1 1EX  
or : e-mail to [surma.shah@bromley.gov.uk](mailto:surma.shah@bromley.gov.uk)

## EMERGING STAKEHOLDER FEEDBACK FROM MEETINGS

<b>James Dixon Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ CFC site hosts Breakfast and After school club, ESOL, GFS, Health Services and play sessions. All very important to creating a 'community'.</li> <li>§ It is a very important centre for many families who use it as an essential support base. There are many courses and opportunities which families take up.</li> <li>§ The school would like to work in partnership to keep the centre operating.</li> <li>§ The CFC enables facilitated Child Minder Drop In sessions. Sessions are vital for supporting local Child Minders and enable their children to interact with their peers, which enables the achievement of the Every Child Matters agenda.</li> </ul>
<b>Castlecombe Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ Castlecombe could extend nursery provision at adjoining school, if it can't remain as a CFC.</li> <li>§ The CFC is sited in an area of deprivation therefore very much needed.</li> <li>§ The high track record of usage of the CFC reflects the local need for the CFC.</li> <li>§ The CFC is in an ideal geographical location.</li> <li>§ Single mothers on benefits will not have to travel far to access services.</li> </ul>
<b>Blenheim Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ CFC is situated in an area where needs for support has been identified.</li> <li>§ Joint Disability Services use the site for a monthly 'Support Group' for parents and carers This support should continue and be further enhanced to encourage the groups of people who need this critical family support.</li> <li>§ In addition to the 3 CFC being proposed, additional centres like Princes Plain, Biggin Hill and one in Mottingham should continue since they are in areas of great need.</li> <li>§ Extend centres to weekend and evening use and hiring of space by families.</li> </ul>
<b>Biggin Hill Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ Geographically Biggin Hill is an isolated area and relies heavily on the good work going on in the CFC in supporting vulnerable parents and children.</li> <li>§ Families that need support cannot travel to Blenheim or Community Vision and therefore will not access early intervention services. If left unsupported they will cost the borough significant more since they will need more intensive services.</li> <li>§ Biggin Hill CFC is a preventative measure and well used and appreciated by parents and the community.</li> <li>§ New streams of funding, i.e. lettings should be considered.</li> <li>§ The site already has a pre school which would be happy to pay rent for 5 mornings a week and for 38 weeks.</li> <li>§ Cost of travelling to other centre will exclude many families from accessing CFC in other parts of the borough.</li> <li>§ Local communities could possibly take on the running of the centre, which could have charity status to cover day to day cost maintenance, caretaking, rates etc. but in partnership with the local authority.</li> <li>§ The quantity of proposed closures should have been a phased over a couple of years.</li> </ul>

### **Elmers End Children and Family Centre**

- § The CFC are well used and make a substantial contribution to the local community.
- § Children Social Care are looking for suitable premises in the Penge area to run a Family Centre where contact, parenting assessments and parent support groups can take place. Elmers End Centre would appear to be a suitable venue.
- § Joint enterprise with other CYP departments and external funding organisations e.g. Bromley Healthcare.
- § Many vulnerable families have been referred to the CFC e.g. counselling.
- § The CFC is vital in supporting vulnerable families suffering Domestic Violence, drug misuse and parenting problems.
- § CFC have brought about huge improvements in services for families in Bromley.
- § All CFCs have facilitated joined up working between agencies in an unprecedented way. Bromley Borough does not have alternative community space to deliver services for families if these are all closed.
- § Evidence shows that prevention services saves money in the long term and reduces parent and child hardship.
- § Community based services and one to one support is necessary.

### **Poverest Children and Family Centre**

- § Coksie Breakfast and After School Club are looking at expanding in this area - we already run clubs in the borough. Discussions have taken place with Poverest Primary School Head Teacher to have a club or nursery at the school but since Coksie already run a club from the CFC it would be ideal to expand fully into the CFC.

### **Burnt Ash Children and Family Centre**

- § The CFC is ideally located in an area of deprivation and provides vital services to parents and children in the community, particularly since it is so close to Lewisham. Can Lewisham share the costs of the CFC?
- § Elected members need to appreciate the cost savings that can be gained through early intervention services like the ones provided through the CFC.
- § The CFC can play a part in the Big Society agenda since community groups may eventually be able to run the centre by gaining rental income but the LA will need to provide a budget.
- § It is vital to keep the CFC since other cuts, like the strong possibility of the closure of Burnt Ash Library, will leave the area with no services for Children and Families. Also, the possibility of the CFC hosting a library corner for parents should be considered.

### **Royston Children and Family Centre**

- § The Primary Behaviour Service are looking for a second nurture group setting to cover the Penge area. This would be an ideal location since very young children, aged 4 to 7, would not have to be put in a taxi and undertake a long journey to access the nurture unit at Manor Oak in the Orpington area. There is a need for this type of service and the School are supportive of having a nurture unit on their site.

### **Cotmandene Children and Family Centre**

- § Since Hawes Down CFC has a strong focus on services for disabled children a different budget stream should be used to fund this so more centres can be funded from the CFC budget.
- § Parents will not travel to Blenheim – it is too far.

<b>Manor Oak Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ Manor Oak school have paid for and use two rooms in the CFC and would be interested in exploring the use of the whole CFC to run their own pre school provision for 2yrs+.</li> <li>§ The school would like information on current running cost, utilities etc.</li> </ul>
<b>Community Vision Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ Is there a genuine potential, via the consultation, to increase the number of CFC from 3, in order to have one in all the key areas of disadvantage?</li> <li>§ Can small businesses e.g. catering companies to hire the centre at weekends or evenings.</li> <li>§ An outreach service is essential in supporting the work of the CFC.</li> </ul>
<b>Widmore Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ The CFC space used be the entrance to the day nursery and is too small to be an effective CFC or alternative use for another business.</li> <li>§ The space could provide an extension to the day nursery by using it only for crèche and sessional care so the main nursery can provide all year round full day care, which will make it a more robust business model. The college may not have funds take on the CFC costs.</li> </ul>
<b>Churchfields Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ Since the CFC is on a school site it should be used as classroom space as Churchfields is required to expand its provision due to projected imminent 'bulge' in population for next year.</li> </ul>
<b>Princes Plain Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ 'If funding is not forthcoming the school aim to maintain the centre themselves which will have an enormous impact on the school's resources but they believe it is worth it!'</li> </ul>
<b>Mottingham Children and Family Centre</b>
<ul style="list-style-type: none"> <li>§ This is an area of high deprivation and support for families is essential.</li> </ul>

**STAKEHOLDER COMMENTS FROM 96 RESPONSES (SO FAR... 10<sup>TH</sup> JUNE 2011):**

**Do you agree that we should continue to fund Children and Family Centres in the areas of greatest deprivation?**

**Comments**

82 ... Yes responses saying:

- § 2 CFC are too few to make it accessible for many parents/carers to access early intervention services.
- § There are vulnerable families in all areas. Universal, accessible services offered to all families from local CFC are invaluable in preventing problems from escalating.
- § Biggin Hill needs a CFC due to it's isolated nature.

4 ... No responses which state that CFC should be in deprived areas but additional CFC are needed, which are spread out across the borough since families with the greatest need do not have the money to pay for buses or are able to make long and difficult journeys with young children.

**Do you agree that these centres could act as service hubs for an area of the borough?**

**Comments**

86 ... Yes responses. Comments include:

- § As many services as possible to provide community Children specific services.
- § Yes it is crucial to have service hubs.
- § They should be a one stop shop of services for children and parents.
- § The remaining CFC should be well funded to ensure sufficient services are available to properly help families.
- § CFC should be kept and space rented by other services.

**Do you agree that we should provide a service for disabled children and their families through a children and family centre?**

**Comments**

Mixed responses.

Many said yes but not at the expense of other CFC closing since disabled children needed support in their local areas. Also it will be difficult for parents with disabled children from different geographical areas to access one centre in West Wickham, especially in terms of finding transport, so all centres should be inclusive, local and accessible.

### Which centres should we continue to fund?

#### Comments

- § Biggin Hill, Community Vision, Blenheim, Castlecombe/ Mottingham, Princes Plain, Cotmandene, Burnt Ash, Elmers End, James Dixon ~ one in each area of deprivation.
- § Bromley is a large geographical borough so the reduction is too drastic. Children and families need services that are local and accessible.
- § All of them since there needs to be a local CFC.
- § The ones that have proven via statistics to be successful and meeting the needs of the community.
- § Emphasis on Biggin Hill, Penge and Crays due to there distance from central Bromley.

### Which services delivered through Children and Family Centres should we continue to provide?

#### Comments

- |  |   |
|--|---|
| § Parenting Courses  | § SALT (Speech And Language Therapy)            |
| § Family Support, including outreach   | § Activities which have proven to be successful |
| § Health Services e.g midwifery, baby health clinics                             | § Cookery classes                               |
| § Training to support parents/carers to go back into work, training or education | § CAMHS out reach                               |
| § Children's play sessions e.g. Together we Play                                 | § Skills for life classes                       |
| § ESOL   | § First Aid                                     |
|  | § Child Health and Well Being                   |
|  | § Counselling (1:1)                             |

### Where we cease to fully fund centres it may be feasible for building to continue to be used by services. How could this be organised and funded?

#### Comments

- § Social Care Family Centre at Elmers End CFC.
- § Where a CFC is on school grounds, then where appropriate, to use as classrooms?
- § Dual use i.e. CFC and rent out rooms for birthday parties ,clubs, Brownies, play schemes during holidays.
- § Open centres at the weekends and evenings.
- § Parents to pay a small charge for services where they can afford it.
- § Schools to use some of their pupil premiums if they want a CFC to remain.
- § Local Communities could take over the running of CFC but only in partnership with the local authority and with funding.
- § Obtain a charitable status so funding can be gained via bids.
- § Coksie After School Club to run a pre school/nursery from Poverest CFC.
- § Primary Behaviour Service to run a Nurture Centre from Royston CFC.



## PARENT CONSULTATION RESPONSES @ 10 JUNE 2011

Children and Family Centre	Date of Parent Consultation Meeting	Parent Responses
Elmers End	9 June 2011	46
Community Vision	16 June 2011	19
Blenheim	13 June 2011	40
Widmore	15 June 2011	12
Biggin Hill	16 June 2011	29
Poverest	13 June 2011	14
James Dixon	3 June 2011	75
Cotmandene	15 June 2011	19
Burnt Ash	9 June 2011	37
Churchfields	13 June 2011	6
Royston	15 June 2011	30
Castlecombe	15 June 2011	216
Mottingham	15 June 2011	7
Manor Oak	16 June 2011	3
Princes Plain	14 June 2011	23

**TIMETABLE IN RELATION TO CONSULTATION ON THE REDUCTION OF CHILDREN AND FAMILIES CENTRES AND REVISED COMMISSIONING PROCESS**

2006 – 2010	A number of reports approved by CYP Portfolio Holder giving approval to create 23 Children and Family Centres over 3 phases
2010 – 2011	CYP PDS discussion and CYP PH decision taken to reduce phase 3 from 7 to 2 Children and Family Centres to enable a saving of £600K in 2011/12.
2010 – 2011	CYP PDS discussion and CYP PH decision taken to consult on a further reduction of Children and Family Centres from 18 to 3 to enable a saving of £2800K in 2012/13
22 February 2011	CYP PDS received a report on the outcomes of the initial consultation on the budget saving options for CYP for 2011/12 and 2012/13. Report included proposal to go out to wider consultation on proposed reduction in number of Children and Family Centres funded by the council
01 April 2011	Consultation began. Partner agencies sent initial Consultation Paper which included Questionnaire 1 (see Appendix 2)
16 May 2011 to 14 June 2011	Consultation meetings held at each individual Children and Family Centre, one for partner agencies (when Questionnaire 2 was circulated) and one for parents (when Questionnaire for Parents was circulated (see Appendix 2 for examples of all questionnaires used)).
17 June 2011	Consultation formally closed
14 July 2011	CYP PDS discussion on Interim Report on Emerging Findings in advance of full report on consultation on proposed reduction in number of Children and Family Centres funded by the council and outline of revised commissioning process
July 2011	Meetings with Corporate Procurement and Legal to finalise revised Commissioning Process
July 2011	Advert placed to invite agencies to bid to deliver services/activities
August 2011	Full Report on Outcomes of Consultation on proposed reduction in number of Children and Family Centres funded by the council to CYP SMT
24 August 2011	Closing date for all applications under revised Commissioning Process
31 August 2011	Commissioning Panel Day
September 2011	Agencies notified of the outcome of Commissioning Process and contracts issued.
06 September 2011	CYP PDS discussion on Full Report on Outcomes of Consultation on proposed reduction in number of Children and Family Centres funded by the council and CYP PH decision on future number and type of Children and Family Centres in Bromley
15 September 2011	CYP PH decision made public (subject to call over)
September 2011	Contracts drawn up, agreed with legal and signed by successful agencies
Late September 2011	Draft outline of action to implement CYP PH decision on Outcomes of Consultation on proposed reduction in number of Children and Family Centres funded by the council
03 October 2011	Commissioned services begin deliver under revised commissioning process
October 2011 to March 2012	Implement actions required following CYP PH Decision of 6 September 2011 undertaking all necessary consultations on staffing and/or premises restructures.
January 2012	Complete required Extensions of Contracts for commissioned services as required
31 March 2012	Full implementation of CYP PH decision of 6 September 2011 completed

Report No.  
DCYP11081

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: CONSULTATION ON THE FUTURE OF YOUTH CENTRES IN BROMLEY – INTERIM REPORT**

Contact Officer: Paul King, Head of Integrated Youth Support Programme  
Tel: 020 8461 7572 E-mail: [paul.king@bromley.gov.uk](mailto:paul.king@bromley.gov.uk)  
Kevin Gerred, Partnerships and Planning Officer  
Tel: 020 8313 4024 e-mail: [kevin.gerred@bromley.gov.uk](mailto:kevin.gerred@bromley.gov.uk)

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report provides an update on the consultation on the Future of Youth Centres in Bromley and an outline of emerging findings in order to seek Council Members' initial views before the full outcomes report is provided in September 2011.
- 

2. **RECOMMENDATION(S)**

- 2.1 **Members of the Children and Young People Policy Development and Scrutiny (CYP PDS) Committee are invited to note and comment on the emerging outcomes of the consultation.**
- 2.2 **The Children and Young People Portfolio Holder is invited to:**
- (i) **note this Interim Report;**
  - (ii) **consider any comments arising from the CYP PDS Committee;**
  - (iii) **note that a full report on consultation outcomes will be provided at the next CYP PDS Committee meeting on 6 September 2011.**

### Corporate Policy

1. Policy Status: Existing policy: Children and Young People's Plan 2009-2011
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Universal Youth Support
  4. Total current budget for this head: £1,155,440
  5. Source of funding: Council Tax/Revenue Support Grant
- 

### Staff

1. Number of staff (current and additional) – Current: 33.3 FTE
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Statutory requirement: Section 507B Education Act 1996
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - The cohort of young people aged 10 to 19 years of age who could potentially utilise youth service provision is 35,000.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Please section under the heading 'COMMENTARY' in the main body of the report.

### 3. COMMENTARY

#### The Proposal

- 3.1 The consultation on the Future of Youth Centres in Bromley seeks views on:
- (i) a proposal to reduce the number of Council owned youth centres directly operated by the Local Authority (LA) to 4 fixed Centres at Castlecombe (Mottingham), The Link (St Paul's Cray), The Spitfire (Biggin Hill) and Streetwise (Penge and Anerley);
  - (ii) how those youth centres not directly operated by the LA, The Duke (St Mary Cray) and M2 (Bromley Common), might be put to use by the local community and activity providers to provide leisure-time opportunities for young people.

#### Background and Context

- 3.2 The Government's Comprehensive Spending Review has meant severe cuts in funding across all public spending. Bromley Council's two year settlement announced on 13 December 2010 will result in a loss of funding and grant of £27 million when taken with the savings we have already had to make following in-year cuts for 2010/11. Following the meeting of the Council's Executive on 12 January 2011, potential savings to close the budget gap were proposed and were subject of a preliminary consultation with residents and staff. Proposals to achieve savings include a proposal to reduce the number of youth centres directly operated by the Local Authority (LA) in Bromley. This proposal reflects and is linked to reductions in the staffing establishment of the Integrated Youth Support Service (IYSS) which have now been implemented following the agreement of the Executive Councillor for Children and Young People in December 2010 (DCYP10161 and DCYP10165). A timetable showing the sequence of Consultation and decision-making in respect to this proposal and to reductions in the staffing establishment of the IYSS is in **Appendix 1**.
- 3.3 The proposal to reduce the number of youth centres directly operated by the LA has been developed using information about the factors that influence use of youth centres and services for young people. These include youth population density and distribution, school exclusion rates, youth unemployment and incidences of anti-social behaviour by young people. Consideration has also been given to (a) information that we collect about use of our centres and (b) survey data collected in 2009 and 2010 on how young people use their leisure time to participate in structured activity (sports, arts and extra-mural learning).
- 3.4 Use of the LA's youth centres is low when compared to the population of young people. Presently, through the Bromley Youth Support Service, the LA operates 10 fixed youth centres and 1 mobile facility. In 2010/11, these provided 1656 sessions (4968 hours) of open access leisure and learning activities and specialist support and advice operated by the LA. However, of a cohort of 35,000 young people between 10 and 19 years of age, only 2059 participated in four or more sessions provided by the Local Authority (see **Appendix 2**). The cost of attendance per young person attending four or more sessions is variable (see **Appendix 3**) and high in comparison with other types of open access leisure and learning activity provision (see **Appendix 4**). The Tellus4 survey last conducted in October/November 2009, which surveyed 2,000 young people in Bromley schools aged 10, 13 and 15 years, showed only 26% attended a youth centre or club (not all provided by the LA) in the month prior to the survey; this was lower than the national average (28%) and statistical neighbours (29%). This low interest in participation in youth centre activity was also identified by a joint Youth Service and Bromley Children and Families Voluntary Sector Forum survey conducted in Spring 2009. This survey determined Bromley's rates of youth participation by 13-19 year olds in positive activities outside of school to be 65%, of which less than 4% regularly participated in youth centre-based activity.

- 3.5 Throughout the consultation period, CYP Officers will continue to monitor the use of the Youth Centres. In conjunction with responses received from stakeholders. This data will be used to inform the recommendations for decision presented in the full report on consultation outcomes at the Children and Young People Policy Development and Scrutiny Committee on the 6 September.

### **Consultation Process**

- 3.6 The consultation was conducted from 20 April 2011 to 24 June 2011 (the closing date for consultation responses). The consultation document (**Appendix 5**) was distributed widely and recipients included Council Members, Head Teachers, Chairmen of School Governing Bodies, Early Years Providers, Community Associations, Safer Neighbourhood Teams, Safer Neighbourhood Panels and Partner Agencies – this has produced 23 responses. Young people have been consulted in and around youth centres via a Survey Form – this has produced 113 responses. Four Public Consultation meetings have been held across the Borough attended by 43 people. **Appendix 6** summarises the main outcomes from these meetings. In addition, the Head of Bromley Youth Support Programme has attended meetings of the Safer Neighbourhood Panel Cray Valley East and Bromley Youth Council. All the consultation responses and the notes from the public meetings have been made available to Council Members to view in the Members' Room and made available for public scrutiny at Bromley Civic Centre Main Reception.

### **Emerging Outcomes**

- 3.7 Ward Councillors were alerted to the consultation by email, dated 28/4/11, and were notified of the public meetings by email, dated 26/5/11.

- Cllr Charles Rideout (Mottingham and Chislehurst North Ward) responded in support of the Castlecombe Youth Centre in Mottingham, stating that both he and Cllr Roger Charsley are in regular contact with the Centre's Professional Youth Worker and attend meetings at the Centre regularly. Cllr Rideout praises the work of the Centre, saying "the staff have been successful in turning around many youngsters who would otherwise have faced a life of crime and benefits".
- Cllrs Julian Benington and Gordon Norrie (Biggin Hill Ward) are considering the proposals in relation to the Spitfire Youth Centre in Biggin Hill in more detail before responding.
- Cllr David McBride (Cray Valley East Ward) has responded in opposition to "closure" of the Duke Youth Centre. Cllr McBride states that "the Centre plays a vital role in the provision of youth services to local youngsters and has played its role in diversion activities, meaning that anti-social behaviour and environmental crime has lessened locally. Any closure of the Centre will undoubtedly lead to an increase in both of these aspects, which is very worrying for local residents."
- Cllr Roxhannah Fawthrop (Cray Valley East Ward) has asked for consideration to be given to St Mary Cray Primary School accessing the Duke Youth Centre for indoor sports.

- 3.8 Statistical analysis of the consultation responses is provided in Table 1, **Appendix 7**.

- 3.9 The table shows that the majority of young people (77 out of 113) are against the proposal. If they attend a Youth Centre they are more likely to respond against the proposal; if they do not attend they are more likely to respond undecided/no view. Generally, young people want services directly provided by the LA to continue at all of the Youth Centres and they would like to see additional resources provided to extend activities e.g. Centres to be open more often.



- 3.10 Other respondents are more evenly divided, with 10 of the 23 generally supporting the proposal, 8 against and 5 undecided/no view. Generally there is a concern that reduced youth services could lead to increased crime and disorder. There is a possible misconception that the LA is proposing to stop all service provision at the Duke and M2 centres, when in fact the proposal is to continue to provide services at these centres but via providers other than the LA.
- 3.11 Bromley Youth Council met to discuss the proposal at a meeting on 15 June 2011 and their formal response highlights concerns that are consistent with those received through the questionnaires from Young People. Members of the BYC:
- have concerns about the proposed changes of use and the opportunities to access Duke, M2 and Phoenix Youth Centres. They feel that the service offer will become limited if changes are implemented;
  - would like reassurance that alternative service providers will have professional competence in youth work;
  - are concerned that significant decisions affecting the provision of services in Youth Centres appear to have been taken prior to this Consultation particularly in respect to reductions in the number of staff employed within the IYSS and that young people will have limited opportunity to comment on the implementation of changes to the future use of Youth Centres in Bromley.
- 3.12 The Duke has been the subject of most feedback from the consultation responses and public meetings. Strong support has been expressed for the services currently provided by the Local Authority at the centre. Bromley Fire Service would like the LA to continue to provide services at the Duke rather than the Link Youth Centre.
- 3.13 CYP Officers are in discussion with the Cray Valley East Safer Neighbourhood Panel about the use of the Duke. The outcomes of this will be reported in the full report on consultation outcomes. Initial feedback is positive and welcoming of the opportunity to develop use of the centre to support young people and the community in general.
- 3.14 There has been some contact from potential alternative service providers to run services at three of the centres:
- (i) a prospective provider of a 'family cafe project' at the Spitfire;
  - (ii) a personal trainer with interest in using M2 as a premises for personal fitness training;
  - (iii) a community development consultancy seeking to establish a 'community gym' in the Crays which has expressed an interest in the Duke.
- 3.15 CYP officers are currently working with colleagues in the property team to ensure that rental charge for the centres are affordable whilst also covering the costs of the building. This is particularly important in the case of prospective community and voluntary providers that have expressed interest in making use of the centre to provide leisure time opportunities for young people and services to the local community.

## **Concluding Comments**

3.16 This report has provided an interim summary of the public response to the consultation. Key emerging themes are:

- (i) an interest in community and voluntary sector delivery of leisure time opportunities for young people and other services of community interest and benefit in the centres;
- (ii) local community concern that the absence of youth activity leads to increased incidence of antisocial and criminal behaviour;
- (iii) endorsement of the type of service currently operated by the Local Authority.

Officers are conducting an indepth analysis of the full body of responses to the consultation and this will be used to inform the full outcomes report to the CYP PDS Committee on 6 September 2011.

## **4. POLICY IMPLICATIONS**

4.1 The Children and Young People's Plan 2009/11 and Building a Better Bromley Plan set out the Council's aspirations and objectives for Integrated Children's Services, working with partners to improve outcomes for the Borough's Children and Young People.

## **5. FINANCIAL IMPLICATIONS**

5.1 The consultation forms part of the second phase of the restructure of the Integrated Youth Support Service (DCYP10165). A savings target of £1200k has been assumed in 2011/12. This will be achieved by savings from the direct provision of Youth Centres and from changes in the delivery of Information, Advice and Guidance which has been the subject of a separate report (DCYP11059).

5.2 The full report on the consultation responses and any actions arising from this will be reported in September. Financial implications may arise from this.

## **6. LEGAL IMPLICATIONS**

6.1 Section 507B Education Act 1996 states (1) A Local Authority in England must, so far as reasonably practicable, secure for qualifying young persons in the authority's area access to:

- (a) sufficient educational leisure-time activities which are for the improvement of their well-being, and sufficient facilities for such activities; and
- (b) sufficient recreational leisure-time activities which are for the improvement of their well-being, and sufficient facilities for such activities.

6.2 Statutory guidance on the requirements for such is published. However, the Council does have a discretion in how it meets this duty as is expressed by the wording in the Act "so far as reasonably practicable".

## **7. PERSONNEL IMPLICATIONS**

7.1 There are no personnel implications as a result of this consultation.

<b>Non-Applicable Sections:</b>	None
Background Documents: (Access via Contact Officer)	<ol style="list-style-type: none"> <li>1. Consultation document and Circular letter 048/11 (dated 20/4/11) to consultees.</li> <li>2. Young People's Survey Form.</li> <li>3. Circular letter 058/11 (dated 5/5/11) and Poster promoting the 4 Public Consultation meetings held in June 2011.</li> <li>4. Notes from the consultation meetings.</li> <li>5. Consultation Responses.</li> <li>6. Committee Reports:  DCYP11059 ('Update: Contract for the Provision of Information, Advice and Guidance to Young People' - Part 2 Report, 3/5/11, CYP PDS)  DCYP10161 ('Proposals for Restructuring within Learning and Achievement Services' - Part 2 Report, 8/12/10, Executive)  DCYP10165 ('Proposals for Restructuring within Learning and Achievement Services' - Part 2 Report to 20/12/10, CPY PH)</li> </ol>

**INTEGRATED YOUTH SUPPORT SERVICE  
RESTRUCTURE AND REVIEW OF  
THE YOUTH SERVICE AND YOUTH CENTRES**

<b>DECISION MAKING AND CONSULTATION TIMETABLE</b>	
<b>Date</b>	<b>Event</b>
08/12/10	Executive decision to approve proposals for a significant restructuring within Learning and Achievement Division (including reductions in the Integrated Youth Support Service staffing establishment).
20/12/10	Children and Young People Portfolio Holder decision to approve proposals for a significant restructuring within Learning and Achievement Division as reported to the Executive on 08/12/10.
12/01/11	Council's Executive decision to release Council-wide budget options for initial Consultation.
02/02/11	Headlines from Council-wide budget options Consultation reported to Executive.
14/02/11	Full reporting of Consultation outcomes to Executive.
28/02/11	Endorsement of 2011/12 Budget by full Council.
20/04/11- 24/06/11	Consultation on Bromley Council's proposal regarding the future of youth centres in Bromley
14/07/11	<b>Interim</b> Consultation outcomes report to the Children and Young People Policy Development and Scrutiny Committee and the Children and Young People Portfolio Holder.
06/09/11	Consultation and Outcomes Report to the Children and Young People Policy Development Scrutiny Committee and the Children and Young People Portfolio Holder.

**SUMMARY OF ATTENDANCE AT  
YOUTH WORK SESSIONS DIRECTLY PROVIDED BY THE LOCAL AUTHORITY  
FOR 2010/11 AND FOR APRIL-JUNE 2011**

NAME AND LOCATION	SERVICE PROVIDED BY THE LOCAL AUTHORITY <sup>+(1)</sup>	2010/11		APRIL-JUNE 2011	
		SESSIONS PROVIDED BY LA PER WEEK <sup>+(2)</sup>	AVERAGE ATTENDANCE AT EACH SESSION <sup>+(3)</sup>	SESSIONS PROVIDED BY LA PER WEEK <sup>+(2)</sup>	AVERAGE ATTENDANCE AT EACH SESSION <sup>+(3)</sup>
Castlecombe, Mottingham	Leisure/learning activities and specialist support and advice for young people	3	12	2	10
The Link, St Paul's Cray	Leisure/learning activities and specialist support and advice for young people	3	10	2	10
The Spitfire, Biggin Hill	Leisure/learning activities and specialist support and advice for young people	4	12	3	12
Streetwise (leased from Look Ahead Housing Association) Penge and Anerley	Leisure/learning activities and specialist support and advice for young people	6	14	3	14
Mobile Team (base is Phoenix, West Wickham) (All areas covered) (Funded by Big Lottery Grant for 2011)	Non-Centre Based Youth Engagement and Positive Leisure and Learning Activity in parks and other public places.	5	12	5	12
The Duke, St Mary Cray	Leisure/learning activities and specialist support and advice for young people	3	10	2	10
M2, Bromley Common	Leisure/learning activities for young people	2	8	2	8
Bromley Town Centre	Leisure/learning activities and specialist support and advice for young people	4	9	3	9
Darrick Wood, Orpington (LA operates the centre on behalf of Keniston Housing Association)	Leisure/learning activities and specialist support and advice for young people	2	20	2	18

NAME AND LOCATION	SERVICE PROVIDED BY THE LOCAL AUTHORITY <sup>+(1)</sup>	2010/11		APRIL-JUNE 2011	
		SESSIONS PROVIDED BY LA PER WEEK <sup>+(2)</sup>	AVERAGE ATTENDANCE AT EACH SESSION <sup>+(3)</sup>	SESSIONS PROVIDED BY LA PER WEEK <sup>+(2)</sup>	AVERAGE ATTENDANCE AT EACH SESSION <sup>+(3)</sup>
Phoenix, West Wickham	Leisure/learning activities and specialist support and advice for young people and Duke of Edinburgh Award Open Awards Centre	4	20	This youth centre has converted to Hawes Down Joint Disability Centre. When the centre opens in September 2011, following refurbishment, a Youth Offer (including a disability youth offer) will be provided as part of the new Centre's programme. The Duke of Edinburgh Open Award Centre will also continue to operate at the Phoenix.	N/A

**NOTES:**

- + (1) This table summarises attendance at youth sessions provided by the Local Authority **only**. Most of the Youth Centres are also used by other organisations (eg day care providers, the Children and Young People Assessment and Respite service, pre-school and after-school clubs, and community and voluntary sector providers of activity for young people) when not in use for youth work sessions directly provided by the LA.
- + (2) A youth session is three hours in length.
- + (3) Average attendance at each session shows the attendance of young people who have been recorded as having attended more than four sessions provided by the LA.
- + (4) With effect from 1 April 2011, the number of sessions provided by the LA per week has reduced reflecting the reduction in the staffing establishment following the restructuring of the IYSS (see para 3.2 of report).

**SUMMARY OF COSTS OF SERVICE DIRECTLY OPERATED BY THE LOCAL AUTHORITY  
AT LOCAL AUTHORITY YOUTH CENTRES (INCLUDING MOBILE) IN 2010/11**

<b>NAME AND LOCATION</b>	<b>ANNUAL COSTS <sup>+(1)</sup> (£)</b>	<b>SESSIONS PER YEAR <sup>+(2)</sup></b>	<b>AVERAGE COST PER SESSION (£)</b>	<b>AVERAGE ATTENDANCE PER SESSION</b>	<b>AVERAGE COST PER PERSON PER SESSION <sup>+(3)</sup> (£)</b>
Castlecombe, Mottingham, SE9 4AT	93,150	144	647	12	54
The Link, St Paul's Cray, BR5 2QL	63,010	144	438	10	44
The Spitfire, Biggin Hill, TN16 3LB	92,250	192	480	12	40
Streetwise (leased from Look Ahead Housing Association) Penge and Anerley SE20 8PY	116,890	288	408	14	29
Mobile Team (base is Phoenix, West Wickham) BR1-BR8 (All)	70,270	240	292	12	24
The Duke, St Mary Cray BR5 4AS	82,730	144	574	10	57
M2, Bromley Common BR2 8DL	25,420	96	264	8	33
Bromley Town Centre	77,240	192	402	9	45
Darrick Wood, Orpington (LA operates the centre on behalf of Keniston Housing Association) BR6 7UA	82,730	96	861	20	43
Phoenix, West Wickham BR4 9AE	109,170	192	568	20	29

**NOTES:**

- + (1) This table summarises the costs for service provided by the Local Authority. Most of the Youth Centres are also used by other organisations (eg day care providers, the Children and Young People Assessment and Respite service, pre-school and after-school clubs, and community and voluntary sector providers of activity for young people) when not in use for youth work sessions directly provided by the LA.
- + (2) The Youth Centres are operated for 48 weeks per year.
- + (3) Cost is per person attending more than four sessions provided by the LA.



**COMPARISON OF INDICATIVE COST**  
(per 3 hour session for provision of  
open access leisure and learning activities for young people)

PROVIDER	COST PER 3 HOUR SESSION (£)
Local Authority providing service in Local Authority Youth Centre	493 <sup>1</sup>
Community and Voluntary Sector Organisation delivery service to a LA commission in their own premises	132
Commercial provider delivering a formal programme of arts and sports activity leading to a qualification delivered in a Local Authority Youth Centre	180

**NOTES:**

1. Average centre cost.



## Consultation: The Future of Youth Centres in Bromley

### 1 Organisation and Management

Administration and Management  
School Organisation

**Audience:** See overleaf

**Action required:** The audience is invited to respond to this Consultation.

**Timing:** The deadline for responses is **Friday, 24 June 2011**.

**Also sent to:** See overleaf

**Type:** Consultation

**Description:** Bromley Council is consulting on the future of its Youth Centres. Comments and views are invited by a deadline of **24 June 2011**.

**Relates to:** N/A

**Date Issued:** 20 April 2011

**Contact:** Kevin Gerred, Partnerships and Planning Officer  
Tel: 020 8313 4024 Email: [kevin.gerred@bromley.gov.uk](mailto:kevin.gerred@bromley.gov.uk)

**For reader's use:**



## Consultation: The Future of Youth Centres in Bromley

**Audience:**

- Head Teachers of all Bromley Maintained Schools
- Principals of Orpington & Bromley Colleges
- Michael Wheeler, Principal, Bromley Adult Education College
- Phoenix Children's Resource Centre
- Kingswood Centre/Grovelands Centre
- Darrick Wood Primary/Secondary HIUs
- All Chairs of Governors of Bromley Maintained Schools
- All Independent Schools
- All Bromley Council Chief Officers
- All Council Members and Co-opted Members of the Council
- Michael Purton, Principal, Bromley Youth Music Trust
- Community Associations
- Directors of CYP Services and Heads of Youth Support Services in Neighbouring Authorities: (Lewisham, Greenwich, Bexley, Southwark, Lambeth, Croydon, Surrey, Kent)
- All Children & Young People Service Managers – CYPSMT and CYPMF
- Safer Neighbourhood Teams
- Chairmen of Safer Neighbourhood Panels
- NHS Bromley, Bromley Business Support Unit
- Early Years Providers
- Chair of Bromley Schools' Forum, Andrew Downes
- Mrs Alison Register, Acting Chair of Early Years Development & Childcare Partnership Executive, Parklands Nursery
- Pre-School Learning Alliance, Bromley Base located at EDC
- Chair of Children and Families Voluntary Sector Forum
- Chief Executive, Community Links Bromley
- Members of the CYP Partnership Board
- Director of Education, Board of Education (Rochester), Deanery Gate
- Director of Education, Archdiocese of Southwark
- Borough Commander, Bromley Fire Station
- Borough Commander, Bromley Police Station
- Affinity Sutton Housing Association

**Audience  
(cont):**

Bromley Youth Council, c/o Danie Gordon, Bromley Youth Service  
Bromley MENCAP  
Burgess Autistic Trust (changed name Jan 2011)  
Carers Bromley  
Bromley Welcare  
Lulu Pearce, Chair of Bromley Ethnic Communities Project, Anerley  
Town Hall  
Bromley Parent Voice – c/o Kay Moore, Parent Participation Officer  
Police Sergeant Simone Oram, Youth Partnership Unit, Bromley Police  
Debra Weekes, Bromley MyTime  
Princes Trust  
Caroline Stone, Bromley Council for Voluntary Youth Service  
South London Connexions

**Also sent to:**

Secretaries of Staff Associations  
Councillor Ernest Noad,  
Executive Member for the Children and Young People Portfolio  
Councillor Brian Humphrys  
Executive Assistant to Portfolio Holder (CYP)  
Cllr Robert Evans  
Chairman of the CYP PDS Committee  
Office of the Director of Children and Young People  
Sandra Barnard, Office Services Supervisor (CYP)  
Duncan Bridgewater, Customer Services Manager, Bromley Council  
Susie Clark, Central Communications  
Lee Ramsden, Marketing and Communications Officer, Bromley Council  
Mary Manuel, Head of Community Renewal, Bromley Council  
Jenny Lewis, Reference Section, Bromley Central Library  
Jim Kilgallen, Senior Lawyer (Education), Bromley Council  
Philippa Stone, Committee Administrator (CYP PH), Bromley Council  
Jan Smith, Bromley Youth Service  
Linda King, Bromley Youth Service



## Consultation: The Future of Youth Centres in Bromley

Bromley Council is seeking your views on the future use of its youth centres. The attached document provides the background and rationale for the proposed changes:



Consultation document



Response Form

Bromley Council is proposing to reduce the number of youth centres it directly operates from ten to six. Whilst the Council proposes ceasing direct operation of some youth centres, it intends to encourage and support the local community and activity providers to use the building, on a voluntary or self-funded basis, to provide leisure-time opportunities for young people.

The attached consultation document explains the reasons for the proposal, identifies the issues for consideration and explains the arrangements for wide consultation.

If you would like to comment on the proposal, there are several opportunities for doing so and these are detailed in the attached consultation document. I look forward to receiving your views and comments. The closing date for receipt of responses is **Friday, 24 June 2011**.

The outcomes from consultation will be reported to the Children and Young People Policy Development and Scrutiny Committee and the Executive Councillor for Children and Young People at a public meeting to be held at Bromley Civic Centre on **28 July 2011** at 7pm.

This consultation document and response form is available online at [www.bromley.gov.uk](http://www.bromley.gov.uk).

Thank you for your interest in this important development. I look forward to receiving your views and comments during the consultation process.

Paul King  
Head of Integrated Youth Support Services



# Consultation on the Future of Youth Centres in Bromley



# Consultation on the Future of Youth Centres in Bromley

## 1. Background

The Government's Comprehensive Spending Review has meant severe cuts in funding across all public spending. Bromley Council's two year settlement announced on 13 December 2010 will result in a loss of funding and grant of £27 million when taken with the savings we have already had to make following in-year cuts for 2010/11. Following the meeting of the Council's Executive on 12 January 2011, potential savings to close the budget gap were proposed and were subject of a preliminary consultation with residents and staff. Proposals to achieve savings include a proposal to reduce the number of youth centres directly operated by the Local Authority (LA) in Bromley. This proposal reflects and is linked to reductions in the staffing establishment of the Service which have now been implemented following the agreement of the Executive Councillor for Children and Young People in December 2010.

The proposal to reduce the number of youth centres directly operated by the LA has been developed using information about the factors that influence use of youth centres and services for young people. These include youth population density and distribution, school exclusion rates, youth unemployment and incidences of anti-social behaviour by young people. Consideration has also been given to (a) information that we collect about use of our centres and (b) survey data collected in 2009 and 2010 on how young people use their leisure time to participate in structured activity (sports, arts and extra-mural learning).

Use of the LA's youth centres is low when compared to the population of young people. Presently, through the Bromley Youth Support Service, the LA operates 10 fixed youth centres and 1 mobile facility. In 2009/10, these provided 2079 sessions (6237 hours) of open access leisure and learning activities and specialist support and advice. However, of a cohort of 35,000 young people between 10 and 19 years of age, only 4,000 participated in four or more sessions. The Tellus4 survey last conducted in October/November 2009, which surveyed 2,000 young people in Bromley schools aged 10, 13 and 15 years, showed only 26% attended a youth centre or club (not all provided by the LA) in the month prior to the survey; this was lower than the national average (28%) and statistical neighbours (29%). This low interest in participation in youth centre activity was also identified by a joint Youth Service and Bromley Children and Families Voluntary Sector Forum survey conducted in Spring 2009. This survey determined Bromley's rates of youth participation by 13-19 year olds in positive activities outside of school to be 65%, of which less than 4% regularly participated in youth centre-based activity.

## 2. Proposal

Statistics on use of our youth centres indicate that, while often meeting a localised need, they are not providing value for money and could be used in a more effective way by the LA and potentially by other providers.

Following consideration of this information we have therefore designated 4 priority areas: Penge, Mottingham, the Crays and Biggin Hill in which it is proposed that the LA will continue to operate a youth centre. Our intention with this proposal is that these will offer a broader range of the open access leisure/learning activities and specialist support and advice to young people than they presently offer.

Additionally, in areas where the LA proposes to cease direct operation of a youth centre, we propose to encourage and support the local community and activity providers to make use of the building to provide leisure-time opportunities for



young people on a voluntary or self-funded basis. Bromley has an extensive range of providers of youth opportunities. We know from a survey conducted in 2009 that over 90% of all out of school activity is provided by voluntary and independent providers. Over 500 are advertised on the LA websites. Our intention with this proposal is to support and encourage these organisations to make use of the Council's youth centres to reach more young people.

The table in the document summarises the detail of the proposal and shows which of the youth centres will continue to be directly operated by the LA and those which will be made available to the local community and activity providers to operate on a voluntary or self-funded basis.

### 3. The Consultation

We intend to seek views on:

- (a) The proposal to reduce the number of Council owned youth centres directly operated by the LA
- (b) How those youth centres not directly operated by the LA might be put to use by the local community and activity providers to provide leisure-time opportunities for young people.

The consultation will run from 20 April to 24 June 2011. We intend to share the proposal with as many people as possible so that we are able to develop provision that is responsive to local need.

In addition to written responses we will be seeking views through public meetings and through meetings/sessions organised specifically for young people. These will be organised to take place in May and early June, with the dates being advertised as soon as they are known.

### 4. Have Your Say

To comment on this proposal:

- Complete the Response Form:



Response Form

- Write directly to Bromley Council (quoting Freepost MB1140)
- Email Bromley Council at: [youthcentres.consultation@bromley.gov.uk](mailto:youthcentres.consultation@bromley.gov.uk)
- Use the feedback form on Bromley Council's website [www.bromley.gov.uk](http://www.bromley.gov.uk), search on: Consultation on future use of Youth Centres in Bromley
- Fax your response to Bromley Council on: 020 8313 4049
- Attend a consultation meeting

#### Your comments need to be with us by Friday, 24 June 2011

- **Helpline:** A telephone helpline has been set up on 020 8313 4088 and this is staffed between 8:30am to 5:30pm, Monday to Friday
- **Translation Services:** If you require large print or audio versions of this leaflet, or you require language translation services, please telephone 020 8313 4088

- **Further Information:** Bromley Council's website will be updated with information as the consultation progresses. Visit [www.bromley.gov.uk](http://www.bromley.gov.uk), and search using the words: Consultation on future use of Youth Centres in Bromley

## **5. Decision-Making Timetable**

All comments from consultation will be summarised in a Report to the Children and Young People Policy Development and Scrutiny Committee and the Portfolio Holder for Children and Young People at a public meeting to be held at Bromley Civic Centre on **28 July 2011** at 7pm. The Portfolio Holder will then make the decision on the future of youth centres in Bromley.

## PROPOSED FUTURE USE OF YOUTH CENTRES IN BROMLEY

NAME AND LOCATION	SPACE	+ (1) SERVICE PROVIDED BY THE LOCAL AUTHORITY	+ (2) SESSIONS PROVIDED BY LA PER WEEK	+ (3) AVERAGE ATTENDANCE (2010/11) AT EACH SESSION	PROPOSED FUTURE USE
Castlecombe, Mottingham	Hall space. Consultation space for 1:1 or small group work. Coffee bar space.	Leisure/learning activities and specialist support and advice for young people	3	12	A broader leisure and learning activity offer with better targeting of our specialist support and advice for young people.
The Link, St Paul's Cray	Hall space. Consultation space for 1:1 or small group work. Coffee bar space.	Leisure/learning activities and specialist support and advice for young people	3	10	A broader leisure and learning activity offer with better targeting of our specialist support and advice for young people.
The Spitfire, Biggin Hill	Hall space. Consultation space for 1:1 or small group work. Coffee bar space.	Leisure/learning activities and specialist support and advice for young people	4	12	A broader leisure and learning activity offer with better targeting of our specialist support and advice for young people.
Streetwise (leased from Look Ahead Housing Association) Penge and Anerley	Small group work and relaxation areas. Coffee bar space.	Leisure/learning activities and specialist support and advice for young people	6	14	A broader leisure and learning activity offer with better targeting of our specialist support and advice for young people.
Mobile Team (base is Phoenix, West Wickham)	2 vehicles equipped for leisure and learning activity.	Non-Centre Based Youth Engagement and Positive Leisure and Learning Activity in parks and other public places.	5	12	No change is proposed to the service provided by the Mobile Team
The Duke, St Mary Cray	Hall space. Consultation space for 1:1 or small group work. Coffee bar space.	Leisure/learning activities and specialist support and advice for young people	3	10	The LA is proposing to cease direct operation of this youth centre. It will make it available to and encourage the local community and activity providers to make use of the building to provide leisure-time opportunities for young people on a voluntary or self-funded basis.

### NOTES:

- + (1) Most of our centres are also used by other organisations (eg day care providers, the Children and Young People Assessment and Respite service, pre-school and after-school clubs) when not in use for youth work sessions provided by the LA.
- + (2) A youth work session is three hours in length.
- + (3) Average weekly attendance at each youth work session shows the attendance by young people who have been recorded as attending on a regular basis (ie more than 4 sessions).

NAME AND LOCATION	SPACE	+ (1) SERVICE PROVIDED BY THE LOCAL AUTHORITY	+ (2) SESSIONS PROVIDED BY LA PER WEEK	+ (3) AVERAGE ATTENDANCE (2010/11) AT EACH SESSION	PROPOSED FUTURE USE
M2, Bromley Common	Hall space. Coffee bar space.	Leisure/learning activities for young people	2	8	The LA is proposing to cease direct operation of this youth centre. It will make it available to and encourage the local community and activity providers to make use of the building to provide leisure-time opportunities for young people on a voluntary or self-funded basis.
Bromley Town Connexions Centre (lease ended 31 March 2011), Bromley North	Consultation space for 1:1 or small group work. Coffee bar space.	Connexions Public Office Leisure/learning activities and specialist support and advice for young people	4	9	With effect from 1 April 2011, the Connexions Centre has closed. Youth Centre staff have relocated to Bromley Central Library and are making use of the library hall and room space to deliver open access leisure and learning activities and specialist support and advice for young people.
The Hub (leased from Look Ahead Housing Association), St Mary Cray	Office and space for small group work	Youth Support Headquarters	n/a	n/a	Closure.
Phoenix, West Wickham	Hall space. Consultation space for 1:1 or small group work. Coffee bar space	Leisure/learning activities and specialist support and advice for young people and Duke of Edinburgh Award Open Awards Centre	4	20	This youth centre has converted to Hawes Down Joint Disability Centre. A Youth Offer (including a disability youth offer) will be provided as part of the new Centre's programme. The Duke of Edinburgh Open Award Centre will also continue to operate at the Phoenix.
Darrick Wood, Orpington (LA operates the centre on behalf of Keniston Housing Association)	Small group work and relaxation areas. Coffee bar space.	Leisure/learning activities and specialist support and advice for young people	2	20	No change is proposed. The LA will continue to operate this centre on behalf of Keniston Housing Association.

**NOTES:**

- + (1) Most of our centres are also used by other organisations (eg day care providers, the Children and Young People Assessment and Respite service, pre-school and after-school clubs) when not in use for youth work sessions provided by the LA.
- + (2) A youth work session is three hours in length.
- + (3) Average weekly attendance at each youth work session shows the attendance by young people who have been recorded as attending on a regular basis (ie more than 4 sessions).

# RESPONSE FORM

## CONSULTATION ON THE FUTURE OF YOUTH CENTRES IN BROMLEY

The deadline for responses is 24 June 2011

<b>1. Have you used Youth Centres in the past? If yes, in what way?</b>			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Comments:			
<b>2. The LA proposes to continue to operate youth centres in specific areas of the Borough (see table in consultation document) and to invite the local community and other organisations to provide services on a voluntary or self-funded basis in those it will cease to operate. Do you agree with the proposed choice of centres? What is your view on the proposed choice of centres?</b>			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
		Undecided	<input type="checkbox"/>
Comments:			
<b>3. Where the LA proposes to cease operation of a youth centre it will encourage the community and activity providers to use the building to provide leisure-time opportunities for young people on a voluntary or self-funded basis. (i) Would you use a centre operated in this way? (ii) Would you encourage others to use a youth centre operated in this way?</b>			
(i) Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
		Undecided	<input type="checkbox"/>
(ii) Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
		Undecided	<input type="checkbox"/>
Comments:			

**4. Where the LA ceases to operate a youth centre in an area, would you or an organisation you represent be interested in providing leisure-time opportunities for young people in that area on a voluntary or self-funded basis?**

Yes  No  Undecided

Comments:

**Additional Comments**

**Thank you for completing this Form.**

To help us in the analysis of this feedback please state whether you are a young person, parent/carer, school, partner organisation (eg voluntary sector, health, police), local resident or other:

\_\_\_\_\_

If you wish to give your personal details, please complete (stating your organisation if appropriate):

**Name:**

**Address:**

**Post Code:**

We will acknowledge receipt of responses but it will not be possible to respond to individual points. All comments received will be summarised in a Report to the Children and Young People Policy Development and Scrutiny Committee and the Executive Councillor for Children and Young People at a public meeting to be held at Bromley Civic Centre on **28 July 2011** at 7pm. This report will be published on the Council's website seven days before the meeting.

**Please return to:** Kevin Gerred  
Children and Young People Department  
FREEPOST MB1140  
London Borough of Bromley  
Civic Centre, Stockwell Close, Bromley BR1 3UH

Return this form to the address above or

**Email:** [youthcentres.consultation@bromley.gov.uk](mailto:youthcentres.consultation@bromley.gov.uk)

**Fax:** 020 8313 4049

## PUBLIC CONSULTATION MEETINGS - SUMMARY OF MAIN OUTCOMES

1. **Streetwise:** Meeting took place on 8/6/11 and was attended by five people (three members of the public, Cllr John Getgood, and one member of staff):
  - request from local resident/parent for the centre to publicise/promote its services more than it does presently;
  - greater outreach work to encourage local young people into the centre;
  - lack of activities for under 10's;
  - potential to work with other local providers, eg churches to enhance local provision for children and young people.
  
2. **Castlecombe:** Meeting took place on 10/6/11 and was attended by 16 people (12 public and four staff):
  - concerns limited to the provision of services at the centre rather than the effect of the proposals on other centres and the service as a whole.
  
3. **Duke:** Meeting took place on 14/6/11 and was attend by 13 people (seven public and six staff):
  - community is concerned that absence of youth activity is related to increased antisocial and criminal activity;
  - local community wish to retain the Duke as a local community resource;
  - enthusiasm for the opportunity to develop use of the centre to support young people and the community in general;
  - expression of interest from a Community Development Consultancy to establish a 'community gym' at the Duke;
  - interest from Pastor of River Church to run the facility as a youth and community centre with church meetings on a Sunday and local community groups using the building during the day;
  - concern at the variable attendance at service operated by the LA.
  
4. **Spitfire:** Meeting took place on 21/6/11 and was attended by nine people (three members of the public, three Police Officers, Cllr Gordon Norrie, and two staff):
  - concerns limited to the provision of services at the centre rather than the effect of the proposals on other centres and the service as a whole.



**Table 1: Analysis of Consultation Responses**

Category	Support for Proposal	Against Proposal	Undecided/ No View	Total
+Young People	08	77	28	113
Local Resident	02	03	01	06
Schools/Pre-Schools/School Governors	04	01	02	07
Safer Neighbourhood Panel	-	01	-	01
*Other	04	03	02	09
<b>Total</b>	<b>18</b>	<b>85</b>	<b>33</b>	<b>136</b>
Young People	08	77	28	113
All Other Categories Combined	10	08	05	23
<b>Grand Total</b>	<b>18</b>	<b>85</b>	<b>33</b>	<b>136</b>

+ 90 responses from young people who use youth centres, 23 from young people who do not. If they use a youth centre they are more likely to respond against the proposal; if they do not attend they are more likely to respond undecided/no view.

\* Orpington Constituency Labour Party, Bromley Fire Service, Hayes Village Community Association, SGS Spectrum Community Interest Company (interest in Duke), Play Place - Community Interest Company (Interest in Spitfire), Personal Trainer (interest in M2), Bromley MyTime , Bromley Youth Council, and an anonymous response.

**Note:** Bromley Fire Service would rather that the LA continue to directly provide services at the Duke rather than the Link Youth Centre.

**Table 2: Public Consultation Meetings**

Date	Venue	Duration	Attendance
8/6/11	Streetwise	7-8 pm	5 (4 public, 1 staff)
10/6/11	Castlecombe	7-8 pm	16 (12 public, 4 staff)
14/6/11	Duke	7-8 pm	13 (7 public, 6 staff)
21/6/11	Spitfire	7-8 pm	9 (2 staff, 7 others)

Report No.  
DCYP11082

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: CONSULTATION ON CHANGES TO THE ADMISSIONS CODE OF PRACTICE: BROMLEY'S RESPONSE**

Contact Officer: Mike Barnes, Head of Access and Admissions  
Tel: 020 8313 4865 E-mail: mike.barnes@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 The Government is seeking views on proposed changes to the Codes of Practice for School Admissions and School Admissions Appeals. This report provides information on the changes and the Director of Children and Young People Service's response to the consultation.
- 

2. **RECOMMENDATION(S)**

- 2.1 **The Children and Young People Portfolio Holder is recommended to agree the Director's proposed consultation response as set out in Appendix 1 of this report.**

### Corporate Policy

1. Policy Status: Existing policy: Children and Young People's Plan 2009-2011
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: N/A
  4. Total current budget for this head: £N/A
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional) – N/A
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Statutory requirement: Education Act 1996 School Standard and Framework Act 1998 Education Act 2002
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) -
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### Background

- 3.1 The Secretary of State for Education published the “Importance of Teaching” White Paper on 24 November 2010, as the basis for the Education Bill which sets out the future role and responsibilities for Local Authorities and Schools. The White Paper included the intention to review the school admissions system to “*make it simpler, fairer and more transparent, building on the principle of placing trust back in schools and head teachers*”. As a result of this review the Government issued new drafts of the School Admission Code and the School Admissions Appeal Code on 27 May 2011.
- 3.2 The government is seeking views on the proposed new codes during a twelve week consultation period, closing on 19 August 2011. It is proposed that the new code will not affect the next admissions round (for entry in September 2012) but will take effect for the September 2013 intake. All schools, including academies, are required to abide by these codes.

#### Proposed Key Changes to the School Admissions Code

- 3.3 There would no longer be a requirement to consult on any increases in the Published Admissions Number (PAN) of a school. Admission authorities would have to notify the local authority, local schools and other relevant persons in the area, of their intention to increase their PAN.
- 3.4 Where the Schools Adjudicator considers any objection that an increase in PAN is unreasonable, he would have regard to the presumption in favour of increase unless he is of the view that the increase would lead to a clear threat to pupil safety. In making decisions on a proposal to decrease PAN, the presumption would be against decreases in PAN unless the admission authority provides sufficient evidence of a sustained decrease in parental demand.
- 3.5 It is proposed that children of staff at a school may be prioritised in admission arrangements. If admission authorities decide to give priority to children of staff, they would have to set out clearly in their admission arrangements how they will define ‘staff’ and on what basis children of staff will be prioritised
- 3.6 Free Schools and Academies would also, where their funding agreements permit, be permitted to give priority in admission arrangements to children eligible for Free School Meals (in future, the Pupil Premium). The DfE has stated that further guidance will be produced on this policy area following consultation.
- 3.7 It is proposed to add two new categories to the list of exceptions that allow infant classes to admit more than 30 pupils; twins (and other multiple birth children) and service children. Schools would be able to admit children from these groups above the class size limit of 30 without falling foul of the regulations. The DfE is also consulting on removing the requirement on admission authorities to take correcting measures to ensure a teacher to pupil ratio of 1 to 30 at the end of the year in which the excepted pupils enter the class.
- 3.8 It is proposed that there would no longer be a requirement for local authorities to co-ordinate ‘in year’ applications but they would have to, on request, provide information to a parent about the places still available within the area, and a suitable form for parents to use in applying to a school for a place for their child. Any parent could apply for a place for their child at any time to any school. Admission authorities would be required, on receipt of an in year application, to notify the local authority of both the application, and its outcome, to allow the local authority to keep up to date figures on the availability of places in the area. The admission authority must also inform parents of their right to appeal against the refusal of a place.

- 3.9 Where no changes to admission arrangements are proposed, admission authorities would only be required to consult on their admission arrangements once every 7 years rather than the current three years. Any admission authority seeking to make changes to their admission arrangements would still be required to consult on those changes before they are determined, other than an increase to the PAN.
- 3.10 Currently only a restricted list of people can object to admissions arrangements they believe are unfair. It is proposed that anyone will be able to object. The draft code is also clear that local authorities will retain the power to refer any admissions arrangements they believe are not complying with the code to the Schools Adjudicator.
- 3.11 The revised Admissions Code has been drafted with reference to provisions that are contained within the Education Bill. This includes removing the requirements on local authorities in England to set up Admission Forums and removes the requirement for local authorities to report annually to the Schools Adjudicator on how fair access is working in their areas.

### **Proposed Key Changes to the School Admissions Appeal Code**

- 3.12 Parents will have at least 30 days to lodge an appeal against primary or secondary school decisions. It is the Government's view that the current 10-day limit forces parents to appeal quickly. In the last school year for which figures are available (2008/09), more than a quarter of all appeals lodged (24,550 out of 88,270) were not taken forward, wasting time and money.
- 3.13 The current guidance that advises against appeals from being heard on school premises will be removed.
- 3.14 The regulation for admission authorities to advertise for lay appeal members every three years will also be removed.
- 3.15 The process for reaching a decision on an appeal has been set out as a three stage process with guidance on how panels should reach their decision.

### **Consultation Response**

- 3.16 The DfE has issued a Consultation response form seeking views of interested parties. The draft response of the Director of Children and Young People Services, prepared on behalf of the Local Authority, is attached as **Appendix 1** to this report. It is anticipated that other Admission Authorities within Bromley will respond individually to the consultation. The CYP Portfolio Holder is asked to consider the Director's proposed response as a basis for submission to the DfE.

## **4. POLICY IMPLICATIONS**

- 4.1 Bromley is required to operate its own admissions policies in line with any DfE code of practice.

## **5. FINANCIAL IMPLICATIONS**

- 5.1 There are no direct financial implications arising from the response to the consultation. However there may be financial implications arising if any proposed changes are introduced. This will be dealt with as part of the budget process.

## 6. LEGAL IMPLICATIONS

- 6.1 The Council has a statutory duty to ensure that there are sufficient places for pupils within its area. To facilitate this it operates a common admissions policy. Both the Council and all schools (including new academies) are obliged by statute to have regard to and comply with any published code of School Admissions or school Admissions Appeals Code.

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	

We have sought to remove all duplication and sections of the Codes that were open to misinterpretation, so it is clearer what admission authorities must and must not do within the new Codes as well as making them easier to read and understand.

One of the aims of reviewing the Codes was to reduce the burdens and bureaucracy that schools face by removing unnecessary prescription and elements that drove cost into the process.

The revised Codes should ensure that all school places can continue to be offered in a fair and lawful way, and that school admission appeals can be administered in a more effective way and at lower cost.

**Q1) Do you agree that the new Codes achieve these aims?**

Agree

Disagree

Not sure

Comments:

The simplification of the code, making it easier for parents to understand, whilst retaining the important safeguards for vulnerable groups is welcomed.

**Q2) Do you agree with the proposals to allow all popular and successful schools to increase their Published Admission Number?**

Agree

Disagree

Not sure

Comments:

The Local Authority (LA) recognises the benefit of allowing successful schools to expand should the Admission Authority decide that it is desirable and achievable. It is essential that the proposed Code of Practice retains the requirement for admission authorities to notify the local authority of any intention to increase PAN so that the LA can fulfil its statutory duties relating to school place planning.



**Q3) Do you agree that Academies and Free Schools should be able to give priority to children attracting the Pupil Premium in their admission arrangements?**

Agree

Disagree

Not sure

Comments:

The Local Authority supports the proposal that schools should be able to give priority to children attracting the Pupil Premium but does not agree that this should be limited to Academies and Free Schools. Any admission authority should be able to include such an over-subscription criterion in its admission arrangements subject to the requirements of consultation on the arrangements.

**Q4) Do you support the proposal to remove the requirement for local authorities to co-ordinate in year applications?**

Yes

No

Not Sure

Comments:

It is accepted that the additional burden of coordinating "in-year" admissions has been a challenge for Local Authorities to introduce successfully. However, the proposed arrangements will require a similar amount of work for the LA as it is proposed that parents would still make initial contact with their Local Authority. There would still be a need to exchange information with all schools on vacancies as well as inform parents of places available in the area, and issuing an application form that can be used for any school. Parents would be required to make multiple applications to schools rather than submit one common application form to the LA.

The proposed process risks a return to the situation of some applicants receiving, and holding, multiple offers whilst others receive no offer. It is unlikely that the new process would reduce the delay for many parents getting their children into a school, particularly those from disadvantaged backgrounds. It is the LA's view that the current requirement to coordinate in-year admissions should be retained.

**Q5) Do you support the proposed change to the use of random allocation?**

Yes

No

Not Sure

Comments:

The Local Authority supports the restriction of the use of random allocation as an oversubscription criterion for individual schools and the proposal that it should not be used as the principal route for awarding school places

**Q6) Do you support proposals to add twins (and multiple births) and children of service personnel to the list of excepted pupils?**

Yes

No

Not sure

Comments:

This seems a sensible addition to the limited circumstances where infant classes can admit more than 30 pupils. The LA also supports the proposal to remove the requirement on schools to take 'correcting measures' to return to a maximum of 30 pupils at the end of the year that excepted pupils are admitted. This will avoid the need for schools to take potentially expensive measures.

**Q7) Do you agree with the proposal that admission authorities who are making no change to their arrangements year on year should only be required to consult once every seven years, rather than once every three years?**

Agree

Disagree

Not sure

Comments:

The Local Authority welcomes the reduction in this bureaucratic burden.

**Q8) Do you agree with the proposal to allow schools to give priority to applications for children of staff in their over-subscription criteria?**

Agree

Disagree

Not sure

Comments:

With many local schools significantly over subscribed the LA does not support the proposal that priority should be given to any children based on their parents occupation or where they work. Although it is recognised that giving priority to school staff may help to recruit or retain key staff, it does not seem fair that any child should be denied a place that they would otherwise have been allocated because the child of a member of the school staff has been given a place.

This was the view of the then Education Committee in January 2002, following a report into the shortage of secondary school places in the Borough at the time. Members approved objections to the Office of the School Adjudicator for schools that gave priority to the children of school staff. All such objections were successful as the case was accepted that such priority was not fair. The Adjudicator concluded that "In the nature of things it appears unlikely that this criterion (children of staff at the school) would ever have a major impact but the level of oversubscription...is so significant that the operation of this criterion could disproportionately disadvantage other children in the area". It is the LA's view that this reasoning is as correct today as it was in 2002.

**Q9) Do you agree that anyone should be able to raise an objection about the admission arrangements they consider unfair or unlawful, of any school?**

Agree

Disagree

Not sure

Comments:

Although it is accepted that the present arrangements are too restrictive, the LA would seek measures to ensure that a party with no connection to the local area could not make irrelevant or vexatious referrals to the Office of the Schools Adjudicator (OSA). Responses to any referral to OSA are time consuming and expensive for the LA and it would not seem reasonable for there to be an increase in referrals resulting from objectors that have no connection with the local area nor for whom any decision could not have any material impact.

**Q10) Do you agree that the deadline for objections to the Schools Adjudicator should be moved to 30 June from 31 July?**

Agree

Disagree

Not sure

Comments:

The present July deadline is difficult for schools and the local authority as little progress can be made on objections during August. This LA has had experience of these difficulties on at least two occasions.

It is hoped that the Adjudicator would retain the discretion to accept late referrals where he deemed it appropriate.

**Q11) Do you agree with the less prescriptive requirements around the operation, governance and training of appeals panels?**

Agree

Disagree

Not sure

Comments:

The new code provides sufficient safeguards that appeal panels remain independent of the admission authority, and that they are operated effectively. The frequency and nature of the training required should be a local matter rather than prescribed by the code.

**Q12) Do you agree that the proposed appeals timetable will give more certainty to parents and reduce the number of appeals overall?**

Agree

Disagree

Not sure

Comments:

The timetable should provide more certainty for parents, however it remains to be seen whether it will have any impact on the number of appeals submitted.

**Q13 Do you agree that the proposed new timetable for lodging and hearing appeals will reduce costs and bureaucracy for admission authorities?**

Agree

Disagree

Not sure

Comments:

Costs will only be reduced if the number of appeals reduces as a result of the proposed changes.

**Q14 Do you agree that the new three stage process will provide a more effective process for appeals panels to consider multiple and individual appeals?**

Agree

Disagree

Not sure

Comments:

The new code provides clear guidance on the matters that the panel should consider when reaching their decision.

Report No.  
DCYP11086

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Key

**TITLE: BASIC NEED CAPITAL PROGRAMME – UPDATE REPORT 2**

Contact Officer: Robert Bollen, CYP Strategic Property Manager  
Tel: 020 8313 4697 E-mail: [robert.bollen@bromley.gov.uk](mailto:robert.bollen@bromley.gov.uk)  
Mike Barnes, Head of Access  
Tel: 020 8313 4865 E-mail: [mike.barnes@bromley.gov.uk](mailto:mike.barnes@bromley.gov.uk)

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report provides an update on the provision of additional schools places to address the increase in pupils at reception age for September 2011 and seeks approval to procure facilities for the Hearing Impairment Unit at Darrick Wood Secondary school and to undertake feasibility studies to address the future increase in reception age and pupils with special educational needs.
- 

2. **RECOMMENDATION(S)**

2.1 **The Children and Young People Portfolio Holder is asked to:**

- (i) **approve the updated list of schemes within the Basic Need Capital Programme as set out in paragraph [3.20] of this report;**
- (ii) **approve the updated Basic Need Programme budget;**
- (iii) **authorise the Director of Children and Young People Services to seek planning permission for schemes at the appropriate time when required.**
- (iv) **authorise the Director of Children and Young People Services to adjust the programme as circumstances dictate taking account of these priorities.**



### Corporate Policy

1. Policy Status: Existing policy:
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: Estimated cost £2,369,300
  2. Ongoing costs: Non-recurring cost
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £4,496,770
  5. Source of funding: Funded from capital budgets
- 

### Staff

1. Number of staff (current and additional) – N/A
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Statutory requirement:
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - The proposed works provide 180 additional school places.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 This report updates the Children and Young People Policy Development and Scrutiny Committee on the Council's Basic Need Programme. The programme is funded by the Basic Need Capital Grant that is provided by Central Government and can be spent on any publicly funded school to support the provision of sufficient school places. Bromley's allocation for 2011-12 is £4,496,770.

#### **Mainstream Primary Provision**

- 3.2 On 24 January 2011, the Portfolio Holder, Children and Young People Services, considered and approved the outcomes from a further review of the Primary School Development Plan completed in Autumn 2010 (DCYP11006). This review concluded that there was likely to be a need for an additional 7 forms of entry (210 places) across the Borough by 2013 and recommended the temporary expansion of places in a number of schools. On 3 May 2011 the Portfolio Holder, Children and Young People Services, approved an updated list of priority schemes for addressing the required expansions for September 2011. Officers agreed to provide update reports to CYP PDS as the programme developed.
- 3.3 The Council has sufficient Basic Need Grant to provide the required pupil places for September through creating 'bulge years' at existing local schools delivered through a combination of modular build and internal refurbishment. Negotiations have taken place between governors, head teachers and officers to gain agreement to 'bulge years' classes.
- 3.4 To deliver the required accommodation on time the council is providing new modular accommodation at 3 sites; Parish, Royston and Valley and carrying out internal adaptations at Churchfields and Malcolm Primary Schools.
- 3.5 The Council is currently in contract with Built Off-Site, the contractor chosen as the best value for money contractor from the Lewisham Modular Buildings Framework, to develop and deliver each scheme.
- 3.6 Following the development of each of the schemes with the contractor planning applications have been submitted for each site, with the application expected to be considered by Planning Committee on 21 July 2011 and the new accommodation due to be operation by the beginning the autumn term.
- 3.7 In the detailed development of the schemes, although the cost of the modular accommodation has not increased, site specific issues have been encountered in terms of ground works, location and mechanical and electrical including:
- § The distance of the new accommodation from existing services at all three sites is significantly greater than that allowed for within the Lewisham Framework benchmarked costings.
  - § The location of the modular units on or adjacent to existing play areas has led to the need to re-provide hard and soft play all three sites.
  - § The need to reposition the accommodation at Parish Primary School due to impact on mature trees.
  - § The need to re-position the accommodation at Royston School to mitigate concerns regarding the loss of playing fields.
  - § The need to position the accommodation at Valley Primary School to avoid impact on mature trees and the requirement to demolish the existing external toilet block.

- 3.8 In line with the recommendations agreed at CYP PDS on 3 May 2011, the contract with Built Off Site was let within the agreed budget of £798,000. The budget has been updated to reflect the pressure outlined in 3.7 above and to cover the required furniture and equipment, construction contingency and professional fees.
- 3.9 A separate contingency has been added to cover any potential issues that may arise requiring upgrading of the supplies to schools within the programme.
- 3.10 The budget as set out in the Basic Need Programme at 3.20 below has been amended to reflect the pressures outlined above.
- 3.11 The budget presented to CYP PDS on 3 May 2011 included £30,000 for the delivery of a "bulge year" at Malcolm Primary. In discussion with the school the Council has been able to agree an additional "bulge year" in 2012-13 for a total cost of £46,000.
- 3.12 The build cost of the modular units at the 3 schools of approximately £1,500 per sqm is still significantly cheaper than new build schemes delivered via BSF or the Academies Framework.
- 3.13 The programme of works to improve the servery and kitchen at Bickley School will take place in summer 2011 to complete the expansion of the school to 2FE complimenting the works undertaken via the primary capital programme. The works at Hillside will complete improvements to their SEN provision.
- 3.14 Churchfields Primary School has taken two "bulge years" and if a further year is to be accommodated a consultation is legally required to expand the school permanently to 2FE. A feasibility study needs to be undertaken to ascertain what modifications to the school building need to take place to facility a permanent expansions to 2FE.
- 3.15 In order to ascertain how the local schools can accommodate the project continuing increase in pupil numbers at reception age the Council needs to carry out feasibility studies to identify the best schools at which to increase pupil capacity and where expansion can be accommodate by the modification of existing premises and/or by providing new facilities.
- 3.16 The Council set aside funding in 2010/11 to support the feasibility of the rebuild and expansion of Claire House School.

### **Special Educational Needs Provision**

- 3.17 In order to accommodate additional pupils with special educational needs and ensure that out of borough places are not required in future a number of developments have been identified and discussed with the Member Officer Working Group for SEN. Three of these schemes are major projects and will require feasibility studies to identify whether they can be funded from this budget or require spend to save bids. They are:
- additional provision for secondary age pupils with autism and challenging behaviour which may include residential areas enabling parents and children to have significant short breaks and avoid costly residential school placements;
  - provision to meet the needs of the growing number of children with severe and complex difficulties as by September 2012 we will have insufficient reception age places;
  - residential provision to be used for short breaks for children at Burwood School to avoid costly residential school places.

- 3.18 Additional SEN provision is also required in primary school units at Biggin Hill and Hawes Down Schools but this has yet to be costed. Provision for primary age children with emotional behavioural difficulties is required at Grovelands Centre when the Field Studies Centre becomes vacant.
- 3.19 The Hearing Impaired Unit (HIU) in Darrick Wood Secondary School is currently located in sub standard accommodation and not configured appropriately for Hearing Impaired students. It is proposed that as well as the integrated accommodation within the school there is a specific unit space for the HIU built outside the main school building and in the control and ownership of the local authority.
- 3.20 Basic Need funding will also be used to support adaptations for supporting SEN pupils at Bromley schools where other funding options are not applicable.

### **Bromley Basic Need Programme**

<b>School</b>	<b>Description of Proposed Works</b>	<b>Cost £</b>	<b>Timescale</b>
<b>SCHEMES IN DELIVERY</b>			
Bickley Primary School	Kitchen and servery works to complete expansion to full 2FE.	100,000	Summer 2011
Churchfields Primary School	Minor adaptations and redecoration to facilitate an extra form of entry in September 2011.	30,000	Facilities available September 2011
Hillside School	Contribution from Basic Need to delivery of SEN facilities at school	40,000	Summer 2011
Malcolm Primary School	Minor adaptations and redecoration to facilitate an extra form of entry in 2011 & 2012.	46,000	Facilities available September 2011
Parish CE Primary School	Modular accommodation to facilitate an extra form of entry in 2011 & 2012.	350,000	Facilities available September 2011
Royston Primary School	Modular accommodation to provide an additional form of entry in 2011.	250,000	Facilities available September 2011
Valley Primary School	Modular accommodation to facilitate an extra form of entry in 2011 & 2012.	350,000	Facilities available September 2011
	Programme Contingency (5%)	58,300	
	Contingency for upgrade to utilities supplies	100,000	
Total cost of schemes in construction		1,324,300	
<b>SCHEMES IN DEVELOPMENT</b>			
Churchfields Primary School	Development of proposals to support the permanent expansion to 2FE	40,000	To support further form of entry in September 2012 and full expansion from 2013

<b>School</b>	<b>Description of Proposed Works</b>	<b>Cost £</b>	<b>Timescale</b>
Darrick Wood Secondary School Hearing Impairment Unit	Replacement of existing mobiles with fit-for-purpose modular classrooms	400,000	Delivery of new facilities during academic year 2012-13
Identification of future projects to provide additional primary places	Feasibility to identify potential schemes that meet the address increasing pupil numbers at primary age including Clare House, Chislehurst St Nicholas and Parish schools.	200,000	To meet expected increase in pupil demand in future years
Special Educational Needs	Feasibility to identify potential schemes to provide secondary school education and residential accommodation for children with autism	75,000	
Special Educational Needs	Feasibility to identify potential schemes that meet the address increasing pupil numbers at reception age	75,000	To meet increase in demand from pupils with special and complex needs from September 2012
Special Educational Needs	Additional Unit Provision at Biggin Hill School	40,000	
Special Educational Needs	Feasibility to develop the caretaker's house at Hawes Down Schools to provide additional places and a joint unit for severe and complex needs.	15,000	
Special Educational needs	Additional provision from primary age pupils with emotional behavioural difficulties at Grovelands.	200,000	
Cost of feasibility studies and schemes in development		1,045,000	
Total		2,369,300	

#### **4. POLICY IMPLICATIONS**

- 4.1 The need to ensure sufficient school places and efficiency of organisation is a priority within the Council's Strategy "Building a Better Bromley" and contributes to the strategy to achieve the status of an Excellent Council. This policy also contributes to key targets within the Children and Young People Services Plan, particularly the outcome that "Children and young people are enabled and encouraged to attend and enjoy school".

## 5. FINANCIAL IMPLICATIONS

- 5.1 The Council has been allocated £4,496,770 in 100% capital grant for the financial year 2011-12 to meet the basic need provision in schools.
- 5.2 This report identifies schemes estimated to cost £2,269,300.

## 6. LEGAL IMPLICATIONS

- 6.1 The distribution and application of monies received from central government is subject to guidance and advice from the Department for Education.

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	

This page is left intentionally blank



Report No.  
DCYP11083

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People  
Policy Development and Scrutiny Committee**

Date: **14 July 2011**

Decision Maker: **Schools' Forum**

Date: **To be Agreed**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: SPENDING BY PRIMARY, SECONDARY AND SPECIAL  
SCHOOLS IN 2010/2011**

Contact Officer: Mandy Russell, Head of Schools' Finance Team  
Tel: 020 8313 4806 E-mail: amanda.russell@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

1.1 This report provides information on all revenue and capital balances held by Primary, Secondary and Special Maintained Schools as at 31 March 2011, and also provides a comparison to the balances held at the same time in the previous year.

---

2. **RECOMMENDATION(S)**

2.1 **The Committee is invited to consider the financial position of Primary, Secondary and Special Maintained Schools at the end of the 2010/11 financial year and to identify any matters for specific comment and referral to the Portfolio Holder.**

2.2 **The Schools' Forum is asked to note the balances for information.**

### Corporate Policy

1. Policy Status: N/A
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Dedicated Schools' Grant 2010/11
  4. Total current budget for this head: £208,000k
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional) – N/A
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Non-statutory - Government guidance:
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 This report highlights the financial position of Primary Secondary and Special Maintained Schools as at 31 March 2011 the end of the 2010/11 financial year.
- 3.2 Balances are reported in accordance with the DCSF Consistent Financial Reporting (CFR) Regulations. This is a framework for reporting income and expenditure and balances. It provides schools with a benchmarking facility for comparison between similar schools to promote self-management and value for money. A CFR return is produced for all schools maintained by the Local Authority as at 31 March 2011.
- 3.3 The CFR framework consists of six balances, which provide an overall picture of a school's resources available from one year to the next, and gives information on balances carried forward. The balances are categorised as follows:
- BO1 Committed Revenue Balances
  - BO2 Uncommitted Revenue Balances
  - BO3 Devolved Formula Capital Balances
  - BO4 Other Standard Fund Capital Balances
  - BO5 Other Capital Balances
  - BO6 Community Focused Extended Schools Balances
- BO6 was introduced in 2007 to reflect the revenue balances relating to extended school activities which cannot be funded from the delegated budget.
- 3.4 The average level of revenue balances (BO1 and BO2) both committed and uncommitted for Maintained Primary School stands at 5.10% of 2011/12 School Budget Shares compared to 5.5% at the end of 2009/10; a reduction of 0.4%. Secondary school balances are 2.55% compared to 2.67% at the end of 2009/10; a reduction of 0.12%. Special School balances have decreased to 3.62% compared to 8.38% the previous year; a reduction of 4.76%.
- 3.5 Secondary school balances have reduced due to the fact that as at 31 March 2011 five schools had converted to Academy status and therefore their balances are no longer included. Also, in terms of percentages there is some skew as the School Budget Shares for 2011/12 include transferred Standards Grants which were not included the previous year.
- 3.6 A comparison of the levels of school balances as at 31 March 2011 to the previous year is shown in the table below.

	Primary Schools £000	Secondary Schools £000	Special Schools £000
<b>Revenue balances only as at: 31.03.11</b>			
Committed Revenue Balances (BO1)	1,432 (1.65%)	938 (1.6%)	119 (1.19%)
Uncommitted Revenue Balances (BO2)	2,992 (3.45%)	555 (0.95%)	243 (2.43%)
	4,424 (5.10%)	1,493 (2.55%)	362 (3.62%)
<b>Revenue balances only as at: 31.03.10</b>			
Committed Revenue Balances (BO1)	1,832 (2.45%)	1,523 (2.13%)	304 (3.49%)
Uncommitted Revenue Balances (BO2)	2,298 (3.07%)	163 (0.22%)	426 (4.89%)
	4,116 (5.50%)	2,685 (2.67%)	730 (8.38%)

- 3.7 In accordance with DCSF guidelines the Bromley Scheme for Financing Schools was updated in 2007 to include a balance control mechanism. This requires each local authority to calculate by 31 May each year the surplus revenue balance, if any, held by each school as at the preceding March. If this balance is greater than 5% of the current year's budget share for secondary schools and 8% for primary and special schools or £10,000 (where that is greater than either percentage threshold) then the Authority shall deduct an amount equal to the excess from the current year's budget share.
- 3.8 This calculation is shown in column (b) of Appendix 1. There are no surplus balances to be claimed back from schools in 2010/11.
- 3.9 This report also provides information on those schools with a deficit revenue balance. As at 31 March 2010, 10 primary schools and 3 secondary schools have a deficit balance. The Schools' Finance Support Team will work with these schools to ensure that deficit recovery plans are agreed.
- 3.10 Appendix 2 shows all balances both revenue and capital as at the end of 2010/11. This shows the total balances at the end of 2010/11 of £12,364k, a decrease of £5,523k from £17,887k in 2009/10. The table below shows the increase/decrease in each heading across the three sectors.

	REVENUE		CAPITAL			EXTENDED SERVICES	TOTAL
Primary	BO1 £000's	BO2 £000's	BO3 £000's	BO4 £000's	BO5 £000's	BO6 £000's	£000's
2009/10	1,832	2,298	2,690	193	554	503	8,071
2010/11	1,432	2,992	2,205	78	683	384	7,774
Diff	-400	+694	-485	-115	+129	-119	-297

Secondary	BO1 £000's	BO2 £000's	BO3 £000's	BO4 £000's	BO5 £000's	BO6 £000's	TOTAL £000's
2009/10	1,523	163	889	1,550	4,491	5	8,621
2010/11	938	555	351	650	1,391	0	3,885
Diff	-585	+392	-538	-900	-3,100	-5	-4,736

Special	BO1 £000's	BO2 £000's	BO3 £000's	BO4 £000's	BO5 £000's	BO6 £000's	TOTAL £000's
2009/10	304	426	251	111	46	56	1,194
2010/11	119	243	129	0	33	182	706
Diff	-185	-183	-122	-111	-13	126	-488

- 3.11 Appendix 3 shows a statement from each of the schools in deficit outlining the reasons for the deficit and the management action to be taken to recover the deficit.
- 3.12 The Director of Children and Young People Services has reviewed the level of balances held by schools and is keen that as much attention is paid to schools with high balances as those with deficits. It is the role of the Senior Advisers within the Learning and Achievement team to be aware of schools' balances and for these to be taken into account when reviewing each school. However, whilst some balances may be considered to be quite high at present, five year budget plans that are being submitted by schools show a steady decline over the next few years, which is a direct result of the Government's funding directives whereby schools are only receiving a decrease of 1.5% in their 2011/12 funding.

#### 4. FINANCIAL IMPLICATIONS

- 4.1 Whilst this report provides details of school balances, there are no financial implications to be considered.

<b>Non-Applicable Sections:</b>	Policy, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

# APPENDIX 1

	2009-10 BO2		2010-11 BO2		School Budget Share 2011-12	BO1 Committed Revenue Balances	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31-Mar-11
	Uncommitted Revenue Bal 31/03/2010	Rev Bal as % of 2010/11 SBS	Uncommitted Revenue Bal 31/03/2011	Rev Bal as % of 2010/11 SBS							
<b>Primary Schools</b>											
Alexandra Infants	55,824	8%	56,885	7%	839,237	10,830	35,914	0	0	0	103,629
Alexandra Junior	528	0%	-10,913	-1%	833,535	0	58,993	0	0	0	48,080
Balgowan Primary	107,361	6%	98,997	5%	2,009,192	25,615	23,807	2,798	0	0	151,217
Bickley Primary	-14,991	-2%	17,642	2%	1,058,732	23,388	20,005	1,724.00	11,998	0.00	74,757
Biggin Hill Primary	473	0%	1,660	0%	1,338,350	0	4,157	0	0	0	5,817
Blenheim Primary	46,123	7%	40,611	5%	804,587	0	11,636	7,146	0	16,452	75,846
Bromley Road Infants	55,417	7%	63,597	7%	866,002	15,928	22,051	0	0	0	101,577
Burnt Ash Primary	124,038	8%	141,319	8%	1,797,571	20,000	2,737	0	0	0	164,056
Castlecombe Primary	26,669	3%	37,075	4%	973,873	10,785	27,017	2,483	23,202	0	100,562
Chelsfield Primary	16,559	4%	36,904	7%	506,495	14,851	5,138.46	1,465	0.00	0.00	58,358
Chislehurst C.E. Primary	30,711	5%	52,144	8%	690,586	3,123	69,131	0	0	0	124,398
Churchfields Primary	36,348	3%	89,251	7%	1,331,868	19,915	0	0	0	0	109,166
Clare House Primary	-65,158	-10%	-79,044	-11%	739,129	0	735	62,438	0	0	-15,872
Crofton Infants	32,382	2%	65,481	3%	1,943,613	15,767	22,325	0	0	0	103,573
Crofton Junior	42,658	2%	6,955	0%	2,173,397	22,921	0	0	0	0	29,876
Cudham CE	686	0%	20,604	4%	484,640	3,000	14,004	0	73,995	0	111,603
Darrick Wood Infants	48,979	4%	100,071	8%	1,304,586	0	36,907	3,353	0	1,195	141,526
Darrick Wood Junior	4,029	0%	26,660	2%	1,432,289	0	68,160	0	0	0	94,820
Dorset Road Primary	19,831	6%	24,156	7%	357,614	15,516	31,962	0	19,241	5,353	96,228
Downe Primary	93	0%	647	0%	378,721	0	3,156	0	0	0	3,804
Edgebury Primary	49,733	7%	58,469	8%	768,511	28,181	16,118	0	0	0	102,768
Farnborough Primary	-13,493	-2%	30,994	4%	738,711	7,209	47,089	220	0	0	85,512
Gray's Farm Primary	9,317	1%	-24,919	-2%	1,490,632	0	2,330	0	0	0	-22,589
Green St Green Primary	110,093	7%	119,843	7%	1,649,989	30,165	24,907	2,609	0	0	177,524
Hawes Down Infants	10,488	2%	45,053	6%	769,556	1,365	24,202	1,177	0	0	71,797
Hawes Down Juniors	22,270	3%	-9,383	-1%	956,417	4,350	21,629	1,494	0	0	18,090
Hayes Primary	94,000	6%	133,966	7%	1,893,586	46,871	62,604	4,697	0	6,494	254,632
Highfield Infants	48,795	7%	41,341	5%	813,618	27,232	1,445	0	0	0	70,017
Highfield Junior	76,758	8%	61,599	6%	1,103,439	45,974	47,456	0	193,016	0	348,044
Hillside Primary	-31,673	-2%	-52,608	-4%	1,463,331	0	28,011	0	0	0	-24,597
Holy Innocents RC Primary	41,377	7%	24,741	3%	722,577	2,490	0	0	28,367	0	55,598
James Dixon Primary	0	0%	14,023	1%	1,559,932	23,984	7,136	4,800	0	2,852	52,796
Keston CE	8,866	129%	24,170	3%	745,617	4,500	70,581	0	0	0	99,251
Leesons Primary	-55,557	-7%	-38,778	-4%	942,792	25,652	6,880	533	1	0	-5,712
Malcolm Primary	5,477	1%	-15,813	-1%	1,143,398	0	0	0	0	0	-15,813
Manor Oak Primary	66,733	8%	91,837	8%	1,094,245	161,057	69,107	0	0	25,247	347,248
Marian Vian Primary	110,434	6%	82,319	4%	1,947,800	8,123	50,532	0	0	9,442	150,417
Mead Road Infant	21,121	6%	27,578	7%	388,538	1,750	5,638	0	0	0	34,966
Midfield Primary	61,108	6%	59,888	5%	1,240,096	30,869	9,879	0	5,000	0	105,636
Mottingham Primary	73,303	8%	89,181	8%	1,117,407	25,419	73,361	1,590	118,065	24,608	332,224
Oak Lodge Primary	-7,101	0%	44,436	2%	2,052,098	0	144,511	0	11,052	0	199,999
Oakland Primary	53,896	5%	46,859	3%	1,358,318	5,503	32,633	0	0	26,458	111,454
Parish C.E. Primary	0	0%	39,111	3%	1,490,855	20,809	241	0	0	1,006	61,167
Perry Hall Primary	85,817	7%	44,725	3%	1,324,406	34,326	1,837	2,673	0	13,073	96,634
Pickhurst Infants	66,754	7%	84,832	8%	1,126,777	34,943	30,301	0	0	0	150,076
Pickhurst Junior	-22,141	-2%	-10,860	-1%	1,417,832	0	5,672	0	0	0	-5,189
Poverest Primary	74,401	8%	83,872	8%	1,072,345	104,337	64,180	13,683	12,500	201,964	480,537
Pratts Bottom Primary	28,274	8%	33,098	8%	410,280	69,836	49,448	0	0	0	152,382
Princes Plain Primary	112,240	8%	54,695	3%	1,947,603	30,395	37,730	0	18,919	23,624	165,362
Raglan Primary	61,797	4%	54,295	3%	1,668,988	40,568	29,002	0	0	0	123,866
Red Hill Primary	134,430	8%	109,140	5%	2,064,705	47,042	46,933	1,333	0	0	204,449
Royston Primary	0	0%	3,600	0%	1,687,379	31,997	70,403	7,500	0	0	113,499
Scotts Park Primary	66,880	6%	86,823	7%	1,263,232	10,641	20,782	0	0	0	118,246
Southborough Primary	67,911	5%	75,207	5%	1,429,146	11,383	15,683	0	0	0	102,272
St Anthony's RC Primary	4,329	2%	1,913	0%	824,955	0	0.00	4,096	47,462	0	53,471
St George's CE (Bickley) Primary	-46,590	-5%	-31,637	-3%	980,639	0	5,189	1,355	0	0	-25,093
St James' RC Primary	19,329	3%	46,890	7%	714,104	46,135	0	0	17,991	76	111,092
St John's CE Primary	44,848	5%	83,851	7%	1,164,870	54,827	7,710	1,923	0	0	148,311
St Joseph's Primary	12,668	2%	32,408	5%	709,392	9,107	31,231	3,855	0	100	76,702
St Mark's CE Primary	18,782	2%	15,320	1%	1,331,411	35,076	45,899	0	6,382	0	102,678
St Mary Cray Primary	14,260	3%	7,897	1%	635,877	8,440	40,550	0	0	0	56,886
St. Mary's RC (Beckenham)	42,735	4%	102,065	8%	1,287,355	0	61,390	2,763	0	2,517	168,735
St Paul's Cray Primary	46,049	6%	40,328	4%	1,006,138	12,000	57,248	0	0	0	109,576
St Philomena's RC Primary	3,487	1%	9,474	1%	739,446	17,360	0	0	0	0	26,834
St Vincent's RC Primary	39,397	6%	50,770	7%	715,669	24,823	0	0	0	0	75,593
St Peter and St Paul's Primary	-121,980	-19%	-88,743	-11%	783,250	13,444.00	0	0	46,041	0	-29,258
Stewart Fleming Primary	0	0%	48,598	4%	1,197,768	0	0	0	0	0	48,598
The Highway Primary	0	0%	427	0%	689,382	611	40,623	0	0	0	41,661
Tubbenden Primary	32,294	2%	55,821	3%	2,129,581	6,760	8,981	0	1	23,856	95,419
Unicorn	51,208	7%	63,271	6%	985,104	0	24,086	0	0	0	87,357
Valley Primary	59,601	5%	91,689	6%	1,463,837	7,678	76,095	273	0	0	175,735
Warren Road Primary	0	0%	63,869	3%	2,548,325	0	50,611	0	0	0	114,481
Wickham Common Primary	35,437	3%	53,547	4%	1,316,917	18,709	78,986	2,769	50,000	0	204,011
Worsley Bridge Junior	42,192	7%	40,181	6%	721,701	57,276	38,134	0	0	0	135,591
<b>Sub-total</b>	<b>2,298,936</b>		<b>2,991,975</b>	<b>3.45</b>	<b>86,673,892</b>	<b>1,431,592</b>	<b>2,204,532</b>	<b>78,312</b>	<b>683,233</b>	<b>384,318</b>	<b>7,773,962</b>
<b>Secondary Schools</b>											
	2009-10 BO2		BO2		School Budget Share 2011-12	BO1 Committed Revenue Balances	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31-Mar-11
	Uncommitted Revenue Bal 31/03/2010	Rev Bal as % of 2010/11 SBS	Uncommitted Revenue Bal 31/03/2011	Rev Bal as % of 2010/11 SBS							
Bullers Wood	75,599	0%	165,959	3%	5,227,934	48,437	6,279	0	8,551	0	229,225
Cator Park	-423,478	-4%	-151,274	-3%	4,814,012	27,000	0	0	167,468	0	43,194
Charles Darwin	6,940	0%	79,445	2%	5,146,562	0	0	0	0	0	79,445
Hayes	332,488	5%	282,546	5%	5,550,489	139,344	231,510	297,910	501,314	0	1,452,623
Kelsey Park	111,448	3%	113,471	3%	4,019,632	486,639	0	72,785	41,643	0	714,538
Langley Park Boys	70,443	0%	120,557	2%	5,282,077	0	507	0	0	0	121,064
Langley Park Girls	63,708	2%	61,837	1%	5,753,824	18,205	82,403	0	4,656	0	167,101
Newstead Wood	-36,344	0%	-127,522	-4%	3,148,053	0	14,526	0	76,657	0	-36,338
Ravens Wood	124,179	4%	222,589	4%	5,271,424	17,828	0	0	435,695	0	676,113
Ravensbourne	163,560	0%	173,455	3%	5,801,119	0	0	0	15,000	0	188,455
St. Olave's	23,565	1%	87,180	3%	2,756,995	41,597	0	279,167	59,896	0	467,841
The Priory	-348,580	-6%	-473,302	-8%	5,672,197	158,917	15,683	0	80,215	0	-218,486
<b>Sub-total</b>	<b>163,569</b>		<b>554,942</b>	<b>0.95</b>	<b>58,444,318</b>	<b>937,967</b>	<b>350,909</b>	<b>649,862</b>	<b>1,391,095</b>	<b>0</b>	<b>3,884,776</b>

	2009-10 BO2		2010-11 BO2		School Budget Share	BO1 Committed Revenue Balances	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31-Mar-11
	Uncommitted Revenue Bal 31/03/2010	Rev Bal as % of 2010/11 SBS	Uncommitted Revenue Bal 31/03/2011	Rev Bal as % of 2010/11 SBS	2011-12						
<b>Special Schools</b>											
Burwood School	81,154	8%	85,565	8%	1,129,434	45,669	72,344	0	464	15,026	219,067
Glebe	162,386	8%	22,678	1%	2,434,012	0	56,555	0	0	166,784	246,017
Marjorie McClure	4,164	0%	16,686	1%	1,960,925	73,491	0	0	32,039	0	122,216
Riverside	177,815	5%	118,463	3%	4,484,983	0	0	0	0	1	118,464
<b>Sub-total</b>	<b>425,519</b>		<b>243,392</b>	<b>2.43</b>	<b>10,009,354</b>	<b>119,160</b>	<b>128,899</b>	<b>0</b>	<b>32,502</b>	<b>181,810</b>	<b>705,764</b>
<b>TOTAL</b>	<b>2,888,024</b>	<b>0.00</b>	<b>3,790,310</b>	<b>2.44</b>	<b>155,127,565</b>	<b>2,488,719</b>	<b>2,684,340</b>	<b>728,174</b>	<b>2,106,830</b>	<b>566,128</b>	<b>12,364,502</b>

**Key**

B01: Committed Revenue Balances  
includes unspent amount of current year's Standards Fund revenue grant

B02: Uncommitted Revenue Balances  
Cumulative balance of income less expenditure from revenue funding sources during the financial year.  
This is the figure that is always quoted when comparing schools balances.

B03: Devolved formula capital balance  
Funding through the Standards Fund for devolved formula capital (three year rolling grant programme)

B04: Other Standards Fund capital balances  
Unspent capital allocations of current financial year's Standards Fund plus National Grid for Learning (NGFL) capital funding as determined by the school.

B05: Other capital balances  
Sum of all other capital balances, not already accounted for.

B06: Community Focussed Extended Schools  
Revenue balance of any extended school activities which cannot be funded from the delegated budget.

Column (a):  
Shows B02 Uncommitted Revenue Balance as a % of 2011/12 School Budget Share

Column (b):  
Shows B02 Uncommitted Revenue Balance as a % of 2011/12 School Budget Share

Deficit balances

**APPENDIX 2**

	2009-10							2010-11						
	BO1 Committed Revenue Balances	BO2 Uncommitted Revenue Bal 31-Mar-10	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31/03/2010	BO1 Committed Revenue Balances	BO2 Uncommitted Revenue Bal 31-Mar-11	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31/03/2011
<b>Primary Schools</b>														
Alexandra Infants	40,000	55,824	73,119	0	0	0	168,943	10,830	56,885	35,914	0	0	0	103,629
Alexandra Junior	14,121	528	61,336	3,750	0	0	79,735	0	-10,913	58,993	0	0	0	48,080
Balgowan Primary	31,295	107,361	42,277	3,644	0	0	184,577	25,615	98,997	23,807	2,798	0	0	151,217
Bickley Primary	10,690	-14,991	-4,661	0.00	12,824	0.00	3,861	23,388	17,642	20,005	1,724	11,998	0	74,757
Biggin Hill Primary	1,030	518	3,082	0	0	0	4,630	0	1,660	4,157	0	0	0	5,817
Blenheim Primary	45,457	46,123	22,349	762	5,422	28,750	148,864	0	40,611	11,636	7,146	0	16,452	75,846
Bromley Road Infants	6,962	55,417	17,789	0	0	0	80,169	15,928	63,597	22,051	0	0	0	101,577
Burnt Ash Primary	20,540	124,038	0	0	0	27,653	172,231	20,000	141,319	2,737	0	0	0	164,056
Castlecombe Primary	18,313	26,669	33,437	7,101	23,202	21,179	129,900	10,785	37,075	27,017	2,483	23,202	0	100,562
Chelsfield Primary	0	16,559	5,701	901	0	100	23,261	14,851	36,904	5,138	1,465	0	0	58,358
Chislehurst C.E. Primary	0	30,711	70,181	0	0	0	100,891	3,123	52,144	69,131	0	0	0	124,398
Churchfields Primary	54,070	36,348	9,762	0	0	0	100,180	19,915	89,251	0	0	0	0	109,166
Clare House Primary	0	-65,158	59,007	0	0	0	0	735	-79,044	62,438	0	0	0	-15,872
Crofton Infants	24,445	32,382	4,893	0	0	0	61,720	15,767	65,481	22,325	0	0	0	103,573
Crofton Junior	6,000	42,658	42,656	2,167	38,880	0	132,361	22,921	6,955	0	0	0	0	29,876
Cudham CE	2,920	686	11,947	775	0	12,843	29,170	3,000	20,604	14,004	0	73,995	0	111,603
Darrick Wood Infants	0	48,979	16,739	1,584	0	3,000	70,302	0	100,071	36,907	3,353	0	1,195	141,526
Darrick Wood Junior	0	4,029	53,112	0	0	0	57,141	0	26,660	68,160	0	0	0	94,820
Dorset Road Primary	16,675	19,831	29,281	0	19,241	6,015	91,042	15,516	24,156	31,962	0	19,241	5,353	96,228
Downe Primary	0	93	3,383	2,650	0	0	6,126	0	647	3,156	0	0	0	3,804
Edgebury Primary	47,655	49,733	31,174	208	0	0	128,770	28,181	58,469	16,118	0	0	0	102,768
Farnborough Primary	0	-13,493	121,614	15,393	0	0	123,515	7,209	30,994	47,089	220	0	0	85,512
Gray's Farm Primary	2,750	9,317	33,371	0	0	0	45,439	0	-24,919	2,330	0	0	0	-22,589
Green St Green Primary	10,000	110,093	16,283	0	0	0	136,376	30,165	119,843	24,907	2,609	0	0	177,524
Hawes Down Infants	9,100	10,488	22,746	30	0	1,546	43,911	1,365	45,053	24,202	1,177	0	0	71,797
Hawes Down Juniors	6,820	22,270	37,535	0	0	0	66,625	4,350	-9,383	21,629	1,494	0	0	18,090
Hayes Primary	31,169	94,000	71,426	3,152	0	8,476	208,223	46,871	133,966	62,604	4,697	0	6,494	254,632
Highfield Infants	17,367	48,795	19,184	0	0	0	85,347	27,232	41,341	1,445	0	0	0	70,017
Highfield Junior	24,269	76,758	47,456	0	176,768	308	325,558	45,974	61,599	47,456	0	193,016	0	348,044
Hillside Primary	0	-31,673	24,253	0	0	0	-7,421	0	-52,608	28,011	0	0	0	-24,597
Holy Innocents RC Primary	4,228	41,377	0	0	80,913	0	126,518	2,490	24,741	0	0	28,367	0	55,598
James Dixon Primary	16,522	0	0	7,983	0	0	24,506	23,984	14,023	7,136	4,800	0	2,852	52,796
Keston CE	18,158	8,886	62,416	3,672	0	0	93,131	4,500	24,170	70,581	0	0	0	99,251
Leesons Primary	27,356	-55,557	16,997	51	122	0	-11,031	25,652	-38,778	6,880	533	1	0	-5,712
Malcolm Primary	23,784	5,477	-3,114	0	0	0	26,147	0	-15,813	0	0	0	0	-15,813
Manor Oak Primary	147,372	66,733	91,389	0	0	35,443	340,937	161,057	91,837	69,107	0	0	25,247	347,248
Marian Vian Primary	0	110,434	64,935	0	0	10,597	185,966	8,123	82,319	50,532	0	0	9,442	150,417
Mead Road Infant	1,000	21,121	55,146	27,655	0	0	104,922	1,750	27,578	5,638	0	0	0	34,966
Midfield Primary	75,535	61,108	25,881	0	0	0	162,524	30,869	59,888	9,879	0	5,000	0	105,636
Mottingham Primary	140,317	73,303	49,159	0	0	24,742	287,521	25,419	89,181	73,361	1,590	118,065	24,608	332,224
Oak Lodge Primary	11,060	-7,101	138,819	0	0	0	142,778	0	44,436	144,511	0	11,052	0	199,999
Oakland Primary	7,894	53,896	30,154	341	0	48,145	140,429	5,503	46,859	32,633	0	0	26,458	111,454
Parish C.E. Primary	10,644	0	724	0	3,613	14,981	29,961	20,809	39,111	241	0	0	1,006	61,167
Perry Hall Primary	8,512	85,817	0	10,000	0	14,343	118,672	34,326	44,725	1,837	2,673	0	13,073	96,634
Pickhurst Infants	7,291	66,754	17,775	16,210	0	0	108,030	34,943	84,832	30,301	0	0	0	150,076
Pickhurst Junior	3,903	-22,141	9,039	843	0	0	-8,355	0	-10,860	5,672	0	0	0	-5,189
Poverest Primary	101,671	74,401	86,915	16,173	0	202,306	481,467	104,337	83,872	64,180	13,683	12,500	201,964	480,537
Pratts Bottom Primary	46,740	28,274	70,189	0	0	0	145,203	69,836	33,098	49,448	0	0	0	152,382
Princes Plain Primary	30,104	112,240	45,393	0	18,919	7,525	214,180	30,395	54,695	37,730	0	18,919	23,624	165,362
Raglan Primary	29,820	61,797	34,140	0	0	0	125,758	40,568	54,295	29,002	0	0	0	123,866
Red Hill Primary	31,000	134,430	37,224	0	0	0	202,654	47,042	109,140	46,933	1,333	0	0	204,449
Royston Primary	82,574	0	65,819	7,500	0	0	155,893	31,997	3,600	70,403	7,500	0	0	113,499
Scotts Park Primary	14,239	66,880	90,253	0	0	0	171,372	10,641	86,823	20,782	0	0	0	118,246



	2009-10							2010-11						
	BO1 Committed Revenue Balances	BO2 Uncommitted Revenue Bal 31-Mar-10	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31/03/2010	BO1 Committed Revenue Balances	BO2 Uncommitted Revenue Bal 31-Mar-11	BO3 Devolved Formula Cap Balances	BO4 Other Stds Fund Capital Balances	BO5 Other Capital Balances	BO6 Community Focussed Ext Schools	Balance C/fwd as at 31/03/2011
Southborough Primary	5,556	67,911	18,459	0	0	0	91,925	11,383	75,207	15,683	0	0	0	102,272
St Anthony's RC Primary	11,570	4,329	0	2,731	64,571	0	83,201	0	1,913	0	4,096	47,462	0	53,471
St George's CE (Bickley) Primary	12,210	-46,590	20,578	0	0	0	-13,802	0	-31,637	5,189	1,355	0	0	-25,093
St James' RC Primary	27,412	19,329	0	0	33,877	3,393	84,011	46,135	46,890	0	0	17,991	76	111,092
St John's CE Primary	84,528	44,848	53,281	0	0	0	182,657	54,827	83,851	7,710	1,923	0	0	148,311
St Joseph's Primary	37,748	12,668	72,992	3,855	0	100	127,363	9,107	32,408	31,231	3,855	0	100	76,702
St Mark's CE Primary	20,210	18,782	37,042	0	0	0	76,035	35,076	15,320	45,899	0	6,382	0	102,678
St Mary Cray Primary	43,260	14,260	43,539	0	1,262	0	102,321	8,440	7,897	40,550	0	0	0	56,886
St. Mary's RC (Beckenham)	31,187	42,735	72,586	8,226	909	5,000	160,643	0	102,065	61,390	2,763	0	2,517	168,735
St Paul's Cray Primary	35,630	46,049	45,254	0	0	0	126,933	12,000	40,328	57,248	0	0	0	109,576
St Philomena's RC Primary	14,917	3,487	25,499	0	0	0	43,903	17,360	9,474	0	0	0	0	26,834
St Vincent's RC Primary	18,500	39,397	0	0	3,871	0	61,768	24,823	50,770	0	0	0	0	75,593
St Peter and St Paul's Primary	0.00	-121,980	0	0	69,706	0	-52,275	13,444.00	-88,743	0	0	46,041	0	-29,258
Stewart Fleming Primary	10,032	0	0	5,470	0	0	15,502	0	48,598	0	0	0	0	48,598
The Highway Primary	2,349	0	48,830	0	0	0	51,179	611	427	40,623	0	0	0	41,661
Tubbenden Primary	13,717	32,294	27,727	0	0	22,636	96,374	6,760	55,821	8,981	0	1	23,856	95,419
Unicom	2,780	51,208	20,285	149	0	0	74,422	0	63,271	24,086	0	0	0	87,357
Valley Primary	5,570	59,601	40,100	10,095	0	0	115,365	7,678	91,689	76,095	273	0	0	175,735
Warren Road Primary	47,233	0	69,202	13,250	0	4,062	133,747	0	63,869	50,611	0	0	0	114,481
Wickham Common Primary	28,854	35,437	97,581	15,744	0	0	177,615	18,709	53,547	78,986	2,769	50,000	0	204,011
Worsley Bridge Junior	97,425	42,192	28,019	0	0	0	167,636	57,276	40,181	38,134	0	0	0	135,591
<b>Sub-total</b>	<b>1,832,059</b>	<b>2,298,980</b>	<b>2,690,660</b>	<b>192,063</b>	<b>554,098</b>	<b>503,142</b>	<b>8,071,002</b>	<b>1,431,592</b>	<b>2,991,975</b>	<b>2,204,532</b>	<b>78,312</b>	<b>683,233</b>	<b>384,318</b>	<b>7,773,962</b>
	<b>BO1</b>	<b>BO2</b>	<b>BO3</b>	<b>BO4</b>	<b>BO5</b>	<b>BO6</b>	<b>Balance</b>	<b>BO1</b>	<b>BO2</b>	<b>BO3</b>	<b>BO4</b>	<b>BO5</b>	<b>BO6</b>	<b>Balance</b>
	<b>Committed</b>	<b>Uncommitted</b>	<b>Devolved</b>	<b>Other Stds</b>	<b>Other</b>	<b>Community</b>	<b>C/fwd as at</b>	<b>Committed</b>	<b>Uncommitted</b>	<b>Devolved</b>	<b>Other Stds</b>	<b>Other</b>	<b>Community</b>	<b>C/fwd as at</b>
	<b>Revenue</b>	<b>Revenue Bal</b>	<b>Formula</b>	<b>Fund Capital</b>	<b>Capital</b>	<b>Focussed</b>	<b>31/03/2010</b>	<b>Revenue</b>	<b>Revenue Bal</b>	<b>Formula</b>	<b>Fund Capital</b>	<b>Capital</b>	<b>Focussed</b>	<b>31/03/2011</b>
	<b>Balances</b>	<b>31-Mar-10</b>	<b>Cap Balances</b>	<b>Balances</b>	<b>Balances</b>	<b>Ext Schools</b>		<b>Balances</b>	<b>31-Mar-11</b>	<b>Cap Balances</b>	<b>Balances</b>	<b>Balances</b>	<b>Ext Schools</b>	
<b>Secondary Schools</b>														
Bullers Wood	13,138	75,599	0	0	0	0	88,737	48,437	165,959	6,279	0	8,551	0	229,225
Cator Park	84,705	-423,478	253,606	0	0	0	-85,167	27,000	-151,274	0	0	167,468	0	43,194
Charles Darwin	0	6,940	47,691	0	0	0	54,631	0	79,445	0	0	0	0	79,445
Hayes	104,697	332,488	231,510	297,910	2,586,115	0	3,552,720	139,344	282,546	231,510	297,910	501,314	0	1,452,623
Kelsey Park	616,130	111,488	141,236	612,225	41,643	0	1,522,722	486,639	113,471	0	72,785	41,643	0	714,538
Langley Park Boys	51,082	70,443	33,303	0	0	0	154,828	0	120,557	507	0	0	0	121,064
Langley Park Girls	37,523	63,708	21,606	0	0	0	122,837	18,205	61,837	82,403	0	4,656	0	167,101
Newstead Wood	0	-36,344	59,828	2,036	1,072,050	0	1,097,571	0	-127,522	14,526	0	76,657	0	-36,338
Ravens Wood	268,016	124,179	0	282,500	250,000	0	924,695	17,828	222,589	0	0	435,695	0	676,113
Ravensbourne	0.00	163,560	0	0	0	0	163,560	0.00	173,455	0	0	15,000	0	188,455
St. Olave's	65,349	23,565	0	339,142	541,866	0	969,921	41,597	87,180	0	279,167	59,896	0	467,841
The Priory	283,185	-348,580	100,537	16,444	0	4,849	56,436	158,917	-473,302	15,683	0	80,215	0	-218,486
<b>Sub-total</b>	<b>1,523,825</b>	<b>163,569</b>	<b>889,318</b>	<b>1,550,257</b>	<b>4,491,674</b>	<b>4,849</b>	<b>8,623,491</b>	<b>937,967</b>	<b>554,942</b>	<b>350,909</b>	<b>649,862</b>	<b>1,391,095</b>	<b>0</b>	<b>3,884,776</b>
<b>Special Schools</b>														
Burwood School	89,192	81,154	58,258	5,023	0	26,912	260,540	45,669	85,565	72,344	0	464	15,026	219,067
Glebe	154,250	162,386	118,965	0	0	29,681	465,282	0	22,678	56,555	0	0	166,784	246,017
Marjorie McClure	60,185	4,164	28,500	0	6,879	0	99,727	73,491	16,686	0	0	32,039	0	122,216
Riverside	0	177,815	45,181	105,790	39,029	0	367,816	0	118,463	0	0	0	1	118,464
<b>Sub-total</b>	<b>303,627</b>	<b>425,519</b>	<b>250,905</b>	<b>110,813</b>	<b>45,908</b>	<b>56,593</b>	<b>1,193,365</b>	<b>119,160</b>	<b>243,392</b>	<b>128,899</b>	<b>0</b>	<b>32,502</b>	<b>181,810</b>	<b>705,764</b>
<b>TOTAL</b>	<b>3,659,511</b>	<b>2,888,068</b>	<b>3,830,882</b>	<b>1,853,133</b>	<b>5,091,680</b>	<b>564,584</b>	<b>17,887,858</b>	<b>2,488,719</b>	<b>3,790,310</b>	<b>2,684,340</b>	<b>728,174</b>	<b>2,106,830</b>	<b>566,128</b>	<b>12,364,502</b>

## REVENUE DEFICITS

## PRIMARY SCHOOLS

**Alexandra Junior** **Deficit £10,913** **-1%**

## Reason for Deficit

- Assumed sustainability grant funding did not materialise.
- Costs associated with appointing Head Teacher and Finance Officer.
- Costs associated with Newly Qualified Teachers.
- Cost of employing agency staff.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Staffing costs reduced.
- Careful management of budget expenditure.
- More certainty of funding levels for the year.

## LA Comment

The school has signed up to the Gold level of Service Level Agreement so will receive a high level of support from the Schools' Finance Team to help achieve the recovery.

**Clare House Primary** **Deficit £79,044** **-11%**

## Reason for Deficit

- Historical deficit brought forward from 2008/09.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Consider further restructure of support staff.
- Further review of Service Level Agreements and contracts.
- Continue to admit additional pupils to Key Stage Two.

## LA Comment

The deficit has increased from £65k in 2009/10. The school has signed up for the Gold level SLA so will receive a high level of support from the Schools' Finance Team to help set up a Deficit Recovery Plan.

**Hawes Down Junior** **Deficit £9,383** **-1%**

## Reasons for Deficit

- 14 spaces in current Year 4 resulting in lower pupil funding.
- Unanticipated supply costs.
- Increase support staff costs to reflect growing pupil needs in unit.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Restructure of Planning, Preparation and Assessment (PPA) time for staff.
- Employment of Newly Qualified Teacher.
- No overtime for support staff.
- No CPD (Continuous Professional Development) training for teachers.

## LA Comment

The school is buying into the highest level of financial support and is aiming to fully recover the deficit in 2011/12.

**Gray's Farm Primary****Deficit £24,918****-2%**

## Reasons for Deficit

- Fall in pupil numbers.
- Additional management costs.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Purchasing additional bespoke finance support from Local Authority including detailed monitoring and reporting.
- Staffing structure to be reviewed.
- Ordering processes to be reviewed to ensure best practice adhered to.

## LA Comments

The Schools' Finance Team will be providing a high level of support to the school to help them to set an achievable Deficit Recovery Plan.

**Hillside Primary****Deficit £52,608****-4%**

## Reasons for Deficit

- Additional supply costs relating to Ofsted Plan not originally budgeted for.
- Additional building and ground maintenance costs.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Additional support with budget monitoring and reporting being purchased from LA, to include detailed analysis of staffing and contracts.
- Governors and Head Teacher to review staffing, contracts and staff cover to reduce supply costs.
- Review of Payroll and HR support.

## LA Comments

As the deficit has increased from £31k in the previous year the school has been encouraged to buy in additional support from the LA to help produce an achievable Deficit Recovery Plan.

**Leesons Primary****Deficit £38,778****-4%**

## Reason for Deficit

- Historic deficit brought forward from previous year.

## Management Action to achieve Recovery Plan as agreed by School and LA

The school has an agreed Deficit Recovery Plan in place.

## LA Comment

The school has used standards funds paid in 2010/11 to achieve a year end position which is significantly lower than the anticipated figure in the Recovery Plan.

**Malcolm Primary****Deficit £15,813****-1%**

## Reason for Deficit

- Additional staffing costs.

Management Action to achieve Recovery Plan as agreed by School and LA

- Deficit Recovery Plan yet to be formalised.
- As discussed with Governors there will be a restructure of leadership and teaching roles.
- Gradual reduction in support staff.

## LA Comment

The school has purchased a lower level of finance support than is recommended for schools in deficit so will have limited support in producing a Deficit Recovery Plan.

**Pickhurst Junior****Deficit £10,860****-1%**

## Reasons for Deficit

- Only 3 forms of entry in current Year 5 cohort resulting in loss of funding.
- Legacy of fixed costs relating to being a 4 form entry school

Management Action to achieve Recovery Plan as agreed by School and LA

The school has an agreed Deficit Recovery Plan in place and are ahead of schedule as predicted year end deficit for 2010/11 was £37k.

## LA Comment

The school has signed up to the Gold level Finance Service Level Agreement with the LA. The school has indicated its plans to convert to Academy status in Summer 2011 at which point the remaining deficit will be fully repaid to the Local Authority and the school will have to agree a repayment plan with the YPLA.

**St George's Primary****Deficit £31,637****-3%**

## Reasons for Deficit

- The reduced pupil number in our current Year 4 caused by a national drop in the birth rate drastically reducing the income of the school.
- The increase of pupil numbers in Reception at Bickley Primary School had a detrimental impact on our Reception numbers in 2010/11, resulting in the school admitting only 38 pupils instead of 45.
- The building is old and expensive to maintain.
- The increase in the cost of SLAs etc due to some schools converting to Academy status.

Management Action to Achieve Recovery Plan as agreed by School and LA

- Keep spending to a minimum.
- Head Teacher to cover classes wherever possible.

## LA Comment

The school has signed up to the Gold level Finance Service level Agreement and has indicated that they are keen to work with the Schools' Finance Team to achieve a workable Deficit Recovery Plan.

**St Peter and St Paul's Primary****Deficit £88,743****-11%**

## Reasons for Deficit

- This was accumulated over time and exacerbated by buy-out of photocopier lease in 2009/10.
- Previous debt accumulated due to increased caretaking costs, building maintenance costs, agency recruitment fees, previous Head Teacher's salary, expensive staffing structure and low pupil numbers.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Ensure pupil numbers are maximised.
- Careful monitoring of spend.
- Staffing costs carefully allocated and rationalised.
- Maximise use of capital and transferred standards fund grants.

## LA Comment

The school is buying into the Gold Service Level Agreement for finance and is on target to achieve its Deficit Recovery Plan.

**SECONDARY SCHOOLS****Cator Park****Deficit £151,274****-3%**

## Reason for Deficit

- Historic deficit carried forward from 2009/10.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Actions taken last year substantially reduced forecast deficit and will be continued this year.
- We anticipate at the time of conversion (to Academy status) the deficit will have improved from the current level. This will be achieved by very careful monitoring of all budgets.

## LA Comment

Cator Park is converting to Academy status as part of the Harris Trust. DfE have confirmed that they are being treated as a voluntary converter and will therefore keep its deficit. The deficit will be repaid to the LA by the YPLA at the point of conversion.

**Newstead Wood****Deficit £127,522****-4%**

## Reasons for Deficit

- Cuts in the Learning and Skills Council 6<sup>th</sup> Form funding from indicative budget to final allocation in June 2009.
- Sixth Form funding for 2010/11 based on pupil numbers from two years ago which does not take account of increased pupil numbers.
- If funding has been based on actual number of students on roll it would have generated around £80,000 additional funding.
- Reduced funding from outside agencies such as National College and the British Council.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Sixth Form numbers are increasing and future funding has been estimated based on these higher numbers.
- Looking at decommissioning unviable courses in the Sixth Form.
- Admission number at Year 7 increased to 135 from September 2011.
- The school's leadership structure has been rationalised from September 2011 to reduce staffing costs.

## LA Comments

The school converted to Academy status on 1 April. At the end of the three month consolidation period, the final deficit will be fully repaid to the LA and the school will agree a Repayment Plan with the YPLA.

**The Priory****Deficit £473,302****-8%**

## Reason for Deficit

- Reconciliation of Sports Partnership funding.
- Pupil number drop higher than expected.
- Expected Standards Funds Grants not received in full.
- No in year staff movement.
- High drop in Matrix funding due to pupils leaving school.
- Inclement weather resulting in higher fuel and site costs.

## Management Action to achieve Recovery Plan as agreed by School and LA

- Budget planning software used to update budget figures.
- Staffing structure has been examined and redundancies being made.
- Natural staff movement.
- Removal of Sports Partnership from school accounts due to end of project.

## LA Comment

The school's deficit has increased from the previous year following a full reconciliation of the Sports Partnership funding. At present the school has not formally started proceedings to convert to Academy status.

This page is left intentionally blank

Report No.  
DCYP11078

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Non-Executive Non-Key

**TITLE: GOVERNMENT CONSULTATIONS ON FUTURE FUNDING FOR SCHOOLS AND ACADEMIES**

Contact Officer: David Bradshaw, Head of CYP Finance  
Tel: 020 8313 4807 E-mail: david.bradshaw@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 This report provides an overview of the recent consultations released by DfE regarding future funding for schools and academies and the Authorities response. Following consultation with Schools Forum, a draft response from the Local Authority has been sent to the DfE.
- 

2. **RECOMMENDATION(S)**

- 2.1 **The Children and Young People Policy Development and Scrutiny Committee is asked to consider the response following consultation with Schools Forum and recommend to the Children and Young People Portfolio Holder that the draft report be approved as the Local Authority response.**



### Corporate Policy

1. Policy Status: Existing policy: Children and Young People's Plan 2009-2011
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Dedicated Schools Grant 2011/12
  4. Total current budget for this head: £208m
  5. Source of funding: DSG, Pupil Premium
- 

### Staff

1. Number of staff (current and additional) – N/A
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Non-statutory - Government guidance:
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 The DfE recently released a number of consultations relating to the future funding of all schools including academies.
- 3.2 The first consultation was titled “**A consultation on school funding reform: rationale and principles**” and outlined the governments proposals to move to a fair funding formula. This could be a national formula which would result in all schools budgets being set according to a central formula. Alternatively it could include locally agreed decisions to vary the level of funding for individual schools to reflect particular local circumstances.
- 3.3 The consultation document outlined the DfE’s view of an ideal funding system, the future of the pupil premium, and the future role of the local authority particularly in relation to the funding of high cost pupils. The consultation was seeking views on these issues and what factors should form part of the fair funding formula. It also asked for views on when any reform might be introduced and how to manage the transition to a new funding system.
- 3.4 The second consultation was titled “**Academies pre-16 funding: Options for the 2012/13 Academic Year**”. This consultation did not seek to pre-empt any decisions informed by the first consultation but recognised that the current funding system for academies was not sustainable and therefore it was imperative to make some changes to the way academies are funded from academic year 2012/12 (Academic Year 2012/13) regardless of the outcomes/timescales of the wider reform.
- 3.5 The proposals were that funding for academies should become more transparent and more reactive to change, whilst becoming less reliant on Local Authority based calculations. Any changes, particularly in relation to the LACSEG element will inevitably have an impact on LA funding settlements for 2012/13.
- 3.6 The consultations were open until the 25 May 2011. A response paper has been prepared for each consultation with input from CYP officers with specific knowledge of SEN and Early Years Funding. The consultation documents were discussed at the Schools Forum and at the most recent Primary and Special Head Teachers’ meeting. Any comments/issues raised at those meetings have been incorporated into the response document, along with any additional officer comments.
- 3.7 The consultation and the responses are attached in **Appendices 1 to 4**. Following on from these consultations, the DfE intends to release subsequent consultations in the summer which should have more detailed proposals and timescales. These will be presented to the CYP PDS Committee and to the CYP Portfolio Holder in due course.

### 4. FINANCIAL IMPLICATIONS

- 4.1 Whilst the report discusses the potential financial arrangements of schools, there are no financial considerations to be considered at this stage.

<b>Non-Applicable Sections:</b>	Policy Implications Legal Implications Personnel Implications
Background Documents: (Access via Contact Officer)	N/A

# A consultation on school funding reform: Rationale and principles

## **A consultation on school funding reform: rationale and principles**

### **1. Introduction**

1.1. In the White Paper *The Importance of Teaching* the Government set out its view that the current funding system is opaque, full of anomalies and unfair and therefore in need of reform. The White Paper said we would consult on the merits of moving from the current funding system to a national funding formula, including the right time to begin the transition to a formula, the transitional arrangements necessary to ensure that schools and local authorities do not suffer undue turbulence, and the factors to take into account in order to assess the needs of pupils for funding purposes.

1.2. This document represents the first stage in that consultation and invites views on the aims and objectives of the school funding system and the high level principles for any potential reforms. Taking into account the views expressed in response to this document, we expect to publish further proposals for consultation later in the spring or in early summer. Because we consider the current system for funding Academies to be unsustainable, we are also publishing more detailed interim proposals for the funding of Academies alongside this consultation, for possible implementation prior to wider system reforms.

1.3. We have not yet carried out an Equality Impact Assessment, since it is not possible to do so until we have developed proposals for the content of a formula. However, the intention of the reforms will be to create a fairer funding system, including ensuring that additional needs of particular groups are recognised. We will carry out an Equality Impact Assessment to be published alongside the second part of the consultation.

## 2. The ideal school funding system

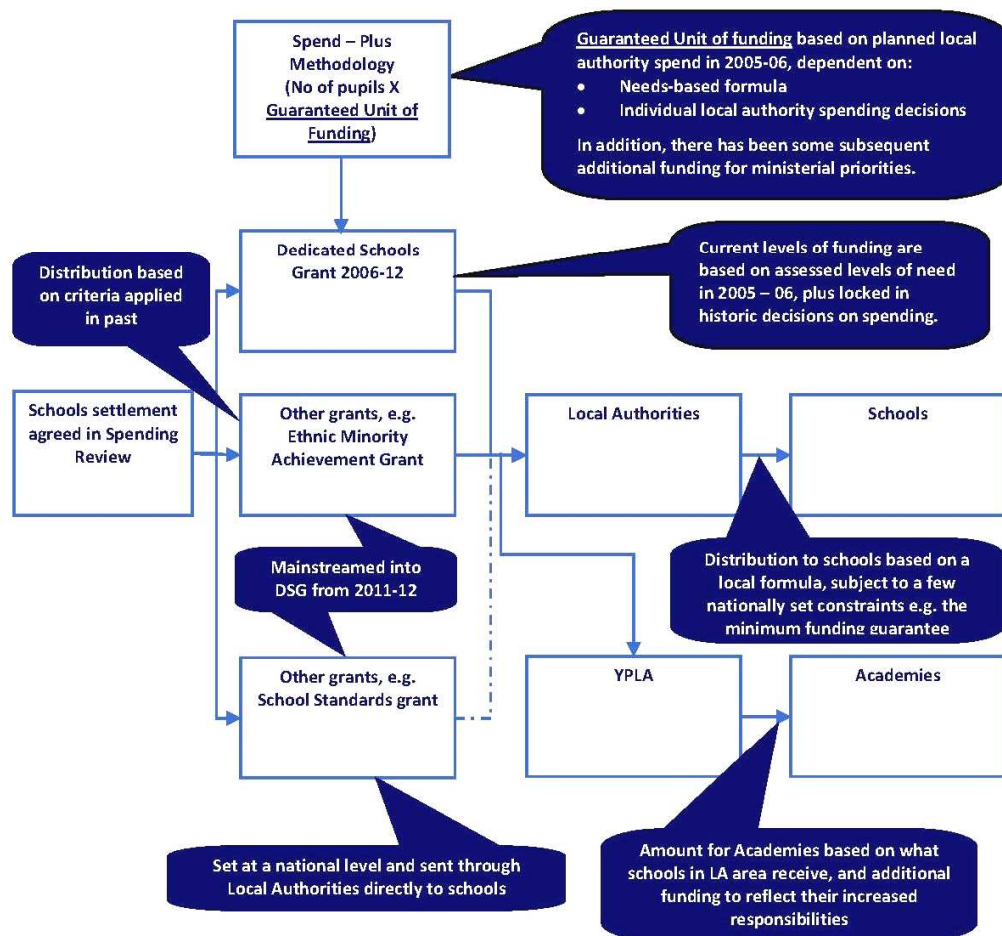
2.1. Our view is that an ideal school funding system would have certain key characteristics.

- **It would distribute money in a fair and logical way.** Schools in similar circumstances and with similar intakes would receive similar levels of funding. Not only would this be demonstrably fairer, but it would increase the accountability of schools for the outcomes they deliver for their children. Schools' budgets would also vary as they respond to the changing characteristics of pupils.
- **It would distribute extra resources towards pupils who need them most.** All children are entitled to a world class education. Yet we know that many children need additional support for which additional funding is necessary. That is why we have already introduced the pupil premium. A funding system which targets extra money at deprived children would help schools to provide them with the support to help them reach their potential, and would help improve the attainment of children overall.
- **It would be transparent and easy to understand and explain.** This would mean that parents would be able to see clearly why their child's school is funded at a certain level and how much money is being invested in their child's education. Transparency would also lead to predictability, with schools understanding why they receive the funding levels they do, and how changes to their pupil population would affect their funding.
- **It would support a diverse range of school provision.** Transparent and fair funding would ensure that all schools operated on a level playing field, be they maintained, Academy or Free School; and would mean that as new schools and providers entered the system it was clear on what basis they would be funded.
- **It would provide value for money and ensure proper use of public funds.** Revenue spending on schools currently represents over £35bn of public money. The school funding system needs to ensure that this represents good value for money, that funds are directed where they are needed, and that they are spent appropriately. In our view, schools are best placed to make decisions about how to use funding for their pupils.

## 3. The current school funding system and its flaws

3.1. The Department for Education has up until now paid money to local authorities for schools through a number of different grants. The largest of these is the Dedicated Schools Grant (DSG). The DSG is ringfenced – i.e. can only be used for schools, early years or certain services for pupils such as provision for children with special needs. The amount of DSG per pupil for each authority is calculated based on what the local authority received the previous year. Local authorities then fund schools using a local funding formula. The system is set out in the diagram below.

## The current school funding system



3.2. This method – called ‘spend plus’ - was started in 2006-07 and represented a reform from the previous method of school funding. When the DSG was created, in 2006-07, its initial level for pupils in each local authority was based on what each authority planned to spend on schools in 2005-06 – the last year before the introduction of the DSG and ‘spend plus’. Therefore, because we still base funding from the DSG on the previous year, current levels of school funding are, in fact, based largely on those in 2005-06.

3.3. The amount spent in 2005-06 was determined by two things:

- an assessment of what the local authorities’ needs were at that time (often using data that was already becoming out of date); and
- the amount local authorities each chose to spend on schools (itself a result partially of decisions made several years previously).

3.4. So, current levels of school funding are based on an assessment of needs which is out of date, and on historic decisions about levels of funding which may or may not reflect precisely what schools needed then. It is



inevitable that over time needs have changed and historic local decisions may no longer reflect local or national priorities.

3.5. This system falls well short of the characteristics set out above. In particular:

- **It is opaque and extremely complex.** The amount of funding a school receives is dependent on a series of decisions taken at different levels in the system over a long period of time. In particular, it is heavily based on a historic assessment of needs, going back to 2005-06 and earlier, which is unlikely to be up to date or reflect the current needs of children in the school. The system is very difficult to explain; in addition to the national complexity, each local authority has a funding formula which is often very detailed. A series of minimum funding guarantees has also locked in previous funding levels for schools that do not reflect current need. The way that schools are funded under the spend-plus system makes it almost impossible to explain to parents why their children's education is funded at the level it is.
- **It is unfair as it leads to schools with similar intakes receiving very different levels of funding.** In any school funding system, we would expect to see some variation in budgets due to different needs. However the current variation cannot be explained by needs, or by local decisions. Schools in very similar circumstances can currently get vastly different levels of funding for no clearly explicable reason. Funding between comparable secondary schools can vary by £1,800 per pupil: across a 1,000 pupil school that means that the lower funded school receives £1.8 million less funding per year.
- **It fails to reflect need accurately.** Additional funding relating to additional need varies widely. For instance, the amount of additional funding targeted at deprived children varies significantly, due to how deprivation funding is distributed to local authorities and variable local policies on passing it on. Furthermore, the funding system does not respond to changes in needs or pupil characteristics. Some areas are now woefully underfunded compared with how they would be if the system reflected need properly, whereas some areas continue to receive funding to which they should no longer be entitled.
- **It does not support the new school system.** The methodology for funding Academies was devised at a time when Academies were expected to form only a small proportion of the total number of schools. It is not suitable for a system where the number of Academies is growing rapidly. In particular, it is not possible, under the current system, to deliver transparent and absolutely comparable funding for maintained schools, Academies and Free Schools and this creates perverse incentives in the system for new providers considering setting up schools or for schools considering opting for Academy status. Chains of Academies see very different levels of funding for their schools in different local authority areas even though they can see that the schools face similar challenges.

3.6. The annex contains further detailed analysis demonstrating these flaws in the current system.

3.7. These substantial flaws mean we need to give strong consideration to reforming the school funding system.

**Questions for consultation**

**1. Do you agree with the stated characteristics of an ideal school funding system?**

**2. Are there further characteristics the system should have?**

**3. Do you agree with the analysis of how the current system falls short of these aims?**

**4. Do you agree with the case for reforming the system?**

**4. The Pupil Premium**

4.1. The introduction of the pupil premium is our first step towards a fair funding system. It ensures that every disadvantaged child (currently defined for these purposes as a child known to be eligible for free school meals or who has been looked after for six months or more) attracts additional funding for their school, and will enable the school to provide them with the additional support they need to help them reach their potential. In 2011-12, the premium will be worth £430 per child; with the total value of the premium being £625million. By 2014-15, the premium will have risen in total to £2.5billion. As the total spent on the premium grows, we expect both to increase the number of children eligible for the premium and the amount paid for each child.

4.2. The premium is clear and transparent in the way it delivers additional funding for every deprived pupil. However, the underlying school funding system is neither clear nor transparent. Significant weighting is given to deprivation in the current funding system, but it is not transparent how that funding follows pupils, and the amount per child varies from school to school and from area to area. Therefore, outside of the pupil premium, the total level of funding for deprived children is neither identifiable nor consistent across all schools.

4.3. The pupil premium moves us closer to achieving our aim of ensuring that all deprived pupils have the same level of funding for their education, wherever they live in the country. It will continue as clear and additional funding for at least the period of the current Spending Review. However, improvements to the current funding system would enable the Government to deliver on this aim more effectively.



### Questions for consultation

**5. Do you agree that the aim of ensuring all deprived pupils get the same level of funding no matter where they live is the right one?**

**6. Do you agree the underlying funding formula needs to change to meet this aim more quickly and effectively?**

## **5. A Fair Funding Formula**

5.1. In the White Paper, the Government set out its long term ambition for a fair, national funding formula. A fair funding formula would lead to clear and transparent funding for primary and secondary maintained schools and Academies. It would give a clear national basis for funding schools and for providing the money to meet the needs of different groups of children. It would not mean that every school received the same level of funding. We believe it is right that different pupils should attract different amounts of funding dependent on their circumstances. That is one of the reasons why we have introduced the pupil premium. But it would ensure that schools serving similar intakes would receive similar levels of funding; and new providers would know what funding to expect since there would be complete clarity about the funding they would receive.

5.2. A key issue in any reform of the school funding system will be who takes decisions about the level of funding for individual schools. Even within a transparent, overarching, fair funding formula there could be locally agreed decisions to vary the level of funding to meet particular circumstances.

5.3. A fair funding formula could involve all schools' budgets being set according to that formula. However, a fair funding formula could also operate so that it stated a national expectation of the funding for schools and set the aggregate level of funding for maintained schools within each authority, but allowed local authorities – in consultation or agreement with the schools they maintain – to vary the actual budgets to meet local circumstances or locally agreed priorities. Such flexibility for local authorities could be limited to particular circumstances or a particular proportion of the budget, or it might be unconstrained.

5.4. The advantage of using a national formula to set schools' budgets is that it would be the clearest and simplest; and would guarantee comparability of funding between individual schools, whether in different parts of the country or between maintained schools and Academies or Free Schools in the same area. However, it would not enable funding levels to be varied to reflect particular local circumstances.

5.5. A system which allowed local flexibility would enable funding to be more responsive to particular local circumstances. And because overall local funding levels would be set in accordance with a consistent fair formula, there would be clear accountability for the decisions taken by central and local government. Such a system would, as now, enable similar schools to receive

different levels of funding. It would also raise questions about the funding of Academies and Free Schools, since we would need to decide whether their funding should also be affected by that local flexibility. If it is, then their funding would be subject to the decisions of the local authority, which would be both inconsistent with their independence and would require us to develop a more manageable system than the current one. If it is not, and their funding was set by the fair formula, then it would vary from that of local schools with similar intakes. This would risk perverse incentives for schools considering Academy status or for potential promoters of Free Schools, for instance to set up in areas where the funding was more favourable.

**Questions for consultation**

**7. Do you think the school funding system should be based on a purely national formula? Or should there be flexibility for local decisions about funding levels?**

**8. If so, should that flexibility be limited, and if so how?**

**9. If there is local flexibility, what should the roles of local authorities, schools and the Schools Forum be in decision making?**

**10. If there is local flexibility for maintained schools, how should Academies and Free Schools be funded?**

**6. The role of local authorities**

6.1. The majority of school funding is delegated to individual schools; but some funding is retained by local authorities. There is no set national definition of the balance of funding between what is delegated and what is retained centrally; nor of all the functions that should be delegated to schools and those that should be retained by local authorities.

6.2. If we move to a fair funding formula, with or without local flexibility, it will be necessary to have a clear divide between these responsibilities and the funding for them. Every school and authority would be funded in the same way regarding these responsibilities, despite their current different arrangements. There would likely be freedom for schools to decide to continue to operate particular functions through the local authority or otherwise.

6.3. The next two sections discuss the funding for two of the key areas that need handling outside of a national funding formula for schools - 'High Cost' pupils and nursery provision.

**7. 'High Cost' Pupils including children with special educational needs**

7.1. A fair funding formula for mainstream schools should be able to meet the needs of most pupils, including the majority of children with special

educational needs who are educated in mainstream schools. These pupils' needs are met from schools' delegated budgets at present.

7.2. However, we recognise that there are many pupils whose needs are particularly costly to meet: some of these are in mainstream schools, some in maintained and non-maintained special schools, and some in alternative provision. These would not be readily fundable through a formulaic approach, and we therefore recognise a need for local authorities to have a substantial pot of money for high cost pupils outside the fair funding formula.

7.3. For our second consultation, we will work up proposals for how this pot of money will work. There are a number of important issues to be addressed, including how to distinguish between low cost needs covered by the formula and high cost needs; how to establish the budget for high cost pupils and divide it among local authorities; how to promote personal budgets as promised in the recent Green Paper *Support and aspiration: a new approach to special educational needs and disability*; and whether there is a case for some degree of formulaic funding for high cost providers, while recognising that this will never be able to address all individual needs.

7.4. The recently published Green Paper posed three specific questions about funding for SEN. In order that views on these can be taken into account in the second stage consultation of the review on school funding, we would like to take the opportunity to ask the same questions in this first stage consultation.

7.5. **Funding for SEN support services:** These are currently managed and funded by local authorities, but funding has also been included for them in the budgets of Academies. We need to reach a sustainable, affordable solution for funding them so that schools, Academies, Free Schools and other providers all have access to high quality support services, and responsibility for providing and funding services is clear.

7.6. **Banded funding framework:** We proposed to explore a national banded framework for funding high-cost provision for children and young people with SEN or who are disabled, in addition to what is normally available in schools. This could improve parents' experience of the assessment process and make funding decisions more transparent to them. Such a framework might set out high-level descriptions of the different types of provision for children with more severe and complex SEN or who are disabled, including, for example, additional curriculum support, therapy services, physical requirements, equipment, home-to-school transport, and family support (including short breaks).

7.7. The framework would not, however, determine the financial tariff associated with a particular type of need. This is because it is not the case that any one child with a particular category of need, for example autistic spectrum disorder, will require exactly the same support as another child with the same category of need. We consider that any national banded funding framework should continue to allow local leaders the flexibility to determine the levels of funding to be associated with each level and type of provision and, therefore,

to put in place personalised packages of support for children, young people and families.

**7.8. Alignment of funding across the age range:** We also committed to exploring ways in which we can bring about greater alignment of the different funding streams for children and young people with SEN, or who are disabled, from birth to 25. At present, there are separate systems of funding provision for these children and young people pre-16 and post-16. There are also three different funding streams for learners with learning difficulties and disabilities post-16.

#### **Questions for consultation**

**11. How do you think SEN support services might be funded so that schools, Academies, Free Schools and other education providers have access to high quality SEN support services?**

**12. How do you think a national banded funding framework for children and young people with SEN or who are disabled could improve the transparency of funding decisions to parents while continuing to allow for local flexibility?**

**13. How can the different funding arrangements for specialist provision for young people pre-16 and post-16 be aligned more effectively to provide a more consistent approach to support for children and young people with SEN or who are disabled from birth to 25?**

#### **8. Early years funding**

8.1. Every three and four year old is entitled to 15 hours a week of free early education. These hours can be taken in the maintained sector as well as the private, voluntary and independent sector. The funding for free early education is included within the overall school funding system, with local authorities responsible for funding providers. The level of funding for early years varies from local authority to local authority, both because of the national distribution of funding and because of local decisions about the balance of funding between early years and older children. Around a half of free early education for three and four year olds is delivered in schools.

8.2. All local authorities have recently introduced the early years single funding formula (EYSFF). The EYSFF has been intended to increase transparency in how providers are funded in each local authority, as well as bringing greater efficiency through funding on levels of participation and not on capacity. The EYSFF was also intended, through use of financial incentives, to support local authority action to maximise the impact of free early education in tackling disadvantage, increasing the quality of provision and enhancing flexibility for parents.

8.3. Feedback on the introduction of the EYSFF has been mixed. There is greater transparency than previously on early education funding, and participation funding has brought a greater focus on participation levels. However, there have been some suggestions that formulae used in the EYSFF pathfinder LAs were more complex than perhaps was necessary. Additionally, whilst the EYSFF has increased awareness of tackling disadvantage, the quality of provision and the importance of flexibility, it is not clear how effective funding supplements have been in incentivising providers. There are also differences in funding rates paid to providers across the country. Some argue these differences are unfair; others say that they reflect different circumstances in local childcare markets.

8.4. If a fair funding formula is introduced for reception to year 11 provision, there will obviously be implications for how free early education funding will operate. The relationship between free early education funding and the fair funding formula, as well as how early education funding is distributed, will need to be clarified.

#### **Questions for consultation**

**14. How successfully has the EYSFF been implemented? How might it be improved?**

**15. How important is an element of local flexibility in free early education funding? What might alternative approaches look like?**

**16. How should we identify the total amount of funding for early years and free early education for three year olds and four year olds not in reception from within the overall amount of 3-16 funding?**

### **9. Elements of a fair funding formula**

9.1. Any school funding formula consists of direct and proxy indicators that attempt to measure the needs of different children. Following this first part of the consultation process on a fair funding formula, we would expect to consult in more detail on possible indicators and the balance between them. However, there are some key principles on which we are seeking views now.

9.2. **Pupil vs school characteristics?** A school funding formula would be largely based on pupil-led factors, such as the number of pupils and the number of pupils from deprived backgrounds. However, it could also contain factors based on the characteristics of the school itself, such as funding based on the floor area of the school; or additional funding to support small schools.

9.3. A formula which takes into account the characteristics of a school in addition to just the characteristics of the pupils in the school may be better able to reflect the cost of existing provision. However, it would be less supportive of entry of new providers into the system and risks solidifying the current pattern of provision. It also does not encourage greater efficiency as it can protect less

cost effective provision and create disincentives to moving to more efficient organisation.

9.4. Our view, therefore, is that the formula should be based on pupil characteristics, with the probable exception of some mechanism to support small schools. This mechanism might, for example, be a lump sum element for all primary schools.

9.5. **What pupil factors should a formula contain?** The Government is clear that any formula should include a basic per pupil amount for all pupils (this will be higher for secondary pupils than for primary) plus extra funding per deprived child. The pupil premium will also continue to provide additional funding. It is our long term aim for the pupil premium to be fully integrated within the fair funding formula, and to be the vehicle for clear and transparent distribution of all deprivation funding.

9.6. However, there may be other needs that a formula should take into account. These might include additional funding to recognise different labour costs in different areas (the 'area cost adjustment'); other geographical factors such as rurality; funding for children for whom English is not their first language; underperforming ethnic groups; other proxy measures for additional or special educational needs; and incentives or rewards for improved performance.

9.7. **Complexity vs simplicity.** The simpler a formula, the clearer and more easily understandable it will be. That means it should be clearer to parents and schools why they receive the funding they do, and it will be clearer to potential promoters of new schools what funding they will receive. However, a very simple formula may be less accurate at addressing the differing needs of schools and pupils.

#### **Questions for consultation**

**17. Should the formula include only pupil led factors or also school led factors?**

**18. What factors should be included?**

**19. What is the right balance between simplicity and complexity?**

#### **10. How should we manage the transition to a new funding system?**

10.1. The Government has protected school funding overall at the same cash level per pupil for the Spending Review period, with the pupil premium in addition to that. As demonstrated in the annex, the current funding system delivers very different levels of funding to schools with similar characteristics and similar intakes – in a way that goes beyond local choice. That is both unfair and inefficient. A fair funding formula would remedy that situation. But, by definition, that means that as we move to a fair funding formula, some

schools will see their budgets reducing relatively whilst others see them increasing. This levelling of funding to schools in similar circumstances must be right, but it could cause difficulties for those schools most affected and will need to be managed carefully.

10.2. We would expect, therefore, to implement any move to a fair funding formula with significant protection arrangements. These would be likely to set a maximum level of reduction in budget per pupil any school would receive each year; and to pay for this by constraining the level of increase any school could receive. These are called floors and ceilings.

10.3. We also think that the more notice we can give schools of changes to their budgets, the more able they will be to cope with those changes. There may, therefore, be a case for setting very tight floors and ceilings (ie so no school sees large changes to its budget) in the first years of introduction of a fair funding formula, but to allow greater fluctuations over time with schools notified of these well in advance. For the current Spending Review period at least, we expect the pupil premium to operate outside these transitional arrangements, so every school would receive the full value of the premium, clearly in addition to the rest of their budget.

10.4. There is also the question of when to begin movement to a fair funding formula. In the current fiscal climate, with school funding protected but not seeing large increases, there is an argument for delaying the introduction of a fair funding formula until we can afford additional funding to help pay for transitional arrangements. On the other hand, the current inequitable distribution of funding is inefficient, and it is more important now than ever to ensure we are getting maximum value for every pound of public money we spend. Schools with relatively higher levels of funding per pupil are likely to be comparatively more able to make efficiencies.

#### **Questions for consultation**

**20. What level of change in budgets per year can schools manage?**

**21. How much time do schools need to plan for changes in their funding?**

**22. When is the right time to start moving towards a fair funding formula?**

### **11. Next steps**

11.1. This document is the first stage in our public consultation on a fair funding formula. We would welcome comments on the questions asked and on other aspects of the school funding system by 25<sup>th</sup> May.



11.2. In the interim, we will continue to discuss reforms to the system with partner organisations. We will then consider responses to this document, before publishing the next stage of the consultation later in early summer.

11.3. Consultation responses can be completed:

- online at [www.education.gov.uk/consultations/](http://www.education.gov.uk/consultations/)
- by emailing [schoolfunding.consultation@education.gsi.gov.uk](mailto:schoolfunding.consultation@education.gsi.gov.uk)
- or by downloading a response form which should be completed and sent to:

Ian McVicar  
Funding Policy and Efficiency Team  
Department for Education  
Level 4  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT



## **Annex – Problems with the current school funding system**

### **The current funding system is difficult to understand**

The current school funding system is based on an assessment of pupil need that was made in 2005-06. Funding levels are a mixture of formula results, historical protections, and a multitude of different grants. Complexity exists both nationally, through the way the Dedicated Schools Grant is calculated, and locally, through different local authority formulae.

#### *Local complexity*

There are 152 local authorities in England and each local authority has its own formula for calculating school funding. Each formula takes into account different factors and apportions different percentages of funding to each factor. This can mean that different factors, such as site specific factors, attract varying levels of funding in each local authority. For example, in one local authority, site specific factors (pupil-led) constitute 12% of a school's budget share, whereas in a different local authority that has similar pupil characteristics, site specific factors (pupil-led) constitute only 3% of a school's budget share.

#### *The minimum funding guarantee*

The minimum funding guarantee (MFG) adds an additional layer of complexity to the system. It was introduced as a protection to school budgets which guaranteed increases or limited decreases in funding and therefore provided stability. However, the way in which the MFG operates alongside the current spend-plus system can prevent the local formula from working properly and, therefore, can be seen as partly responsible for locking in historical differences and creating opacity in the system. In 2010-11, 5,255 schools (nursery, primary, secondary and special) were on the MFG. 26% of all primary schools were on the MFG and 17% of all secondary schools were. For 550 out of the 5,255 schools, the MFG represents over 5% of their budgets (not including grants). This means that in a significant number of schools and local authorities, the local formula is not able to distribute funding in the way in which it intended.

The way that schools are funded under the spend-plus system, makes it almost impossible to explain to parents why their children's education is funded at the level it is.

## Funding variations in the system

*Schools with similar characteristics receive varying levels of funds*

In any school funding system, we would expect some variation in the amounts that schools receive by taking into account different measures such as deprivation and English as Additional Language (EAL). However, none of these factors can explain the variation we currently observe.

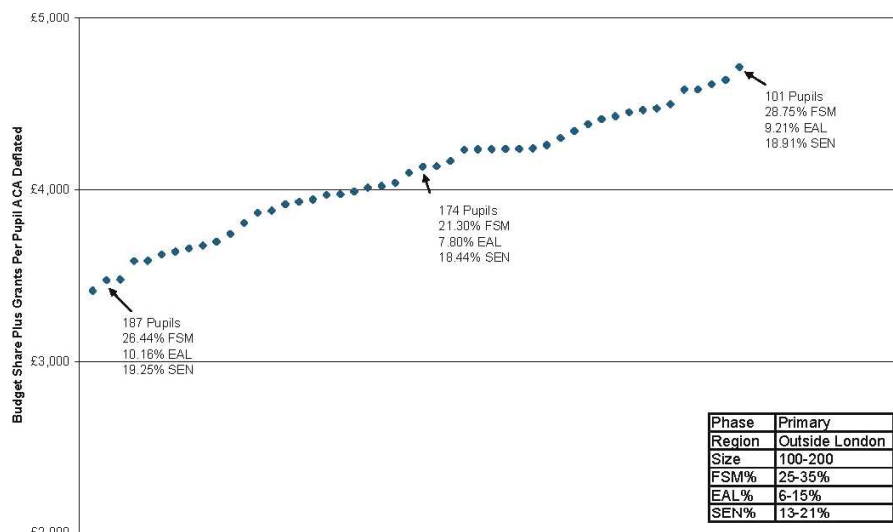
We can look at groups of schools with similar characteristics and similar pupil intakes and see how much their funding levels vary. The following graphs show primary and secondary schools with similar characteristics.

### Primary schools

In a fair funding system, you might expect similar primary schools to receive a similar level of funding, i.e. for the graph to show a flat line. However, what the graph in fact shows is a large variation in funding between the similar schools chosen; ranging from around £3,400 per pupil to over £4,700. That difference, in a 150 pupil school, is equal to a total of over £195,000 and could pay for 5 extra teachers.

#### **2010-11 budget share plus grants per pupil\* for a selection of similar primary schools**

\*ACA deflated to ensure comparability



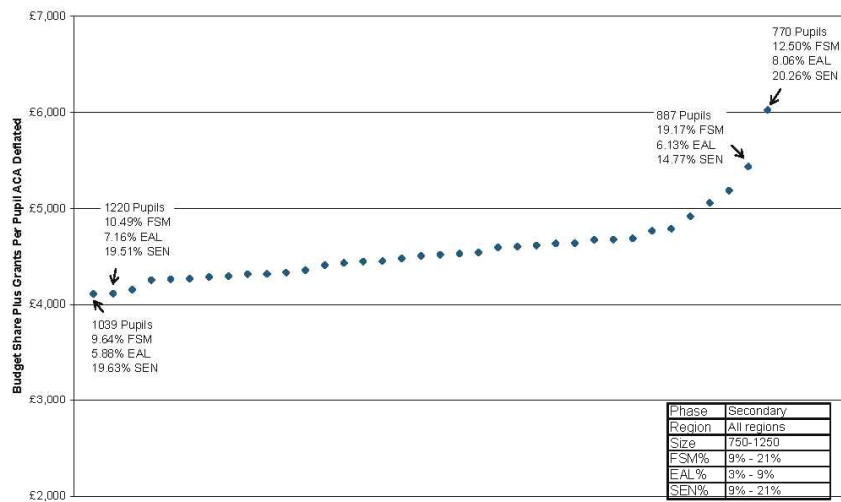
Source: Section 251 2010-11 Budget Table 2 as of 06/01/11 and Annual School Census January 2010

## Secondary schools

In a fair funding system, you also might expect similar secondary schools to receive a similar level of funding. However, this graph also shows that there is a large variation in funding between similar schools; ranging from under £4,200 per pupil to over £6,000. That difference, in a 1000 pupil school, is equal to a total of over £1.8m and could pay for 41 extra teachers.

### 2010-11 budget share plus grants per pupil\* for a selection of similar secondary schools without 6th form

\*ACA deflated to ensure comparability



Source: Section 251 2010-11 Budget Table 2 as of 06/01/11 and Annual School Census January 2010

When variations of funding between schools occur it is very difficult to explain, to parents of children at the lower funded school, why their children's education is funded at the level it is. Sometimes it is hard to justify the level of funding one school receives in comparison to another similar school, either nearby or elsewhere in the country.

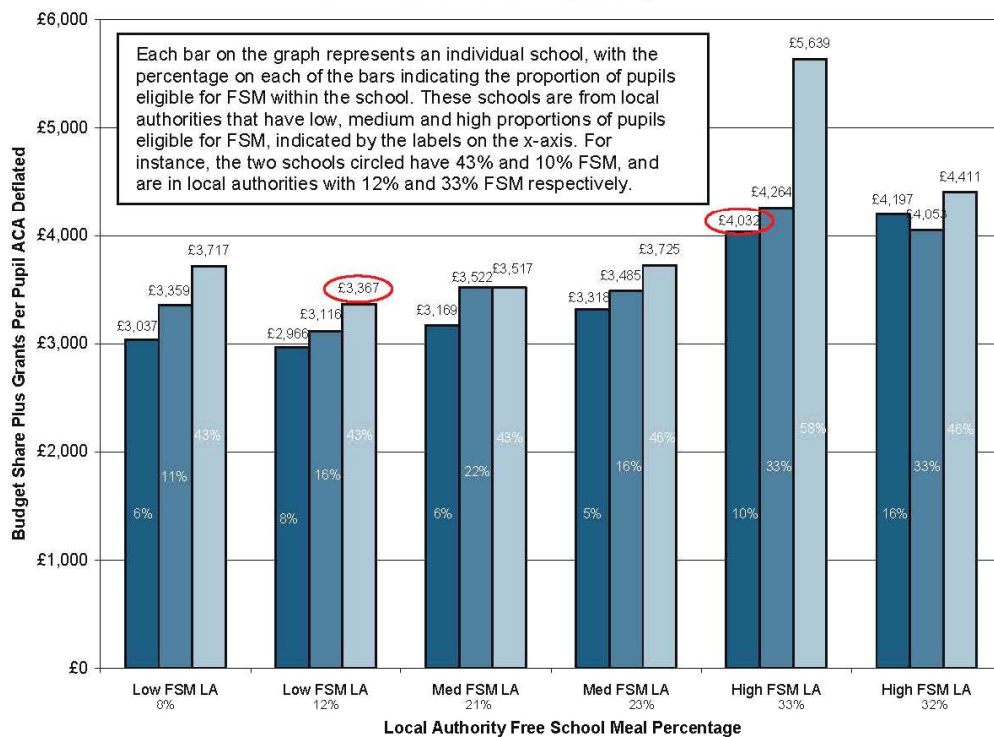
**Funding fails to reflect needs accurately**

*Schools with higher levels of deprivation can receive less money per pupil than schools with lower levels of deprivation*

The following graph shows examples of schools with low numbers of deprived pupils in highly deprived areas, receiving a greater amount of funding per pupil than schools with high numbers of deprived pupils in areas with both low and medium levels of deprivation overall. This means for example that a school with 43% of pupils eligible for FSM can receive £665 less funding per pupil than a school with 10% of pupils eligible for FSM (circled on the graph). This is caused by a combination of national and local factors – both the way the authorities have been funded and the way the authorities are funding schools.

**Variation in 2010-11 budget share plus grants\* between medium size primary schools in local authorities with high, medium and low levels of pupils on FSM (without pupil led SEN funding)**

\*ACA deflated to ensure comparability



Source: Section 251 2010-11 Budget Table 2 as of 06/01/11 and Annual School Census January 2010

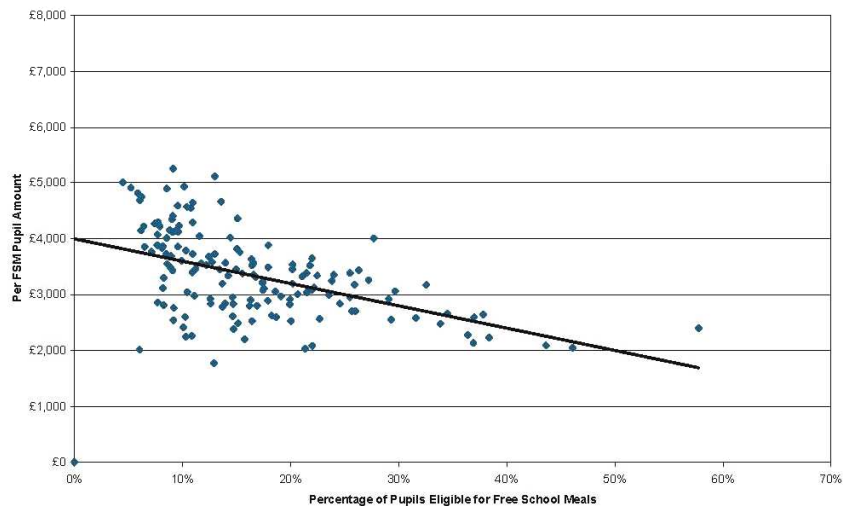
### *Deprivation funding is not universally well-targeted*

There is significant deprivation funding in the current spend-plus system. However, it is not always well targeted and different local authorities have different methods of targeting this funding.

The graph below shows the funding that each local authority allocates for deprived pupils. There is significant variation reflecting local decisions but lower funded authorities tend to allocate higher levels of funding to their deprived pupils. Under the current system, the amount of funding that a deprived pupil receives is dependent on the local authority in which they are educated – both because of local decisions and the way local authorities are funded nationally.

A fair funding formula, alongside the pupil premium, would mean deprived pupils receive comparable levels of funding wherever they are.

### **Local authorities by percentage of secondary pupils eligible for FSM against extra funding allocated locally per deprived pupil**

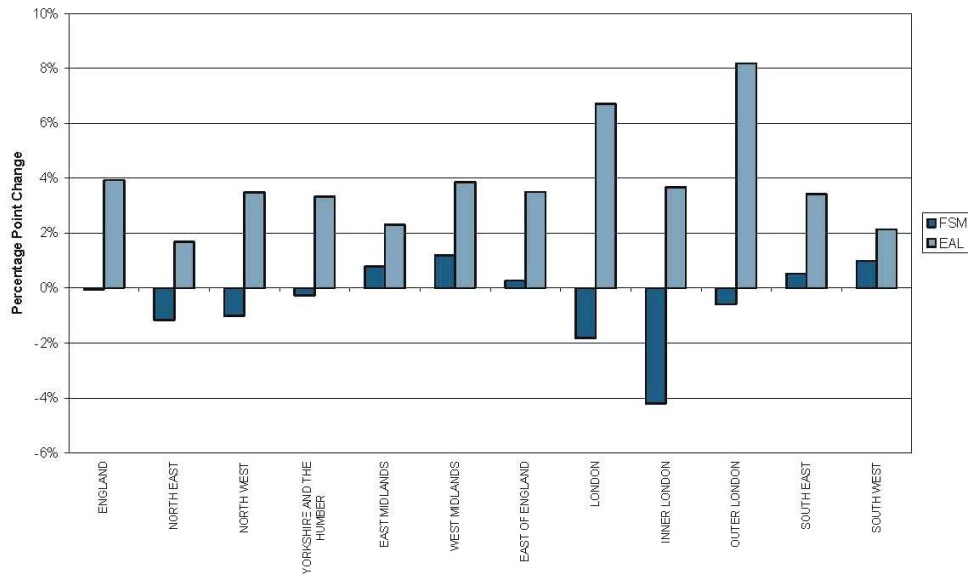


**Source:** Academic Year 11/12 Free School Ready Reckoner Tool based on analysis on Financial Year 10-11 Data from S251. FSM data from Annual School Census 2010.

*The system does not respond to changing pupil characteristics*

The current system is based on an assessment of need in 2005. The nature of the system means that historical differences are locked in which, in turn, means that it is unable to respond properly to changing characteristics at a local level.

**All regions primary and secondary school change in FSM and EAL between 2005 and 2010<sup>1,2</sup>**



From the graph, we can see that since 2005 all regions have experienced changes in the number of pupils on Free School Meals and the number of pupils with English as an Additional Language (EAL). Local authorities that have seen increases in these pupil numbers will not have received any additional funding (or had their funding relatively reduced) to reflect these changes (before the pupil premium). A responsive system would reflect these changing characteristics.

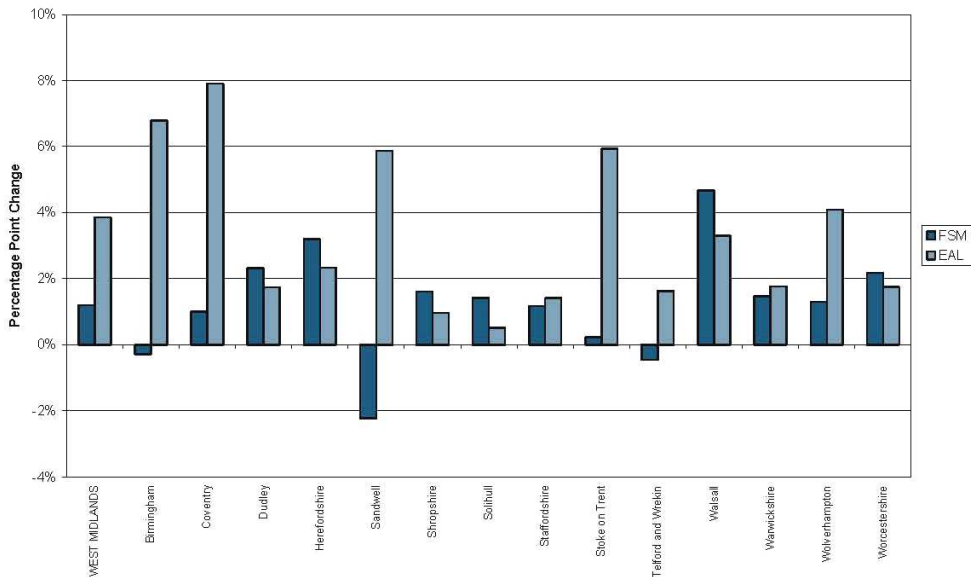
<sup>1</sup> The underlying pupil characteristics used in setting the Guaranteed Units of Funding for 2005 used the most up to date pupil characteristics data available at the time. The information used for FSM and EAL in this, and subsequent pupil characteristics graphs, has been taken from 2004 and 2010 pupil characteristics. However, in this document it will be referred to as 2005 pupil characteristics as the funding levels were set for 2005 using this data.

<sup>2</sup> **Source:** Statistical First Release 2004 and 2010 – Schools, Pupils and their Characteristics



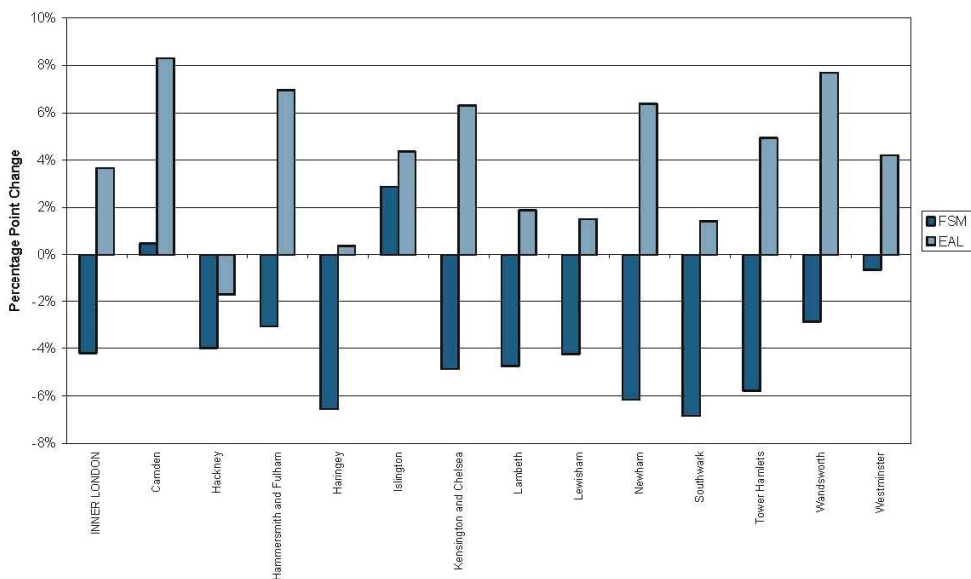
The below graph shows that the West Midlands is an example of a region where both FSM and EAL have increased since 2005 in all but two local authorities. The funding system does not reflect the current level of need in this region.

**West Midlands primary and secondary school change in FSM and EAL between 2005 and 2010<sup>2</sup>**



In contrast to the West Midlands, Inner London has seen both increases and decreases in the percentage of pupils with EAL and on FSM since 2005. These changes will not be reflected in the funding system.

**Inner London primary and secondary change in FSM and EAL between 2005 and 2010<sup>2</sup>**



The ability for local authorities to cope with changing circumstances under the spend-plus system is varied. For example:

- In a West Midlands local authority, EAL increased by 7.91%, and FSM increased by 1%
- An Inner London local authority experienced a 6.84% decrease in FSM and only a 1.41% rise in EAL.

From these examples we could expect that the Inner London authority may have some capacity to cope with the relatively small rise in EAL due to the decrease in FSM. However, the West Midlands authority may not have the capacity to cope with both the rise in FSM and EAL.

If the data was updated to reflect current need, most local authorities would see a change in their funding levels.



# **A consultation on school funding reform: rationale and principles**

## **Consultation Response Form**

**The closing date for this consultation is:**

**25 May 2011**

**Your comments must reach us by that date.**

**THIS FORM IS NOT INTERACTIVE. If you wish to respond electronically please use the online response facility available on the Department for Education e-consultation website (<http://www.education.gov.uk/consultations>).**

The information you provide in your response will be subject to the Freedom of Information Act 2000 and Environmental Information Regulations, which allow public access to information held by the Department. This does not necessarily mean that your response can be made available to the public as there are exemptions relating to information provided in confidence and information to which the Data Protection Act 1998 applies. You may request confidentiality by ticking the box provided, but you should note that neither this, nor an automatically-generated e-mail confidentiality statement, will necessarily exclude the public right of access.

**Please tick if you want us to keep your response confidential.**

Name

Organisation (if applicable)

London Borough of Bromley

Address:

Civic Centre  
Stockwell Close  
Bromley  
BR1 3UH

If you have an enquiry related to the policy content of the consultation you can contact either

Juliet Yates on: Telephone: 020 7340 8313 e-mail: [juliet.yates@education.gsi.gov.uk](mailto:juliet.yates@education.gsi.gov.uk),  
or

Ian McVicar on: Telephone: 020 7340 7980 e-mail: [ian.mcvicar@education.gsi.gov.uk](mailto:ian.mcvicar@education.gsi.gov.uk)

If your enquiry is related to the DfE e-consultation website or the consultation process in general, you can contact the Consultation Unit by e-mail: [consultation.unit@education.gsi.gov.uk](mailto:consultation.unit@education.gsi.gov.uk), by Fax: 01928 794 311, or by telephone: 0870 000 2288.

Please tick the box that best describes you as a respondent.

<input type="checkbox"/> School	<input type="checkbox"/> Schools Forum	<input type="checkbox"/> Governor Association
<input type="checkbox"/> Teacher	<input type="checkbox"/> Local Authority Group	<input type="checkbox"/> Individual Local Authority
<input type="checkbox"/> Teacher Association	<input type="checkbox"/> Other Trade Union / Professional Body	<input type="checkbox"/> Early Years Setting
<input type="checkbox"/> Campaign Group	<input type="checkbox"/> Parent / Carer	<input type="checkbox"/> Other

If 'Other' Please Specify:

This response incorporates the views of the Schools' Forum.

**1. Do you agree with the stated characteristics of an ideal school funding system? (Section 2)**

All       Some       None       Not Sure

Comments:

Whilst we would agree with all the characteristics in principle, the details on how they will be operated in practice will need to be consulted on in much greater detail.

**2. Are there further characteristics the system should have? (Section 2)**

Yes       No       Not Sure

If 'Yes', what are they?

Able to adapt quickly to change, including in year adjustments if necessary.

Should be based on up to date information/data.

Inbuilt protection against big changes in funding

**3. Do you agree with the analysis of how the current system falls short of these aims? (Section 3)**

Yes

No

Not Sure

Comments:

There are a number of areas in Bromley where the funding is no longer fair and equitable due to historic distributions of Standards Funds.

**4. Do you agree with the case for reforming the system?**

Yes

No

Not Sure

Comments:

No further comments

**5. Do you agree that the aim of ensuring all deprived pupils get the same level of funding no matter where they live is the right one? (Section 4)**

Yes

No

Not Sure

Comments:

We believe that all deprived pupils should be entitled to the same level of support, however the funding required to provide this support may vary across the country.

There also need to be recognition of the additional impact to schools with very high levels of deprivation, and those with very low levels of deprivation.

**6. Do you agree the underlying funding formula needs to change to meet this aim more quickly and effectively?**

Yes

No

Not Sure

Comments:

It is essential that the pupil premium is funded from additional new money not from funds recycled from within the current funding formula.

**7. Do you think the school funding system should be based on a purely national formula? Or should there be flexibility for local decisions about funding levels? (Section 5)**

Purely National     Some local flexibility     A lot of local flexibility     Not Sure

Comments:

There needs to be some local flexibility to allow LA's to address individual issues, both for individual schools and/or the LA as a whole.

**8. If so, should that flexibility be limited, and if so how? (Section 5)**

Yes     No     Not Sure

There not enough detail available at this stage to be able to comment, however it is essential that consultative bodies such as the Schools Forum should be involved in this process.

**9. If there is local flexibility, what should the roles of local authorities, schools and the Schools Forum be in decision making? (Sections 5 and 6)**

**Local authorities:**

Decision making.

**Schools:**

Consultation.

**Schools Forum:**

Consultation, but with right as at present to appeal to the Secretary of State if necessary.

**Comments:**



**10. If there is local flexibility for maintained schools, how should Academies and Free Schools be funded? (Section 5)**

Through the fair funding formula

Taking into account local decisions

Not Sure

Comments:

Academies have representation on the Schools' Forum so would be able to contribute to the local decision making process.

**11. How do you think SEN support services might be funded so that schools, Academies, Free Schools and other education providers have access to high quality SEN support services? (Section 7)**

Comments:

**It is essential that careful thought is given to funding for SEN Support Services, in particular with the academies agenda. To ensure the high quality services for low incidence needs are maintained (e.g sensory support services, ASD support services, specific learning needs) and that schools accept these children with special educational needs resources need to remain central with local authorities. Where academies may want to be creative and devise a range of programmes of study for children to achieve they may find that children who may not be achieving at expected levels, or are difficult to manage due to their special educational needs are not those whom they wish to attract. High achieving schools may want to direct their resources to curriculum areas rather than to meeting special educational needs. Thus there needs to be an incentive to accept these pupils who may initially under-perform or may always under-perform. Example – a blind pupil in KS3/4 may attract a considerable amount of resources due to the need for equipment, teacher/classroom assistant time and independence training. What school would want to buy in this resource for one pupil. If they have to buy in support then this will not be an incentive to accept these pupils. This could lead to tiers of education, those schools who are maintained and receive these support services free at the point of delivery and those academies or free schools who may decide to buy or not buy expertise, knowledge and skills from expert teachers and psychologists**

**12. How do you think a national banded funding framework for children and young people with SEN or who are disabled could improve the transparency of funding decisions to parents while continuing to allow for local flexibility? (Section 7)**

Comments:

**A National banding framework for children with SEN or who are disabled may be helpful to demonstrate transparency to parents. However, it is essential to have an indicator to reflect local circumstances so that funding is responsive to these local circumstances and to individual needs.**

**13. How can the different funding arrangements for specialist provision for young people pre-16 and post-16 be aligned more effectively to provide a more consistent approach to support for children and young people with SEN or who are disabled from birth to 25? (Section 7)**

Comments:

**Funding arrangements for pre and post 16 needs to work from an ethos of meeting needs locally whilst providing opportunities to develop independent living and social skills and also providing a level of respite for parents and families where appropriate. The current YPLA college provision, whilst extensive and diverse does not build on the local provision. There needs to be careful consideration of local provision up to 16 and where there is excellent practice this needs to be built on and extended with opportunities for extending funding local for young people to ensure they remain local to their family and community.**

**14. How successfully has the EYSFF been implemented? How might it be improved? (Section 8)**

Very  Fairly  A little  Not at all  Not Sure

Comments:

Bromley was a pilot Authority for the EYSFF. Extensive consultation was undertaken across the sector. The resulting formula is simple and transparent, with a base rate available to all, plus four possible supplements. The resultant formula has largely been well received, and due to the identification of additional funding for the supplements from the DSG, no provider was worse off as a result of the changes to the formula.

Following the pilot year, there was a review of the criteria for supplements which will more appropriately incentivise providers.

**15. How important is an element of local flexibility in free early education funding? What might alternative approaches look like? (Section 8)**

Very  Fairly  A little  Not at all  Not Sure

Comments:

In Bromley only 6% of free early education for 3 and 4 year olds is delivered in schools, the remaining 94% being delivered within a diverse and disparate PVI sector. For this reason, local flexibility is essential to provide a sufficient, cohesive, high quality and sustainable market to meet the needs of Bromley children and families.

Any alternative approach would need to take consideration of the unusual make up of the early years sector in boroughs such as Bromley, i.e. majority of Free Early Years Education provided by PVI, childminders, pre-schools, day nurseries and independent schools.

**16. How should we identify the total amount of funding for early years and free early education for three year olds and four year olds not in reception from within the overall amount of 3-16 funding? (Section 8)**

Comments:

The current census process does not take consideration of the attendance fluctuations across the year within Early Years. In order to identify the appropriate and sufficient level of funding required there would need to be a review of the true costs of providing early years education, taking into consideration the diversity of provision from. There would also need to be a review of the current code of practice to ensure that any changes to funding levels would not adversely disadvantage any particular sector resulting in a reduction of provision.

**17. Should the formula include only pupil led factors or also school led factors? (Section 9)**

Only pupil-led factors

Include school-led factors

Not Sure

Comments:

School led factors should be included to reflect the particular needs/characteristics of individual schools.

**18. What factors should be included? (Section 9)**

Comments:

EAL funding/funding for ethnic minorities

Funding for low level special educational needs

Area cost adjustments.

School led factors, ie additional funding to support small schools

**19. What is the right balance between simplicity and complexity? (Section 9)**

Comments:

The formula needs to be simple enough for everyone to understand whilst having a certain level of complexity required to reflect individual school needs.

**20. What level of change in budgets per year can schools manage? (Section 10)**

Comments:

Schools would probably be able to manage no more than 5% movement in their total budget in any one year, depending on the size of the school.

**21. How much time do schools need to plan for changes in their funding? (Section 10)**

3 months

3 – 6 months

6 – 12 months

More than 1 year

Not Sure

Comments:

Schools will require a transitional period to allow them to consult fully with staff, unions and other relevant groups.

**22. When is the right time to start moving towards a fair funding formula?  
(Section 10)**

2012 – 2013       2013 – 2014       2014 - 2015       2015 - 2016       Not Sure

Comments:

Bromley is aware that there are currently elements within its formula that need to be reviewed which would probably be rectified through the move to a fair funding formula, however there needs to be sufficient time for full consultation

**23. Have you any further comments?**

Comments:

Thank you for taking the time to let us have your views. We do not intend to acknowledge individual responses unless you place an 'X' in the box below.

**Please acknowledge this reply**

Here at the Department for Education we carry out our research on many different topics and consultations. As your views are valuable to us, would it be alright if we were to contact you again from time to time either for research or to send through consultation documents?

Yes

No

All DfE public consultations are required to conform to the following criteria within the Government Code of Practice on Consultation:

Criterion 1: Formal consultation should take place at a stage when there is scope to influence the policy outcome.

Criterion 2: Consultations should normally last for at least 12 weeks with consideration given to longer timescales where feasible and sensible.

Criterion 3: Consultation documents should be clear about the consultation process, what is being proposed, the scope to influence and the expected costs and benefits of the proposals.

Criterion 4: Consultation exercises should be designed to be accessible to, and clearly targeted at, those people the exercise is intended to reach.

Criterion 5: Keeping the burden of consultation to a minimum is essential if consultations are to be effective and if consultees' buy-in to the process is to be obtained.

Criterion 6: Consultation responses should be analysed carefully and clear feedback should be provided to participants following the consultation.

Criterion 7: Officials running consultations should seek guidance in how to run an effective consultation exercise and share what they have learned from the experience.

If you have any comments on how DfE consultations are conducted, please contact Donna Harrison, DfE Consultation Co-ordinator, tel: 01928 794304 / email: [donna.harrison@education.gsi.gov.uk](mailto:donna.harrison@education.gsi.gov.uk)



**Thank you for taking time to respond to this consultation.**

Completed questionnaires and other responses should be sent to the address shown below by 25 May 2011

Send by e-mail to: [schoolfunding.consultation@education.gsi.gov.uk](mailto:schoolfunding.consultation@education.gsi.gov.uk)

Send by post to:

Ian McVicar  
Funding Policy and Efficiency Team  
4<sup>th</sup> Floor  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

## ACADEMIES' PRE-16 FUNDING: OPTIONS FOR THE 2012/13 ACADEMIC YEAR

### 1. INTRODUCTION

In the White Paper, "*The Importance of Teaching*", the Government set out its long term ambition for a Fair Funding Formula which ensures clear, transparent and fairer funding for all schools, including Academies and Free Schools, based on the needs of pupils.

The main consultation document "*A consultation on school funding reform: rationale and principles*" available on the Department for Education e-consultation website ([www.education.gov.uk/consultations](http://www.education.gov.uk/consultations)) invites views on our aims for the school funding system and high level principles for reform, including how a Fair Funding Formula might operate. This could be a national funding formula, which would involve all schools budgets being set according to a central formula. Alternatively, it could involve locally agreed decisions to vary the level of funding for individual schools to meet particular local circumstances.

The main document also asks for views on when any reform might be introduced. However, if reform is not in place by 2012/13, we believe there is a strong case for making changes to the way Academies are funded, in advance of changes to the rest of the sector. This document explains why we believe the current model for funding Academies is unsustainable going forward and would want to make changes for funding Academies in the financial year 2012/13 (FY2012/13). It sets out the principles behind finding an alternative approach and options for doing so.

### 2. THE CURRENT SYSTEM

The main school funding consultation document sets out the case for change across the sector and sets out the principles which should underpin any system funding maintained schools and Academies. This document does not seek to pre-empt decisions informed by the main school funding consultation on extent and timing of changes across the school sector. However, we believe it is imperative to make improvements in the way Academies are funded from academic year 2012/13 (AY2012/13) and are therefore consulting on interim changes here that can be made in advance of wider reform.

Academy funding for the AY2011/12 will be made up of the following main blocks:

**General Annual Grant (GAG):** In order to keep to the principle that Academies should receive equivalent funding to a similar maintained school in the same area, the main portion of an Academy's funding seeks to mirror the local school funding formulae. An Academy's School Budget Share is the level of funding which would be provided through the Local Authority's (LA's) funding formula for FY2010/11 if the Academy had been a maintained school. It includes allocations for grants, such as the Standards Fund Grant, which have been

mainstreamed into school and Academy budgets from the FY2010/11. For each Academy the Young People's Learning Agency "replicates" the LA funding model, applies it to the Academy's pupil characteristics and adds in any mainstreamed grants. Funding is based on the previous financial year due to the timing of financial information available from the Section 251 LA return on which models are based.

**LA Central Spend Equivalent Grant (LACSEG).** As independent institutions, Academies have to provide services which a Local Authority would provide for a maintained school, such as behaviour support services, licences and subscriptions, pensions returns and the production of financial accounts. An Academy may choose to buy services back from the LA or it can make other arrangements to suit its pupils' needs. The LACSEG gives Academies funds to provide these services, at an equivalent rate to which the LA would have provided the services. It is calculated by the Department for Education using financial information supplied by Local Authorities in Section 251 statistical returns. Amounts vary substantially between authorities because of differences in the way LAs delegate funding to maintained schools and can reflect large swings between years as LA funding decisions change to reflect changing patterns of provision.

**Insurance:** As Academies typically have higher insurance costs than maintained schools, Academies receive a payment to reflect this.

**Pupil Premium:** Academies receive the Pupil Premiums for pupils known to be eligible for Free School Meals, Service Children and Looked After Children in the same way and at the same rate as maintained schools. This is additional to core funding.

Taken as a whole, this adds up to a complicated system that we believe needs reform for the following reasons.

**The process is not transparent.** The replication models and LACSEG models are hard to understand at an Academy and local authority level. Funding allocations are based on figures that relate to activities many months behind the activity for which an Academy is providing the service to its pupils.

**It does not quickly reflect local circumstances.** As pupil characteristics change in an Academy - e.g. the number of pupils eligible for free school meals or identified with special educational needs - the replication process does not ensure that these are reflected in actual funding amounts for the year in which the service is now needed.

**There is a risk of error during the replication process.** There are risks involved, mainly arising from the difficulty of accurately duplicating a local authority formula without mistakes that can sometimes lead to significant errors in the level of funding allocations, even from very small formula errors.

**The process becomes more difficult with an increasing number of Academies.** The method of replication was appropriate for a small number of Academies, where individual anomalies could be discussed and agreed with a local authority. It is not an appropriate mechanism to automatically set funding levels for an increasing number of schools.

**It is not sustainable.** There are some local authorities which are likely to have no maintained secondary schools soon, as they will have all converted to Academies. This would mean that the local authority would have no need for a formula for their secondary schools, and therefore there would be no formula to replicate. And if all an authority's schools become Academies, then LACSEG will reduce to zero because the local authority would have no need for central expenditure on maintained schools.

**It is not administratively efficient.** Replication is extremely labour intensive. YPLA estimates that an average replication model takes 3-5 days to build but may take up to three weeks to verify as further information and clarification is sought from a local authority. This funding system also means additional data burdens for Academies.

### **3. PRINCIPLES FOR AN ALTERNATIVE FUNDING METHOD**

Our view is that an alternative method for funding Academies in AY2012/13 would have certain key characteristics.

**It would enable a smooth transition to a new approach across the funding system.** This might be a short-term, interim measure to ensure stability in the system before we move to a new approach to funding across the system, or it might mean some kind of trial approach is required.

**It would ensure that funding is equivalent between Academies, free schools and maintained schools.** We would want to avoid any option which gave a financial advantage or disadvantage to schools wishing to convert to Academy status.

**It would be transparent and easy to understand.** If an alternative method is implemented, local authorities and Academies must be clear about how calculations are made and how funding levels may change.

#### **Questions for consultation**

**Do you agree with our analysis that the current system is not appropriate to fund an increasing number of Academies in a fair and transparent way?**

**Do you agree with the principles for an alternative method of funding Academies in 2012/13?**

**Are there other aims we should have for the Academy funding system in the absence of cross-system reform, such as a Fair Funding Formula?**

#### 4. SCHOOL BUDGET SHARE

We think that there are three main options for funding Academies in 2012/13. It would be impossible, at this stage, to show the precise impact on actual funding levels if we pursued any of the particular options for an individual Academy as this would involve detailed modelling work for which the data is not currently available. However, we are able to provide an initial assessment of the options based on how they would most likely work.

The largest element of an Academy's funding is the school's core funding, known as its delegated school budget share. This is currently the same as a maintained school's current budget share received from the local authority, with some small adjustments. In AY2012/13 we could change how the school budget share is calculated for Academies.

The proposals here concentrate on Sponsored Academies and Converter Academies. We will want to consider further whether any changes are necessary to the way the budget share for Free Schools is calculated for AY2012/13. We are conscious that as the first Free Schools will open in September 2011 and new applications are currently being developed for AY2012/13, any interim changes would need to be considered against ensuring a necessary degree of certainty going forward for what will be very new institutions. The main consultation document, which is consulting on the principles on wider reform, includes Free Schools within its scope for wider system reform going forward.

**Roll Forward.** We would ensure that per pupil funding amounts are kept level, rolling forward the per pupil school budget share figures from the previous year. This approach would mirror the Spending Review's overall Schools Budget Settlement for FY2012/13 for maintained schools. We would intend to roll forward the per pupil school budget share that was the basis of the calculations for the previous year's budget, before any transitional protection, such as the Minimum Funding Guarantee (MFG) was applied. This consultation does not propose any MFG (or similar) protections next year but our assumption would be that if there were to be any additional protection for the maintained sector going forward, this would also be applied to Academies.

For Academies that are open before September 2012 we would roll forward their per pupil funding for the AY2011/12. Schools converting to Academy status during AY2012/13 would receive their allocation as if they were still a maintained school with additions for LACSEG.

It is important to note that this would not mean that Academies would receive the same total budget as in the previous year. This could either increase or decrease depending on how pupil numbers fluctuate at an Academy.

An important advantage of this approach is that funding for Academies and schools converting to Academy status would be predictable. The main drawback is that certain funding levels - such as deprivation funding - would remain tied to historical funding levels. However, this would be a relatively simple option which could work in the short term. Academies would also still

receive Pupil Premium funding relating to their pupils as this is additional to core funding.

We believe that the roll forward option would give us a transparent interim method of funding Academies in FY2012/13 that maintains the comparability between Academies and the maintained sector. For these reasons, it is our preferred option going forward.

**A fair funding formula for Academies only.** We would fund Academies through a single formula on which we would consult later in the spring. This would be a useful way to trial a Fair Funding Formula for all schools. However, funding for Academies would move significantly away from comparable maintained schools and therefore does not meet our principle that Academies should not have a financial advantage or disadvantage.

**Local authority based calculations.** We could require local authorities to calculate Academy budgets using formulae they already hold. This would be advantageous in that Academy funding would be calculated on the financial year data closest to the academic year going forward and would not be lagged in the way it currently. However it has the disadvantage that Academies would receive indicative and final funding allocations later than now. Currently Academies receive indicative funding letters in the December in advance of the following September, with final allocations in March. This option would shorten the advanced notice that Academies have of budgets in the following year. Another disadvantage would be that Academies, as autonomous institutions, would be more reliant on local authority formulae and decisions.

### **Questions for consultation**

**Do you agree with the broad analysis of how each option might work?**

**Which option do you think is the best way of funding Academies in 2012/13?**

**Are there potential advantages and disadvantages in implementing each option that we have not considered?**

#### **5. LOCAL AUTHORITY CENTRAL SPEND EQUIVALENT GRANT (LACSEG)**

This is additional money for an Academy to cover central services that a local authority no longer provides. This is not a uniform figure nationwide and reflects the amount that a local authority spends on particular central services on behalf of schools.

Currently there are services and costs funded from a local authority's Schools Budget, which form 30% of the total grant. There are also services and costs funded from other local authority sources, which form 70% of the total grant nationally. We will consider how LACSEG calculations should be made in FY2012/13, how they could be simplified and how they could reflect changes in LA settlement for FY2012/13. Our assumption is that any changes to LACSEG would also apply to Free Schools.

## **Questions for consultation**

**Are there changes you think we should consider to the way the local authority central spend equivalent grant (LACSEG) is calculated for FY2012/13?**

**What factors would you want us to take into consideration if we were to make changes?**

### **6. NEXT STEPS**

This document is part of the first stage in our consultation on changes to the schools funding system. As such, we would welcome comments on the questions asked in this document by 25 May 2011 rather than to the usual full 12 week consultation period. In the interim, we will continue to discuss the options for funding Academies in FY2012/13 with partner organisations.

# **Academies Pre-16 Funding: Options for the 2012/13 Academic Year**

## **Consultation Response Form**

**The closing date for this consultation is: 25 May  
2011**

**Your comments must reach us by that date.**



**THIS FORM IS NOT INTERACTIVE. If you wish to respond electronically please use the online response facility available on the Department for Education e-consultation website (<http://www.education.gov.uk/consultations>).**

Information provided in response to this consultation, including personal information, may be subject to publication or disclosure in accordance with the access to information regimes, primarily the Freedom of Information Act 2000 and the Data Protection Act 1998.

If you want all, or any part, of your response to be treated as confidential, please explain why you consider it to be confidential.

If a request for disclosure of the information you have provided is received, your explanation about why you consider it to be confidential will be taken into account, but no assurance can be given that confidentiality can be maintained. An automatic confidentiality disclaimer generated by your IT system will not, of itself, be regarded as binding on the Department.

The Department will process your personal data (name and address and any other identifying material) in accordance with the Data Protection Act 1998, and in the majority of circumstances, this will mean that your personal data will not be disclosed to third parties.

**Please tick if you want us to keep your response confidential.**

Reason for confidentiality:

Name

Organisation (if applicable)

London Borough of Bromley

Address:

Civic Centre  
Stockwell Close  
Bromley  
BR1 3UH

If you have an enquiry related to the policy content of the consultation you can contact either:

Annie Raw (telephone: 020 7340 8143) or Victoria Ismail (telephone: 020 7783 8682)

e-mail: [AcademiesFunding.CONULTATION@education.gsi.gov.uk](mailto:AcademiesFunding.CONULTATION@education.gsi.gov.uk)

If you have a query relating to the consultation process you can contact the Consultation Unit by telephone: 0370 000 2288 or e-mail: [consultation.unit@education.gsi.gov.uk](mailto:consultation.unit@education.gsi.gov.uk)

Please mark ONE box that best describes you as a respondent

<input type="checkbox"/> Academy	<input type="checkbox"/> School applying for academy status	<input type="checkbox"/> Maintained School
<input type="checkbox"/> Academy Sponsor	<input type="checkbox"/> Schools Forum	<input type="checkbox"/> Campaign Group
<input type="checkbox"/> Union/Professional Body	<input type="checkbox"/> Parent/Carer	<input type="checkbox"/> Governor Association
<input type="checkbox"/> Local Authority	<input type="checkbox"/> Other	

Please Specify:

1 Do you agree with our analysis that the current system is not appropriate to fund an increasing number of Academies in a fair and transparent way? (see section 2 in the consultation document)

Yes

No

Not Sure

Comments:

If it is recognised that there is a need for a fair funding formula for maintained schools then this should be extended to include Academies.

2 Do you agree with the principles for an alternative method of funding Academies in 2012/13? (see section 3 in the consultation document)

All

Some

None

Not Sure

Comments:

Schools should be able to clearly see that there is no financial advantage or disadvantage to schools wishing to convert to Academy status.

3 Are there other aims we should have for the Academy funding system in the absence of cross-system reform, such as a Fair Funding Formula? If yes, what are they?

Yes

No

Not Sure

Comments:

No further comments

4 Do you agree with the broad analysis of how each option might work? (see section 4 in the consultation document)

All

Some

None

Not Sure

Comments:

Broad analysis of each option makes sense. There needs to be more detail to enable us to give a full response

5 Which option do you think is the best way of funding Academies in 2012/13? (see section 4 in the consultation document)

Roll forward  
x Not sure

Fair funding formula for Academies only

Local authority based calculations

Comments:

There are advantages and disadvantages to all three systems. Further details would be needed to make a considered judgement

6 Are there potential advantages and disadvantages in implementing each option that we have not considered? If yes, what are they?

Yes

No

x Not Sure

Comments:

If the funding is to be based on Section 251 information there needs to be sufficient time for local authorities to address any anomalies in the way that funding is shown.

7 Are there changes you think we should consider to the way the Local Authority Central Spend Equivalent Grant (LACSEG) is calculated for FY2012/13? If yes, what are they? (see section 5 in the consultation document)

Yes

No

Not Sure

Comments:

Equality of funding between different type of schools is essential

Academies should only receive funding for the responsibilities that they take on. Currently this is not necessarily the case

8 What factors would you want us to take into consideration if we were to make changes?

Comments:

Equality of funding across the piece. There should be no advantage or disadvantage of becoming an academy

9 Have you any further comments?

Comments:

None

Thank you for taking the time to let us have your views. We do not intend to acknowledge individual responses unless you place an 'X' in the box below.

**Please acknowledge this reply**

Here at the Department for Education we carry out our research on many different topics and consultations. As your views are valuable to us, would it be alright if we were to contact you again from time to time either for research or to send through consultation documents?

Yes

No

All DfE public consultations are required to conform to the following criteria within the Government Code of Practice on Consultation:

Criterion 1: Formal consultation should take place at a stage when there is scope to influence the policy outcome.

Criterion 2: Consultations should normally last for at least 12 weeks with consideration given to longer timescales where feasible and sensible.

Criterion 3: Consultation documents should be clear about the consultation process, what is being proposed, the scope to influence and the expected costs and benefits of the proposals.

Criterion 4: Consultation exercises should be designed to be accessible to, and clearly targeted at, those people the exercise is intended to reach.

Criterion 5: Keeping the burden of consultation to a minimum is essential if consultations are to be effective and if consultees' buy-in to the process is to be obtained.

Criterion 6: Consultation responses should be analysed carefully and clear feedback should be provided to participants following the consultation.

Criterion 7: Officials running consultations should seek guidance in how to run an effective consultation exercise and share what they have learned from the experience.

If you have any comments on how DfE consultations are conducted, please contact Donna Harrison, DfE Consultation Co-ordinator, tel: 01928 738212 / email: [donna.harrison@education.gsi.gov.uk](mailto:donna.harrison@education.gsi.gov.uk)

**Thank you for taking time to respond to this consultation.**

Completed questionnaires and other responses should be sent to the address shown below by 25 May 2011

Send by post to: Annie Raw, Academy Funding and Finance Team, Department for Education, Level 3, Sanctuary Buildings, Great Smith Street, London SW1P 3BT.

Send by e-mail to: [AcademiesFunding.CONULTATION@education.gsi.gov.uk](mailto:AcademiesFunding.CONULTATION@education.gsi.gov.uk)



This page is left intentionally blank

PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: CHILDREN AND YOUNG PEOPLE FINAL ACCOUNTS 2010/11**

Contact Officer: David Bradshaw, Interim Head of Children and Young People Finance  
Tel: 020 8313 4807 E-mail: David.Bradshaw@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

**1. REASON FOR REPORT AND SUMMARY OF BUDGET POSITION**

- 1.1 This report considers the final outturn for 2010/11 financial year and highlights variations which impact on future years.
- 1.2 The schools' budget is funded from Dedicated Schools' and specific grants and is overspent by £427,000. In the main the overspending was due to government withdrawing Standards Fund late in the financial year when the Council had already paid it out to schools. This has in part been offset by management action and the use of other grants. The overspending will be funded from the 2011/12 Dedicated Schools Grant.
- 1.3 The Non-Schools' Budget is funded from Council Tax, Revenue Support and specific grants and the controllable part of it is overspent by £18,000. This is after allowing for extensive management action to tackle the rising costs of social care placements, including the flexible use of grants to offset expenditure. Details are in 3.17 to 3.24 below.

**2. RECOMMENDATIONS**

- 2.1 **The Children and Young People PDS Committee are invited to consider the report and comment on the outturn position for 2010/11 for Children and Young People Services Department.**
- 2.2 **The Children and Young People Portfolio Holder is invited to:**
- (i) **consider the comments of the CYP PDS Committee;**
  - (ii) **consider the particular volume and activity pressures on the CYP budget and the management action undertaken by the Director and the Department to contain the related expenditure;**
  - (iii) **approve the final accounts 2010/11 for CYP and note that this information has been referred to the Council's Executive;**
  - (iv) **note that the Executive has been requested to agree carry forwards totalling £10,000.**
  - (v) **note the early indications of the continuing effect of budget variances highlighted in this Report into the following financial year.**

### Corporate Policy

1. Policy Status: N/A
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: CYP Portfolio budgets
  4. Total current budget for this head: £39m in 2010/11
  5. Source of funding: RSG, Council Tax, DSG, other grants
- 

### Staff

1. Number of staff in 2010/11 – 5,377 Full-Time Equivalent, of which 4,556 are based in schools, and 821 are based in CYP Department.
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Statutory requirement:
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### The Schools' Budget Centrally Managed Services £427,000 overspending, Table 1 of Appendix 1

- 3.1 The Schools' Budget has a net deficit of £427,000 at 31 March 2011. Legislation requires that surplus or deficit on the schools' budget is carried forward to the following financial year. This overall deficit is made up of a cumulative underspending of £335,000 brought forward from previous years (after allowing for the release of contributions accumulated for 6<sup>th</sup> form accommodation improvements), and an overspending of £762,000 in 2010/11 on central school budget services including on children with Special Educational Needs and reimbursements for school staff costs including maternity cover.
- 3.2 The components of the schools' budget net £427,000 overspending are:

	£'000 Outturn Variance	£'000 March Report
Previous years' underspend due mainly to delayed £2.8m to improve 6 <sup>th</sup> form accommodation.	-3,165	-3,165
Transfer of the contribution to capital (reduced by £520k because the variances in Schools Access and Maintenance are now retained in the Schools' Budget).	2,830	2,830
<b>Sub Total: 2009/10 revenue surplus brought forward into 2010/11</b>	<b>-335</b>	<b>-335</b>
Forecast overspending on SEN placements costs, and on SLAs	2,057	2,127
Contingency retained unspent to offset SEN overspending	-1093	-900
Vacancies in Pupil Support within Learning & Achievement Division	-179	-100
Prudential borrowing costs saving	-150	-150
Expenditure freeze in Phoenix	-68	-80
Expenditure on Jury, Maternity and other cover reimbursed to schools	447	300
Final DSG was higher than anticipated in the budget	-802	-802
Reduction to DSG for Academy conversion	150	119
Behaviour Service overspending driven by volume and complex needs increase	229	-
Application of Surestart grant to Phoenix Centre	-481	-
In March 2011 DfE reduced Standards Fund grant that had already been distributed	741	-
		-
Other variations (net underspending)	-89	-7
<b>Sub Total - Total projected net Overspending 2010/11</b>	<b>762</b>	<b>507</b>
<b>Projected overspending net of 2009/10 surplus</b>	<b>427</b>	<b>172</b>

- 3.3 The main cost pressure in the Schools' Budget in 2010/11 continued to be in SEN placements, which is volume driven and for which the Council has a statutory duty to make provision. There is a detailed analysis of the cost drivers and management action taken in **Appendix 2**.
- 3.4 The DfE notified Local Authorities on 18 March that Standards Fund Grant for 2010/11 would be capped at 95% of the allocations for the grants being mainstreamed into the Dedicated Schools Grant in 2011/12. This was to avoid double funding the April-August 2011 portion of the 2010/11 Standards Fund allocations. Bromley has already spent a major proportion of the total allocations in the 2010/11 Financial Year resulting in the overspending of £741k in the table above. This will be carried forward to be funded from the DSG Grant in 2011/12.

- 3.5 The overspending would have been greater but for the application of Surestart grant to eligible areas of the Schools' Budget. This was made possible by savings within the services that the Surestart grant would otherwise have been applied to.

Impact on 2011/12 Schools' Budget of Current Year Variances

- 3.6 Any over or under spending in the Schools' Budget is carried forward into the following year and so has no overall impact on core council funded services.
- 3.7 The first call on the 2011/12 Schools' Budget is the £427k overspend that has been brought forward from 2010/11. However this leaves sufficient contingency to deal with the current pressures.
- 3.8 Some pressures in the schools block area of spend for Special Education Needs placements are emerging. Pressures are coming from increasing volumes and costs of independent day provision and from costs in the maintained day sector.
- 3.9 There will be further in-year loss of DSG in 2011/12 as other schools convert to academy status. This loss to the centrally retained element of the DSG will have to be replaced by additional revenue from Academies choosing to buy into LA services, failing which there will have to be reductions to services.
- 3.10 These pressures will be contained within budgets by both management action where possible or will met from existing Schools' Budget contingencies held centrally.

Schools' Delegated Budgets

- 3.11 A school's budget is made up from funding from different sources, including Dedicated Schools' Grant and Standards Fund Grant. Consistent Financial Reporting (CFR) is a framework of income and expenditure items and balances, which provides schools with a benchmark to allow them to promote self-management and value for money. A CFR return has been produced by all schools maintained by the Local Authority as at 31 March 2011.
- 3.12 The following table shows schools' revenue reserves as at 31 March 2011 which have decreased by £1,252k over the outturn of the previous financial year. The decrease is largely accounted for by the fact that as at 31 March 2011 five schools had converted to Academy status and therefore their balances are no longer included.

	<b>Primary Schools £000</b>	<b>Secondary Schools £000</b>	<b>Special Schools £000</b>
<b>Revenue balances only as at: 31.03.11</b>			
Committed Revenue Balances	1,432 (1.65%)	938 (1.6%)	119 (1.19%)
Uncommitted Revenue Balances	2,992 (3.45%)	555 (0.95%)	243 (2.43%)
	4,424 (5.10%)	1,493 (2.55%)	362 (3.62%)
<b>Revenue balances only as at: 31.03.10</b>			
Committed Revenue Balances	1,832 (2.45%)	1,523 (2.13%)	304 (3.49%)
Uncommitted Revenue Balances	2,298 (3.07%)	163 (0.22%)	426 (4.89%)
	4,116 (5.50%)	2,685 (2.67%)	730 (8.38%)

- 3.13 A report containing more detailed information on spending by schools and school balances is elsewhere on this agenda.
- 3.14 10 primary and 3 secondary schools had deficits at 31 March 2011. The Schools' Finance Team will work with the schools and senior officers to agree Deficit Recovery Plans.
- 3.15 Academy Status was a pressure on the Schools' Budget. DfE withdrew £150k from DSG in 2010/11 following the conversion of five schools to Academy status. The non-Schools' Budget funding was unaffected in-year. There will be further in-year loss of DSG in 2011/12 as other schools convert.

Request for carry forward of £10,000 Lottery Funding within the Schools' Budget

- 3.16 On 22nd June 2011 the Executive were requested to approve carry forward requests relating to unspent grant income, as detailed in **Appendix 9**.

**The Non-Schools' Budget, Table 2 of Appendix 1 (A)**

- 3.17 The outturn for the non-Schools' Budget is a small net overspending of £18,000 in the controllable portion of the budget which represents 0.05% on the overall budget of £34m. The main components were as follows:

	£'000 Outturn Variance	£'000 March Report
Increasing numbers and complexity of LAC requiring residential or fostering support	1500	1,456
Management action to reduce costs to offset placements costs, including- training deferred;advertising savings;children in care education savings	-225	-225
Difficulty in recruiting social workers results in higher cost locum staff	465	464
Set up of support for the educational achievement of Looked After Children	-100	-100
Costs relating to clients with No Recourse to Public Funds	100	100
Shortfall in income target for charges to parents of children in care (policy to generate income has been subsequently suspended )	77	77
Leaving Care Team volume increase in client group and irrecoverable housing costs not met by Housing Benefit	497	100
Management action to further reduce Bromley Children and Family Project costs to offset placements costs.	-222	-
Youth Offender Team vacancies	-111	-87
Integrated Youth vacancies	-108	-60
SEN Transport was expected to overspend due to increasing volume and complexity of needs, but by outturn this had been more than offset by contract re-tendering savings, additional recovered income, and savings from adverse weather cancellations	-211	100
Use of grants to offset existing expenditure: Think Family/Surestart	-442	-414
Standards Fund	-594	-500
Schools in difficulty	-19	-100
Surestart applied to core expenditure	-593	-330
Other additional grant, net of Carefirst system costs	-79	
A moratorium on all CYP expenditure for the remainder of year.	as above	-100
Other variances, net overspending	83	36
Total projected net controllable overspending	18	417

### The £1.9m overspending in the Safeguarding and Social Care Division

- 3.18 Significant volume increases in Children's Social Care have caused cost pressures. The Safeguarding and Corporate Parenting Executive Working Party monitors these trends, which are also scrutinised by the CYP PDS Committee through budget monitoring reports. Trends are summarised in the table below using the 2010-11 figures as at 26 May 2011:

	<b>Baseline Figure 2007-08</b>	<b>% increase on base year figure</b>	<b>2010-11</b>
Initial Contacts	3,425	165%	9,065
Referrals	1,441	88%	2,703
Initial Assessments	1,167	115%	2,510
Core Assessments	481	80%	922
New Admissions into Care	86	40%	120

The trend in Looked After Children numbers is also illustrated in **Appendix 7**. The Director CYP continues to monitor these trends and resultant costs very closely.

- 3.19 Rigorous management action was taken by the Director CYP and the Assistant Director (Safeguarding and Social Care) to contain and reduce costs: vacancies were held in non-social work posts; some agency social workers in the Looked After Children and Fostering Teams were dismissed and the posts held vacant.

Action to reduce the cost pressures from residential placements or fostering included:

- Reviewed children in high cost residential and independent fostering. One child moved from residential to fostering and one moved to independence, but savings were minor.
- Further strengthened gate keeping. All placements must be agreed and approved at CSC Placement Panel and by the Assistant Director for Social Care. Cases are reviewed quarterly. Numbers of LAC reduced from 299 in May 2010 to 269 in March 2011.
- Implementation of an Adolescent and parenting support team to focus on preventing teenagers coming in to care.
- Joint work with the Housing Department to divert potential 16 plus homeless youngsters away from the care system to supported lodgings through the Housing Department.
- A review of fostering provision and costs. A work programme is currently under way to increase the number of LBB foster placements and reduce dependency on IFAs as well as develop packages of support to carers to enable more challenging children to be cared for within foster homes.
- Introduction of rolling interview panels, a CSC social care micro-site on the Bromley website, and a two day short listing and invitation to interview turn around time for social work applications to support the recruitment and retention package.
- Tightly controlled purchasing of placements through negotiation, clear specifications, avoiding 'extras', achieving least expensive options were possible.

- 3.20 The Secretary of State has commissioned an independent review to reform child protection and safeguarding arrangements. Three principles underpin the review:
- (1) early intervention;
  - (2) trust professionals and remove bureaucracy to spend more time on the frontline;
  - (3) greater transparency and accountability.

An initial interim report from the Munro Review was published in January 2011, and the final report was published on 10 May 2011.

- 3.21 Further cost pressures result from London wide difficulties in recruiting and retaining Social Workers. The Executive approved funding for a recruitment and retention package on 3 February 2010, to stabilise the workforce. The Safeguarding and Corporate Parenting Executive Working Party monitors these measures, and on 24 January 2011 CYP PDS Committee considered a progress report.
- 3.22 The Director CYP reduced these cost pressures by redirecting £600,000 of Standards Fund grants. The reduction to grant from 2011/12 onwards limits the scope to address service pressures in this way in future years.

#### Area Based Grant

- 3.23 In July 2010, the Government reduced Area Based Grant in-year for 2010/11. The Director CYP presented reports to the CYP PDS Committee and to the Portfolio Holder at the July, September and January meetings to outline the strategy to achieve the £1.42m reduction to be made by the CYP Portfolio. The required savings were achieved in full.

#### Director CYP's statement on the overspending in the Non-Schools' Budget

- 3.24 Whilst there is an overall improvement in the final outturn position for 2010/11, there have been substantial cost pressures throughout the year as a direct result of unavoidable volume demands for CYP which have included: the escalation in numbers of referrals to children's social care, the levels and complexity of need for children requiring placements and increasing volumes of children entitled to SEN transport. These pressures would have generated a higher level of overspending, but for stringent management action taken throughout the financial year which has included: a 'freeze' on staffing vacancies (other than children's social care and frontline teaching posts within the Pupil Referral Service), a moratorium on all non-essential expenditure, re-division of grant funding to address service priorities and the flexible use of grants following the removal of 'ring-fencing'. In addition, management action was instigated to reduce spending on children's placements where possible, whilst fulfilling the Council's statutory duties.

#### Impact on 2011/12 Council Tax funded budgets of 2010/11 variances

- 3.25 Progress of actual expenditure against budget has been monitored for the first two months of the new financial year, with particular regard to the budgets with large variances against budget highlighted in this Report.
- 3.26 The results have been incorporated into **Appendix 8**. In the Safeguarding and Social Care Division (first three items in the appendix) the combination of additional budget resources and management action has been successful in minimising projected overspending, with the only overspending being the £100k projected against social worker salaries.



- 3.27 One other significant projected overspending has emerged from 2011/12 monitoring which was not an overspending in 2010/11, and which therefore does not feature in Appendix 8. This is in Children's Disability Team placements within SEN Division which is £300k overspent, relating to three recent high cost placements of Looked After Children.
- 3.28 Management action is taking place to mitigate the potential £400k overspend from the above two items. This may include a moratorium on spend and freezing posts without affecting front line services. A full budget monitoring report on the period to 30th June will be presented to the September CYP PDS Meeting.

### **Explanation of the Appendices**

- 3.29 Appendix 1(A) shows the forecast, measured against revised budgets for each service.
- Table 1 shows the elements chargeable to the schools' budget and funded by the ring-fenced Dedicated Schools' Grant (DSG).
  - Table 2 shows the services outside the schools' budget funded by Council Tax and Revenue Support Grant.
  - Table 3 is the total of tables 1 and 2, so Members can see the total net cost of the services.
- 3.30 CYP manages the "controllable" costs, and Members should refer to these variations when considering performance. Other departments manage the "Non-controllable" lines.
- Appendix 1(B) shows changes from original to latest budget column of Tables 1, 2 and 3.
- Appendix 2 explains the variations, and includes the Director's comments.
- Appendix 3 details the SEN pupil volume driven variance.
- Appendix 4 compares unit costs for SEN from 2005/06 to 2010/11.
- Appendix 5 shows social care placements projections.
- Appendix 6 compares numbers and costs for Placements from 2006/07 to 2010/11.
- Appendix 7 trends in referrals, looked after children, and children on the "at risk" register with a Child Protection Plan.
- Appendix 8 details the possible impact on 2011/12 Council Tax funded budgets of current year variances. The high level of social care placements is being evaluated.
- Appendix 9 details a request to carry forward a grant to 2011/12 which would otherwise have to be returned to source.

## **4. POLICY IMPLICATIONS**

- 4.1 "Building a Better Bromley" refers to the Council's intention to remain among the lowest Council Tax levels in Outer London through greater focus on priorities.
- 4.2 The Resources Portfolio Plan has the target that each department will spend within its budget.
- 4.3 "Updates on Financial Strategy 2010/11 to 2013/14" are reported to the Executive highlighting the pressures facing the Council.
- 4.4 Chief Officers and Heads of Finance stress the need for strict budget monitoring to minimise the risk of compounding pressures in future years. It is key to performance management.

**5. FINANCIAL IMPLICATIONS**

5.1 These are contained in the body of this report and Appendix 2 explains the significant variations, including the Director CYP's comments.

<b>Non-Applicable Sections:</b>	Legal Implications Personnel Implications
Background Documents: (Access via Contact Officer)	2010/11 Budget Monitoring files in CYP Finance Section

## 2010/11 CHILDREN AND YOUNG PEOPLE REVENUE BUDGET MONITORING BUDGET AND SUMMARISED VARIATIONS

Projections, based on actual expenditure and income to 31 March 2011. The key lines referred to in the body of the Report are highlighted in a larger font size.

2009/10 Actuals £'000	TABLE 1: SCHOOLS' BUDGET PART OF EACH SERVICE	2010/11 Original Budget £'000	2010/11 Latest Approved £'000	2010/11 Actual Expenditure £'000	Outturn Variation £'000	Variation Last Reported £'000	Full Year Effect £'000
	<b>Access and Inclusion Division</b>						
10,403	Access	4,055	4,055	4,305	250	35	0
337	Bromley Children and Family Project	7,502	7,502	7,502	0	0	0
12,294	SEN and Inclusion	12,866	13,161	14,617	1,456	2,005	0
<b>23,034</b>		<b>24,423</b>	<b>24,718</b>	<b>26,424</b>	<b>1,706</b>	<b>2,040</b>	<b>0</b>
	<b>Schools Related Budgets</b>						
159,282	Delegated Budgets	164,010	164,369	164,369	0	0	0
-191,277	Schools Budget Grants	-196,464	-196,587	-200,404	-3,817	-3,848	0
3,894	Schools Related Budgets Not Delegated	5,451	5,156	7,190	2,034	2,080	0
<b>3,165</b>	<b>Variation to c/forward (balancing figure)</b>			<b>-427</b>	<b>-427</b>	<b>-172</b>	
<b>-24,936</b>		<b>-27,003</b>	<b>-27,062</b>	<b>-29,272</b>	<b>-2,210</b>	<b>-1,940</b>	<b>0</b>
	<b>Learning and Achievement</b>						
818	14-19 Strategy	972	974	923	-51	0	0
143	Integrated Youth Service	138	138	138	0	0	0
1,556	School Improvement Services	1,575	1,580	2,135	555	-100	0
<b>2,517</b>		<b>2,685</b>	<b>2,692</b>	<b>3,196</b>	<b>504</b>	<b>-100</b>	<b>0</b>
51	Children in Care Education	0	0	0	0	0	0
26	Information Systems - CYP	43	43	43	0	0	0
61	Workforce Development	68	68	68	0	0	0
<b>87</b>		<b>111</b>	<b>111</b>	<b>111</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>753</b>	<b>TOTAL SCHOOLS BUDGET</b>	<b>216</b>	<b>459</b>	<b>459</b>	<b>0</b>	<b>0</b>	<b>0</b>
2009/10 Actuals £'000	TABLE 2: NON-SCHOOLS AND SOCIAL CARE COMPONENTS OF EACH SERVICE	2010/11 Original Budget £'000	2010/11 Latest Approved £'000	2010/11 Actual Expenditure £'000	Outturn Variation £'000	Variation Last Reported £'000	Full Year Effect £'000
	<b>Access and Inclusion Division</b>						
1,996	Access	1,060	1,121	1,151	30	48	0
499	Bromley Children and Family Project	958	1,325	313	-1,012	-673	0
5,031	SEN and Inclusion	7,364	7,051	6,823	-228	137	0
<b>7,526</b>		<b>9,382</b>	<b>9,497</b>	<b>8,287</b>	<b>-1,210</b>	<b>-488</b>	<b>0</b>
	<b>Schools Related Budgets</b>						
-768	Schools Related Budgets Not Delegated	-59	0	0	0	0	0
<b>-768</b>		<b>-59</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Learning and Achievement</b>						
3,376	Integrated Youth Service	3,188	2,870	2,762	-108	-60	0
1,351	School Improvement Services	1,502	658	124	-534	-594	0
<b>4,727</b>		<b>4,690</b>	<b>3,528</b>	<b>2,886</b>	<b>-642</b>	<b>-654</b>	<b>0</b>
	<b>Safeguarding and Social Care</b>						
13,196	Care and Resources	10,865	11,679	13,425	1,746	1,452	0
353	Children in Care Education	648	648	536	-112	-96	0
2,852	Safeguarding and Quality Assurance	2,854	2,154	2,109	-45	-44	0
2,838	Safeguarding and Care Planning	2,890	2,257	2,335	78	103	0
3,237	Referral and Assessment	1,691	2,361	2,661	300	307	0
905	Youth Offending Team	938	938	827	-111	-87	0
<b>23,381</b>		<b>19,886</b>	<b>20,037</b>	<b>21,893</b>	<b>1,856</b>	<b>1,635</b>	<b>0</b>
	<b>Strategy and Performance</b>						
138	Information Systems - CYP	203	201	201	0	0	0
192	Partnerships and Planning	248	194	194	0	0	0
346	Research and Statistics	368	365	379	14	24	0
369	Workforce & Business Support	258	256	256	0	0	0
<b>1,045</b>		<b>1,077</b>	<b>1,016</b>	<b>1,030</b>	<b>14</b>	<b>24</b>	<b>0</b>
	<b>Moratorium</b>			<b>0</b>	<b>0</b>	<b>-100</b>	
<b>35,911</b>	<b>TOTAL CONTROLLABLE BUDGETS</b>	<b>34,976</b>	<b>34,078</b>	<b>34,096</b>	<b>18</b>	<b>417</b>	<b>0</b>
4,707	<b>TOTAL NON CONTROLLABLE</b>	-1,999	-2,104	40,835	42,939	-7	0
6,808	<b>TOTAL EXCLUDED RECHARGES</b>	7,066	6,990	7,334	344	0	0
<b>47,426</b>	<b>TOTAL NON-SCHOOLS BUDGET</b>	<b>40,043</b>	<b>38,964</b>	<b>82,265</b>	<b>43,301</b>	<b>410</b>	<b>0</b>

APPENDIX 1(A) continued

2009/10 Actuals £'000	TABLE 3: TOTAL FOR EACH SERVICE	2010/11 Original Budget £'000	2010/11 Latest Approved £'000	2010/11 Actual Expenditure £'000	Outturn Variation £'000	Variation Last Reported £'000	Full Year Effect £'000
	<b>Access and Inclusion Division</b>						
12,399	Access	5,115	5,176	5,456	280	83	0
836	Bromley Children and Family Project	8,460	8,827	7,815	-1,012	-673	0
17,325	SEN and Inclusion	20,230	20,212	21,438	1,226	2,288	0
<b>30,560</b>		<b>33,805</b>	<b>34,215</b>	<b>34,709</b>	<b>494</b>	<b>1,698</b>	<b>0</b>
	<b>Schools Related Budgets</b>						
159,151	Delegated Budgets	164,010	164,369	164,369	0	0	0
-191,277	Schools Budget Grants	-196,464	-196,587	-200,404	-3,817	-3,848	0
3,257	Schools Related Budgets Not Delegated	5,392	5,156	7,192	2,036	1,934	0
<b>3,165</b>	<b>Schools Budget Variation to c/forward</b>			<b>-427</b>	<b>-427</b>	<b>-172</b>	
<b>-25,704</b>		<b>-27,062</b>	<b>-27,062</b>	<b>-29,270</b>	<b>-2,208</b>	<b>-2,086</b>	<b>0</b>
	<b>Learning and Achievement</b>						
818	14-19 Strategy	891	974	923	-51	0	0
3,519	Integrated Youth Service	3,326	3,008	2,900	-108	-60	0
2,907	School Improvement Services	3,158	2,238	2,259	21	-694	0
<b>7,244</b>		<b>7,375</b>	<b>6,220</b>	<b>6,082</b>	<b>-138</b>	<b>-754</b>	<b>0</b>
	<b>Safeguarding and Social Care</b>						
13,196	Care and Resources	10,865	11,679	13,425	1,746	1,452	0
404	Children in Care Education	648	648	536	-112	-96	0
2,852	Safeguarding and Quality Assurance	2,854	2,361	2,316	-45	-44	0
2,838	Safeguarding and Care Planning	2,890	2,257	2,335	78	103	0
3,237	Referral and Assessment	1,691	2,154	2,454	300	307	0
905	Youth Offending Team	938	938	827	-111	-87	0
<b>23,432</b>		<b>19,886</b>	<b>20,037</b>	<b>21,893</b>	<b>1,856</b>	<b>1,635</b>	<b>0</b>
	<b>Strategy and Performance</b>						
164	Information Systems - CYP	246	244	244	0	0	0
253	Partnerships and Planning	248	194	194	0	0	0
346	Research and Statistics	368	365	379	14	24	0
369	Workforce & Business Support	326	324	324	0	0	0
<b>1,132</b>		<b>1,188</b>	<b>1,127</b>	<b>1,141</b>	<b>14</b>	<b>24</b>	<b>0</b>
	Moratorium			0	0	-100	
<b>36,664</b>	<b>TOTAL CONTROLLABLE</b>	<b>35,192</b>	<b>34,537</b>	<b>34,555</b>	<b>18</b>	<b>417</b>	<b>0</b>
4,707	<b>TOTAL NON CONTROLLABLE</b>	-1,999	-2,104	40,835	42,939	-7	0
6,808	<b>TOTAL EXCLUDED RECHARGES</b>	7,066	6,990	7,334	344	0	0
<b>48,179</b>	<b>PORTFOLIO TOTAL</b>	<b>40,259</b>	<b>39,423</b>	<b>82,724</b>	<b>43,301</b>	<b>410</b>	<b>0</b>

**CHILDREN AND YOUNG PEOPLE REVENUE BUDGET MONITORING**  
**Budget Variations Allocated to Portfolios in 2010/11**

BUDGET VARIATIONS - ALLOCATIONS FOR 2010/11	Table 1:	Table 2:	Table 3:
	<b>Schools Budget</b>	<b>Non-Schools Children's Social Care Budget</b>	<b>Total for each service area</b>
	£'000	£'000	£'000
<b>2010/11 Original Budget</b>	216,000	<b>40,043,000</b>	<b>40,259,000</b>
<b>General</b>			
Child Protection Adviser and Consultant Practitioner posts for 2010/11		195,000	195,000
Cost of implementing single status		200,000	200,000
Southwark Judgement increasing cost of social care support for young adults		100,000	100,000
Repairs & Maintenance savings		Cr 24,180	Cr 24,180
Multi Function Device (MFD's) savings adjustments ~ Photocopiers	}	Cr 58,340	Cr 58,340
Multi Function Device (MFD's) savings adjustments ~ Paper & Consumables	}	Cr 93,190	Cr 93,190
Review of Management & Overhead Costs		Cr 299,000	Cr 299,000
<b>Total General</b>		<b>20,290</b>	<b>20,290</b>
<b>Grants included within Central Contingency Sum</b>			
<u>Agreed by Executive on 3rd March 2010: Area Based Grants:-</u>			
- Child Death Review Process		42,000	42,000
- Designated Teacher Funding		15,000	15,000
- Positive Activities for Young People		180,000	180,000
Family Intervention Programme & Parenting Project Grants	}		
- grant related expenditure	}	414,000	414,000
- additional specific grant	}	Cr 414,000	Cr 414,000
Targeted Mental Health in Schools	}		
- grant related expenditure	}	150,000	150,000
- additional specific grant	}	Cr 150,000	Cr 150,000
Integrated Working Grant	}		
- grant related expenditure	}	45,000	45,000
- additional specific grant	}	Cr 45,000	Cr 45,000
Youth Inspectors Funding	}		
- grant related expenditure	}	28,000	28,000
- grant related income	}	Cr 28,000	Cr 28,000
Surestart, Early Years & Childcare	}		
- grant related expenditure	}	3,102,000	3,102,000
- additional specific grant	}	Cr 3,102,000	Cr 3,102,000
<u>Agreed by Executive on 31st March 2010:-</u>			
Apprenticeships, Skills, Children and learning Act 2009 - grant related expenditure	283,000	0	283,000
National Extension of the Disabled Children's Access to Childcare (DCATCH)	}		
- grant related expenditure	}	89,000	89,000
- additional specific grant	}	Cr 89,000	Cr 89,000
Foundation Learning KS4 grant expenditure	}	88,000	88,000
- additional specific grant	}	Cr 88,000	Cr 88,000
government in-year Area Based Grant reductions	Cr 130,300	Cr 1,289,700	Cr 1,420,000
Adjustment to above		4,000	4,000
Local Child Poverty/School Improvement Partners		52,600	52,600
14-19 Flexible Funding should be in the Schools' Budget - correction	90300	Cr 90,300	0
January Guarantee		26,610	26,610
Reduction in Strategic Support Charges		Cr 60,050	Cr 60,050
Review of Housing Benefit and Bed & Breakfast		101,200	101,200
Highway Primary School asbestos work		Cr 80,000	Cr 80,000
<b>Sub-total</b>	<b>243,000</b>	<b>Cr 1,098,640</b>	<b>Cr 855,640</b>
<b>Total Variations per Budget Monitoring Report</b>	<b>243,000</b>	<b>Cr 1,078,350</b>	<b>Cr 835,350</b>
2010/11 Latest Approved Budget	459,000	38,964,650	39,423,650

## REASONS FOR VARIATIONS

Most variances in Table 3 of Appendix 1(A) are unique to either the Schools' Budget (Table 1), or Council Tax budget (Table 2). But the following are a combination of both:-

Service	Schools' Budget variation (Table 1) £'000	Council Tax funded budget variation (Table 2) £'000	Total variation (Table 3) £'000
Access	250 over	30 over	280 over
SEN and inclusion	1,456 over	229 under	1,227 over
School Improvement Services	555 over	-534 under	21 over

The comments below cover only significant variances, so the total for the itemised variations will not always be the same as the headline variance.

### **THE SCHOOLS' BUDGET £427,000 Overspending (Appendix 1 (A), Table 2)**

As well as the budget for each school, the Schools' Budget holds £32m of pupil-driven centrally managed services such as SEN and Pupil Referral. It is funded by Dedicated Schools', Young People Learning Agency, Standards Fund, and other grants.

#### **ACCESS £250k overspending.**

##### **1. Access & Admissions Management £20k overspending**

This overspending in salaries relates in part to additional overtime incurred in the close down of the student loans section, now transferred to a government agency.

##### **2. Behaviour Service £229k overspending**

###### **A. Secondary PRS/Respite £254k overspending**

Several pupils with high levels of challenging behaviour required educational provision at short notice. The Council has a statutory duty to provide education for these young people. Their needs could not be met within either the respite or PRS centres without destabilising the pupil population. Provision was therefore purchased from high cost providers on a short term basis. Pupil numbers have also increased significantly in the respite centres far above the numbers predicted when the budget was set. A number of these children had SEN and impacted on this budget rather than SEN.

###### **B. Primary PRS/Respite/Outreach £94k underspending**

Management action was taken to underspend the primary budgets in view of the above mentioned overspending in the secondary services.

###### **C. Home and Hospital Tuition £87k overspending**

Overspending was due to a large increase late in the year in the numbers of pupils with complex needs requiring tuition coupled with late invoices amounting to £70k for pupil receiving hospital tuition in other local authorities which could not have been predicted.

- D. The above has been slightly offset by the application of additional Standards Fund grant income £18k.

## **BROMLEY CHILDREN AND FAMILY PROJECT**

### **Payments to Private Nurseries Nil overspending due to application of grant**

1. Standards Fund grant was provided for the extension to 15 hours, but it did not cover the full cost. £188k overspending.
2. There were additional costs of supplements – £325k was added to budget but costs were higher at £509k. £184k overspending.
3. Pupil volume increased beyond the budgeted level. £125k overspending.
4. Surestart grant that was made available by management action elsewhere was applied to meet the above costs. £497k grant income

### **SEN AND INCLUSION (£1,456,000 overspending)**

#### **1. SEN Pupil-Driven: £2,057,000 overspending, details in Appendix 3**

The Council has a statutory duty to meet the needs of children with SEN consequently the pupil driven budget is very volatile.

Pupil-driven budgets are monitored through the Capita One System and consist of:

- Non-delegated classroom assistants/matrix support.
- Out-borough independent and maintained school placements, and alternatives to placements.
- Other out-borough provision for children in mainstream schools.
- Delegated funding for the matrix in the Primary and Secondary Sectors.  
The database holds child-by-child details which are reconciled monthly to the Ledger. The projected overspending allows for a normal number of leavers during the year, but actual leavers may be higher or lower than this.

**Matrix:** This budget line is overspent for 2 main reasons.

- (1) Complexity of needs has increased. Expenditure has increased far above what would be expected for the increase in numbers. This is because new Statements are only given to those with the most severe needs and there are also a number of children who require an increase in matrix funding at secondary transfer. Management will ensure all increases at secondary transfer are investigated thoroughly.
- (2) The SEN funding review was not implemented and we have therefore not seen the reduction in the number of statements as hoped. Management action was piloted from September to provide a small amount of support without recourse to a Statement. This will not have significant effect until next financial year.

There are stringent controls to ensure schools use resources from their own budgets and skilled outreach professionals. All schools and settings must follow the 4 stages in the DfE “SEN Code of Practice.” Guidelines and thresholds are monitored through an annual audit of all schools.

When a school or parent/carer asks for a statutory assessment the Local Authority Moderating Panel, consisting of professionals from a range of agencies, assesses:

- the child's level of difficulty,
- previous interventions by the school
- whether the school has exhausted the use of additional local resources
- whether the child meets the threshold for a statutory assessment.

This provides a check and balance across Bromley and ensures consistent decision making.

### **Independent Day and Boarding**

Children with behavioural difficulties needing out borough placements have grown only slightly, (about 5) but placements can each cost £200k pa. Some follow family or fostering breakdown due to behaviour. A working group found gaps in provision which if filled would reduce costs over 2 or 3 years. Examples are the lack of places in Bromley Special Schools for primary age and/or girls and the need for therapeutic fostering to avoid boarding placements.

Residential placements are subject to the approval of both the Assistant Director, Safeguarding and Social Care and the Assistant Director, Access and Inclusion via a Complex Case Panel. Independent day placements in out of borough schools require the approval of the Assistant Director, Access and Inclusion.

### **Alternative Provision**

This budget funds children who cannot attend school or awaiting a place. Numbers have increased significantly, and they often have behaviour difficulties or need home tuition due to mental health issues. Management action has been taken to provide for those awaiting a place within the respite centres and this will reduce the spending in year as well as in future. Additional support without recourse to a statement is subject to agreement by the multi-agency specialist support and disability panel chaired by the Head of Service and is only agreed for a limited period and is subject to a review.

### **Children's Disability placements**

Volume and complexity of need have resulted in the budget being exceeded by £40k.

### **Management action taken to bring overspend down**

Where children were identified as needing out borough placements their current placement was asked to hold them until 31 March.

£900k was reserved originally in the Schools' Budget contingency to offset part of the overspending – please see note below under Schools Budgets Not Delegated. Part of the remaining contingency was not needed, which contributes to offsetting SEN overspending by a further £193k..

## **2. Sensory Support: £38,000 underspending**

Savings were made to contribute towards the overspending outlined above.



3. **Phoenix Centre £549,000 underspending**
  - (a) A freeze on spending yielded savings. £68k underspending
  - (b) One off Surestart grant made available from BCFP savings was applied to Phoenix so as to help to offset the SEN placements overspending. This grant will not be available in the future £481k income applied
4. **SEN Autism and SEN Audit £41,000 underspending**  
Reductions made in services from third parties in view of the budgetary overspending.
5. **SEN Transport £15,000 overspending**  
Costs of transporting pupils to additional in-borough provision established as part of the SEN strategy exceeded the budget.

#### **DEDICATED SCHOOLS GRANT INCOME (£3,817,000 above budget)**

1. The £3,165,000 cumulative underspending in the Schools' Budget at 31 March 2010 has been brought forward as extra grant available to spend. £2,830,000 of it arose from delayed contributions to secondary school investment transferred to the capital programme at year end – please see note under “Schools Budget Not Delegated” below.
2. The final DSG was £802,000 higher than expected, due to higher 4 to 10 year old pupils.
3. DfE deducted £150,000 of DSG on the conversion of five schools to Academy status.

#### **SCHOOLS BUDGET NOT DELEGATED £2,034,000 “overspending”. (This is mainly funded by the Schools’ Budget surplus from prior years – please see the note above on DSG income.)**

1. £2,830,000 “overspending” is the delayed contribution that has now been transferred to the capital programme. It is funded by the prior years’ DSG surplus referred to above.
2. Reimbursements to schools for maternity, jury, and other cover exceeded budget by £447k.
3. Savings in prudential borrowing costs. £150k underspending.
4. Contingency retained unspent to offset the overspending in SEN. £1,093k underspending.

#### **14-19 STRATEGY £51,000 UNDERSPENDING**

Savings were made so as to contribute towards offsetting the SEN overspending.

#### **SCHOOL IMPROVEMENT SERVICES: £555,000 overspending**

1. The DfE notified Local Authorities on 18 March that Standards Fund Grant for 2010/11 would be capped at 95% of the allocations for the grants being mainstreamed into the Dedicated Schools Grant in 2011/12. This was to avoid double funding the April-August 2011 portion of the 2010/11 Standards Fund allocations. Bromley has already spent a major proportion of the total allocations in the 2010/11 Financial Year resulting in an overspending. This will be carried forward to be funded from the DSG Grant in 2011/12. £741k overspending
2. Staff savings achieved due to freezing new appointments to vacancies in Pupil Support Services. £179k underspending

## **THE NON SCHOOLS' AND CHILDREN'S SOCIAL CARE BUDGET (Appendix 1 (A), Table 2)**

Mainly funded by Council Tax, Surestart, and a number of smaller grants.

Net controllable variance: **£18,000 overspending**.

Only significant causes of variance are stated, and so the total for the itemised variations will not always be the same as the headline variance.

### **SAFEGUARDING AND SOCIAL CARE DIVISION (overspend of £1,856k)**

#### **SALARIES overspending by £465k across the Division**

Contacts and referrals continued to increase in 2010/11 (contacts increased by 165% from a 2007/08 baseline and referrals by 88%). Agency social workers and managers were recruited to deal with the extra volumes causing salaries to overspend by £465k. The high levels of activity and related expenditure are regularly scrutinised by the CYP PDS, corporate parenting and safeguarding executive working group. 27 new social workers were recruited between April 2010 and January 2011. This has reduced dependency on locums, but long delays in CRB checks being returned has delayed start dates, and so agency costs have continued much longer than would otherwise have been necessary.

The Director CYP instigated action to reduce the staffing overspending. Non social work posts were left vacant and locum staff let go from some selected social work posts. This action helped reduce the earlier reported overspend by £55k.

The £465k overspending excludes increments, golden hellos, and other recruitment and retention incentives for permanent social workers, approved by Executive in February 2010, designed to reduce dependency on expensive agency staff. The amount reclaimed from the corporate sum set aside for 2010-11 was £95,600.

Since the comment above relates to staff costs across the Safeguarding and Social Care Division, the following comments relate to variances other than in staff costs:-

#### **CARE AND RESOURCES £1,656,000 overspending excluding salaries (£1,746,000 including salaries – please see comment above)**

1. The Children's Placement budget £1,500k overspending (Appendix 5 refers).

There were 247 looked after children (LAC) in March 2009, rising to 299 in May 2010 and falling to 269 in March 2011. Senior management reviewed all LAC placements focussing particularly on children placed in residential and independent fostering agencies in order to identify savings and to ensure prompt implementation of rehabilitation plans where possible to reduce the overspend.

2. Since the end of November, four new high cost placements had to be made. Even more rigorous management action was taken to drive down other costs within the Safeguarding and Social Care Division. This included the deferring of training to 2011-12 £69k; reduced levels of Staff Advertising £16k; additional reductions in Children's in Care Education costs £36k., and many other smaller savings across the Division. £225k saving.
3. Implementation of the charging policy was not successful and the expense of pursuing non payment was not cost effective causing a £77k shortfall in the income target. Following a member decision the charging policy has been put on hold.

4. Accommodation for Care Leavers £497k overspending
- (a) CYP is responsible for paying the housing costs of care leavers. Most but not all of this is recoverable as Housing Benefit. Projecting the historic shortfall (rental liability less HB) accumulated over several years, the sum is not recoverable and is around £200k. A management action was identified at the end of 2009-10 to improve the monitoring and controlling of this high spend budget area. Progress has been made in the year, but there is a continued need for action to resolve this issue. This will now be led by the Assistant Director – Safeguarding and Social Care. £200k overspending
  - (b) £65k of irrecoverable debt was written off during the year. £65k overspending
  - (c) Other costs for care leavers exceeded the budget by £232k, due to the increasing volume of such young people leaving care. This is after allowing for the £100k added from central contingency to the budget for the Southwark judgement. £232k overspending
5. At year end it was identified that additional Sure Start funding was available to offset the cost of the Family Support Workers used to provide valuable preventative support to single vulnerable female parents with children aged under 5. This contribution represents an underspending of £193k

**SAFEGUARDING AND QUALITY ASSURANCE £79,000 underspending excluding salaries. (£45,000 underspending, including salaries)**

- (a) Additional grant was received and approved by Executive which is being applied to offset costs and therefore helps to reduce the Division's overspending. £119k additional income
- (b) The CYP contribution to the cost of implementing the CareFirst system is being met by the above additional grant income. £40k overspending

**SAFEGUARDING AND CARE PLANNING £75,000 underspending excluding salaries. (£78,000 overspending, including salaries)**

Payments for Day Nurseries, Playgroups and play schemes were funded from Surestart Grant, to yield a saving £75k underspending

**REFERRAL AND ASSESSMENT (£100,000 overspending excluding salaries, £300,000 overspending including salaries)**

Clients with No Recourse to Public Funds rose steadily. The costs are to accommodate and provide for families who cannot work due to their legal status and who do not receive benefits. This was previously absorbed within s17 budgets but is now reported separately. £100k overspending.

**CHILDREN IN CARE EDUCATION (£100,000 underspending excluding salaries, £112,000 underspending including salaries)**

Care Matters Area Based Grant supports the Council's corporate parenting responsibilities. Due to recruitment problems, the full allocation will not be spent. £100k underspending

## **YOUTH OFFENDING TEAM (£111,000 underspending)**

1. Savings from vacancy of the Head of Service post £69k underspending
2. Additional grant from the YJB not used in order to make savings within children's social care £15k additional income
3. Additional contribution from Community Safety also not used in order to make savings in children's social care £20k additional income

## **BROMLEY CHILDREN AND FAMILY PROJECT - £1,012,000 underspending**

The remit of this service covers all aspects of Early Intervention provision.

- (1) The new Government unringfenced the Think Family grant and this was underspent by charging staffing costs to Standards Fund grant and Surestart grant instead.  
- £442,000
- (2) Savings in Surestart grant supported services released £254k which was applied to Community Vision Nursery  
- £254,000
- (3) Grant applied to the Common Assessment Framework reduced the burden on Council Tax funded services  
- £94,000
- (4) With changes in management, spending was severely restrained across the BCFP services, especially towards the end of the financial year, yielding savings - £222,000

## **ACCESS: £30,000 overspending**

1. **Education Welfare Service: £11,000 overspending**  
Additional grant income was applied to reduce this overspending from the previously reported £36k overspending.
2. **Pupil Awards £14,000 overspending.**  
Awards are demand driven and costs have slightly exceeded the budget.

## **SEN AND INCLUSION (£228,000 underspending)**

1. **SEN Transport Contracts £211,000 Underspending**
  - (a) Savings from the retendering of the contract exceeded earlier projections  
£66k underspending
  - (b) During the adverse weather conditions, SEN Transport carefully monitored the weather and maintained close communications with the school to ensure all closures were advised to contractors to eliminate or minimise aborted / non operation journeys.  
£85k underspending
  - (c) Due to the council changing its ICT contractor new vehicle routing software that had been purchased was not installed before 31 March since no new installation was permitted 1 month either side of the changeover, and even beyond this period, the new contractor is proceeding slowly and cautiously with new software.  
£35k underspending

- (d) Additional income was recovered from other boroughs for the transport of their domiciled pupils. £125k underspending
- (e) Pupil volumes and challenging behaviour both caused increased costs £100k overspending.

2. **SEN Management and Consultancy on SEN Tribunals: £46,000 overspending**

- (1) Earlier Reports noted overspending of £70,000 due to savings from reorganisation not yet achieved. But this overspending was met by diverting Area Based Grant (ABG) given for post-16 commissioning Nil variance
- (2) Tribunals continued at a high level, requiring consultants and compensation payments to parents where there is award against the Council. There is no budget, and an upward trend in costs. £46,000 overspending.

3. **SEN Audit £11,000 underspending**

Reductions made to third party provision to yield savings.

4. **Educational Psychologists £45,000 underspending**

Additional grant income was applied to reduce the net cost and so contribute to offsetting overspending elsewhere.

**INTEGRATED YOUTH SERVICE: £108,000 underspending**

**Connexions Services: £100,000 overspending**

In the context of CYP's need to make budget reductions of £325,000 at the start of the year followed by further in-year budget reductions, management reduced expenditure as below.

**Youth Service: £208,000 underspending**

The above overspending in Connexions was met by reducing Youth Opportunity Fund projects (the ringfence was removed from YOF grant), and a vacancy freeze.

**SCHOOL IMPROVEMENT SERVICES: £534,000 underspending**

- 1. A vacancy freeze, pending review of the structure, yielded £300k underspending. However, this is earmarked as part of the DfE £1.4m in-year Area Based Grant reduction, so cannot be double counted here. No variance.
- 2. Management used standards fund to meet further staffing costs and so achieved savings to offset overspend elsewhere in CYP. £500k underspending
- 3. As mentioned in previous Reports, it had been intended to fund the budget for supporting schools in difficulty from individual Schools' Budgets as a saving. However, following the Secretary of State's announcement on 1<sup>st</sup> March underlining Councils' continuing responsibilities for underperforming schools, it has been decided that budgetary capacity should be retained within the non-Schools' Budget. The previously reported £100k underspending arose from transferring all expenditure. This is replaced by an underspending against budget of £19k. £19k underspending



**EXCLUDED RECHARGES****£344,000 overspending**

Variations in cross-departmental recharges are offset by corresponding variations within other portfolio budgets and have no impact on the position at overall Council level.

**TRANSFER OF SCHOOLS TO ACADEMY STATUS**

Schools converting receive that school's own budget, a share of the non-Schools' Budget and of the Schools' Budgets retained at LA level (and also parts of corporate budgets such as Finance, Legal, Property and HR). The potential longer-term impact has previously been reported to Members, but for 2010/11 only the Schools' Budget reduced. £150k was deducted from DSG for the first five schools to convert to Academy status. Further deductions will continue in 2011/12 as other schools convert to Academy status.

**MANAGEMENT ACTION IN THIS REPORT**

Containing the controllable overspending to the £18k on the non-Schools' Budget was achieved by:

- attributing £1,700,000 of previously core funded expenditure to grant funding instead;
- reducing Safeguarding and Social Care Division costs to save £225k;
- A strongly enforced spending moratorium and freezing of vacancies resulted in large scale savings in both grant funded and core funded budgets.

Containing the Schools' Budget overspending to £427k included applying Surestart grant to meet costs that would otherwise have resulted in a greater overspending in the Schools' Budget. The overspending is carried forward and will be met from DSG contingency in the 2011/12 Schools' Budget.

**SEN 2010/11 OUTTURN**  
**BASED ON ACTUAL FIGURES TO MARCH 2011**

This statement does not include all SEN-related budgets

Pupils with statements, budgets not delegated to schools (Appendix 3, paragraph (1))	Oracle GL Account Code	Approved Budget		Outturn		Variation		Comparison	
		Funded pupil nos. or places	£	Funded pupil nos. or places	£	Funded pupil nos. or places	£	Previous reported variation March 2011 £	Movement £
Additional Classroom assistants (non-delegated)	136595 1507	4	56,850	4	71,184	0	14,334	4,886	9,449
Outborough School placements:									
Recoupment Expenditure									
- Independent day	136598 3680	92	2,894,300	108	4,114,774	16	1,220,474	1,268,126	-47,652
- Independent boarding	136598 3681	96	5,150,680	86	5,675,460	-11	524,780	497,968	26,812
- OLEA maintained day	136598 3151	64	1,200,720	54	1,006,617	-10	-194,103	14,842	-208,945
- OLEA maintained boarding	136598 3152	16	652,610	14	645,528	-1	-7,082	-52,577	45,495
- Alternative Programmes / Therapy	136598 3692	64	353,540	52	592,061	-12	238,521	90,175	148,346
- Additional support in mainstream	136598 3154/3160/3162	107	788,350	97	612,095	-10	-176,255	-3,524	-172,731
Recoupment income	136598 8150-8355		-2,251,990		-2,463,144		-211,154	-149,947	-61,207
<b>Pupils with statements, non delegated budgets</b>		<b>443</b>	<b>8,845,060</b>	<b>414</b>	<b>10,254,576</b>	<b>-28</b>	<b>1,409,516</b>	<b>1,669,949</b>	<b>-260,433</b>
<b>Cost related to education of Disabled Children Placements</b>							39,684	140,000	-100,316
<b>Trends anticipated savings associated with leavers</b>					0	Net	0	-23,400	23,400
<b>Total non-delegated variation: pupils with statements</b>							<b>1,449,200</b>	<b>1,786,549</b>	<b>-337,349</b>
<b>Pupils with statements: expenditure delegated to schools</b>									
<b>Matrix funding (Appendix 3, paragraph (14))</b>	102/104	961	6,462,985	981	7,070,425	19	607,440	557,548	49,892
<b>Effect of previous years creditors in 2009/10</b>		246	2,814,872	191	2,814,872	-55	0	-62,095	62,095
<b>Effect of previous years debtors in 2009/10</b>		250	-2,449,766	244	-2,449,766	-6	0	-154,829	154,829
<b>Combined total, delegated and non-delegated</b>		<b>1,900</b>	<b>15,673,151</b>	<b>1,829</b>	<b>17,690,106</b>	<b>-70</b>	<b>2,056,640</b>	<b>2,127,173</b>	<b>-70,534</b>



SPECIAL EDUCATIONAL NEEDS KEY BUDGETS - TREND INFORMATION 2005/06 TO 2010/11

Provision	2005/06								2006/07								2007/08							
	Budget			Outturn			Variance		Budget			Outturn			Variance		Budget			Outturn			Variance	
	No.	£	Unit cost (£)	No.	£	Unit cost (£)	No.	£	No.	£	Unit cost (£)	No.	£	Unit cost (£)	No.	£	No.	£	Unit cost (£)	No.	£	Unit cost (£)	No.	£
Extra support - Bromley schools	878	4,272,610	4,866	804	4,085,580	5,082	-74	187,030	826	4,547,600	5,506	823	4,561,150	5,542	-3	13,550	899	5,193,340	5,777	851	5,035,266	5,917	-48	-158,074
Outborough placements																								
- Independent day (incl Alt Prog)	63	1,467,540	23,294	52	1,317,110	25,329	-11	150,430	56	1,534,090	27,394	51	1,539,760	30,191	-5	5,670	53	1,865,770	35,203	70	2,323,872	33,293	17	458,102
- Independent boarding	81	3,654,510	45,117	75	3,463,380	46,178	-6	191,130	80	3,944,070	49,301	74	3,885,630	52,509	-6	-58,440	79	4,375,620	55,097	80	4,542,813	56,785	1	167,193
- Maintained day	78	926,290	11,876	74	1,037,020	14,014	-4	110,730	81	1,215,150	15,002	66	960,890	14,559	-15	254,260	73	1,229,870	16,848	67	1,173,781	17,493	-6	-56,089
- Maintained boarding	23	665,740	28,945	19	619,990	32,631	-4	-45,750	20	655,040	32,752	19	574,060	30,214	-1	-80,980	19	653,530	34,396	18	608,641	33,627	-1	-44,889
- Alternative programmes/ therapy	18	129,170	7,176	35	180,810	5,166	17	51,640	35	215,910	6,169	47	276,840	5,890	12	60,930	42	265,630	6,325	59	338,156	5,751	17	72,526
Outborough - support in mainstream	78	490,350	6,287	72	394,890	5,485	-6	-95,460	79	452,560	5,729	70	420,320	6,005	-9	-32,240	80	560,970	7,012	91	595,614	6,567	11	34,644

Provision	2008/09								2009/10								2010/11							
	Budget			Outturn			Variance		Budget			Outturn			Variance		Budget			Outturn			Variance	
	No.	£	Unit cost (£)	No.	£	Unit cost (£)	No.	£	No.	£	Unit cost (£)	No.	£	Unit cost (£)	No.	£	No.	£	Unit cost (£)	No.	£	Unit cost (£)	No.	£
Extra support - Bromley schools	922	5,390,650	5,849	927	5,619,268	6,113	6	276,538	925	5,863,010	6,338	941	6,403,322	6,802	16	540,312	965	6,519,835	6,754	985	7,149,707	7,212	20	629,872
Outborough placements																								
- Independent day	53	1,865,770	35,203	65	2,289,694	35,226	12	423,924	73	2,651,530	36,322	80	3,018,655	37,875	7	367,125	92	2,894,300	31,324	108	4,114,774	38,100	16	1,220,474
- Independent boarding	79	4,375,620	55,388	80	4,631,224	57,890	1	255,604	93	4,977,033	53,402	83	5,289,895	63,580	-10	312,862	96	5,150,680	53,653	86	5,675,460	65,994	-10	524,780
- Maintained day	73	1,229,870	16,848	56	1,078,693	19,262	-17	151,177	64	1,192,830	18,580	58	1,221,020	21,162	-7	28,190	64	1,200,720	18,761	54	1,006,617	18,641	-10	-194,103
- Maintained boarding	19	653,530	34,396	19	570,456	30,024	0	-83,074	16	615,376	38,341	16	661,696	40,890	0	46,320	16	652,610	40,788	14	645,528	46,109	-2	-7,082
- Alternative programmes/ therapy	42	265,630	6,325	56	286,019	5,107	14	20,389	51	282,312	5,492	51	490,947	9,683	-1	208,635	64	353,450	5,523	52	592,061	11,386	-12	238,611
Outborough - support in mainstream	80	560,970	7,012	82	497,290	6,065	2	-63,680	95	576,700	6,071	94	735,268	7,839	-1	158,568	107	788,350	7,368	97	612,095	6,310	-10	-176,255

## CHILDREN'S PLACEMENT PROJECTIONS 2010/11

Code	Description	2010/11 Latest approved Budget				2010/11 Outturn				2010/11 VARIATION			
		£	Res. Days	FYE	Unit Cost £	£	Res. Days	FYE	Unit Cost £	£	Res. Days	FYE	Unit Cost £
<b>RESIDENTIAL</b>													
808***3504	Community Homes with Education	952,920	1,862	5.10	186,847	1,624,439	4,201	11.51	141,138	671,519	1,801	4.93	(50,341)
808***3505	Community Homes	516,520	1,825	5.00	104,130	1,078,363	3,594	9.85	109,517	561,843	2,185	5.99	29,314
808***3507	Secure Accommodation	85,620	183	0.50	171,240	23,356	134	0.37	63,619	(62,264)	(80)	(0.22)	(70,429)
808***3606	Specialist Community Homes	71,890	365	1.00	71,890	0	0	0.00		(71,890)	(1,825)	(5.00)	57,642
808***3610	Boarding Schools	449,090	2,665	7.30	61,519	239,611	1,621	4.44	53,953	(209,479)	(4,228)	(11.58)	50,374
808***3764	Transport	146,020				102,605				(43,415)			
Various	Outreach Services	178,290				125,047				(53,243)			
808160	Public Law Outline Requirements	379,450				648,434				268,984			
2640	Respite Care (all)	0				459				459			
808101 5000	Funding for Care Plan /Price increases	209,690				0				(209,690)			
834130	2010-11 contribution from CAMHS					(93,848)				(93,848)			
<b>Sub total Residential Placements</b>		<b>2,989,490</b>	<b>6,899</b>	<b>18.90</b>	<b>109,843</b>	<b>3,748,466</b>	<b>9,550</b>	<b>26.16</b>	<b>113,351</b>	<b>758,976</b>	<b>2,652</b>	<b>7.26</b>	<b>3,508</b>
<b>FOSTERING</b>													
808***3630/3750	Fostering IFA	1,268,620	9,125	25.00	50,745	2,007,013	15,037	41.20	48,717	738,393	6,095	16.70	(1,779)
833***3701	Fostering In house	3,013,710	47,450	130.00	23,182	2,907,737	42,897	117.53	24,741	(105,973)	(1,329)	(3.64)	604
833***3706	Fostering In house - Respite	0		0.00		23,953				23,953			
833***3766	Kinship abd Special Guardianship Allo	472,200	12,410	34.00	13,888	568,386	21,793	59.71	9,520	96,186	5,884	16.12	(9,654)
833***3767	Residence Order Allowances	175,850	9,125	25.00	7,034	289,266	12,502	34.25	8,445	113,416	1,079	2.96	(2,711)
833***3764	Transport	22,210				30,811				8,601			
833***3764	Specialist Fostering Service	94,980				0				(94,980)			
	Southwark Judgement Clients	0				(50,000)				(50,000)			
<b>Sub total Foster Placements</b>		<b>5,047,570</b>	<b>78,110</b>	<b>214.00</b>	<b>23,039</b>	<b>5,777,166</b>	<b>92,229</b>	<b>252.68</b>	<b>22,845</b>	<b>729,596</b>	<b>14,119</b>	<b>38.68</b>	<b>(195)</b>
<b>SUB TOTAL RESIDENTIAL/FOSTERING PLACEMENTS</b>		<b>8,037,060</b>	<b>85,009</b>	<b>232.90</b>		<b>9,525,631</b>	<b>101,779</b>	<b>278.85</b>		<b>1,488,571</b>	<b>16,771</b>	<b>45.95</b>	
<b>ADOPTION PLACEMENTS</b>													
833***1769	Interagency Adoption Fees	59,930				63,900				3,970			
833***3702	Adoption Allowances and other costs	195,340	13,323	36.50	5,352	311,688	15,330	42.00	7,421	116,348	2,008	5.50	262
833***9180	Income from Assessments	(10,920)				(122,072)				(111,152)			
<b>Sub total for Adoptive Placements</b>		<b>244,350</b>	<b>13,323</b>	<b>36.50</b>	<b>5,352</b>	<b>253,516</b>	<b>15,330</b>	<b>42.00</b>	<b>7,421</b>	<b>9,166</b>	<b>2,008</b>	<b>5.50</b>	<b>2,069</b>
<b>TOTAL OF CHILDREN'S PLACEMENTS</b>		<b>8,281,410</b>	<b>98,331</b>	<b>269.40</b>		<b>9,779,147</b>	<b>117,109</b>	<b>320.85</b>		<b>1,497,737</b>	<b>18,778</b>	<b>51.45</b>	

**CHILDREN'S PLACEMENT PROJECTIONS**  
**2006/07 to 2010/11**

<b>2006/07</b>	Budget		Final Outturn	
	Nos	£'000	Nos	£'000
In House Fostering	191.00	3,396	165.6	2,947
Independent Fostering	30.30	1,293	28.7	1,292
Other Residential/Placement Costs	75.90	4,058	80.0	4,686
	<b>297.20</b>	<b>8,747</b>	<b>274.3</b>	<b>8,925</b>

<b>2007/08</b>	Budget		Final Outturn	
	Nos	£'000	Nos	£'000
In House Fostering	130.00	2,849	124.2	3,089
Independent Fostering	30.30	1,325	35.1	1,351
Other Residential/Placement Costs	123.70	4,421	134.5	4,332
	<b>284.00</b>	<b>8,595</b>	<b>293.8</b>	<b>8,772</b>

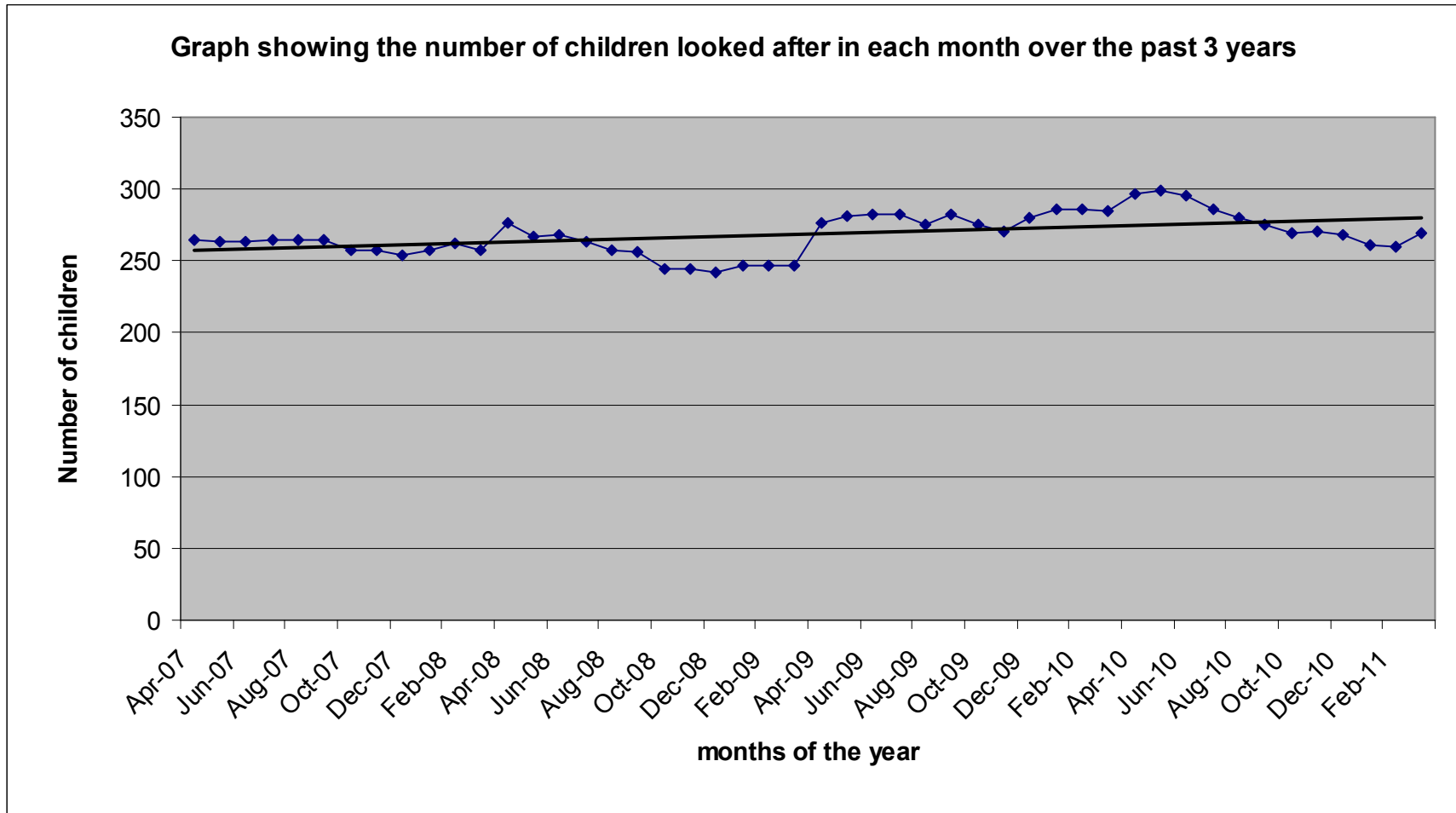
<b>2008/09</b>	Budget		Final Outturn	
	Nos	£'000	Nos	£'000
In House Fostering	130.00	2,934	110.4	3,128
Independent Fostering	30.00	1,325	33.8	1,296
Other Residential/Placement Costs	124.40	4,689	130.5	4,565
	<b>284.40</b>	<b>8,948</b>	<b>274.5</b>	<b>8,989</b>

<b>2009/10</b>	Budget		Final Outturn	
	Nos	£'000	Nos	£'000
In House Fostering	130.00	3,002	126.36	3,273
Independent Fostering	27.00	1,323	35.74	1,445
Other Residential/Placement Costs	125.50	5,120	153.42	5,303
	<b>282.50</b>	<b>9,445</b>	<b>315.52</b>	<b>10,021</b>

<b>2010/11</b>	Budget		Final Outturn	
	Nos	£'000	Nos	£'000s
In House Fostering	130.00	3,013	117.53	2,908
Independent Fostering	25.00	1,268	41.20	2,007
Other Residential/Placement Costs	114.40	4,000	162.12	4,864
	<b>269.40</b>	<b>8,281</b>	<b>320.85</b>	<b>9,779</b>



**IMPACT ON FUTURE YEARS' BUDGETS OF CURRENT VARIANCES IN THE  
COUNCIL TAX FUNDED BUDGETS**

Description	2010/11 Latest Approved Budget £'000	Variation To 2010/11 Budget £'000	Impact on 2011/12
The first three items below relate to Safeguarding & Social Care Division			
1. Placement Projections (Appendix 5)	8,281	1,500k overspent	<p>In recognition of the continuing cost pressures £1.6m of growth was added to the 2011/12 budget and ongoing. Early indications from the first two months of budget monitoring in 2011/12 are that this increased provision will be enough to prevent an overspending.</p> <p>However, the placements budget is stringently monitored and reviewed, as explained in the body of this Report.</p>
2. Salaries	20,277	465k overspent (salaries element)	<p>Based on budget monitoring to 31 May, a £100k overspending is projected for 2011/12. Management has exceeded the agreed target to reduce the numbers of locum social workers as identified in the Recruitment and Retention report to the Executive on the 3 February 2010 and as a consequence the £100,000 overspend is lower than anticipated and planned. Progress on replacing locum social workers with permanent staff is continuing and every effort will be made to further reduce spending in this area.</p> <p>Any overspending in 2011/12 will be contained in the total CYP budget allocation, to the extent that it has not been factored into the four year forecast.</p>
3. Leaving Care	1,216	497k overspent	<p>The 2010/11 overspending includes a build up of irrecoverable accommodation expenditure over a number of years. The Assistant Director – Safeguarding and Social Care will lead on liaising with Housing Benefit colleagues within Resources Department to improve the monitoring and controlling of this aspect of this high spend budget area. The budget for this area has been increased in 2011/12, and early indications from the first two months monitoring in 2011/12 suggest that this will be sufficient budget, with no overspending projected.</p>
4. SEN and Inclusion	7,287	-228k underspent	<p>SEN Transport has a growing number of exceptionally high cost pupils, a trend is likely to increase it in future years. £150k was added to the 2011/12 budget to reflect this pressure.</p> <p>The 2011/12 budget was also reduced by £500k to anticipate savings from the retendering of contracts. We cannot be certain that this demand-led service will remain within budget in 2011/12, but expenditure will be closely monitored and any overspending in 2011/12 will be contained in the total CYP budget allocation.</p>

Description	2010/11 Latest Approved Budget £'000	Variation To 2010/11 Budget £'000	Impact on 2011/12
5. Diverting expenditure to be met by grant funding		£1,700K diverted	Containing the controllable CYP overspending to just £18k on the non-Schools' Budget in 2010/11 was achieved by attributing £1,700k of previously core funded expenditure to grant funding instead. The majority of the pressure areas received growth in 2011/12 and therefore the impact on continuing pressures in 2011/12 has been minimised. Continuing management action will be required to mitigate any further pressures that occur in year.

## CARRY FORWARD REQUESTS

### 1. Grants with Condition of Repayment Attached

The Behaviour service (which is within the Schools' Budget) successfully bid for £10k of grant to be used towards horticultural training within the service. The grant was received in financial year 2010/11 but has not yet been used, due to the time required to develop courses and support arrangements with partner organisations.

It is a condition of the grant that it must be used for its intended purpose, or otherwise it would have to be returned to the Lottery Fund. It is therefore recommended that the Portfolio Holder recommend to Executive that they permit it to be carried forward into financial year 2011/12.

The accounting entries in the new year 2011/12 would be as follows:

Grant: Use of open spaces for education and the community	£'000
Grant related expenditure	£10 dr
Grant related income	<u>£10 cr</u>
Net Carry Forward	<u>£ 0</u>

### 2. Grants without Condition of Repayment Attached

There are no such grants within Children and Young People Department requiring to be carried forward.

Report No.  
DCYP11074

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: MEMBERSHIP OF SCHOOL GOVERNING BODIES**

Contact Officer: Janet Heathcote, Governor Support Officer  
Tel: 020 8461 6243 E-mail: janet.heathcote@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Copers Cope, Farnborough and Crofton, Mottingham and Chislehurst North, Shortlands, Kelsey and Eden Park, Cray Valley East, Chislehurst, Hayes and Coney Hall.

---

1. Reason for report

1.1 LA Governor appointments to schools:

Bromley Road Infant School	Marian Vian Primary School
Darrick Wood Infant School	Riverside School
Darrick Wood Junior School	St Peter and St Paul RC Primary School
Dorset Road Infant School	Unicorn Primary School
Highfield Infant School	

1.2 LA Governor reappointments/confirmation and LAAP authorisation to academies:

Hayes School

---

2. **RECOMMENDATION(S)**

2.1 **It is recommended that the Executive Member for Children and Young People approve the appointments subject to CRB checks.**



### Corporate Policy

1. Policy Status: Existing policy: The Bromley Education Development Plan aims to fill 95% of LA Governor vacancies within three months of becoming vacant.
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre:
  4. Total current budget for this head: £N/A
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional) – N/A
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: Statutory requirement: School Governance (Constitution) (England) Regulations 2007
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

- 3.1 Details of the vacancies that have arisen are set out in **Appendix 1**.
- 3.2 The names of the applicants for all the LA Governor vacancies are set out in the report with biographical details. Further detailed information on applicants is held by Governor Services to support the decision made by the Portfolio Holder.
- 3.3 Details of the continuation of appointment (confirmation) of LA Governors included within **Appendix 2**.
- 3.4 Details of approval of Local Authority Associated Person (LAAP) to an Academy Board of Governors as set out in **Appendix 2**.

### 4. CONSULTATION

- 4.1 All Council Members and Governing Bodies have been consulted.

### 5. POLICY IMPLICATIONS

- 5.1 See above.

### 6. PERSONNEL IMPLICATIONS

- 6.1 Details of individuals who are barred from working with children are contained on the Independent Safeguarding Authority's (ISA) Children's Barred List to which the Local Authority has access. This list replaces the previous list 99 and POCA list.
- 6.2 Following the introduction of the Vetting and Barring Scheme in October 2009 Governors are included in the list of roles regarded as undertaking "regulated activity".
- 6.3 Although the Vetting and Barring Scheme is now on hold whilst being reviewed by the current Government, where Governors continue to meet the criteria for an enhanced CRB check disclosure this should be undertaken.

### 7. LEGAL IMPLICATIONS

- 7.1 The Criminal Justice and Court Services Act 2000 now adds a new category of people who are disqualified from being a School Governor by Schedule 6 of the School Government Regulations 2002/03. The Act makes it a criminal offence for a person who is disqualified from working with children to apply for, offer to do, accept or do, any work in a "regulated position" and a member of the Governing Body of a school is included in the list of "regulated positions" set out in the Act.
- 7.2 The School Governance (Transition from an Interim Executive Board) (England) Regulations 2004.

<b>Non-Applicable Sections:</b>	Financial Implications
Background Documents: (Access via Contact Officer)	

## DETAILS OF GOVERNOR VACANCIES

**Bromley Road Infant School** – two LA Governor vacancies will be created when Mr Stuart Dixon completes a three year term of office on 31 August 2011, and Mr Andrew Bostridge on 13 October 2011.

<u>Name</u>	<u>Details</u>
Mr Andrew Bostridge (Beckenham)	Mr Bostridge is the current Chair of the Governing Body. He is very experienced, having served as a governor from 2005. He is a member of the Governing Body's Finance, Personnel and Curriculum committees. He attends regular governor training such as Safer Recruitment, Child Protection and Finance. Mr Bostridge is willing to serve for a further four year term of office.
Mr Stuart Dixon (Beckenham)	Mr Dixon has served the Governing Body of Bromley Road Infant School for six years. He is a member of the Finance Committee and the Performance Management committee. Mr Dixon has attended Governor Finance Training and LA Governors Forums.
Cllr Stephen Wells (Copers Cope Ward)	Cllr Wells is a very experienced school governor, having served on secondary, primary and special school governing bodies. He is currently one of the LA Governors of Worsley Bridge School. Cllr Wells would welcome the opportunity to serve as an LA Governor of Bromley Road Infant School which is sited within Copers Cope Ward.

**Darrick Wood Infant School** – one LA Governor vacancy will be created when Cllr Charles Joel completes a four year term of office on 19 September 2011.

<u>Name</u>	<u>Details</u>
Cllr Charles Joel (Farnborough and Crofton Ward)	Cllr Joel has served on the Governing Body of Darrick Wood Infant School for 8 years. He is willing to serve for a further four year term of office.

**Darrick Wood Junior School** – one LA Governor vacancy will be created when Cllr Charles Joel completes a four year term of office on 19 September 2011.

<u>Name</u>	<u>Details</u>
Cllr Charles Joel (Farnborough and Crofton Ward)	Cllr Joel has served the Governing Body of Darrick Wood Junior School for 8 years. He is willing to serve for a further four year term of office.

**Dorset Road Infant School** – one LA Governor vacancy will be created when Mrs Wendy Davis completes a term of office on 25 June 2011.

<u>Name</u>	<u>Details</u>
Mrs Wendy Davies (Greenwich)	Mrs Davies has served the Governing Body of Dorset Road Infant School for 9 years. She is a very experienced governor who previously was elected Chair of Governors and is currently the appointed Safeguarding Governor. Mrs Davis is willing to serve a further term of office.

**Highfield Infant School** – two LA Governor vacancies will be created when Mrs Carol Collins and Mr Anthony Chase both complete a four year term of office on 18 September 2011. Mrs Collins will be resigning at the end of her term of office.

<u>Name</u>	<u>Details</u>
Mr Anthony Chase (Bromley)	Mr Chase is the current Chair of Governors. He is a very experienced governor and, prior to his appointment as an LA Governor, he served for two terms of office as a partnership governor. He regularly attends Governor Forums and training.

**Marian Vian Primary School** – one LA Governor vacancy has been created by the resignation of Mr Michael Lawrence.

<u>Name</u>	<u>Details</u>
Ms Anuja Prashar (Beckenham)	Nominated by Cllr Reg Adams and Cllr Tom Papworth. Ms Prashar is a Higher Education Lecturer of Hult International Business School, London. She lives local to the school and has an interest and commitment to education and life long learning. Ms Prashar has a local business and has experience of both finance and general management.

**Riverside School** – two LA Governor vacancies will be created when Ms Jasmine Berry and Mrs Linda Keeble both complete a four year term of office on 31 August 2011.

<u>Name</u>	<u>Details</u>
Ms Jasmine Berry (Anerley)	Ms Berry is the Vice Chair of Governors, and a long serving Bromley Governor, having served as an LA Governor for seventeen years. She is a special needs teacher and previously served as an LA Governor and Chair of Governors of Woodbrook School prior to the amalgamation.  Ms Berry regularly attends LA Governors and Chair of Governors forums and briefings.
Mrs Linda Keeble (Bromley)	Mrs Keeble has served the Governing Body for four years. She is the Chair of the Resource Committee and a member of the Performance Management committee. Mrs Keeble has a background in HR having worked until retirement for L.B Bromley as an HR consultant. She is willing to served for a further four years and welcomes the opportunity to use her expertise in personnel matters and contribute to the success of Riverside School.

**St Peter and St Paul RC Primary School** – one LA Governor vacancy is created by the resignation of Mrs Ann O'Connor.

<u>Name</u>	<u>Details</u>
Mrs Christina Alexander (Orpington)	Nominated by the Governing Body. Mrs Alexander is an active member of the Governing Body. She originally served as a parent governor for four years. Her child is moving on to secondary school at the end of term and therefore Mrs Alexander would like the opportunity to represent the Local Authority as an LA Governor on the Governing Body. Mrs Alexander has strategic HR expertise and is fully committed to the Governing Body of St Peter and St Paul RC Primary School.

**Unicorn Primary School** – one LA Governor vacancy has been created by the resignation of Mrs Jan Ottley.

Name

Details

Mrs Paula Mestre  
(Beckenham)

Nominated by the Governing Body.  
Mrs Mestre is a qualified solicitor of 10 years and specialises in commercial property. She has a strong background in contract law, having worked as an in-house solicitor for an AIM listed company in Bromley.

## DETAILS OF GOVERNOR MEMBERSHIP AS A RESULT OF ACADEMY CONVERSION

The Academies Act 2010 has enabled all schools to consider the conversion process to Academy Status. With the agreement of their Governing Bodies and full consultation, the following Schools have followed the legal process and have recently converted to Academy Status.

1. The Academy Trusts for each school included below have agreed the composition of their Governing Bodies and, whilst there is not a legal requirement to do so, they wish to retain an LA appointed Governor and have requested that the following nominees be appointed or reconfirmed as LA Governor to their Academy Governing Bodies.

All nominations have been provided by each Academy and were all originally appointed as LA Governors prior to conversion.

### Hayes School

1. To confirm the appointment of the current LA Governor originally appointed 10 October 2010.

<u>Name</u>	<u>Details</u>
Ms Tamsin Mills (Beckenham)	Nomination from the Chair of Governors. Ms Mills is a Director of Accreditation Services for the Chartered Insurance Institute. She has skills in training and professional development; assessment and benchmarking of standards; compliance and management of business areas, projects and achievement.

The Trust Body of the following Academy has requested that the Portfolio Holder authorise a Local Authority Associated Person (LAAP) to serve as a parent governor.

The Companies Act 2006, clause 138, states that "No person who is a Local Authority Associated Person is eligible to be appointed to the office of Governor unless his appointment to such office is authorised by the local authority to which he is associated".

2. The Portfolio Holder is requested to authorise the appointment of a current Parent Governor who is employed by the London Borough of Bromley as a Local Authority Associated Person.

<u>Name</u>	<u>Details</u>
Ms Susannah French (Hayes)	Ms French is an elected Parent Governor of the Governing Body of Hayes School. She is employed at the Bromley Education Development Centre as the Business Services Manager.

This page is left intentionally blank

Report No.  
DCYP11087

## London Borough of Bromley

### PART 1 - PUBLIC

---

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 14 July 2011**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: CHILDREN AND YOUNG PEOPLE FORWARD ROLLING WORK PROGRAMME 2011-12**

Contact Officer: Kevin Gerred, Partnerships and Planning Officer  
Tel: 020 8313 4024 E-mail: kevin.gerred@bromley.gov.uk

Philippa Stone, Scrutiny Manager  
Tel: 020 8313 4871 E-mail: philippa.stone@bromley.gov.uk

Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

---

1. Reason for report

- 1.1 The report provides a Forward Rolling Work Programme for the year ahead, based on items scheduled for decision by the Children and Young People Portfolio Holder and items for consideration by the Children and Young People Policy Development and Scrutiny Committee.
- 1.2 A Rolling Programme of Contracts/Service Level Agreements is also provided for scrutiny by the CYP PDS Committee.
- 

2. **RECOMMENDATION(S)**

2.1 **Members of the CYP PDS Committee are invited to comment on the:**

(i) **Work Programme at Appendix 1;**

(ii) **Contracts/Service Level Agreements listed at Appendix 2.**

2.2 **The CYP Portfolio Holder is invited to comment on the Work Programme at Appendix 1 and note its content.**



### Corporate Policy

1. Policy Status: N/A
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: No cost
  2. Ongoing costs: N/A
  3. Budget head/performance centre: No specific budget head
  4. Total current budget for this head: £N/A
  5. Source of funding: Council's Base Budget
- 

### Staff

1. Number of staff (current and additional) – N/A.
  2. If from existing staff resources, number of staff hours – N/A
- 

### Legal

1. Legal Requirement: No statutory requirement or Government guidance
  2. Call in: Call-in is applicable
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - CYP PH and CYP PDS Members and Senior CYP Officers
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### (i) Changes to Executive Decision-Making Arrangements

3.1 The format of CYP Member meetings and work programme development takes full account of changes to Executive Decision Making arrangements agreed by Full Council on 16 March 2009. The new arrangements mean that there are no longer scheduled Portfolio Holder meetings and instead reports on proposed decisions will be presented at PDS Committee meetings for pre-scrutiny with the Portfolio Holder attending to present his proposals, answer questions and receive comments. The Portfolio Holder will then make his decisions separately in the days following a meeting and this will continue to follow a formal process of recording and publishing each decision.

#### (ii) Work Programme

3.2 The Forward Rolling Work Programme at **Appendix 1** provides information on items scheduled for decision by the Children and Young People Portfolio Holder, items for consideration by the Children and Young People Policy Development and Scrutiny Committee and proposed information briefing for Members on which no decision is required.

3.3 The Work Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances.

3.4 The focus of CYP PDS Committee work should be on (i) holding the CYP Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development.

#### (iii) PDS Reviews

3.5 A significant part of any PDS work should take place outside of Committee meetings in the form of time-limited Reviews. In agreeing a programme of Reviews, the PDS Committee should take into account Member and Officer capacity to support the work programme of the reviews. No more than a few in-depth reviews are recommended for any one year. It should be noted that given the range and complexity of the CYP Portfolio, there are two standing Executive Member Working Parties which focus on (a) Special Educational Needs and (b) Children's Safeguarding and Corporate Parenting.

#### (iv) Contracts for CYP PDS Scrutiny

3.6 The Rolling Contracts Register provides, at each PDS meeting, the following details on all Children and Young People Contracts with a whole life value of £50k or higher:

- Contracts Awarded – subsequent to those reported at the previous PDS Committee;
- Status of Contracts ending within the next six months;
- Status of Contracts ending within the next six to twelve months.

3.7 Details are presented in **Appendix 2**.

<b>Non-Applicable Sections:</b>	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	<ul style="list-style-type: none"><li>• Review of the Operation of Policy Development and Scrutiny Arrangements in Bromley – April 2005</li><li>• Scrutiny Toolkit – April 2006</li><li>• Report 'PDS Working Practices' – 17/5/07 Executive and Resources PDS Committee.</li><li>• Minute 5 – Executive and Resources PDS Committee, 17/05/07</li><li>• Minute 58 - CYP PDS 8/10/08</li><li>• Report 'Conclusion of CYP Work Programme 2008/09 and Consideration of Work Programme for 2009/10' – 29/4/09 CYP PDS Committee and 6/5/09 CYP PH meeting</li><li>• Minute - 29/4/09 CYP PDS Committee and Minute - 6/5/09 CYP PH meeting</li><li>• Report DCYP09123 – CYP PDS 7/9/09</li></ul>

**FORWARD ROLLING WORK PROGRAMME FOR CYP POLICY DEVELOPMENT & SCRUTINY COMMITTEE AND CYP PORTFOLIO HOLDER**

<b>CYP PDS – 14/7/11</b>
(The Chairman agreed on 1/6/11 to cancel the 28/6/11 and 28/7/11 meetings and schedule a new meeting to take place on 14/7/11)
<b>Subject:</b>
<b>Holding the Portfolio Holder to Account</b>
(1) Questions to the PH from Members of the Public and Members attending the Meeting
(2) Performance Monitoring: 4 <sup>th</sup> Quarter (AR-C)
<b>Items for Pre-Decision Scrutiny</b>
(3) CYP Work Programme 2011/12 (KG)
(4) Membership of School Governing Bodies (JH)
(5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(6) SEN Transport Assistance Policy: Outcomes from Consultation (KF-W)
(7) CYP Portfolio Plan 2011/12 (TW)
(8) Briefing and Action Plan Following the Ofsted Unannounced Inspection of Referral and Assessment Services in Bromley (KW)
(9) Children and Young People: Contracts 2011/12 (2) (Part 2) (GS/KF-W/KW)
(10) Spending by Primary, Secondary and Special Schools in 2010/11 (DB)
(11) Bromley Schools Identified as Cause for Concern (Part 2) (GS)
(12) Government Consultations on Future Funding for Schools and Academies (DB)
(13) CYP Final Accounts 2010/11 (DB)
(14) Consultation on the Future of Children and Family Centres: Interim Report (KF-W)
(15) Consultation on the Future of Youth Centres in Bromley: Interim Report (GS)
(16) Basic Need Capital Programme: Update 2 (RB)
(17) The Highway Primary School Capital Scheme: Update Report (Part 2) (CJ)
(18) Consultation on Changes to the Admissions Code of Practice: Bromley's Response (MB)
<b>Policy Development and Other Items</b>
(19) CYP Work Programme – Future Items for the CYP PDS Committee (KG)
<b>Information Items</b>
To be agreed

<b>CYP PDS – 6/9/11</b>
<b>Subject:</b>
<b>Holding the Portfolio Holder to Account</b>
(1) Questions to the PH from Members of the Public and Members attending the Meeting
(2) Performance Monitoring: 1 <sup>st</sup> Quarter (AR-C)
<b>Items for Pre-Decision Scrutiny</b>
(3) CYP Work Programme 2011/12 (KG)
(4) Membership of School Governing Bodies (JH)
(5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(6) CYP Budget Monitoring Report 2011/12
(7) Foster Parents Payments: Consultation Outcomes (KW)
(8) Scrutiny of the CYP Partnership Board Agenda (MW)
(9) Consultation Outcomes: Future Use of Children and Family Centres (KF-W)
(10) Consultation Outcomes: Future Use of Youth Centres (PK)
(11) Annual Report on Adoption Activity 2010/11 (KW/IL)
(12) Bromley Safeguarding Children Board: Annual Report 2010/11 (KW/JD)
(13) Structure of the CYP Department (GP)
(14) SEN Out of Borough Placements – Spend to Save Initiatives (KF-W)
(15) Capital Monitoring (Martin Reeves)
(16) Bromley's Fostering Service: Inspection Outcomes and Action Plan
(17) Online Applications for School Admissions and Free School Meals (MB)
(18) Priority 2 Issues: Primary Accounting Documents (Part 2) (DB)
(19) CFBT Contract (Part 2) (PK)
<b>Policy Development and Other Items</b>
(20) CYP Work Programme – Future Items for the CYP PDS Committee (KG)
<b>Information Items</b>
To be agreed

**CYP PDS – 18/10/11****Subject:****Holding the Portfolio Holder to Account**

- (1) Questions to the PH from Members of the Public and Members attending the Meeting

**Items for Pre-Decision Scrutiny**

- (2) CYP Work Programme 2011/12 (KG)
- (3) Membership of School Governing Bodies (JH)
- (4) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (5) CYP Budget Monitoring Report 2011/12 (DB)
- (6) Care Store/First Progress Report (KW)
- (7) Consultation: School Admissions Policy 2013/14 (MB/DP)
- (8) Youth Offending Team – Annual Update Report (KW/ES)
- (9) Audit Investigation: Director CYP's Response to Audit Sub-Committee Recommendations (GP)
- (10) Audit of CYP Spend (DB)

**Policy Development and Other Items**

- (11) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

**Information Items**

To be agreed

**CYP PDS – 29/11/11**

**(The Chairman has requested (1/6/11) that this meeting be exclusively focused on budget issues)**

**Subject:****Holding the Portfolio Holder to Account**

- (1) Questions to the PH from Members of the Public and Members attending the Meeting

**Items for Pre-Decision Scrutiny**

- (2) CYP Work Programme 2011/12 (KG)
- (3) Membership of School Governing Bodies (JH)
- (4) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (5) Consultation on Dedicated Schools' Grant (DB)
- (6) Draft 2012/13 Budget (DB)
- (7) Review of the 2011/12 Budget (DB)
- (8) Capital Monitoring (Martin Reeves)

**Policy Development and Other Items**

- (9) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

**Information Items**

To be agreed

**CYP PDS – 17/1/12**

<b>Subject:</b>
<b>Holding the Portfolio Holder to Account</b>
(1) Questions to the PH from Members of the Public and Members attending the Meeting
(2) Performance Monitoring: Quarter 2 (AR-C)
<b>Items for Pre-Decision Scrutiny</b>
(3) CYP Work Programme 2011/12 (KG)
(4) Membership of School Governing Bodies (JH)
(5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(6) CYP Budget Monitoring Report 2011/12 (DB)
(7) CYP Services: Annual Performance Assessment Rating 2011 (GP/TW)
(8) CYP Portfolio Plan 2011/12: Review of Progress (TW)
<b>Policy Development and Other Items</b>
(9) CYP Work Programme – Future Items for the CYP PDS Committee (KG)
<b>Information Items</b>
To be agreed

**CYP PDS – 21/2/12**

<b>Subject:</b>
<b>Holding the Portfolio Holder to Account</b>
(1) Questions to the PH from Members of the Public and Members attending the Meeting
(2) Performance Monitoring: Quarter 3 (AR-C)
<b>Items for Pre-Decision Scrutiny</b>
(3) CYP Work Programme 2011/12 (KG)
(4) Membership of School Governing Bodies (JH)
(5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(6) CYP Budget Monitoring Report 2011/12 (DB)
(7) Scrutiny of the CYP Partnership Board Agenda (MW)
(8) Capital Monitoring (Martin Reeves)
<b>Policy Development and Other Items</b>
(9) CYP Work Programme – Future Items for the CYP PDS Committee (KG)
<b>Information Items</b>
To be agreed

**CYP PDS – 20/3/12**

**Subject:**

**Holding the Portfolio Holder to Account**

- (1) Questions to the PH from Members of the Public and Members attending the Meeting

**Items for Pre-Decision Scrutiny**

- (2) CYP Work Programme 2011/12 (KG)
- (3) Membership of School Governing Bodies (JH)
- (4) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (5) CYP Budget Monitoring Report 2011/12
- (6) Standards of Attainment in Bromley Schools (GP)
- (7) Annual Report of the CYP PDS Committee (TW)
- (8) School Admissions Policy 2013/14: Consultation Outcomes (MB/DP)
- (9) Dedicated Schools Grant: Consultation Outcomes (DB)
- (10) Commissioning Intentions for 2012/13 (LD)
- (11) Asset Management Planning – CYP Capital Programme (Cliff Jones)
- (12) Co-ordinated Admissions : Outcomes (DP)

**Policy Development and Other Items**

- (13) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

**Information Items**

To be agreed

## Children and Young People Services

### Rolling Contract Register and Contract Awards Report for Children and Young People Services Policy Development and Scrutiny Committee

For the PDS Committee meeting on 14 July 2011

#### SECTION 1:

**Contract Awards detailing either new contracts or existing contracts that have been re-let where they were due to expire within the next six months (31 January 2012)**

No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
<b>Social Care</b>				
1.1	<p><b>Social Care for Children and Families</b></p> <p>This service funds volunteers to support social workers in supporting children and families in crisis.</p> <p>The contract has been awarded, via exemption to <b>Community Service Volunteers</b>.</p>	<p>The contract has an annual value of £38,000 with a whole life value of £76,000.</p>	<p>The contract commenced on 1 April 2011 and is due to expire on 31 March 2012, with the option to extend for one year.</p>	<p>The contract was awarded by exemption, approved by the Director CYP, the Director of Resources and the Finance Director, in line with Contract Procedure Rules, following successful delivery of a pilot scheme with the provider.</p>
<b>Children &amp; Family Project</b>				
1.2	<p><b>Child and Adolescent Mental Health Service (CAMHS)</b></p> <p>The contract has been awarded, via exemption, to <b>Oxleas Trust</b>.</p>	<p>The contract has an annual and whole life value of £389,000.</p>	<p>The contract commenced on 1 April 2011 and is due to expire on 31 March 2012.</p>	<p>Approval to award the contract was given by the Children and Young People Portfolio Holder, via the CYP PDS meeting of 3 May 2011.</p>

No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
<b>Learning &amp; Achievement</b>				
1.3	<p><b>Catering at Education Development Centre</b></p> <p>Catering service for staff and attendee's at the Education Development Centre. This contract is awarded to <b>Principals Catering</b> via an exemption.</p>	<p>The contract has a notional value of £48,000 (zero contribution from the Local Authority with the value of the contract made up of actual income generated through the provision of the service)</p>	<p>1 April 2011 to 31 March 2012</p>	<p>A one year contract has been put in place, via exemption, as it was too high a risk to put in place a longer term contract due to the uncertainty of recurrent funding in future years. The award was approved by the Director CYP in line with Contract Procedure Rules, following consultation with Corporate Procurement.</p>



## SECTION 2:

## Current Status of Contracts Ending Within the Next Six Months (before 31 January 2012)

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Children's Social Care</b>				
2.1	<p><b>Supporting People</b></p> <p>This service provides support for vulnerable young people to make a positive shift into independent living or to progress into further education or employment.</p> <p>The service is currently delivered by <b>Catch 22</b>.</p>	<p>The current contract has a value of £78K per annum.</p> <p>The current contract has a whole life value of £234K.</p>	<p>The current contract commenced in 2009 and is due to expire on 31 March 2011.</p> <p>It has now been extended to September 2011.</p>	<p>This contract is managed as part of the ACS 'Supporting People' programme.</p> <p>The contract has been extended to September 2011, via ACS approval processes, when it will be jointly tendered with ACS as part of the Floating Support Service.</p>
2.2	<p><b>Tutors for Looked After Children</b></p> <p>This service provides one to one tutoring support to Looked After Children. The service is currently provided by Fleet Tutors.</p>	£61,600 (annual and whole life value)	1 December 2010 to 31 November 2011	It is likely that an extension will be sought for this contract, subject to funding availability.
<b>Integrated Youth Support Service</b>				
2.3	<p><b>Advice and Guidance to Young People</b></p> <p>Statutory service to provide advice and guidance to young people.</p> <p>The current service is delivered via a sub-regional agreement between six South London boroughs, led by the <b>Royal Borough of Kingston</b>, with services delivered by CfBT.</p>	The current contract has been placed for three months only with a value of £183,873.	The current contract was put in place commencing 1 April 2011 and due to expire on 30 June 2011, pending new arrangements for continuation of the service.	<p>This contract with CfBT, via the South London boroughs agreement, will end on the 30 June 2011.</p> <p>Service delivery will continue, at a reduced level, through in-house delivery and a shared service delivery arrangement with the Royal Borough of Kingston.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Learning &amp; Achievement</b>				
2.4	<p><b>Early Years Support</b></p> <p>This service provides support to private, voluntary and independent organisations to improve quality of delivery and to meet statutory Early Years Outcomes Duty Targets. The service is delivered by the <b>Pre-School Learning Alliance</b>.</p>	<p>The current contract has a value of £32,250 for 2011/2012 with a whole life value of £96,750.</p>	<p>The contract commenced on 1 April 2010 and was due to expire on 31 March 2011. The contract has been extended for a further six months to 30 September 2011.</p>	<p>This contract was extended with approval obtained as per the LBB Contract Procedure Rules. It is intended to combine this contract with a similar service (see 2.5), also delivered by the Pre-School Learning Alliance, with an exemption applied to award a contract for the remainder of the financial year.</p> <p>The service will be subject to change, pending policy decisions and guidance from DfE. These were expected to be available in Summer 2011 but are now not expected until late Autumn 2011, requiring temporary continuation of the current service.</p> <p>Following revised policy guidance, a specification will be prepared for open and competitive tendering.</p>
2.5	<p><b>Early Years Support</b></p> <p>This service funds a post to manage and deliver the 'Two Year Old Pilot' programme, supporting access to childcare for two year olds from disadvantaged backgrounds.</p> <p>The service is delivered by the <b>Pre-School Learning Alliance</b>.</p>	<p>The current contract has a value of £13,332 for 2011/2012 with a whole life value of £53,332.</p>	<p>The contract commenced on 1 May 2010 and was due to expire on 30 April 2011. The contract has been extended for a further four months to 31 August 2011.</p>	<p>This contract was extended with approval obtained as per the LBB Contract Procedure Rules. It is intended to combine this contract with a similar service (see 2.4), also delivered by the Pre-School Learning Alliance, with an exemption applied to award a contract for the remainder of the financial year.</p> <p>The service will be subject to change, pending policy decisions and guidance from DfE. These were expected to be available in Summer 2011 but are now not expected until late Autumn 2011, requiring temporary continuation of the current service.</p> <p>Following revised policy guidance, a specification will be prepared for open and competitive tendering.</p>
<b>Specialist Support &amp; Disability Service</b>				
2.6	<p><b>Buddying Service for Children and Young People with disabilities.</b></p> <p>Project allowing young people with a disability (aged 14+) with an opportunity to go out in their community with the support of a buddy of their own age, providing short breaks for parents/carers.</p> <p>The service is provided by <b>Bromley Mencap</b>.</p>	<p>Annual value of £32K.</p> <p>Whole life value of £96K.</p>	<p>This contract is a one year contract commencing October 2010, with an option to extend for two years until July 2013.</p>	<p>Approval for a one year extension of this contract will be submitted in due course via the Specialist Disability Support team. The provider is being kept up to date with the status of the contract.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Learning &amp; Achievement</b>				
2.7	<p><b>‘14-16’ flexible provision</b></p> <p>Provision, at Key Stage 4, for flexible or alternative provision. The provision is brokered by LBB on behalf of schools, using Dedicated Schools Grant funding approved through the Schools Forum with schools paying a contribution to the overall cost.</p> <p>This includes ‘Options Xtra’ - flexible learning for 14-16 year olds; and Progression Courses, providing an alternative curriculum for students in Bromley schools who are in danger of not completing compulsory education or, in the case of Progression Courses, do not have a place in a mainstream school.</p> <p>Contracts for the academic year 2010/2011 were awarded, via exemption or via variation to the existing contract, to the following providers:</p> <p><b>Progression Courses</b></p> <ul style="list-style-type: none"> <li>• TLT Academy (£96K)</li> <li>• Bromley Youth Music Trust (£12,822)</li> <li>• Orpington College (£56,350)</li> <li>• Rolling Sound Ltd (£21,600)</li> <li>• NTS London (£28,800)</li> <li>• Accipio Virtual Learning (call off – variable value)</li> <li>• Windermere Vocational Education (call off – variable value)</li> <li>• Bromley College of FE (call off – variable value)</li> <li>• Ilderton Motor Project (call off – variable value)</li> <li>• Jace (call off – variable value)</li> <li>• Springboard Bromley (call off – variable value)</li> <li>• SWAY UK (call off – variable value)</li> </ul>	<p>Progression courses have a forecast value of £351K.</p> <p>‘Options Xtra’ courses have a whole life value of £834K.</p>	<p>Progression courses run to one year, with contracts running from 1 September 2010 to 31 July 2011.</p> <p>‘Options Xtra’ contracts run to two years with existing contracts due to expire on 31 July 2011. The existing contracts have been varied to accommodate a new intake of Year 10 pupils.</p>	<p>Approval for one year extensions for all contracts will be sought. All providers are kept up to date with the forward planning for this service.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
	<p><b>'Options Xtra'</b></p> <ul style="list-style-type: none"> <li>Bromley College of FE (£579K)</li> <li>Orpington College (£144K)</li> <li>Windermere Vocational Education (£111K)</li> </ul>			
<b>Children &amp; Family Centres</b>				
2.8	<p><b>Social Care for Children and Families</b></p> <p>This service provides social care to children and families, offering counselling and advice.</p> <p>This service is currently provided by <b>Bromley Welcare</b>.</p>	<p>The contract has an annual value of £137,500 with a whole life value of £548,500.</p>	<p>The current contract commenced in 2009 and was due to expire on 31 March 2011.</p> <p>The contract has been extended for six months until 30 September 2011.</p>	<p>Approval for extension of this contract was granted by the Children &amp; Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011. A service review is being undertaken with the intention of commissioning new services, with tendering as appropriate, from October 2011.</p>
2.9	<p><b>Home Visiting Service to Vulnerable Families</b></p> <p>This service is currently provided by <b>Homestart Bromley</b>.</p>	<p>The contract has an annual value of £45,000 with a whole life value of £225,000.</p>	<p>The current contract commenced in 2009 and was due to expire on 31 March 2011.</p> <p>The contract has been extended for six months until 30 September 2011.</p>	<p>Approval for extension of this contract was granted by the Children &amp; Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011. A service review is being undertaken with the intention of commissioning new services, with tendering as appropriate, from October 2011.</p>
<b>Youth Offending Team</b>				
2.10	<p><b>Intensive Supervision and Surveillance (ISS)</b></p> <p>This service meets the statutory obligation of the local authority to provide the ISS service, a programme of intervention as an alternative to custody for young people.</p> <p>The service is delivered by <b>NACRO</b>.</p>	<p>The contract has an annual and whole life value of £71,000.</p>	<p>The contract commenced on 1 April 2010 and expired on 31 March 2011.</p> <p>A new contract has been put in place, pending approval.</p>	<p>Approval to award a new three year contract, via exemption, to NACRO is sought at the 14 July CYP PDS.</p>

**SECTION 3:**

## Current Status of Contracts Ending Between Six to Twelve Months from the Date of this Report (before 30 July 2012)

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
<b>Specialist Support &amp; Disability Service</b>				
3.1	<p><b>Specialist Childminding Network for Families with Disabled Children</b></p> <p>This service enables childminding provision exclusively for disabled children and young people. The service allows parents or carers to either use the service as registered childcare or to use the service as a 'short break' from their caring responsibilities whilst affording their children a safe, secure enjoyable caring experience away from their home. The service provides service co-ordinators who have detailed knowledge of all childminders on the networks and who deliver and facilitate training to ensure the individual needs of very complex children can be met within the childminder's home environment.</p> <p>This contract has been awarded to <b>Bromley Mencap</b>. A one year extension option is available in the contract and this has been applied.</p>	<p>The current contract has a value of £85K per annum.</p> <p>The contract has been extended for ten months (to align to the financial year) with an annual value in 2011/2012 of £70,833.</p> <p>The whole life value of the contract is £155,833.</p>	<p>The current contract commenced in June 2010 and was due to expire on 31 May 2011.</p> <p>The contract has been extended for ten months until 31 March 2012.</p>	<p>Approval for extension of this contract was granted by the Children &amp; Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.</p>
3.2	<p><b>Speech and Language Provision in Schools</b></p> <p>There were eight separate contracts in place with <b>Bromley PCT</b> to provide speech and language provision in schools.</p> <p>The contracts have been extended for one year and amalgamated into a single contract.</p>	<p>There are eight contracts currently in place with a combined value of £227,686.</p> <p>The contracts have been amalgamated into a single contract with a one year extension applied.</p>	<p>The current contracts commenced in April 2010 and were due to expire on 31 March 2011.</p> <p>The contract has been extended for a further twelve months until 31 March 2012.</p>	<p>Approval for extension of this contract was granted by the Children &amp; Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
		The whole life value of the contract is £455,372.		
3.3	<p><b>Weekend and Holiday Short Breaks for Disabled Children and Young People</b></p> <p>A service providing short breaks at the weekend, at half term holidays (including Christmas) and for the summer holidays. Provision is split between short breaks for young people on the autistic spectrum and/or with learning difficulties; and children with physical disabilities.</p> <p>This contract has been awarded to <b>Riverside School</b>. A one year extension option is available in the contract and this has been applied.</p>	<p>The current contract has a value of £260K per annum.</p> <p>The contract has been extended for eleven months (to align to the financial year) with an annual value in 2011/2012 of £238,405.</p> <p>The whole life value of the contract is £498,405.</p>	<p>The current contract commenced in May 2010 and was due to expire on 30 April 2011.</p> <p>The contract has been extended for eleven months until 31 March 2012.</p>	Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.

This page is left intentionally blank

# Agenda Item 11

Document is Restricted



This page is left intentionally blank

# Agenda Item 12

Document is Restricted

This page is left intentionally blank

# Agenda Item 13a

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank

# Agenda Item 13c

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank